

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on November 22, 2016, at 7:00 pm in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 pm.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Richard Best	David Fuller
Steve Carrington	Brad Hanson
Linda Combs	Peter LaFrance
Edna DeVries	

Also in attendance were the following:

Nathan Wallace, City Manager  
Norma I. Alley, MMC, City Clerk  
Bernadette Packa, Deputy City Clerk  
Michael Gatti, City Attorney

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Carrington.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
2. Approval of Minutes of Previous Meetings
  - a. September 27, 2016, Meeting
  - b. October 3, 2016, Joint City Council and BED Meeting

**Main Motion: To Approve the Consent Agenda and Minutes**

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**E. COMMUNICATION AND APPEARANCE REQUESTS**

**Item 1** – Mayor DeVries presented a proclamation to Charter Academy in recognition of its receipt of a 2016 National Blue-Ribbon Exemplary School Award.

## **F. REPORTS**

### **Item 1 – City Manager’s Report**

City Manager Nathan Wallace:

- Highlighted his written report;
- Announced the Golf Course Pro shop would be open for the holidays;
- Commented on attendance at the Alaska Municipal League Conference and the Manager’s Association meetings;
- Commented on a 12-month extension for the Dispatch Services contract;
- Mentioned issuance of two fireworks permits;
- Spoke to status of Federal Aviation Administration grant proposal and potential availability of additional Airport Improvement Program grant funds;
- Provided an update on the Wastewater Treatment Plant design review; and
- Fielded questions from the Council.

### **Item 2 – City Clerk’s Report**

City Clerk Norma Alley:

- Fielded questions regarding the November 29, 2016, meeting agenda.

### **Item 3 – Mayor’s Report**

Mayor DeVries:

- Highlighted her written report;
- Commented on attendance at the Mayor’s Meeting during the AML Conference;
- Addressed the recent oil find in Smith Bay and the importance of Senate Bill 21;
- Spoke to Senate Bill 91 concerning the potential need to make modifications to the Palmer Municipal Code due to the decriminalization of certain crimes;
- Spoke to upcoming attendance at the local Mayors’ and Managers’ meeting and requested the Council provide any questions or concerns they would like brought up for discussion;
- Provided a reminder concerning submission of nominations for the Golden Heart Award;
- Announced the reinstatement of the Borough’s Marijuana Awareness Committee; and
- Suggested the Council consider the possibility of allowing high school students to sit in on Board or Commission meetings or perhaps serve as non-voting members.

Council Member Best asked the following ideas be brought to the Mayors’ and Managers’ meeting:

- Concerning Senate Bill 91 and the ankle monitoring system, Council Member Best believed additional costs may be incurred. As a result, he would like a mechanism put in place to reimburse local governments for costs associated with monitoring.
- The provision of Home Rule Municipalities being self-determining, particularly in regard to the Marijuana Initiative.

### **Item 4 – City Attorney’s Report**

Michael Gatti:

- Spoke to providing training at the Newly Elected Officials training at the Alaska Municipal League Conference;

- Made the Council aware of a statewide sales tax bill being proposed and its potential ramifications for the City; and
- Commented on the status of the Consent Decree.

Mayor DeVries directed staff to research the sales tax bill and send out the information to the Council.

## G. AUDIENCE PARTICIPATION

Daniel Treat:

- Spoke to Palmer Municipal Code 3.16.040.F concerning the requirement of owners of single family residences to obtain a business license if they rent their homes or collect any revenue for any services in those homes.

Eugene Carl Haberman:

- Spoke to the contract amendment in Action Memorandum No. 16-081; and
- Addressed a potential conflict of interest concerning the Action Memorandum.

Stephanie Nowers:

- Spoke to the proposed Monofil; and
- Requested the City resubmit Resolution No. 14-038 to the Mat-Su Borough for the upcoming hearing.

## H. ACTION MEMORANDA

**Item 1 – Action Memorandum No. 16-081:** Authorize the City Manager to Negotiate and Execute a 10 Year Contract Amendment with Subsequent Automatic Renewals with Matanuska Telephone Association Continuing the Lease of the Bailey Hill Communications Tower and Antenna Site

Council Member Hanson reported a conflict of interest, requested to be recused from action on the item, and left the Council Chambers.

Council Member Best requested a staff report. City Manager Wallace explained how staff came to its recommendation.

### **Main Motion: To Authorize Action Memorandum No. 16-081**

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

**Item 2 - Action Memorandum No. 16-084:** Authorize the City Manager to Negotiate and Execute Amendment Number 6 to the Professional Services Agreement with HDL Engineering Consultants for an Amount Not to Exceed \$118,595.00 for Preliminary Engineering Design Services for the Bogard Road Booster Station and Site Preparation Project

Council Member LaFrance requested a staff report. City Manager Wallace provided clarification on the use of remaining monies from the Bogard Water Main extension grant. Though it was not enough money to complete the entire booster project, it could pay for the design work and a survey to clarify rights of way. The work will need to be completed by June 2017.

Council Member Hanson asked the likelihood of the Borough connecting to the water system. City Manager Wallace noted the schools in the area had indicated a desire to hook up to the water system, particularly for life safety reasons.

**Main Motion: To Authorize Action Memorandum No. 16-084**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Item 3 - Action Memorandum No. 16-085:** Approval to Cancel the December 27, 2016, Regular Council Meeting

**Main Motion: To Authorize Action Memorandum No. 16-085**

Moved by:	Combs
Seconded by:	Carrington
Action:	Postponed
In favor:	
Opposed:	

**Motion to Postpone: To Postpone Action Memorandum No. 16-085**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**I. NEW BUSINESS**

**J. RECORD OF ITEMS PLACED ON THE TABLE**

Monofil Handouts from Stephanie Nowers

**K. AUDIENCE PARTICIPATION**

Daniel Treat:

- Continued to address the Council concerning Palmer Municipal Code 3.16.040.F; and
- Encouraged the Council to resolve the issue in a timely fashion.

Stephanie Nowers:

- Requested Resolution No. 14-038 be resubmitted to the Borough in order to bring it to the forefront for new Assembly Members.

Eugene Carl Haberman:

- Thanked the Council for its handling of the cancelled meeting on November 21, 2016;
- Addressed the handling of Conflict of Interest issues; and
- Spoke to maintaining a record of what the public has said.

#### **L. COUNCIL MEMBER COMMENTS**

Council Member Carrington:

- Expressed appreciation for the Proclamation given to Academy Charter; and
- Requested a potential conflict of interest be reviewed.

Council Member Best:

- Spoke to attendance of the Alaska Municipal League conference;
- Addressed the PERS obligation; and
- Shared he missed being selected for the AML Second Vice President by one vote.

Council Member Hanson:

- Spoke in favor of resubmitting Resolution No. 14-038;
- Commented on the need to review the sales tax code; and
- Thanked Mr. Haberman for sharing his comments.

Council Member Fuller:

- Agreed with Council Member Hanson on the Monofil;
- Expressed the need for a review of sales tax enforcement and getting the word out; and
- Reminded everyone about Small Business Saturday.

Direction was provided to the City Manager to provide a report concerning the enforcement of Sales Tax regulations.

Deputy Mayor Combs:

- Highlighted planned events for Small Business Saturday; and
- Commented on the November 30, 2016, Joint Chamber of Commerce meeting.

#### **M. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:36 pm.

**Approved this 24<sup>th</sup> day of January, 2017.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor