

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on November 8, 2016, at 7 pm in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Richard Best	Edna DeVries
Steve Carrington	David Fuller
Linda Combs	Brad Hanson

Council Member LaFrance was absent and excused.

Also in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk
Bernadette Packa, Deputy City Clerk
Michael Gatti, City Attorney

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Deputy Mayor Combs.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 16-080:** City Council Statement of Non-Objection to the Transfer of Liquor License #3767, from Peking Garden to Humdinger's Gourmet Pizza Co., Located at 173 S. Valley Way, Palmer
2. Minutes of Previous Meeting
 - a. October 18, 2016, Meeting

Main Motion: To approve consent agenda and minutes

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

E. COMMUNICATION AND APPEARANCE REQUESTS

Item 1 – Dan Lucas, Planning & Zoning Commission Chair

- Highlighted his written report; and
- Fielded questions from the Council.

Council Member Best expressed appreciation to Chair Lucas and the Planning & Zoning Commission for their good work. Mayor DeVries expressed her appreciation as well.

F. REPORTS

Item 1 – City Manager’s Report

City Manager Nathan Wallace:

- Highlighted his written report;
- Provided an update on the Mat-Su Borough Dispatch extension;
- Commented on meeting with HDR concerning the Waste Water Treatment Plant Design;
- Provided a status report on the Consent Decree;
- Shared about being a Guest Speaker at the Lions Club;
- Spoke to attending the upcoming Palmer Correctional Facility Repurposing Meeting;
- Commented on a Palmer Recycle Day meeting to be held at the Depot next week; and
- Fielded questions from the Council.

Item 2 – City Clerk’s Report

City Clerk Norma Alley handed out and highlighted her written report.

Item 3 – Mayor’s Report

Mayor DeVries highlighted her written Memo.

G. AUDIENCE PARTICIPATION

Eugene Carl Haberman:

- Noted a vote was not taken to end the previous meeting;
- Spoke to the transfer of a liquor license without a public hearing; and
- Spoke to the need for a reasonable amount of time for the public to speak.

Dan Lucas spoke to sewer service potentially being extended along the west side of the Glenn Highway in tandem with the frontage road planned by the State of Alaska.

The Council voted to suspend the rules to allow for discussion on the topic. Seeing no objection following the discussion, the Council went back to its agenda.

H. PUBLIC HEARINGS

Eugene Carl Haberman spoke to reviewing how other municipalities handle personnel hearings.

The City Manager provided a staff report concerning the need for separation of the Manager from Hearing Officer duties.

Item 1 – Ordinance No. 16-018: Amending Palmer Municipal Code Sections 4.50.050 Department Director Procedure for Imposing Adverse Action and 4.50.060 Classified Employee's Right to a Hearing on Department Director's Intent to Impose Adverse Action (IM 16-040)

Main Motion: To Approve Ordinance No. 16-018 as Amended

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

Primary Amendment #1: To Approve Amendments Provided at the Table

Moved by:	Best
Seconded by:	Fuller
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

I. ACTION MEMORANDA

Item 1 – Action Memorandum 16-082: Approve a Council Community Grant in the Amount of \$1,000.00 to the Greater Palmer Chamber of Commerce to Support Small Business Saturday November 26, 2016

Main Motion: To Authorize Action Memorandum 16-082

Moved by:	Combs
Seconded by:	Carrington
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

Item 2 – Action Memorandum 16-083: Approval of a City Council Member to Serve on the Alaska Municipal League Board of Directors for a Term Starting November, 2016

Main Motion: To Authorize Action Memorandum 16-083

Moved by:	Combs
Seconded by:	Carrington
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

Memo from Planning & Zoning Commission Chair, Dan Lucas
Flyer for Alaska Recycles Day
City Clerk's Report
Updated Ordinance No. 16-018

M. AUDIENCE PARTICIPATION

Eugene Carl Haberman:

- Spoke to the conflict of the meeting being scheduled on the same night as the national election; and
- Pointed out the certification of elections and the budget as the two most important decisions faced by the Council.

Jeanette Gardiner, SeaStar Strategies LLC, expressed appreciation to the Council for supporting Small Business Saturday.

N. COUNCIL MEMBER COMMENTS

Deputy Mayor Combs:

- Thanked Miss Lucy for attending the meeting with her father;
- Commented on the Veteran's Day Service scheduled for November 11; and
- Expressed excitement regarding Small Business Saturday.

Council Member Fuller:

- Wished everyone a Happy Veteran's Day; and
- Reminded everyone of the Marine Corps' 241st Birthday on November 10.

Council Member Hanson:

- Stated he agreed Liquor License approvals should be heard under Public Hearings.

Council Member Best:

- Agreed with placing Liquor License approvals under Public Hearings; and
- Spoke to it being election day.

At 8:12 pm, the City Attorney was excused from the rest of the meeting, and the Council took a five minute recess.

O. EXECUTIVE SESSION

Item 1 – Subjects That Tend to Prejudice the Reputation and Character of Any Person –
Selection of City Attorney (Note: Personnel action may be taken following the executive session)

Main Motion: To Enter into Executive Session to Discuss Subjects that Tend to Prejudice the Reputation and Character of Any Person – Selection of City Attorney

Moved by:	Hanson
Seconded by:	Combs
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	None
Absent:	LaFrance

The Council entered into Executive Session at 8:18 pm and exited at 8:34 pm.

The Mayor and Council directed the City Clerk to set-up interviews with the three law firms which responded to the RFP.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:34 pm.

Approved this 24th day of January, 2017.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor