

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on November 14, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
John Alcantra
Richard W. Best
Jim Cooper
Pam Melin
Joshua Tudor

Staff in attendance:

John Moosey, City Manager
Shelly M. Acteson, CMC, City Clerk
Benji Johnson, Deputy City Clerk
Sarah Heath, City Attorney
Brad Hanson, Community Development Director
Jude Bilafer, Public Works Director
John Diument, Palmer Airport Superintendent
Dwayne Shelton, Palmer Police Chief
John Prevost, Fire Department Training Coordinator
Kimberly Green, Human Resources Manager
Gina Davis, Finance Director

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda as Presented

Moved by:	Alcantra
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Elected Officials in Attendance - **None**
2. Board/Commission Members in Attendance - **None**
3. A Proclamation Recognizing Fischer Adams' Win at the Division I State Cross Country Championship

Mayor Carrington read Proclamation Recognizing Fischer Adams' Win at the Division I State Cross Country Championship

4. Mary Jo Parks, Palmer Museum of History and Art

Mary Jo Parks gave a report on the Visitor Information Center and Palmer Museum of History and Art

5. George Collum, Palmer Golf Course Manager

George Collum gave a report on the Palmer Golf Course

F. REPORTS

1. City Manager's Report

- Referred to recent snow removal concerns.
- City of Palmer and City of Wasilla Economic Summit.
- Spoke about various items and events at the Palmer Airport.
- Request to be a part of the AML panel regarding housing.
- Met with Mari Gardner, the new Mat-Su College Director.
- Tomorrow, 4-7, Palmer Depot, Palmer Library Project Open House.
- Thursday is the Mayors/Managers meeting at the Borough.
- Public Works Director Jude Bilafer spoke to recent snow removal issues/concerns.

2. Mayor's Report

- Today was an MVP4 Transportation Meeting.
- Tomorrow is an other public input meeting for the Library at the Depot
- It is budget time, Chief Chad will be presenting the rescue contract.
- Thanked Deputy Mayor Anzilotti for attending the Prayer Breakfast in Anchorage and the Veterans Day Ceremony in Wasilla.

3. City Clerk's Report

- Looking for nominations for the Golden Heart Lifetime Achievement Award.

4. City Attorney's Report

- Working thru the library summary report.
- Working with the Police Department updating PMC 6.14 that deals with animal bites.
- Council Member Best requested support directing the Attorney to review City Code concerning the proper disposal of animal waste. Council Member Melin offered support.

G. AUDIENCE PARTICIPATION

Jackie Goforth:

- Spoke to Palmer Library policy concerns.

Karen Lewis:

- Spoke to concerns regarding the Palmer Library books.

Travis Friesen:

- Commented on edible landscaping.
- More sidewalks along the Glenn Highway and other busy roads.
- Would like to bring back the snow maze at the Fairgrounds or sculpture building contest.

Mike Chmielewski:

- Spoke to the School District's Library Committee
- Spoke to the concerns around the record snow fall and pointed out that snow is "unusual".
- Talked about his observations at the Mat-Su Veteran's Wall ceremony on November 10.

H. PUBLIC HEARINGS

1. **Resolution No. 23-030:** Authorizing the City Manager to Reallocate the Remainder of Funding for

Installing Head Bolt Heaters to Purchase LED Light Fixtures for the Airport

Airport Superintendent, John Diumentì provided a staff report and responded to Council questions.

Mayor Carrington opened the public hearing.

Travis Friesen:

- Encouraged the City to dispose of the old lights properly.
- LEDs do put out as much heat, which could make the runway more slippery.

Hearing no objection from the Council, Mayor Carrington closed the public hearing.

Main Motion: To Approve Resolution No. 23-030

Moved by:	Melin
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

I. ACTION MEMORANDA

1. **Action Memorandum No. 23-063:** Approving Council Community Grant to Palmer High school in the Staff Recommended Amount of \$1,500 to be Paid from the City Council Community Grant Fund

Main Motion: To Approve Action Memoranda 23-063

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 23-064:** Authorizing the City Manager to Enter into a Contract with BSI, Bob's Services LLC, for the Purchase of Six (6) Dumpsters in the Amount of \$35,652

Main Motion: To Approve Action Memoranda 23-064

Moved by:	Cooper
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 23-065:** Authorizing the City Manager to Negotiate a Contract with Graham Industrial Coating, LLC, in the amount of \$35,956, for Preparation and Installation of a Lining System in Both Channels of the UV Building at the Wastewater Treatment Plant

Main Motion: To Approve Action Memoranda 23-065

Moved by:	Best
Seconded by:	Melin
Vote:	Unanimous
Action:	Motion Carried

4. **Action Memorandum No. 23-066:** Authorizing Utility Connection for a Single-Family Home Located at 1430 S. Irwin Road, Palmer, AK

Main Motion: To Approve Action Memoranda 23-066

Moved by:	Best
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

5. **Action Memorandum No. 23-068:** Authorizing the City Manager to Enter Into a 1 Year Agreement to Purchase Healthcare Insurance Coverage with Premera, Through the City's Health Insurance Broker, USI for Insurance Coverage for the Period of January 1, 2024 -December 31, 2024

Main Motion: To Approve Action Memoranda 23-068

Moved by:	Melin
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

J. UNFINISHED BUSINESS

1. **Resolution No. 24-001:** 2024 City of Palmer Employee Pay Plan
2. **Resolution No. 24-002:** 2024 Fee Schedule
3. **Resolution No. 24-003:** 2024 Fine Schedule
4. **Resolution No. 24-004:** Five Year Capital Improvement Program
5. **Resolution No. 24-005:** City of Palmer 2024 Budget

The Council agreed without objection to Relax the Rules for discussion of the Unfinished Business items.

Council discussion ensued regarding Resolution No. 24-001: 2024 City of Palmer Employee Pay Plan

John Prevost, Palmer Fire Department: spoke to his personal experience regarding the employee pay scale revamp process

At 9:06 pm the Council agreed to go back into the meeting.

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

Snow removal information from Public Works

Documents from Jacki Goforth

M. AUDIENCE PARTICIPATION

Eric Anderson:

- Spoke to snow removal concerns.
- Questioned why the airport loader clearing airports, planes do not fly anyway right now.
- Spoke to airport lighting replacements concerns.

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

Mayor Carrington

- Thank you to Council Member Cooper for his years of service.

Council Member Melin:

- Felt that this was a productive meeting tonight.

Deputy Mayor Anzilotti:

- Felt there was some good discussion tonight regarding the new pay plan.
- Thankful to those that reached out to the Council Members.

Council Member Best:

- Expressed thanks to the Deputy Mayor for going to the Veteran's Day ceremony this past weekend.
- Reminded everyone that it snows in Alaska and the weather can be very extreme and unpredictable.

Council Member Cooper:

- Thanked those who came and spoke before the Council tonight.
- Thanked Deputy Mayor Anzilotti for attending the Veteran's Day event.
- Thanked Alcantra for the Job Corp invitation to speak about Veterans Day.

Council Member Alcantra:

- Appreciated tonight's public comments.
- Thanked Deputy Mayor Anzilotti for attending the Veterans Day event in Wasilla.
- Appreciated Council Member Cooper's family's years of military service.
- Gave thanks to Manager Moosey, and other Palmer employees for being at the meeting tonight.
- Will not be able to attend the November 28, 2023, meeting in person.

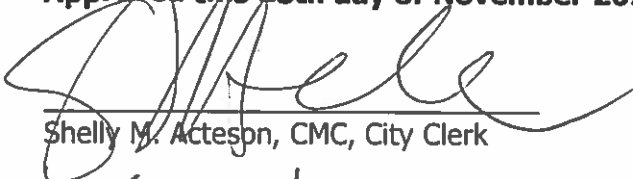
Council Member Tudor:

- Thanks Deputy Mayor for attending the Veterans Day event.
- Thanked public works for recent snow removal during the big storm.
- Requested to discuss the train tracks close to Pioneer Home which are difficult to cross.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:28 p.m.

Approved this 28th day of November 2023.



Shelly M. Acteson, CMC, City Clerk



Steve Carrington, Mayor