

## A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on May 23, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

## B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington, Deputy Mayor Pam Melin, Joshua Tudor, Thomas Ojala IV, Richard W. Best, John Alcantra, and Carolina Anzilotti

Staff in attendance:

Shelly M. Acteson, CMC, City Clerk  
Holly Dubose, Deputy City Clerk  
Sarah Heath, City Attorney  
Jude Bilafer, Public Works Director

## C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

## D. APPROVAL OF AGENDA

**Main Motion: To Approve the amended Agenda with Council Comments moved before Action Memorandums**

Moved by:	Alcantra
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

## E. COMMUNICATION AND APPEARANCE REQUESTS

- 1. Proclamation Recognizing the Mat-Su Miners**  
Council Member Alcantra presented a proclamation recognizing the Matsu Miners.
- 2. Proclamation Recognizing Memorial Day**  
Deputy Mayor Melin read a proclamation recognizing Memorial Day.
- 3. Proclamation Recognizing Matanuska Valley Credit Union's 75 Years of Service to the Community**  
Mayor Carrington presented a proclamation recognizing Matanuska Valley Credit Union's 75 years of service.
- 4. Presentation - Saroma Sister City School Delegation**

Carla Swick, Palmer Saroma Sister School Delegation, and traveling students introduced themselves and gave an overview what they look forward to most about the upcoming travel to Saroma Japan.

Mayor Carrington called for a recess at 6:34 p.m., and reconvened at 6:37 p.m.

## **F. REPORTS**

### **1. City Manager's Reported on the following:**

- June 13<sup>th</sup> the Mayor will be doing Committee of the Whole to speak on the MPO.
- Down one Code Enforcement Officer.
- Upcoming Taxiway construction at the airport.
- Library Opened Thursday and had a Ribbon cutting.
- RFP winner will be brought to City Council for Library Construction.
- Parking Plan.
- RFP for phone equipment.
- May 27-29<sup>th</sup> Rodeo Alaska.
- Colony Days June 9<sup>th</sup> -11<sup>th</sup>.
- June 20<sup>th</sup> City sponsored Matsu Miners Game.
- June 24<sup>th</sup>-25<sup>th</sup> Highland Games.
- Friday Flings.
- Overview of upcoming Action Memorandums on the agenda

### **2. Mayor's Report**

- Written report in the packet.

### **3. City Clerk's Report**

- No formal report.

### **4. City Attorney's Report**

- Attorney Heath has begun to review the City's Code of Conduct and Ethics document.

## **G. AUDIENCE PARTICIPATION**

Jackie Goforth:

- Spoke regarding the book "Let's Talk About It".

Karen Lewis:

- Noted that there are four books that are inappropriate in the Palmer Library.

Edith Lescault:

- Commented on Senior Citizen rent increase.

Christine Jones:

- Commented on Senior Citizen rent increase.

Travis Friesen:

- Encouraged recycling efforts in Palmer.

Mike Chmielewski:

- Noted that the backup generator at Radio Free Palmer is complete.
- Commented on the Palmer Senior Center.

Ben Rowell:

- Gave an update on the Artic Winter Games.

Susan Pougher:

- Commented in support of the Palmer Library.

Cindy Hudgins:

- Commented on certain library books possibly being available for children.

Wesley Artz

- Commented on the growth in Palmer.

## H. PUBLIC HEARINGS

1. **Resolution No 23-014:** Authorize the Purchase and Appropriate Funds in the Principal Amount Not to Exceed \$341,369.00 to Finance the Purchase of a New 821G Wheel Loader from Yukon Equipment, Inc., for Public Works in the Amount of \$341,369.00 as a Direct Replacement for the Existing 1999 Wheel Loader

Chief Shelton provided a staff report.

Mayor Carrington opened the public hearing.

Eric Anderson: Commented on other possible discounts available through the dealer.

Manager Moosey provided a staff report.

Jude Bilafer, Public Works Director, addressed questions from the Council.

### Main Motion: To Approve Resolution No. 23-014.

Moved by:	Alcantra
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

2. **Resolution No. 23-015:** Authorize the City Manager to Advance \$583,482 from the General Fund Unassigned Fund Balance to the Water and Sewer Fund for the Insulation Repairs to Reservoir 4 Heavily Damaged in the January 2022 Windstorm

Mayor Carrington opened the public hearing.

Mayor Carrington closed the public hearing.

Jude Bilafer, Public Works Director, addressed questions from the Council.

### Main Motion: To Approve Resolution No. 23-015

Moved by:	Melin
Seconded by:	Best
Vote:	Unanimous Consent
Action:	Motion Carried

2. **Resolution No. 23-016:** Accepting and Appropriating Healthy & Equitable Communities Grant Funds from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the Amount of \$89,078 to Provide Funding to Alaskan Local Governments in Support of Creating and Sustaining Healthy and Equitable Communities Around the State

Mayor Carrington opened the public hearing.

Cindy Hudgins: Commented in opposition of the resolution.

Paula Beth-Odom: Spoke in support of the resolution.

Travis Friesen: Commented that clarification on the grant.

Jackie Goforth: Commented in opposition of the resolution.

Mike Chmielewski: Commented in support of the resolution.

Mayor Carrington provided background information to the Council.

Sarah Health, City Attorney, responded to Council Questions.

**Main Motion: To Approve Resolution No. 23-016**

Moved by:	Tudor
Seconded by:	Alcantra
Vote:	Unanimous Consent
Action:	Motion Carried

Mayor Carrington called for a recess at 7:53 p.m., the meeting convened at 8:06 p.m.

**I. ACTION MEMORANDA**

1. **Action Memorandum No. 23-030:** Approving a Request from Arctic Winter Games 2024 to Waive Facility Use Fees up to \$32,205 for the Usage of the MTA Events Center and the Palmer Train Depot during March of 2024

**Main Motion: To Approve Action Memorandum No. 23-030.**

Moved by:	Tudor
Seconded by:	Alcantra
Vote:	N/A
Action:	N/A

**Primary #1: To Postpone Action Memorandum No. 23-030 to the June 13<sup>th</sup> Meeting.**

Moved by:	Melin
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 23-031:** Authorize the City Manager to Negotiate, Execute and Commit a Downpayment of \$25,000 for a Sole Purchase of An Ice Resurfacer from Zamboni Company USA, Inc.

Manager Moosey provided a staff report.



**Main Motion: To Approve Action Memorandum No. 23-031.**

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

- 3. Action Memorandum No. 23-032:** Authorize the City Manager to Execute Change Order Number Four Option with Alaska Sure Seal in the Amount of \$46,000 for Yellow Curb Painting along roadways

**Main Motion: To Approve Action Memorandum No. 23-032.**

Moved by:	Best
Seconded by:	Melin
Vote:	Unanimous
Action:	Motion Carried

- 4. Action Memorandum No. 23-033:** Authorizing Utility Connection for AMG & Associates, Located at 12821 E. Scott Road, Palmer, Alaska

**Main Motion: To Approve Action Memorandum No. 23-033.**

Moved by:	Best
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

- 5. Action Memorandum No. 23-035:** Authorize the City Manager to Execute a Contract with HDL Engineering Consultants in the Amount not to exceed \$32,545.00 for Construction Administration Services for Reservoir #4 Insulation Repairs Project

**Main Motion: To Approve Action Memorandum No. 23-035.**

Moved by:	Best
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

- 6. Action Memorandum No. 23-034:** Authorize the City Manager to Negotiate and Enter into a Contract with Northern Insulation Solutions Inc., in an Amount Not to Exceed \$867,568.00 for the 2023 Palmer Reservoir 4 Insulation Repairs Project

**Main Motion: To Approve Action Memorandum No. 23-034.**

Moved by:	Best
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

- 7. Action Memorandum No. 23-036:** Authorize the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.2350, 50 Used Golf Carts Not to Exceed \$125,000

**Main Motion: To Approve Action Memorandum No. 23-036.**

Moved by:	Best
Seconded by:	Melin
Vote:	Unanimous
Action:	Motion Carried

Manager Moosey responded to Council questions.

- 8. Action Memorandum No. 23-037:** C Authorizing the City Manager to Execute a Contract with HDL Engineering Consultants in the Amount not to exceed \$32,510 for Construction Administration Services for the 2023 Evergreen Avenue and Airport Road Pathway Project

**Main Motion: To Approve Action Memorandum No. 23-037.**

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

Jude Bilafer, Public Works Director, provided a staff report.

**J. AUDIENCE PARTICIPATION**

Eric Anderson:

- Commented positively on the purchase of new golf carts.
- Suggested old golf course inventory be sold.

Travis Friesen:

- Commented on recycling receptacles.
- Commented on the Palmer Library Books.

George Collum:

- Thanked the City Council for the approval of the golf carts.
- Noted a great start to the golfing season.

Wesley Artz:

- Commented on the efforts of golf course employees.

Jackie Goforth:

- Continuation of comments on the book "Let's Talk About It".

Cindy Hudgins:

- Remarked on the Council acceptance of Resolution 23-016.

Mike Chmielewski:

- Commented on a memorial taking place this weekend for Palmerite Howard Bess.

**K. COUNCIL MEMBER COMMENTS**

Council Member Tudor:

- Thanked everyone who helped with Palmer Clean Up Day.
- Reminder to take a moment on Memorial Day to thank those who have served.

Council Member Ojala IV:

- Congratulations to the kids associated with the Saroma Kai group.
- Would like to know how many residents are affected by the senior center rent increase and the dollar amount that is associated in total with the increase.

Council Member Best:

- Commented on the Senior Citizen rent rate increase.
- Commented on acceptance of others view of normalcy.

Council Member Alcantra:

- Spoke in support of drafting a letter in opposition of senior rent increases.
- Would like to support recycling efforts in Palmer.

Council Member Anzilotti:

- No comments.

Council Member Melin:

- Thanked Saroma Kai students for attending this evening.
- Requested support to ask for a letter to Senator Sullivan regarding the senior citizen rent increase. Council Member Ojala IV offered support.
- Commented on the Palmer Library books.
- Asked for support to create a working group for the library policies, with support offered by Council Member Anzilotti.

## **L. UNFINISHED BUSINESS**

## **M. NEW BUSINESS**

## **N. RECORD OF ITEMS PLACED ON THE TABLE**


Parking plan for Manager Moosey and documents from Ms. Lewis.

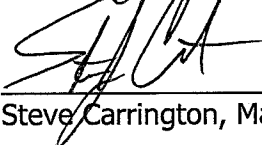
## **O. EXECUTIVE SESSION**

## **P. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 9:06 p.m.

**Approved this 13th day of June, 2023.**

  
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Shelly M. Ahteson, CMC, City Clerk

  
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Steve Carrington, Mayor