

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on August 22, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington, Joshua Tudor, Thomas Ojala IV, John Alcantra, Deputy Mayor Pam Melin, Carolina Anzilotti, and Richard W. Best

Staff in attendance:

Shelly M. Acteson, CMC, City Clerk  
Sarah Heath, City Attorney  
Brad Hanson, Community Development Director  
John Moosey, City Manager – (on Zoom)  
Dwayne Shelton, Police Chief

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

**Main Motion: To Approve the Agenda as amended**

|              |                   |
|--------------|-------------------|
| Moved by:    | N/A               |
| Seconded by: | N/A               |
| Vote:        | Unanimous Consent |
| Action:      | Motion Carried    |

Mayor Carrington requested to move item J.1. Resolution No. 23-013-A, to item E.1.

**E. COMMUNICATIONS AND APPEARANCE REQUESTS**

1. In attendance were Clint Adler, Mat-Su Region Chief, department of Transportation, and Adam Bradway, Lead Planner, Department of Transportation

Council Members agreed without any objections to suspend the rules and allow for a questions and answers session with the attendees.

**F. REPORTS**

**1. City Manager's Report**

- No report at this time as the Manager was unable to log on to Zoom.

2. Mayor's Report

- Written report in the packet.

3. City Clerk's Report

- Reminder of the upcoming absentee in person voting at city hall timeframe.

4. City Attorney's Report

- Commented on pending lawsuits and an executive session in the future.

**G. AUDIENCE PARTICIPATION**

Representative DeLena Johnson was in attendance and provided a legislative update.

Polly-Beth Odom:

- Provided an update on the activity in the first month of the newly opened Navigation Center.

Travis Friesen:

- Commented on the Police department Bike Program and the lack of sidewalks in his neighborhood.

Jackie Goforth:

- Commented on First Amendment rights and a book challenge.

Mike Chmielewski:

- Commented on the Statewide Transportation Improvement Program and invited council members to go the Pioneer home and try to maneuver a wheelchair across some of the streets in the city.

Erik Anderson:

- Commented on variances given to property developer.

**H. PUBLIC HEARINGS**

- **Resolution 23-002-A:** Amending the City of Palmer 2023 Fee Schedule to Include Advertising Rates for Dasher Boards and Hanging Banners and to Amend the Hourly Rental Rates at the MTA Events Center

Mayor Carrington opened the public hearing.

Seeing no one come forward, Mayor Carrington closed the public hearing.

Community Development Director Brad Hanson provided a staff report.

**Main Motion: To Adopt Resolution No. 23-002-A**

|              |                |
|--------------|----------------|
| Moved by:    | Best           |
| Seconded by: | Tudor          |
| Vote:        | Unanimous      |
| Action:      | Motion Carried |

- **Resolution No. 23-005-A:** Amending the 2023 City of Palmer Budget for the Fiscal Year Ending December 31, 2023

Mayor Carrington opened the public hearing.

Seeing no one come forward, Mayor Carrington closed the public hearing.

Finance Director Gina Davis provided a staff report.

**Main Motion: To Adopt Resolution No. 23-005-A**

|              |                |
|--------------|----------------|
| Moved by:    | Best           |
| Seconded by: | Alcantra       |
| Vote:        | Unanimous      |
| Action:      | Motion Carried |

**I. ACTION MEMORANDA**

1. **Action Memorandum No. 23-045:** Approving a Council Community Grant to Matsu Valley Rebuild in the Staff Recommended Amount of \$1,500 for the MVR Forever Home Project

**Main Motion: To Approve Action Memorandum No. 23-045**

|              |                  |
|--------------|------------------|
| Moved by:    | Best             |
| Seconded by: | Alcantra         |
| Vote:        | 4 to 3; approved |
| Action:      | Motion Carried   |

2. **Action Memorandum No. 23-047:** Authorizing the City Manager to Negotiate and Enter into a Contract with Northern Gravel & Trucking, LLC for the Purchase and Delivery of 180 Tons of Road Salt in the Amount of \$30,600

**Main Motion: To Approve Action Memorandum No. 23-047**

|              |                |
|--------------|----------------|
| Moved by:    | Best           |
| Seconded by: | Tudor          |
| Vote:        | Unanimous      |
| Action:      | Motion Carried |

3. **Action Memorandum No. 23-048:** Authorizing the City Manager to Negotiate and Execute a Three (3) Year Contract with Two (2), One (1) Year Extensions with HDL Engineering Consultants, LLC the Selected Consulting Engineering Firm for the Engineering Services for Ongoing Planning and Capital Improvement Projects at the Warren "Bud" Woods Palmer Municipal Airport from the Request for Proposal #PAQ 23-001 ES

**Main Motion: To Approve Action Memorandum No. 23-048**

|              |                |
|--------------|----------------|
| Moved by:    | Best           |
| Seconded by: | Tudor          |
| Vote:        | Unanimous      |
| Action:      | Motion Carried |

4. **Action Memorandum No. 23-049:** Authorizing the City Manager to Negotiate and Execute a Contract with Alaska Demolition for Removal of Debris from the Palmer Public Library Roof Collapse in an Amount Not to Exceed \$45,705

**Main Motion: To Approve Resolution No. 23-049**

|              |                |
|--------------|----------------|
| Moved by:    | Alcantra       |
| Seconded by: | Melin          |
| Vote:        | Unanimous      |
| Action:      | Motion Carried |

## **J. UNFINISHED BUSINESS**

## **K. NEW BUSINESS**

## **L. RECORD OF ITEMS PLACED ON THE TABLE**

## **M. AUDIENCE PARTICIPATION**

Jackie Goforth:

- Commented on the new all-ages park in Palmer.
- Commented on library policies.

Dave Lundin:

- Thanked the Council for approving AM 23-048, and provided a timeline of his company location changes in recent years.

Erik Anderson:

- Commented on the obligations associated with an MPO.

Travis Friesen:

- Commented on the MPO resolution, the need for additional bike lanes and the homelessness situation.

Mike Chmielewski:

- Commented on the MPO legislation and the parallels between big cities and small cities.

## **N. EXECUTIVE SESSION**

## **O. COUNCIL MEMBER COMMENTS**

Council Member Anzilotti:

- Commented on the state fair parade, and the police bike patrol program.

Council Member Ojala:

- Commented on the bike patrol program, the fair, and suggested possibly building a walkway above the current railroad tracks.

Council Member Tudor:

- Commented on the new parks in Palmer and the city becoming a better and better place for residents all the time.

Deputy Mayor:

- Thanked the council members for thoughtful deliberation of legislation and commented on the favorable relationship the city has with HDL Engineering Services.

Council Member Best:

- Thanked his peers for their patience and collaborative efforts as a group.

Council Member Alcantra:

- Commented on the beauty and ease of his recent trip to Anchorage on the bus.

Mayor Carrington:

- Commented on the police bike patrol and requested a council member attend the Hagan Park ceremony at 12:30 on August 30.

**P. ADJOURNMENT**


With no further business before the Council, the meeting adjourned at 7:47 p.m.

**Approved this 12th day of September, 2023.**



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Shelly M. Aateson, CMC, City Clerk



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Steve Carrington, Mayor