

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on June 27, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington, Deputy Mayor Pam Melin, Joshua Tudor, Thomas Ojala IV, Richard W. Best, John Alcantra, and Carolina Anzilotti

Staff in attendance:

- Shelly M. Acteson, CMC, City Clerk
- Holly Dubose, Deputy City Clerk
- Sarah Heath, City Attorney
- John Moosey, City Manager

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

**Main Motion: To Approve the Agenda as presented and minutes of the June 13, 2023 meeting**

Moved by:	Alcantra
Seconded by:	Tudor
Vote:	Unanimous Consent
Action:	Motion Carried

**E. COMMUNICATIONS AND APPEARANCE REQUESTS**

1. Council Member Ojala IV presented a proclamation recognizing the Colony Knights Boys Track and Field Team.

A motion was made by Council Member Anzilotti and seconded Council Member Best to enter committee of the whole with no objection from Council.

**F. COMMITTEE OF THE WHOLE – with invited guest Cynthia Cartledge, Bond Attorney, JDO Law (Note: Action may be taken by the Council following Committee of the Whole)**

- Overview of steps to issue a General Obligation Bond
- Discussion concerning repairing, renovating and expanding, or replacing the Palmer Library
- Funding sources for the Library Project

A question-and-answer period ensued between Council Members and Cindy Cartledge, Bond Attorney.

The Council exited Committee of the Whole with no objections.

## **G. REPORTS**

### **1. City Manager's Report**

- Felton traffic signal construction has begun.
- Bounce house will be additionally insured for added safety measures.

### **2. Mayor's Report**

- Provided a written report in the packet.
- Suggested that the City of Palmer may have to prepare a bond for the senior citizen exemption confirmation issue.

### **3. City Clerk's Report**

- Notices of Office to be filled will be posted Friday in the Frontiersman.
- Candidate filing period opens July 17<sup>th</sup> at 8:00 a.m. and closes July 28<sup>th</sup> at 4:00 p.m.

### **4. City Attorney's Report**

- Overview of the senior exemption confirmation bond issue.
- Reviewed the insurance policies for events on City property.
- Attorney Health asked for further direction from City Council in reference to the Code of Ethics and Code of Conduct project.

## **H. AUDIENCE PARTICIPATION**

Travis Friesen:

- Provided suggestions on recycling.

Meghan Aube-Trammell:

- Commented in support of the construction of a new Palmer Library.

Carol Aube:

- Commented in support of the Palmer Library.

## **I. PUBLIC HEARINGS**

- 1. Resolution No. 23-019:** Authorize the City Manager to Appropriate Funds from the Unassigned General Fund Balance and Award a Contract for Architectural Design Services to Evaluate Alternatives to Repair, Renovate and Expand or Replace the Palmer Public Library and Award a Professional Service Contract to Wolf Architecture Inc. in the Amount Not to Exceed \$160,000

Mayor Carrington opened the public hearing.

Eric Anderson commented on the potential cost associated with the decision to build new vs. rebuild the Palmer library.

Seeing no one else come forward, Mayor Carrington closed the public hearing.

A question-and-answer period ensued between Council Members and Manager Moosey.

**Main Motion: To Approve Resolution No. 23-019**

Moved by:	Tudor
Seconded by:	Ojala IV
Vote:	Unanimous
Action:	Motion Carried

Mayor Carrington called for a recess at 7:13 p.m., the meeting reconvened at 7:21 p.m.

- Resolution No. 23-020:** Authorizing the Appropriation of \$75,200 From the General Fund Unassigned Fund Balance to Fully Fund the Purchase of an Ice Resurfacer from Zamboni Company USA, Inc. to be Reimbursed from a Department of Energy Grant

Mayor Carrington opened the public hearing.

Seeing no one come forward, Mayor Carrington closed the public hearing.

**Main Motion: To Approve Resolution No. 23-020**

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous Consent
Action:	Motion Carried

- Resolution No: 23-021:** Directing the City Manager to Authorize Hardware and Software Upgrades to the City's Technology Infrastructure in the Amount of \$34,057

Mayor Carrington opened the public hearing.

Seeing no one come forward, Mayor Carrington closed the public hearing.

Council discussion ensued.

**Main Motion: To Approve Resolution No. 23-021**

Moved by:	Best
Seconded by:	Anzilotti
Vote:	
Action:	

Discussion followed regarding the financial aspect and current contract requirements.

**Primary #1: To Postpone until 7/25 Council meeting**

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous Consent
Action:	Motion Carried

**J. ACTION MEMORANDA**

- Action Memorandum No. 23-039:** Authorizing the City Manager to Spend \$196,882 in Subawards from the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) Grant that was Approved by the Council on December 13, 2022

Police Chief Shelton provided a staff report.

**Main Motion: To Approve Action Memorandum No. 23-039**

Moved by:	Best
Seconded by:	Tudor
Vote:	Unanimous Consent
Action:	Motion Carried

**K. UNFINISHED BUSINESS**

1. **Resolution No. 23-013-A:** A Resolution of the Palmer City Council in Support of Mat-Su Valley Planning for Transportation (MVP for Transportation) as the Metropolitan Planning Organization (MPO) of the Mat-Su Area, Formation of the MVP as an Independent Organization and Provide for Membership in the MPO and as a Member of the Board of Directors

Council directed to Attorney to respond to questions posed by the Council in relation to home rule city powers, cost-benefit analysis for the city, current status of the bylaws of the non-profit, etc.

**Main Motion: To Approve Resolution No. 23-013-A**

Moved by:	Anzilotti
Seconded by:	Alcantra
Vote:	N/A
Action:	N/A

**Primary #1: To Postpone Resolution No. 23-013-A to 7/25 and Attorney Heath to investigate further impacts of joining the MPO**

Moved by:	Alcantra
Seconded by:	Deputy Mayor Melin
Vote:	Unanimous Consent
Action:	Motion Carried

**L. NEW BUSINESS**

**M. RECORD OF ITEMS PLACED ON THE TABLE**

Document from Bond Attorney, Cindy Cartledge

**N. AUDIENCE PARTICIPATION**

Travis Friesen:

- Commented on revitalizing the railroad tracks.

Herb Bishop:

- Commented positively on the library project.
- Noted an essay project sponsored by fireside books in reference what you love about Palmer.

Eric Anderson:

- Spoke in hesitation regarding the City of Palmer joining the MPO.

A Motion to suspend the rules with no objection was made to move Council Comments before the executive session.

**O. COUNCIL MEMBER COMMENTS**

Mayor Carrington:

- Noted the kilts that the police officers were wearing during the Scottish Highland Games were well received.

Council Member Tudor:

- Spoke positively on the Highland Games.
- Commented on hesitation to joining the MPO.

Council Member Alcantra:

- Commented positively regarding the Highland Games.
- Congratulated the Colony Knights.
- Thanked the public for their testimony tonight.
- Ribbon cutting for Job Corp renaming tomorrow 10am-1pm.
- Spoke in response to an email sent in from a Palmer Citizen, that was responded to by responding to by Council Member Alcantra by selecting "reply all".

Council Member Ojala IV:

- Asked for direct public comment regarding the MPO.

Council Member Anzilotti:

- Commented positively on the Council doing their homework.
- Commented in opposition of the MPO.

Council Member Best:

- Commented positively regarding the Highland Games.
- Commented regarding the MPO.

Deputy Mayor Melin:

- Commented on the Highland Games.
- Spoke in opposition of the MPO.

A motion was made at 8:51 p.m. by Deputy Mayor Melin, seconded by Council Member Alcantra to enter into Executive Session.

**P. EXECUTIVE SESSION**

**Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager Evaluation – (Note: Action may be taken by the Council following the Executive Session)**

Council exited the Executive Session at 10:04 p.m. with a vote of confidence for the City Manager, and a 3% COLA to begin the next paycheck, MOVED Council Member Best, seconded by Mayor Carrington. The Council had no objections to the MOTION.

**Q. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 10:06 p.m.

**Approved this 25th day of July, 2023.**

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Shelly M. Acteson, CMC, City Clerk

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Steve Carrington, Mayor