

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on October 24, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington, Deputy Mayor Carolina Anzilotti, and Council Members, John Alcantra, Richard W. Best, Jim Cooper, and Joshua Tudor.

Council Member Pam Melin was absent and excused.

Staff in attendance:

John Moosey, City Manager
Shelly M. Acteson, CMC, City Clerk
Benji Johnson, Deputy City Clerk
Sarah Heath, City Attorney
Chad Cameron, Fire Chief
Gina Davis, Finance Director
Kimberly Green, Human Resources Director
Brad Hanson, Community Development Director
Jude Bilafer, Public Works Director

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda as presented

Moved by:	Alcantra
Seconded by:	Anzilotti
Vote:	Unanimous Consent
Action:	Motion Carried

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Elected Officials in Attendance - **None**
2. Board/Commission Members in Attendance - **None**
3. A Proclamation Recognizing November 11, 2023, as Veteran's Day
Mayor Carrington read Proclamation Recognizing Veteran's Day
4. City of Palmer 2022 Audit Presentation by Joy Merriner, Managing Partner, BDO USA
Joy Merriner presented the City of Palmer 2022 Audit Presentation

F. REPORTS

1. City Manager's Report

- Commented on the 2022 Audit Presentation
- Lauded Finance Director and Department on what an excellent job they do.
- Public Works are ready for snow.
- Friday is Trick or Treat Street.
- The Mat-Su Borough is putting together a Comprehensive Plan, they will be holding 7 public hearings.

2. Mayor's Report

- Written report in the packet
- Palmer Library update on November 15, 2023, from 400 p.m. to 6:00 p.m. at the Palmer Depot.
- Also spoke to the MSB Comprehensive Plan and that it is budget time.

3. City Clerk's Report

- No formal report was given.

4. City Attorney's Report

- Primarily administrative work, including reviewing contracts.
- Working on the Library policy review that was requested by Council.

G. AUDIENCE PARTICIPATION

Travis Friesen:

- Would like to see more recycling bins around Palmer.

Pat Chesbro:

- Representative of the Palmer Community Foundation.
- The Community's celebration was last Wednesday night, various grants were awarded.

Jacki Goforth:

- Expressed concerns regarding certain books in the Palmer Library.

Mike Chmielewski:

- Expressed concerns regarding the local homelessness issue.

H. PUBLIC HEARINGS

I. ACTION MEMORANDA

1. **Action Memorandum No. 23-062:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection of the Connoisseur Lounge, LLC Located at 226 West Evergreen Avenue, Suite 2 Marijuana License #27522

Main Motion: To Approve Action Memoranda 23-062

Moved by:	Best
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

J. COMMITTEE OF THE WHOLE – Presentation of the 2024 Budget (Note – action may be taken by the Council following Committee of the Whole)

2. Presentation and Discussion of Classification Study, City of Palmer Human Resources Manager
3. Resolution No. 24-001: 2024 City of Palmer Employee Pay Plan

4. Resolution No. 24-002: 2024 Fee Schedule
5. Resolution No. 24-003: 2024 Fine Schedule
6. Resolution No. 24-004: Five Year Capital Improvement Program
7. Resolution No. 24-005: City of Palmer 2024 Budget

Main Motion: To Enter into Committee of the Whole at 6:45 p.m.

Moved by:	Anzilotti
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

The Council exited the Committee of the Whole at 8:01 p.m.

K. UNFINISHED BUSINESS

L. NEW BUSINESS

M. RECORD OF ITEMS PLACED ON THE TABLE

Two Documents from the Finance Director regarding the budget.

N. AUDIENCE PARTICIPATION

Wes Artz:

- Expressed concerns regarding the taxes collected from the Alaska State Fair vendor booths.

Heidi Deadmond:

- Administrative Assistant at the Palmer Public Library.
- Gave report on what was going on at the Palmer Public Library.

Travis Friesen:

- Looking at the budget, believes the City can fund recycling bins and education.

O. EXECUTIVE SESSION

P. COUNCIL MEMBER COMMENTS

Mayor Carrington:

- Reminded Council to contact the City Manager with staff questions regarding the budget.

Council Member Tudor:

- Thanked the public for watching the budget process.
- Thanked the City Staff for all of their hard work on the Budget.
- Thanked the Mayor and Council Member Cooper for bringing attention to Veteran's Day.

Council Member Alcantra:

- Thanked staff for their work on the budget.
- Expressed thanks for the update regarding the library.
- Reminded Public Comment participants to state their full name and thanked them for coming.

Council Member Cooper:

- Thanked Mayor for the Veteran's Day Proclamation

- Gave a brief statement regarding the Palmer Community Foundation grant program.

Council Member Best:

- Was disheartened by Vic Fisher's recent passing.

Deputy Mayor Anzilotti:


- Thanked the staff for all their hard work.
- Thanked the Mayor for the Veteran's Day Proclamation.

Q. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:15 p.m.

Approved this 14th day of November 2023.



Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor