

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on September 26, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington, Deputy Mayor Pamela Melin, Council Members Carolina Anzilotti, John Alcantra, Joshua Tudor, and Richard W. Best

Absent and excused: Council Member Thomas Ojala IV

Staff in attendance:

Shelly M. Acteson, CMC, City Clerk
Benji Johnson, Deputy City Clerk
Sarah Heath, City Attorney
Brad Hanson, Community Development Director
John Moosey, City Manager
Jude Bilafer, Public Works Director
Dwayne Shelton, Police Chief

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda

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|--------------|-------------------|
| Moved by: | Best |
| Seconded by: | Tudor |
| Vote: | Unanimous Consent |
| Action: | Motion Carried |

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. **Elected Officials in Attendance** - None
2. **Board/Commission Members in Attendance** - None
3. **A Proclamation Recognizing October 23-31, 2023, as Red Ribbon Week**
Mayor Carrington presented Staff Sergeant Vasily Sekerak with the proclamation recognizing October 23-31, 2023, as Red Ribbon Week.
4. **Presentation from Palmer Police Department – Office Facilities**
Palmer Police Chief Shelton gave an overview of Palmer Police Department and B Detachment Alaska State Trooper facility, issues, and fielded questions from council members.
5. **Recognized Nathan Graber and Council Member Anzilotti's recent engagement.**

Mayor Carrington called for a recess at 6:45pm
The meeting reconvened at 6:55pm

F. REPORTS

1. City Manager's report:

- Spoke about the AML Grant Symposium happening this week.
- Wednesday the FTA will be at the Borough regarding new regulations.
- Friday there will be ribbon cutting at Government Peak.
- Monday October 2, 2023, John Diumentti will be starting as Airport Superintendent.
- Wednesday October 4, 2023, Station 6-1 will be renamed for Benny Cottle.
- First budget meeting will be in October.

2. Mayor Carrington's report:

- Welcomed new Deputy Clerk, Benji Jonhson.
- Reported on Sister City, Seroma, student visits, and the parents thanking Palmer City Council.
- Tuesday is Election Day.
- Next meeting will introduce the budget, discussion will continue as needed

3. City Clerk's report:

- Stated that there is a written report in packet.
- Also welcomed new Deputy Clerk, Benji Johnson
- Gave update regarding elections.

4. City Attorney's report:

- Finished final round of Title 4 edits.
- Also completed last round of edits to the VIC contract.
- Executive session on October 10, more updates on City litigation.
- Reported that she has been working on airport business.

G. AUDIENCE PARTICIPATION

Travis Friesen:

- Expressed ideas and examples for more edible landscaping.

Rachel House:

- With the Friends of the Palmer Library.
- Expressed support for a local library.
- Believes there is confusion regarding the funding of rebuilding the Palmer Library.

Jeanie Troshynski:

- President of the Wasilla Friends of the Library.
- Reported that the Wasilla Library was extremely busy after the Palmer Library collapse.
- Gave an overview of what the Wasilla Friends of the Library went thru when building the new Wasilla Library.
- Spoke to the Wasilla Library reading program.

Jack Snodgrass:

- Former City Attorney for 25 years.
- Spoke to Palmer Library funding concerns, and previous funding of the Palmer golf course.

Eric Anderson:

- No reason the golf course cannot be a positive revenue stream.
- Spoke to possible police Station funding, perhaps work with the Borough and the Alaska State Troopers.
- Expressed concerns regarding the projected expenses for the Library.
- Suggested putting polls on the website to gain residential input.

H. PUBLIC HEARINGS

I. ACTION MEMORANDA

1. **Action Memorandum No. 23-054:** Authorizing the City Manager to Execute Amendment #4 – Final Design, Bidding, and Construction Administration Services with HDL Engineering Consultants in the Amount not to exceed \$164,895 for Engineering and Construction Services for the Bogard Road Booster Station Project

Main Motion: To Approve Action Memorandum No. 23-054

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|--------------|----------------|
| Moved by: | Best |
| Seconded by: | Anzilotti |
| Vote: | Unanimous |
| Action: | Motion Carried |

2. **Action Memorandum No. 23-055:** Authorizing Utility Connection outside City limits for a multifamily development located at 12821 E. Scott Road, Palmer, Alaska

Manager Moosey responded to Council questions.

Main Motion: To Approve Action Memorandum No. 23-055

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|--------------|----------------|
| Moved by: | Tudor |
| Seconded by: | Anzilotti |
| Vote: | Unanimous |
| Action: | Motion Carried |

3. **Action Memorandum No. 23-056:** Authorizing the City Manager to Execute a Contract with White Knight Services in the Amount of not to exceed \$2,004.00 per complete call out for snowplow City facilities

Main Motion: To Approve Action Memorandum No. 23-056

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|--------------|----------------|
| Moved by: | Best |
| Seconded by: | Melin |
| Vote: | Unanimous |
| Action: | Motion Carried |

4. **Action Memorandum No. 23-057:** Authorizing the City Manager to Execute a Contract extension with Eagle View Excavation in the Amount of not to exceed \$90.00 per hour per truck for City Snow Haul Services

Manager Moosey responded to Council questions.

Main Motion: To Approve Action Memorandum No. 23-057

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|--------------|----------------|
| Moved by: | Melin |
| Seconded by: | Best |
| Vote: | Unanimous |
| Action: | Motion Carried |

5. **Action Memorandum No. 23-058:** Authorize the City Manager to Negotiate and Award a Contract with Alcan Electrical & Engineering for a New Telephone System, in an Amount Not to Exceed \$70,000

Manager Moosey and Council Member Tudor responded to Council questions.

Main Motion: To Approve Action Memorandum No. 23-058

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| Moved by: | Tudor |
| Seconded by: | Best |
| Vote: | Unanimous |
| Action: | Motion Carried |

6. **Action Memorandum No. 23-059:** Authorizing the City Manager to Execute a New Lease Agreement with Flying Gator, LLC, on the Palmer Municipal Airport, Leased Lot 32 B

Main Motion: To Approve Action Memorandum No. 23-059

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|--------------|----------------|
| Moved by: | Melin |
| Seconded by: | Tudor |
| Vote: | Unanimous |
| Action: | Motion Carried |

7. **Action Memorandum No. 23-060:** Authorizing the City Manager to Negotiate and Execute a Contract with Talon Construction for the Construction of Temporary Walls at the Palmer Public Library from Roof Collapse for the Weatherization and Security of the Building in an Amount Not to Exceed \$48,686

Manager Moosey responded to Council questions.

Main Motion: To Approve Action Memorandum No. 23-060

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|--------------|----------------|
| Moved by: | Anzilotti |
| Seconded by: | Best |
| Vote: | Unanimous |
| Action: | Motion Carried |

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Discussion regarding residency requirement for Palmer City Manager: City of Palmer, Alaska, Municipal Charter, Section 5.4, and Palmer Municipal Code, 4.15.060

This agenda item was postponed to the September 26 Council Meeting.

Discussion ensued.

L. RECORD OF ITEMS PLACED ON THE TABLE

Letter From Mr. Snodgrass
Project overview from Police Chief Shelton

M. AUDIENCE PARTICIPATION

Mike Chmielewski :

- Visitors from Saroma came and visited the studio.
- Two of the three candidates for Palmer City Council came into the studio for interviews.
- Stated concerns regarding the state of the railroad tracks in town.

Travis Freisen:

- Spoke to the state of the railroad tracks.
- Had suggestions regarding preparation for the Winter Games, perhaps use the train.
- Spoke again to the edible landscaping.

Eric Anderson:

- Council needs to take into account the cost of new construction.
- Expressed concerns regarding water and sewer expansion and concerns regarding existing infrastructure maintenance.

Dwayne Sheldon:

- Palmer resident
- Commented on the boundary concerns regarding a potential new City Manager.

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

Council Member Anzilotti:

- Thanked Chief Shelton for his presentation on the state of the Police Station.
- Welcomed Deputy City Clerk, Benji Johnson.

Council Member Tudor:

- Thanked Chief Shelton for his presentation.
- Expressed support for rebuilding the library.
- Reminded everyone to vote.
- Congratulated Council Member Anzilotti on her engagement.

Council Member Best:

- Could be his last meeting, encourages all to fight for Palmer's voice regarding the MPO "situation".
- Spoke to AML Symposium timing regarding Election season.

Council Member Melin:

- Welcomed Deputy City Clerk, Benji Johnson.
- Congratulated Council Member Anzilotti.
- Thanked Chief Shelton for his presentation, further expressed that buildings are aging.
- Glad to see that there are efforts to plan for snow removal.
- Thanked Council Member Best for his service.

Council Member Alcantra:

- Thanked Council for card and kind words regarding passing of brother.

- Thanked everyone for the great presentations and comments.
- Spoke to the importance of voting in the upcoming election.
- Commented on Council Member Best knowledge and tenure as a Council Member.
- Congratulated Council Member Anzilotti.
- Welcomed Deputy City Clerk, Benji Johnson.


Mayor Carrington:

- Congratulated Council Member Anzilotti on her engagement.
- Spoke to AML symposium and grant opportunities, specifically regarding the Palmer Senior Center.
- Welcomed Deputy City Clerk Benji Johnson.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:08 p.m.

Approved this 11th day of October, 2023.



Shelly M. Acteson, GMC, City Clerk

Steve Carrington, Mayor