

**A. CALL TO ORDER**

A special meeting of the Palmer City Council was held on December 6, 2016, at 6 pm in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor  
Richard Best  
David Fuller  
Peter LaFrance

Linda Combs, Deputy Mayor  
Steve Carrington  
Brad Hanson – arrived at 6:38 pm

Also in attendance were the following:

Nathan Wallace, City Manager  
Bernadette Packa, Deputy City Clerk

Norma I. Alley, MMC, City Clerk  
Michael Gatti, City Attorney

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Best.

**D. AUDIENCE PARTICIPATION**

**E. PUBLIC HEARINGS**

**Item 1 - Resolution No. 17-001:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017, and Appropriating Monies (2<sup>nd</sup> Public Hearing)

Mayor DeVries opened the public hearing. Seeing no one come forward to speak, and hearing no objection from the council, the public hearing was closed.

**Main Motion: To Adopt Resolution No. 17-001**

Moved by:	Best
Seconded by:	Combs
Action:	
In favor:	
Opposed:	

**Item 2 – Resolution No. 17-002:** Adopting the City of Palmer Employee Pay Plan (2<sup>nd</sup> Public Hearing)

Mayor DeVries opened the public hearing. Seeing no one come forward to speak, and hearing no objection from the council, the public hearing was closed.

**Main Motion: To Adopt Resolution No. 17-002**

Moved by:	Best
Seconded by:	Carrington
Action:	
In favor:	
Opposed:	

**Item 3 – Resolution No. 17-003:** Adopting the 2017 City of Palmer Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017 (2<sup>nd</sup> Public Hearing)

**Resolution No. 17-004:** Adopting the 2017 City of Palmer Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017 (2<sup>nd</sup> Public Hearing)

**Resolution No. 17-005:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017 (2<sup>nd</sup> Public Hearing)

**Main Motion: To Combine the Public Hearings of Resolution No. 17-003, No. 17-004, and No. 17-005**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

Mayor DeVries opened the public hearing. Seeing no one come forward to speak, and hearing no objection from the council, the public hearing was closed.

**Main Motion: To Adopt Resolutions No. 17-003, No. 17-004, and No. 17-005**

Moved by:	Best
Seconded by:	Combs
Action:	
In favor:	
Opposed:	

**F. COMMITTEE OF THE WHOLE**

**Item 1 – Committee of the Whole:**

- 1. 2017 City of Palmer Budget**
- 2. 2017 City of Palmer Pay Plan**
- 3. 2017 City of Palmer Fee Schedule**
- 4. 2017 City of Palmer Fine Schedule**
- 5. 2017 City of Palmer Capital Improvement Program**

**Main Motion: To Enter Into a Committee of the Whole to Discuss the 2017 City of Palmer Budget**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

**Main Motion: To Come Out of the Committee of the Whole**

Moved by:	Carrington
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

The Council entered into a Committee of the Whole at 6:10 pm and exited at 6:33 pm. Upon exiting the Committee of the Whole, the following motions were made:

**Primary Amendment #1 To Amend the 2017 Budget to Reflect:  
to Resolution No. 17-001:**

**Deductions to Health Care Premiums by \$110,692.00 in Fund 6012 General Fund for All Respective Department Budgets:  
\$11,025.00 in Fund 6012 Water/Sewer  
\$2,301.00 to Line Item 03-01-10-6012  
\$2,177.00 to Line Item 05-01-10-6012**

**Move \$7,500.00 From Airport to Public Works Equipment by:  
Decreasing Line Item 03-01-10-6053 by \$7,500.00  
Increasing Line Item 01-17-10-6053 by \$7500.00  
Decreasing Line Item 01-01-70-6078 by \$7,500.00  
Decreasing Line Item 03-00-00-3673 by \$7,500.00**

**An Increase of \$8,200.00 to Line Item 01-01-30-6053 Depot Equipment Fund**

**An Increase of \$380,500.00 to the Solid Waste Line Item 05-01-10-6053 for Equipment Ordered in 2016 but Not Delivered Until 2017**

**The Appropriate Building Account in the Fire Department by Decreasing Line Item 01-13-40-6045 by \$10,650.00 and Increasing Line Item 01-13-30-6045 by \$10,650.00**

**The Increase to Police Dispatch Contract Extension to:  
 Increase Line Item 01-12-70-6011 by \$135,427.00  
 Increase Line Item 01-12-70-6012 by \$121,225.00  
 Increase Line Item f01-12-70-6015 by \$24,940.00  
 Increase Line Item 01-00-00-3422 to \$456,543.00**

**The Consolidation of Mayor/Council Travel into One line and  
 Decrease AML Summer Travel by:  
 Decreasing Lobbying Services Line Item 01-01-05-6098 by  
 \$4,000.00  
 Decreasing Travel Line Item 01-02-10-6024 by \$3,225.00  
 Decrease Travel Line Item 01-01-05-6024 by \$2,000.00**

**The Decrease in Sister City Travel for Council Line Item 01-02-  
 10-6110 by \$2,500.00**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

**Primary Amendment #2 To Amend the 2017 Budget to Reflect a \$1,000.00 Increase to  
 to Resolution No. 17-001: Legal Fees for Golf Course Contract/RFP Development Line Item  
 15-01-10-6027**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

**Main Motion: To Enter Into a Committee of the Whole to Discuss 2017 City of Palmer  
 Budget**

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None

Topics of discussion and ideas included:

- A review of the East Auklet Avenue LID plan;
- A review of the Fee Schedule fees in relation to the actual costs incurred by the City;
- A review of the fuel flowage fees after 6 months of data was collected;
- The alignment of equipment rental fees for the Depot and the MTA Events Center;
- The sales tax late filing fee;
- The unmetered wastewater service rates;
- A review of the Fine Schedule and the last date each fine was increased;
- The division of Admin Assistant positions into levels; and
- The creation of a Mechanic I position.

The Council took a recess from 7:14 pm to 7:30 pm.

The Council entered into a Committee of the Whole at 6:37 pm and exited at 8:59 pm.

Upon exiting the Committee of the Whole, the following motions were made:

**Primary Amendment #1 to Resolution No. 17-002: To Amend the 2017 Budget to Reflect the Removal of the Webmaster Part-time From the Pay Plan and an Increase in Contractual Services**  
**Decrease Line Item 01-01-05-6013 by \$22,833**  
**Decrease Line Item 01-01-05-6012 by \$1,838**  
**Increase Line Item 01-01-05-6030 by \$25,000**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by 6-1 voice vote.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	LaFrance

**Primary Amendment #3 to Resolution to 17-001 To Amend the 2017 Budget to Reflect a \$15,000.00 Increase to Depot Expansion Line Item 08-01-10-7148 for Sound Baffles**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #4 to Resolution 17-001: To Amend the 2017 Budget to Reflect an Increase to \$65,000.00 the Line Item 08-01-10-7166 for Additional LED Street Light Replacement**

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Secondary Amendment #1 To Increase by \$65,000.00 to \$110,000.00 To Primary Amendment #4:**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary #5 to Resolution 17-001: To Amend the 2017 Budget to Reflect the Addition of Road Maintenance and Appropriate \$50,000.00 to Fund Line Item 10-01-06-6301**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary #6 to Resolution 17-005 To Amend the 2017 Budget to Reflect an Increase of \$100,000.00 to Public Works – Equipment Line Item 09-01-10-6054 for a Road Brush Cutter**

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Moved by:	Best
Seconded by:	Hanson
Action:	Motion carried by a 6-1 voice vote.
In favor:	Best, Carrington, Combs, Fuller, Hanson, LaFrance
Opposed:	DeVries

**G. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 9:08 pm.

**Approved this 10<sup>th</sup> day of January, 2017.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor