

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on September, 2016, at 7 pm in the council chambers, Palmer, Alaska.

Deputy Mayor Hanson called the meeting to order at 7:00 pm.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Richard Best	Brad Hanson
Steve Carrington	DeLena Johnson arrived at 7:39
Linda Combs	Peter LaFrance
Edna DeVries	

Also in attendance were the following:

Nathan Wallace, City Manager  
Norma Alley, MMC, City Clerk  
Bernadette Packa, Deputy City Clerk  
Michael Gatti, City Attorney

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by John Lee.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. Introduction of **Ordinance No. 16-007**: Enacting Palmer Municipal Code Sections 10.04.120 Parking of Trailers and Recreational Vehicles Restricted and 10.04.130 Utility Connections Prohibited (IM 16-036)
  - b. **Action Memorandum No. 16-056**: Authorizing the City Manager to Negotiate and Execute an Agricultural Lease with Robert Shumaker for a Parcel of Land Containing Approximately 2.39 Acres of Airport Land Described as Lots 4 & 5 Mohan Subdivision Located on Outer Springer Loop
  - c. **Action Memorandum No. 16-062**: Authorizing the City Manager to Negotiate and Execute an Assumption of Proprietary Lease from the Estate of John H. Riggs to Gary A. and Odette M. Jamieson for Palmer Hangars Owners Association Unit No. 2 Lot 11 Block 3 at the Palmer Municipal Airport
  - d. **Action Memorandum No. 16-063**: Approving Board Member John Lee's Resignation from the Board of Economic Development
2. Minutes of Previous Meetings  
August 23, 2016, Regular Meeting

**Main Motion: To approve consent agenda and minutes**

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, LaFrance
Opposed:	None

An error on the legislation title of Item K on the agenda was noted. The City Clerk responded it would be corrected.

**E. COMMUNICATION AND APPEARANCE REQUESTS**

**Item 1 – Airport Advisory Commission**

John Lee, Airport Advisory Commission Chair:

- Highlighted his written report presented at the table; and
- Fielded questions from the Council.

Council Member Combs thanked Mr. Lee for his comprehensive presentation.

Council Member DeVries expressed appreciation to Mr. Lee for his service on the Airport Advisory Commission as well as the Board of Economic Development. Deputy Mayor Hanson echoed her comments.

Mayor Johnson arrived and took the chair.

**F. REPORTS**

**Item 1 – City Manager’s Report**

City Manager Nathan Wallace:

- Highlighted his written report;
- Noted the Saroma Exchange Students toured the City during the past week;
- Provided a status report on the consent decree filed in federal court;
- Noted sales tax collection from the fair provided a significant boost to the City; and
- Fielded questions from the Council.

**Item 2 – City Clerk’s Report**

City Clerk Norma Alley:

- Provided a copy of her report;
- Commented on meeting with the Department of Elections for Registrar Training;
- Noted the training schedule for Voting Officials;
- Provided deadline dates for the upcoming election as well as voting locations;
- Addressed the possibility of the cancellation of the December 27 meeting; and
- Reported on development of the Request for Proposal for the City Attorney.

Council Member Combs requested support to direct the City Clerk to arrange the reception to follow the swearing in of new officials on October 10, 2016. Council Member DeVries offered her support.

Mayor Johnson requested appointments for the Airport Advisory Commission and Parks, Recreation, and Cultural Resources Advisory Board be on the next agenda.

### **Item 3 – Mayor’s Report**

Mayor Johnson:

- Commented on having participated in a tour of the Palmer Correctional Facility to determine possible uses; and
- Announced former Governor Parnel’s planned attendance of the October 3, 2017 Joint Council and Board of Economic Development meeting.

### **Item 4 – City Attorney’s Report**

Michael Gatti:

- Provided supplemental information concerning the filed consent decree.

## **G. AUDIENCE PARTICIPATION**

Noel Kopperud:

- Spoke to the need for no parking areas to be put in place on parade day in Palmer.

Frank Kelly, Airport Superintendent:

- Expressed appreciation to Commissioner Lee for his service, civic mindedness, and assistance during his transition into the Airport Superintendent position.

Eugene Carl Haberman:

- Spoke to the need for a public hearing on Resolution 16-024; and
- Encouraged the City of Palmer to be involved with the Mat-Su Borough and the City of Wasilla in order to solve problems regionally.

## **H. PUBLIC HEARINGS**

**Item 1 – Resolution No. 16-023:** A Resolution of the Palmer City Council Accepting and Appropriating \$6,543.48 From the City of Houston to Provide Emergency Dispatch Services for the Period of July 1, 2016, through December 31, 2016 (IM 16-037)

Mayor Johnson opened the public hearing.

Eugene Carl Haberman:

- Commented on the existence of a third bidder on the 911 Dispatch Request for Proposal.

Mayor Johnson closed the public hearing.

**Main Motion: To approve Resolution No. 16-023**

Moved by:	Carrington
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

**I. ACTION MEMORANDA**

**J. UNFINISHED BUSINESS**

**K. NEW BUSINESS**

**Item 1 – Resolution No. 16-024:** A Resolution of the Palmer City Council Adopting the City of Palmer Wastewater Treatment Plant Facility Plan 2016 Update, Developed by HDR Alaska, Inc. (IM 16-039)

**Main Motion: To approve Resolution No. 16-024**

Moved by:	Combs
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Deputy Mayor Hanson spoke in favor of a public hearing on the resolution.

**L. RECORD OF ITEMS PLACED ON THE TABLE**

Airport Advisory Commission Report  
City Clerk's Report

**M. AUDIENCE PARTICIPATION**

Eugene Carl Haberman:

- Spoke to proposed changes to the Mat-Su Borough boards and commissions; and
- Commented on the need to provide opportunities to hear from the public.

**N. COUNCIL MEMBER COMMENTS**

Council Member Combs:

- Expressed appreciation to Mr. Lee for his service on the Board of Economic Development;
- Commented on the high school's Customer Service Program;
- Reminded everyone of the Sister City students community potluck;
- Requested the special meeting on October 10 to install new officials be highlighted on the City website.

Council Member DeVries:

- Requested follow-up on the code compliance violations on Bonanza Street; and
- Commented on removal of the former Senior Center building.

Council Member Carrington:

- Thanked Mr. Lee for juggling many positions and serving his community.

Council Member LaFrance:

- Encouraged council members to utilize digital copies of the meeting packets;
- Expressed appreciation for Mr. Kopperud's comments; and
- Reminded everyone of the Thursday Night Run series to start again this week.

Council Member Best:

- Reminded everyone to watch out for motor cycles and children playing on the roads.

## O. EXECUTIVE SESSION

**Item 1** - Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager (Note: Personnel action may be taken following the executive session)

**Main Motion: To enter into Executive Session to Discuss Subjects that Tend to Prejudice the Reputation and Character of Any Person – City Manager**

Moved by:	Hanson
Seconded by:	Johnson
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

The Council entered into Executive Session at 9:05 and exited at 9:51 pm.

Upon exiting the Executive Session, the following motion was made.

**Main Motion: To show a vote of confidence in the City Manager**

Moved by:	Johnson
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

## P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:52 pm.

**Approved this 27<sup>th</sup> day of September, 2016.**

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Norma I. Alley, MMC, City Clerk

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DeLena Johnson, Mayor