



Mayor Edna B. DeVries
 Deputy Mayor Steve Carrington
 Council Member Richard W. Best
 Council Member Sabrena Combs
 Council Member Brian Daniels
 Council Member Pamela Melin
 Council Member Jill Valerius

City Attorney Michael Gatti
 Interim City Clerk Nichole Degner
 City Manager John Moosey

City of Palmer, Alaska
Special City Council Meeting
October 19, 2021, at 4:00 PM
 City Council Chambers
 231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. AUDIENCE PARTICIPATION

F. PUBLIC HEARING

1. 2022 City of Palmer Budget:
 - a. **Resolution No. 22-001:** Adopting the 2022 City of Palmer Employee Pay Plan (1st Public Hearing) Page 3
 - b. **Resolution No. 22-002:** Adopting the 2022 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (1st Public Hearing) Page 27
 - c. **Resolution No. 22-003:** Adopting the 2022 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (1st Public Hearing) Page 41
 - d. **Resolution No. 22-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (1st Public Hearing) Page 55
 - e. **Resolution No. 22-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022, and Appropriating Monies (1st Public Hearing) Page 61

G. NEW BUSINESS

1. **Committee of the Whole:** Presentation of the 2022 Budget (note: action may be taken by the Council following the Committee of the Whole)
 - a. City of Palmer Budget
 - b. City of Palmer Pay Plan
 - c. City of Palmer Fee Schedule
 - d. City of Palmer Fine Schedule
 - e. City of Palmer Capital Improvement Program
2. **Interviews for General Counsel Legal Services**.....Page 63

H. RECORD OF ITEMS PLACED ON THE TABLE

I. COUNCIL MEMBER COMMENTS

J. ADJOURNMENT

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 19, 2021

Public Hearing: October 19, 2021

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 22-001

A Resolution of the Palmer City Council Adopting the City of Palmer Employee Pay Plan

WHEREAS, the City of Palmer wishes to approve the attached pay plan for the compensation of employees;

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby amends its employee compensation pay plan by adopting the attached "City of Palmer Pay Plan-January 1, 2022" with effective date of the pay plan to be January 1, 2022.

Approved by the Palmer City Council this 14th day of December, 2021.

Edna B. DeVries, Mayor

Shelly Acteson, CMC, City Clerk

CITY OF PALMER PAY PLAN -- January 1, 2022

Implement: 01/01/2022

Council Approved: 12/14/2021

LEVEL	Level Classification by Job Title		Steps									Longevity Steps*					
			1	2	3	4	5	6	7	8	9	A	B	C	D	E	F
1		Hourly	11.73	12.17	12.61	13.07	13.57	14.06	14.58	15.12	15.69	16.19	16.72	17.27	17.85	18.44	19.05
		Bi-weekly	938.40	973.60	1008.80	1045.60	1085.60	1124.80	1166.40	1209.60	1255.20	1295.20	1337.60	1381.60	1428.00	1475.20	1524.00
		Annual	24,398	25,314	26,229	27,186	28,226	29,245	30,326	31,450	32,635	33,675	34,778	35,922	37,128	38,355	39,624
2	Seasonal Arena Attendant Janitor/ Light Maintenance Library Technician Seasonal Groundskeepers / LT Maintenance	Hourly	13.28	13.76	14.28	14.80	15.36	15.92	16.52	17.15	17.79	18.38	18.98	19.61	20.25	20.93	21.63
		Bi-weekly	1062.40	1100.80	1142.40	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1470.40	1518.40	1568.80	1620.00	1674.40	1730.40
		Annual	27,622	28,621	29,702	30,784	31,949	33,114	34,362	35,672	37,003	38,230	39,478	40,789	42,120	43,534	44,990
3	Library Specialist Receptionist & Cashier (PT)	Hourly	14.80	15.36	15.92	16.52	17.15	17.79	18.46	19.16	19.88	20.54	21.22	21.93	22.66	23.42	24.21
		Bi-weekly	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1476.80	1532.80	1590.40	1643.20	1697.60	1754.40	1812.80	1873.60	1936.80
		Annual	30,784	31,949	33,114	34,362	35,672	37,003	38,397	39,853	41,350	42,723	44,138	45,614	47,133	48,714	50,357
4	Admin Assistant: Library Election Worker	Hourly	16.30	16.91	17.55	18.21	18.90	19.61	20.35	21.13	21.93	22.66	23.41	24.21	25.02	25.86	26.73
		Bi-weekly	1304.00	1352.80	1404.00	1456.80	1512.00	1568.80	1628.00	1690.40	1754.38	1812.80	1872.80	1936.80	2001.60	2068.80	2138.40
		Annual	33,904	35,173	36,504	37,877	39,312	40,789	42,328	43,950	45,614	47,133	48,693	50,357	52,042	53,789	55,598
5	Admin Asst - Public Safety, Public Works, Community Development, Mayor Council Clerk City Manager, Receptionist & Cashier Community Development Specialist Maintenance Worker, Seasonal Arena Specialist Seasonal Arena Operations Assistant Groundskeeper Foreman, Library Assistant	Hourly	17.86	18.54	19.24	19.97	20.73	21.52	22.33	23.19	24.07	24.89	25.72	26.59	27.48	28.41	29.37
		Bi-weekly	1428.80	1483.20	1539.20	1597.60	1658.40	1721.60	1786.40	1855.20	1925.60	1991.20	2057.60	2127.20	2198.40	2272.80	2349.60
		Annual	37,149	38,563	40,019	41,538	43,118	44,762	46,446	48,235	50,066	51,771	53,498	55,307	57,158	59,093	61,090
6	Accounting Technician I, Dispatcher I Evidence & Records Custodian Lib Srvs Coordinator, W/WW Operator I Solid Waste Collector, Mechanic I	Hourly	19.41	20.14	20.90	21.70	22.53	23.38	24.28	25.21	26.17	27.06	27.97	28.91	29.89	30.90	31.95
		Bi-weekly	1552.80	1611.20	1672.00	1736.00	1802.40	1870.40	1942.40	2016.80	2093.60	2164.80	2237.60	2312.80	2391.20	2472.00	2556.00
		Annual	40,373	41,891	43,472	45,136	46,862	48,630	50,502	52,437	54,434	56,285	58,178	60,133	62,171	64,272	66,456
7	Building Inspector, Dispatcher II Equipment Operator, Mechanic Police Officer I, Support Services Specialist Utility Meter Reader & Laborer W/WW Operator II	Hourly	20.94	21.74	22.57	23.42	24.33	25.27	26.22	27.23	28.28	29.24	30.23	31.25	32.31	33.41	34.54
		Bi-weekly	1675.20	1739.20	1805.60	1873.60	1946.40	2021.60	2097.60	2178.40	2262.40	2339.20	2418.40	2500.00	2584.80	2672.80	2763.20
		Annual	43,555	45,219	46,946	48,714	50,606	52,562	54,538	56,638	58,822	60,819	62,878	65,000	67,205	69,493	71,843
8	Accounting Technician II Deputy City Clerk	Hourly	22.47	23.32	24.22	25.14	26.11	27.12	28.16	29.24	30.37	31.40	32.46	33.56	34.69	35.87	37.09
		Bi-weekly	1797.60	1865.60	1937.60	2011.20	2088.80	2169.60	2252.80	2339.20	2429.60	2512.00	2596.80	2684.80	2775.20	2869.60	2967.20
		Annual	46,738	48,506	50,378	52,291	54,309	56,410	58,573	60,819	63,170	65,312	67,517	69,805	72,155	74,610	77,147
9	Dispatch Supervisor, Fire Prevention Officer Fire Training Coordinator Parks & Facility Manager Police Officer II, Utilities Foreman	Hourly	24.01	24.94	25.88	26.88	27.92	29.01	30.13	31.30	32.51	33.61	34.75	35.94	37.15	38.42	39.73
		Bi-weekly	1920.80	1995.20	2070.40	2150.40	2233.60	2320.80	2410.40	2504.00	2600.80	2688.80	2780.00	2875.20	2972.00	3073.60	3178.40
		Annual	49,941	51,875	53,830	55,910	58,074	60,341	62,670	65,104	67,621	69,909	72,280	74,755	77,272	79,914	82,638
10	Library Director Police Detective Sergeant Police Sergeant	Hourly	25.53	26.52	27.54	28.60	29.71	30.85	32.05	33.29	34.59	35.76	36.99	38.24	39.55	40.90	42.30
		Bi-weekly	2042.40	2121.60	2203.20	2288.00	2376.80	2468.00	2564.00	2663.20	2767.20	2860.80	2959.20	3059.20	3164.00	3272.00	3384.00
		Annual	53,102	55,162	57,283	59,488	61,797	64,168	66,664	69,243	71,947	74,381	76,939	79,539	82,264	85,072	87,984
11	Airport Superintendent Commander, Finance Manager Human Resource Manager Maintenance Superintendent	Hourly	27.07	28.11	29.19	30.31	31.49	32.71	33.98	35.30	36.67	37.92	39.21	40.55	41.93	43.36	44.84
		Bi-weekly	2165.60	2248.80	2335.20	2424.80	2519.20	2616.80	2718.40	2824.00	2933.60	3033.60	3136.80	3244.00	3354.40	3468.80	3587.20
		Annual	56,306	58,469	60,715	63,045	65,499	68,037	70,678	73,424	76,274	78,874	81,557	84,344	87,214	90,189	93,267
12	Directors: Community Development Finance, Public Works Fire Chief, Police Chief	Hourly	33.92	35.24	36.61	38.03	39.51	41.05	42.65	44.32	46.04	47.62	49.26	50.94	52.70	54.51	56.38
		Bi-weekly	2713.60	2819.20	2928.80	3042.40	3160.80	3284.00	3412.00	3545.60	3683.20	3809.60	3940.80	4075.20	4216.00	4360.80	4510.40
		Annual	70,554	73,299	76,149	79,102	82,181	85,384	88,712	92,186	95,763	99,050	102,461	105,955	109,616	113,381	117,270

***Pay Increments for Longevity**

Step A	When an employee reaches step A, B or C of their assigned pay level, the employee shall remain at step A, B or C for two (or more) years. When the employee completes two (or more) years at step A, B, or C the employee moves to step B, C or D of the Pay
Step B	Plan and is eligible for the increase indicated in step B, C or D; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step C	

Step D	When an employee reaches step D or E of their assigned pay level, the employee shall remain at step D or E for three (or more) years. When the employee completes three (or more) years at step D or E, the employee moves to step E or F of the Pay Plan
Step E	and is eligible for the increase indicated in step E or F; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step F	When an employee reaches the end of the pay scale (step F), the employee is no longer entitled to a step increase.

Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

	Steps (Level 1)								
	1	2	3	4	5	6	7	8	9
Hourly	11.73	12.17	12.61	13.07	13.57	14.06	14.58	15.12	15.69
Bi-weekly	938.40	973.60	1008.80	1045.60	1085.60	1124.80	1166.40	1209.60	1255.20
Annual	24,398	25,314	26,229	27,186	28,226	29,245	30,326	31,450	32,635

	*Longevity Increments					
	A	B	C	D	E	F
Hourly	16.19	16.72	17.27	17.85	18.44	19.05
Bi-weekly	1295.20	1337.60	1381.60	1428.00	1475.20	1524.00
Annual	33,675	34,778	35,922	37,128	38,355	39,624

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 2

Job Title:	Ice Arena Attendant
Number of Authorized Full-Time Positions:	0
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	4 @ .05
Number of Authorized Seasonal Positions:	2 @ .50
Total Number of Positions for Ice Arena Attendant:	1.20
Job Title:	Janitor/Light Maintenance
Number of Authorized Full-Time Positions:	2
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Janitor/Light Maintenance:	2
Job Title:	Library Technician
Number of Authorized Full-Time Positions:	0
Number of Authorized Part-Time Positions:	4 @ .50
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	9 @ .075
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Library Technician:	2.675
Job Title:	Groundskeeper/Light Maintenance
Number of Authorized Full-Time Positions:	0
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	4 @ .30; 2@ .40; 2@ .35
Total Number of Positions for Groundskeeper:	2.70
Total Number of FTE for this Level:	8.575

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

	Steps (Level 2)								
	1	2	3	4	5	6	7	8	9
Hourly	13.28	13.76	14.28	14.80	15.36	15.92	16.52	17.15	17.79
Bi-weekly	1062.40	1100.80	1142.40	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20
Annual	27,622	28,621	29,702	30,784	31,949	33,114	34,362	35,672	37,003

	*Longevity Increments					
	A	B	C	D	E	F
Hourly	18.38	18.98	19.61	20.25	20.93	21.63
Bi-weekly	1470.40	1518.40	1568.80	1620.00	1674.40	1730.40
Annual	38,230	39,478	40,789	42,120	43,534	44,990

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 3

	Job Title:	Receptionist & Cashier PT
	Number of Authorized Full-Time Positions:	0
	Number of Authorized Part-Time Positions:	1 @ .50
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
Total Number of Positions for Receptionist & Cashier PT:		.50
	Job Title:	Library Specialist
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
Total Number of Positions for Library Specialist:		1
Total Number of Positions for this Level:		1.50

Steps (Level 3)

	1	2	3	4	5	6	7	8	9
Hourly	14.80	15.36	15.92	16.52	17.15	17.79	18.46	19.16	19.88
Bi-weekly	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1476.80	1532.80	1590.40
Annual	30,784	31,949	33,114	34,362	35,672	37,003	38,397	39,853	41,350

***Longevity Increments**

	A	B	C	D	E	F
Hourly	20.54	21.22	21.93	22.66	23.42	24.21
Bi-weekly	1643.20	1697.60	1754.40	1812.80	1873.60	1936.80
Annual	42,723	44,138	45,614	47,133	48,714	50,357

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 4

Job Title:	Administrative Assistant: Library PT
Number of Authorized Full-Time Positions:	0
Number of Authorized Part-Time Positions:	1 @ .70
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Administrative Assistant:	.70
Total Number of Positions for this Level:	.70

Steps (Level 4)

	1	2	3	4	5	6	7	8	9
Hourly	16.30	16.91	17.55	18.21	18.90	19.61	20.35	21.13	21.93
Bi-weekly	1304.00	1352.80	1404.00	1456.80	1512.00	1568.80	1628.00	1690.40	1754.38
Annually	33,904	35,173	36,504	37,877	39,312	40,789	42,328	43,950	45,614

***Longevity Increments**

	A	B	C	D	E	F
Hourly	22.66	23.41	24.21	25.02	25.86	26.73
Bi-weekly	1812.80	1872.80	1936.80	2001.60	2068.80	2138.40
Annual	47,133	48,693	50,357	52,042	53,789	55,598

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 5

	Job Title:	Administrative Assistant – Community Development, Public Safety, Public Works, Mayor Council Clerk, City Manager
	Number of Authorized Full-Time Positions:	4
	Number of Authorized Part-Time Positions:	1 @ .50
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Administrative Assistant:	4.50
	Job Title:	Library Assistant
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Library Assistant:	1
	Job Title:	Receptionist & Cashier
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Receptionist & Cashier:	1
	Job Title:	Arena Operations
	Number of Authorized Full-Time Positions:	0
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	1 @ .50
	Total Number of Positions for Arena Operations:	.50
	Job Title:	Arena Specialist
	Number of Authorized Full-Time Positions:	0
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	1 @ .50
	Total Number of Positions for Arena Specialist:	.50

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Job Title:	Groundskeeper Foreman
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Groundskeeper Foreman:	1
Job Title:	Maintenance Worker
Number of Authorized Full-Time Positions:	2
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	2 @ .25
Total Number of Positions for Maintenance Worker:	2.50
Job Title:	Community Development Specialist
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Community Development Specialist:	1
Total Number of Positions for this Level:	12.00

Steps (Level 5)

	1	2	3	4	5	6	7	8	9
Hourly	17.86	18.54	19.24	19.97	20.73	21.52	22.33	23.19	24.07
Bi-weekly	1428.80	1483.20	1539.20	1597.60	1658.40	1721.60	1786.40	1855.20	1925.60
Annually	37,149	38,563	40,019	41,538	43,118	44,762	46,446	48,235	50,066

***Longevity Increments**

	A	B	C	D	E	F
Hourly	24.89	25.72	26.59	27.48	28.41	29.37
Bi-weekly	1991.20	2057.60	2127.20	2198.40	2272.80	2349.60
Annual	51,771	53,498	55,307	57,158	59,093	61,090

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 6	
Job Title:	Accounting Technician I
Number of Authorized Full-Time Positions:	3
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Accounting Technician 1:	3
Job Title:	Dispatcher I (probation 18 months then II)
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Dispatcher 1:	1
Job Title:	Library Services Coordinator
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Library Service Coordinator:	1
Job Title:	Evidence and Records Custodian
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Evidence and Records Custodian:	1
Job Title:	Water and Waste Water Operator I
Number of Authorized Full-Time Positions:	4
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Number of Authorized Temporary Full-Time Positions:	1
Total Number of Positions for Water and Waste Water Operator I:	5

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Job Title:	Solid Waste Collector
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Solid Waste Collector:	1
Total Number of Positions for this Level:	12

Steps (Level 6)

	1	2	3	4	5	6	7	8	9
Hourly	19.41	20.14	20.90	21.70	22.53	23.38	24.28	25.21	26.17
Bi-weekly	1552.80	1611.20	1672.00	1736.00	1802.40	1870.40	1942.40	2016.80	2093.60
Annually	40,373	41,891	43,472	45,136	46,862	48,630	50,502	52,437	54,434

***Longevity Increments**

	A	B	C	D	E	F
Hourly	27.06	27.97	28.91	29.89	30.90	31.95
Bi-weekly	2164.80	2237.60	2312.80	2391.20	2472.00	2556.00
Annual	56,285	58,178	60,133	62,171	64,272	66,456

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 7

	Job Title:	Building Inspector
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Building Inspector:	1
	Job Title:	Dispatcher II
	Number of Authorized Full-Time Positions:	5
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		3 @ .15
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Dispatcher II:	5.45
	Job Title:	Equipment Operator
	Number of Authorized Full-Time Positions:	3
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	1 @ .5
	Total Number of Positions for Equipment Operator:	3.50
	Job Title:	Mechanic
	Number of Authorized Full-Time Positions:	2
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Mechanic:	2
	Job Title:	Police Officer I
	Number of Authorized Full-Time Positions:	2
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Police Officer I:	2

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

	Job Title:	Support Services Specialist
	Number of Authorized Full-Time Positions:	0
	Number of Authorized Part-Time Positions:	1 @ .50
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Support Services Specialist:	.50
	Job Title:	Utility Meter Reader/Laborer
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Utility Meter Reader/Laborer:	1
	Job Title:	Water & Waste Water Operator II
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Water & Waste Water Operator II:	1
	Total Number of Positions for this Level:	17.05

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

	Steps (Level 7)								
	1	2	3	4	5	6	7	8	9
Hourly	20.94	21.74	22.57	23.42	24.33	25.27	26.22	27.23	28.28
Bi-weekly	1675.20	1739.20	1805.60	1873.60	1946.40	2021.60	2097.60	2178.40	2262.40
Annually	43,555	45,219	46,946	48,714	50,606	52,562	54,538	56,638	58,822

	*Longevity Increments					
	A	B	C	D	E	F
Hourly	29.24	30.23	31.25	32.31	33.41	34.54
Bi-weekly	2339.20	2418.40	2500.00	2584.80	2672.80	2763.20
Annual	60,819	62,878	65,000	67,205	69,493	71,843

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 8

Job Title:	Accounting Technician II
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Accounting Technician II:	1
Job Title:	Deputy City Clerk
Number of Authorized Full-Time Positions:	0
Number of Authorized Part-Time Positions:	1 @ .70
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Deputy City Clerk:	.70
Total Number of FTE for this Level:	1.70

Steps (Level 8)

	1	2	3	4	5	6	7	8	9
Hourly	22.47	23.32	24.22	25.14	26.11	27.12	28.16	29.24	30.37
Bi-weekly	1797.60	1865.60	1937.60	2011.20	2088.80	2169.60	2252.80	2339.20	2429.60
Annually	46,738	48,506	50,378	52,291	54,309	56,410	58,573	60,819	63,170

***Longevity Increments**

	A	B	C	D	E	F
Hourly	31.40	32.46	33.56	34.69	35.87	37.09
Bi-weekly	2512.00	2596.80	2684.80	2775.20	2869.60	2967.20
Annual	65,312	67,517	69,805	72,155	74,610	77,147

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 9

	Job Title:	Parks & Facility Manager
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Parks & Facility Manager:	1
	Job Title:	Dispatch Supervisor
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Dispatch Supervisor:	1
	Job Title:	Fire Prevention Officer
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Fire Prevention Officer:	1
	Job Title:	Fire Training Coordinator
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Fire Training Coordinator:	1
	Job Title:	Police Officer II
	Number of Authorized Full-Time Positions:	8
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		2 @ .20
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Police Officer II:	8.40

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Job Title:	Utility Foreman
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Utility Foreman:	1
Total Number of Positions for this Level:	13.40

Steps (Level 9)

	1	2	3	4	5	6	7	8	9
Hourly	24.01	24.94	25.88	26.88	27.92	29.01	30.13	31.30	32.51
Bi-weekly	1920.80	1995.20	2070.40	2150.40	2233.60	2320.80	2410.40	2504.00	2600.81
Annually	49,941	51,875	53,830	55,910	58,074	60,341	62,670	65,104	67,621

***Longevity Increments**

	A	B	C	D	E	F
Hourly	33.61	34.75	35.94	37.15	38.42	39.73
Bi-weekly	2688.80	2780.00	2875.20	2972.00	3073.60	3178.40
Annual	69,909	72,280	74,755	77,272	79,914	82,638

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 10

Job Title:	Library Director
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Library Director:	1
Job Title:	Police Detective Sergeant
Number of Authorized Full-Time Positions:	1
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Police Detective Sergeant:	1
Job Title:	Police Sergeant
Number of Authorized Full-Time Positions:	2
Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):	0
Number of Authorized Seasonal Positions:	0
Total Number of Positions for Police Sergeant:	2
Total Number of Positions for this Level:	4

Steps (Level 10)

	1	2	3	4	5	6	7	8	9
Hourly	25.53	26.52	27.54	28.60	29.71	30.85	32.05	33.29	34.59
Bi-weekly	2042.40	2121.60	2203.20	2288.00	2376.80	2468.00	2564.00	2663.20	2767.20
Annually	53,102	55,162	57,283	59,488	61,797	64,168	66,664	69,243	71,947

***Longevity Increments**

	A	B	C	D	E	F
Hourly	35.76	36.99	38.24	39.55	40.90	42.30
Bi-weekly	2860.80	2959.20	3059.20	3164.00	3272.00	3384.00
Annual	74,381	76,939	79,539	82,264	85,072	87,984

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 11

	Job Title:	Airport Superintendent
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Airport Superintendent:	1
	Job Title:	Maintenance Superintendent
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Maintenance Superintendent:	1
	Job Title:	Commander
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Commander:	1
	Job Title:	Finance Manager
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Finance Manager:	1
	Job Title:	Human Resources Manager
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Human Resources Manager:	1
	Total Number of Positions for this Level:	5

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Steps (Level 11)									
	1	2	3	4	5	6	7	8	9
Hourly	27.07	28.11	29.19	30.31	31.49	32.71	33.98	35.30	36.67
Bi-weekly	2165.60	2248.80	2335.20	2424.80	2519.20	2616.80	2718.40	2824.00	2933.60
Annually	56,306	58,469	60,715	63,045	65,499	68,037	70,678	73,424	76,274

*Longevity Increments						
	A	B	C	D	E	F
Hourly	37.92	39.21	40.55	41.93	43.36	44.84
Bi-weekly	3033.60	3136.80	3244.00	3354.40	3468.80	3587.20
Annual	78,874	81,557	84,344	87,214	90,189	93,267

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Level (Based on the Classification Plan): 12

	Job Title:	Chief of Police
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Chief of Police:	1
	Job Title:	Director of Community Development
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Director of Community Development:	1
	Job Title:	Director of Finance
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Director of Finance:	1
	Job Title:	Director of Public Works
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Director of Public Works:	1
	Job Title:	Fire Chief
	Number of Authorized Full-Time Positions:	1
	Number of Authorized Part-Time Positions:	0
Number of Authorized On-Call Positions (Based on full-time equivalency (FTE)):		0
	Number of Authorized Seasonal Positions:	0
	Total Number of Positions for Fire Chief:	1

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**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Total Number of Positions for this Level: 5

Steps (Level 12)

	1	2	3	4	5	6	7	8	9
Hourly	33.92	35.24	36.61	38.03	39.51	41.05	42.65	44.32	46.04
Bi-weekly	2713.60	2819.20	2928.80	3042.40	3160.80	3284.00	3412.00	3545.60	3683.20
Annually	70,554	73,299	76,149	79,102	82,181	85,384	88,712	92,186	95,763

***Longevity Increments**

	A	B	C	D	E	F
Hourly	47.62	49.26	50.94	52.70	54.51	56.38
Bi-weekly	3809.60	3940.80	4075.20	4216.00	4360.80	4510.40
Annual	99,050	102,461	105,955	109,616	113,381	117,270

**2022 City of Palmer Expanded Pay Plan
Adopted by Resolution No. 22-001**

Summary

Total Number of Authorized Full-Time Positions:	67.00
Total Number of Authorized Part-Time Positions:	4.90
Total Number of Authorized On-Call Positions:	1.73
Total Number of Authorized Seasonal Positions:	5.70
Total Number of Authorized Temporary Full-Time Positions:	1.00

*** Pay Increments for Longevity**

Step A When an employee reaches step A, B or C of their assigned pay level, the employee shall remain at step A, B or C for two (or
 Step B more) years. When the employee completes two (or more) years at step A, B or C, the employee moves to step B, C or D of
 Step C the Pay Plan and is eligible for the increase indicated in step B, C or D; provided the employee receives an overall rating of
 "satisfactory" or higher on his or her performance evaluation. To be eligible for the pay increase, the employee must have
 worked continuously as a regular full or part-time employee.

Step D When an employee reaches step D or E of their assigned pay level, the employee shall remain at step D or E for three (or
 Step E more) years. When the employee completes three (or more) years at step D or E, the employee moves to step E or F of the
 Pay Plan and is eligible for the increase indicated in step E or F; provided the employee receives an overall rating of
 "satisfactory" or higher on his or her performance evaluation. To be eligible for the pay increase, the employee must have
 worked continuously as a regular full or part-time employee.

Step F When an employee reaches the end of the pay scale (step F), the employee is no longer entitled to a step increase.
 Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

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LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 19, 2021

Public Hearing: October 19, 2021

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 22-002

A Resolution of the Palmer City Council Adopting the 2022 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022,

WHEREAS, portions of the Palmer Municipal Code refer to fees "established in the current, adopted budget"; and

WHEREAS, the Fee Schedule establishes the fees for 2022 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fee schedule for a period of one (1) year, that being from January 1, 2022, through December 31, 2022.

Approved by the Palmer City Council this 14th day of December, 2021.

Edna B. DeVries, Mayor

Shelly Acteson, CMC, City Clerk



City of Palmer

2022 Fee Schedule

(Adopted by Resolution No. 22-002)

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Airport Fees	
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Transient (per day)	\$ 5
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Monthly Apron C (6-33, 39-45) 33'x44' Monthly	\$ 30
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Quarterly Apron C (6-33, 39-45) 33'x44' Quarterly	\$ 85
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Annual Apron C (6-33, 39-45) 33'x44' Annual	\$ 310
Aircraft Tie Down Space Apron B (1-39)	\$ 30
Aircraft Tie Down Space Apron B (1-39)	\$ 85
Aircraft Tie Down Space Apron B (1-39)	\$ 310
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'x61' Monthly	\$ 50
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'x61' Quarterly	\$ 145
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'x61' Annual	\$ 550
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Transient (per day)	\$ 50
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Quarterly	\$ 275
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Annual	\$ 1,050
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Transient (per day)	\$ 85
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Quarterly	\$ 500
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Annual	\$ 1,950
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Transient (per day)	\$ 100
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Quarterly	\$ 600
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Annual	\$ 2,350
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient (per day)	\$ 25
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Monthly	\$ 110
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Quarterly	\$ 315
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Annual	\$ 1,210
Aircraft Impoundment Fee	\$ 400
Storage fee for impounded aircraft (per month)	\$ 200
Airport Lease Application Fee	\$ 500
Fuel Flowage Fee (per gallon delivered)	\$.05
*All Tie Down Spaces add 3% sales tax including transient rate. Transient rate is for stay greater than 4 hours per day on airport grounds. Rates are not pro-rated.	

Animal Control Fees	
Animal license – dog/cat (three-year license – expires three years from date of issue)	\$ 10
Lost tag – animal license (expires three years from original issue date)	\$ 2.50
Animal impound (per animal)	\$ 30
Dangerous/vicious animal registration (one-time fee)	\$ 25

Appeals	
Appeal to hearing officer regarding a decision of the Planning and Zoning Commission:	
Nonrefundable application filing fee	\$ 3,000 300
Deposit for preparation of the appeal record	\$ 500

Application Filing Fees (Filing fees are nonrefundable)	
Mobile home park	\$ 500
Large Retail Establishment	\$ 500
Conditional Use Permit	\$ 500 250
Variance Request	\$ 500 250
Planned Unit Development (PUD)	\$ 500 250
Zone Change/Palmer Municipal Code Text Amendment	\$ 500 250
Accessory Dwelling Unit	\$ 100 50
Short Term Rental and Annual Renewal	\$ 75

Building Inspector Inspection Services and Fees	
Inspections outside normal business hours (per hour)*	\$ 125
Re-inspection fees assessed under provisions of Section 305.8 of the 97 UAC (per hour)*	\$ 100
Inspection for which no fee is specifically indicated (per hour)*	\$ 100
For use of outside consultants for plan check and inspections, – actual costs**	\$

* Or the total hourly cost to the jurisdiction, whichever is the greatest. There is a two hour minimum and this cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs

Building Permit Fees Based on Total Valuation		
Total Valuation:	Fee:	Additional Fee
\$1 to \$500	\$ 26	
\$501 to \$2000	\$ 26	for the first \$500 plus \$3.40 for each additional \$100, or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$ 77	for the first \$2000 plus \$15.59 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$ 435.50	for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$ 716.75	for the first \$50,000 plus \$7.80 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$ 1,106.75	For the first \$100,000 plus \$6.24 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,602.75	For the first \$500,000 plus \$5.28 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$ 6,242.75	for the first \$1,000,000 plus \$4.06 for each additional \$1,000, or fraction thereof

Business Licenses	
Business License:	
Annual license	\$ 25
Biennial license	\$ 50
State Fair License (duration of Fair – not transferable to annual license)	\$ 25
Special Event License (duration of the special event up to three days (not transferable to annual license)	\$ 10
Door to Door Solicitors License (non-refundable annual fee)	\$ 50
Business License – failure to apply before business opens:	\$ 25
Business License – late filing fee:	
Through February 1	\$ 25
Additional fee on March 1 (not to exceed \$50)	\$ 25
State Fair vendors failure to apply for a business license by the first day of the Fair.	\$ 25
State Fair vendors additional fee on September 7	\$ 25
Business License – failure to display business license:	\$ 25
Door to Door Solicitors License Reprint – full application process	\$ 50
Copy of Business License list	\$ 25

Community Center (Railroad Depot) Rental		
Rental Period ----- 8 am to Midnight	Rental Rate	Security Deposit
Daily: Monday through Thursday	\$ 255 225	\$ 150
Daily weekend: Friday through Sunday	\$ 305 275	\$ 150
Recurring Use	Rental Rate	Security Deposit
Minimum rental of 15 calendar days per year:		
Monday through Thursday	\$ 195 165	\$ 150
Friday through Sunday	\$ 220 190	\$ 150

* If use drops below number required for rate assessed due to cancellations, rental fee will be assessed from applicable rental period stated above.

CANCELLATION POLICY	
If 45 or more days notice	Full Refund rental rate and deposit
If less than 45 days notice	City keeps deposit and one day rental
If rental 3 consecutive days or more	Cancel 60 days in advance – Full refund
If rental 3 consecutive days or more	Cancel less than 60 days in advance – City keeps deposit and one day rental

Community Center (Railroad Depot) Rental Miscellaneous Fees	
Security Deposit	\$ 150
Screen Remote Deposit Included with rental	\$ 65
Screen Usage Fee Included with rental	\$ -10
Sound System Usage Fee Included with rental	\$ -40
Re-hanging of ceiling noise baffles (per hour basis)	\$ 55
Lost key fee	\$ 106 150
Cleaning (if more than two hours is required – per hour basis)	\$ 75

Note: there is a two hour minimum overtime fee for any City employee called out after work hours for any problems.

Election Fees	
Recount ballot application deposit (per precinct)	\$ 200

Equipment Rental

Equipment rental and dry equipment rates when City must repair damages to City property. Labor costs are in addition to these rates.

Compactor	\$ 35
Compressor	\$ 60
Generator	\$ 80
Push Mower	\$ 25
Backhoe & Attachment	\$ 95
Bucket Truck	\$ 95
Cement Mixer	\$ 45
Chainsaw	\$ 30
Cut Off Saw	\$ 25
Drain Cleaner	\$ 50
Dredge	\$ 200
Dump/Flat Bed	\$ 65
Dump Trucks (8 yard)	\$ 105
Garbage Truck	\$ 100
Graders	\$ 122
Hot Patcher	\$ 75
Jumping Jack	\$ 35
Front End Loader	\$ 98
Riding Mower	\$ 55
Paver	\$ 65
Pickup Truck	\$ 40
Plow/Sand Truck (large)	\$ 105
Pressure Washer	\$ 25
Road Striper Power Liner	\$ 45
Rototiller	\$ 35
Snow Blower	\$ 210
Spreader	\$ 25
Steam Truck	\$ 95
Street Sweeper	\$ 98
Trac Star Fusion Machine (per hour, 4 hour min) monthly price = \$19,000, monthly fee can be pro-rated	\$ 115
Trailer	\$ 55
Trash Pump	\$ 25
Vactor	\$ 95
Water/Sewer/Maintenance Utility Trucks	\$ 40
Weed Blower	\$ 25
Weed Whacker	\$ 25

False Alarms	
False Burglar Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 0
Third false alarm	\$ 75
Fourth false alarm	\$ 100
Fifth false alarm	\$ 125
Sixth false alarm	\$ 150
Seventh false alarm	\$ 175
Eighth false alarm	\$ 200
Ninth false alarm	\$ 225
Tenth false alarm	\$ 250
Each false alarm in excess of ten	\$ 300
False Fire Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 300
Third false alarm	\$ 350
Fourth false alarm	\$ 400
Each false alarm in excess of four	\$ 400

Fire Equipment Items	
Fire/Rescue Apparatus, each (Includes STD Tools on Vehicle) ** (per day)	\$ 500
Portable Fire Pumps ** (per hour)	\$ 50
Portable Tank (per day)	\$ 50
Fire Hose, each section (all sizes) (per day)	\$ 20
Self-contained Breathing Apparatus (SCBA) ** (per day)	\$ 100
SCBA Spare Cylinder (includes refilling) (per day)	\$ 25
Additional fees will be charged for replacement of consumable items used (i.e. fuel for fires, wood supplies, etc.)	

** Additional fees will be charged for an Operator/Supply Officer of these items at the rate of \$18 per hour.

Fire Training Center Rental Fees	
Classroom, each (per day, includes A/V and restrooms)	\$ 150
Copy machine (per copy)	\$.25
CPR Mannequins, each (per day)	\$ 20
First-aid Training Kit (per day)	\$ 10
Airway Training Kit (per day)	\$ 20
Firefighting Small Classroom Props (per day)	\$ 10
Fire Behavior Carmody Kit (per day)	\$ 20
Hydrant Cutaway Large Prop (per day)	\$ 20
Pump Cutaway Large Prop (per day)	\$ 20
Training ground (per day, includes hydrant usage and field)	\$ 100

Fire Training Ground Items	
Smoke house (per hour)	\$ 50
Smoke Generator Machine ** (per day)	\$ 50
Tower Building and Burn Room (per hour)	\$ 50
Vehicle Extrication Training Grounds (per day – approximately)	\$ 100
Roof Simulator ** (per hour)	\$ 30
Hazmat Props (per hour)	\$ 20
Live Fire Class A Exterior Props ** (per hour)	\$ 20
Live Fire Class B Exterior Props ** (per hour)	\$ 50
Portable Fire Extinguishers 2.5 LB (per day)	\$ 10
Portable Fire Extinguishers 20 LB (per day)	\$ 10
Portable Fire Extinguishers 10 LB (per day)	\$ 15

Miscellaneous	
Notary fee (per act)	\$ 10 5
NFS Check Fee	\$ 30
Administrative fees on credit card charges of \$5,000 or higher (in person or phone transactions only)	3%

MTA Events Center	
Events Center Rental (ice covered) per day	\$ 2,500
Events Center Rental (dry floor) per hour, minimum 3 hours – up to 8 hours	\$ 100
Events Center Rental (dry floor) per day	\$ 1,000
Prime Ice Hour	\$ 230
Non-Prime Ice Hour	\$ 180
Paid Gate (Ice) Event Per Hour	\$ 255
Curling per hour	\$ 180
Curling Stone Rental Monthly	\$ 100
Public Skate Youth (4 & under) Helmet Mandatory	\$ Free
Public Skate	\$ 5
Public Skate Senior Ages 60+	\$ 4
Public Skate Family Pass (up to 4 people, each additional is \$4)	\$ 15
Public Skate Senior 10 punch card (60+)	\$ 35
Public Skate 10 punch card	\$ 45
Freestyle all ages	\$ 5
Freestyle 5 punch card	\$ 25
Skate Rental	\$ 3
Skate Rental 10 punch card	\$ 25
Skate Sharpen	\$ 7
Skate Sharpen 10 punch card	\$ 60
Shinny Hockey (by age group, full gear required)	\$ 7
Shinny Hockey 10 punch card (by age group, full gear required)	\$ 60
Stick Time (Helmets & gloves required)	\$ 5
Stick Time 10 punch card (Helmets & gloves required)	\$ 45
Broomball (Helmets & gloves required)	\$ 5
Birthday Party (up to 15 skaters, \$5 per additional skater)	\$ 100
Gym (daily)	\$ 5
Gym (monthly)	\$ 25

Neighborhood Park Development Fee Schedule

Dwelling Type:	
Single Family (per dwelling unit)	\$ 200
Multi-family (per dwelling unit)	\$ 150
Mobile home (per dwelling unit)	\$ 150

Palmer Public Library Fees

Overdue items (per day, maximum \$5 per item)	\$.25
Library community room rental (per hour with two hour minimum)	\$ 25
Library community room rental (nonprofit – annually, entitles renter one use per month)	\$ 100
Copying fee (per page)	\$.25
Replacement library cards	\$ 3
Temporary card (4 months)	\$ 10

Damaged Books

TBD = To Be Determined	
Chewed edge corner (per corner)	\$ 2
Defaced pages (per page or replacement cost)	\$ 2
Torn pages in book that cannot be repaired (replacement cost)	\$ TBD
Torn pages in book that can be repaired (per page)	\$ 2
Repeated dog eared pages (per book)	\$ 2
Chewed spine (top or bottom)	\$ 2
Rebinding (replacement cost of item plus administrative fee)	\$ TBD
Water/fluid damage (replacement cost plus administrative fee)	\$ TBD
Mildew (replacement cost plus administrative fee)	\$ TBD
Missing barcodes and spine labels on any library item (per item)	\$ 1
Missing or damaged any library item jacket or case	\$ 2
Lost or Damaged book Bag (replacement cost)	\$ TBD
Items returned to wrong book drop	\$ 1
Administrative reprocessing fee for lost or damaged books, DVD, audios, E-Readers	\$ 5

Damaged Videos/DVDs/CDs:

Damaged video, DVD, or CD (actual cost of repair plus administrative fee)	\$ TBD
Taping over a library video (replacement cost plus administrative fee)	\$ TBD
Broken or lost case	\$ 5

Damaged Audio Tapes:

Replacement (actual replacement cost)	\$ TBD
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Equipment:

E-Readers (actual replacement cost)	\$ TBD
Equipment loaned out (per day) plus \$100 refundable deposit	\$ 5
Damages to equipment (actual repair cost plus administrative fee)	\$ TBD

Permits

Itinerant Vendor permit	\$ 50
Fence permits	\$ 26
Non-electrical sign permit (base fee plus \$1.50 per sq. ft of sign area)	\$ 25

Electrical sign permit (base fee plus \$3 per sq. ft of sign area)	\$	50
Loud equipment permit (valid for eight hours)	\$	25
Noise permit	\$	25
Water/Sewer Permits:		
Connection fee – water (new construction)	\$	400
Connection fee – sewer (new construction)	\$	400
Disconnect/abandonment fee – water (back to main)	\$	500
Disconnect/abandonment fee – sewer (back to main)	\$	500
Encroachment Permit (before construction)	\$	150
Encroachment Permit (after construction)	\$	250

Public Information Requests		
Copies (per page)	\$.25
Copies of drawings, plans, books, etc. – actual cost	\$	
Audio recording (per meeting)	\$	15
Public Safety audio recordings (per individual incident)	\$	20
Police Video Recording (per individual incident)	\$	20
Fire Report Copy	\$	20
Charge for staff time above five hours for research/copying costs – actual personnel cost	\$	

Sales Tax		
Sales Tax Rate (\$1,000 cap per item/service)		3%
Sales Tax – late filing fee	\$	25
Sales Tax – delinquency tax interest rate – per year		15%
Sales Tax – late payment penalty		
a penalty of 5% of the tax for each month late or fraction there of after the due date, until total penalty of 20% has been accrued.	\$	
Sales Tax – collection upon sale – failure to collect	\$	150
Sales Tax – lien for tax, interest, and administration costs for penalties violation	\$	150
Sales Tax – PMC 3.16.260 – violation	\$	150
Contractor Certification of Exemption (for sales tax/per calendar year)	\$	250
Owner/Builder Exemption (for sales tax/per calendar year)	\$	30

Special Assessments	
Special Assessment District billing fee	\$ 3
Special Assessment Interest Rate	3%
Special Assessment Penalty Rate	3%

Utilities	
Deposit – water and sewer (new active customers)	\$ 100
Utility late fees (percentage of balance owed)	10%
Service call fee	\$ 25
Connection/Disconnect fee	\$ 25
Door tag fee for non-payment of prior months' utility bill	\$ 15
Transfer Tenant Utilities to Landlord for non-payment	\$ 15
Miscellaneous Repair Work hourly labor rate, contact the Department of Public Works for material costs	\$ 50
After Hours/Holiday/Weekend Inspection Fee (hourly)	\$ 125
Online Utility Payments Convenience Fee (transaction limit - \$5,000)	\$ 2.25
Monthly Water Rates:	
0 to 5,000 gallons (plus meter charge plus sales tax)	\$ 19.95 19.35
Over 5,000 gallons (plus meter charge and \$0.399 \$0.387 per 100 gallons plus sales tax)	\$ 19.95 19.35
Monthly Wastewater Rates:	
0 to 5,000 gallons (plus sales tax)	\$ 43.60 38.95
Over 5,000 gallons (plus \$0.872 \$0.779 per 100 gallons plus sales tax)	\$ 43.60 38.95
Dump Station Fee (per month)	\$ 180
Monthly Meter Charges:	
5/8" meter (plus sales tax)	\$15.40 \$ 14.95
3/4" meter (plus sales tax)	\$22.20 \$ 21.55
1" meter (plus sales tax)	\$39.25 \$ 38.10
1 1/2" meter (plus sales tax)	\$88.65 \$ 86.05
2" meter (plus sales tax)	\$157.10 \$ 152.55
3" meter (plus sales tax)	\$352.65 \$ 342.40
4" meter (plus sales tax)	\$628.40 \$ 610.10
6" meter (plus sales tax)	\$1,413.90 \$ 1,372.70
8" meter (plus sales tax)	\$2,513.50 \$ 2,440.30
Hydrant Meter Connection (3" Bulk) (per month plus \$.01 per gallon) (plus sales tax)	\$ 300 \$291
Monthly Unmetered Wastewater Service Rates:	
Unmetered wastewater service flat rate, 4 inch service line (plus sales tax)	\$ \$50.00 45.00
Unmetered wastewater service flat rate, 6 inch service line (plus sales tax)	\$ \$73.00 65.00

Summer Sewer Rates:

Residential Rates:

Because summer month water consumption for residential customers increases due to lawn and garden irrigation without a related increase in the use of sewer service, residential customers shall be charged for water actually used for each month of the year, but their sewer service charges for each of the billing cycles to include the months of May, June, July and August shall be set to the flat rate fee equivalent to 0 - 5000 gallons of waste water usage plus sales tax as outlined in the current fee schedule.

Commercial Rates:

Commercial users may install separate water meters to meter water used exclusively for irrigation purposes during the months of May, June, July and August, provided that the commercial customer pays for the purchase and installation of a separate water meter for that purpose, and such installation is approved by the utility. The customer shall pay fees for all water used, but the amount of water used for irrigation through an irrigation system water meter will be deducted from the commercial account's total metered water consumption for the purpose of calculating monthly charges for sewer service.

Treatment Rates:	
0 - 5000 gallons (plus sales tax)	\$ 56.80
Over 5001 gallons (plus \$1.10 per 100 gallons) (plus sales tax)	\$ 56.80
Solid Waste Collection:	
Weekly refuse collection service (per month plus sales tax) 96 gallon can	\$ 28
Weekly refuse collection service (per month plus sales tax) 64 gallon can	\$ 22
Each additional container/bag 30 lb or less (per item)	\$ 5
64 and 96 gallon Residential Container Replacement cost	\$ 100
Oversize/special Item Collection/Disposal Fee	\$ 30
Freon Removal Fee	\$ 25
On-Call Dumpster (Residential Only) Monthly Fee	\$ 50
On-Call Commercial Dumpster (other Dumpster Service Required) – Monthly Fee	\$ 50
Disconnected Utility Container Removal Fee	\$ 10
Container Loss Recovery Fee	\$ 25
Container Delivery/Removal fee	\$ 10
Unscheduled Service Fee (different collection vehicle required)	\$ 40
Three Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 30
Four Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 38
Eight Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 74
Three Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 120
Three Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 240
Three Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 360
Four Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 152
Four Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 304
Four Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 456
Eight Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 296
Eight Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 592
Eight Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 888
Locking Dumpster (three or four yard includes delivery and pickup)	\$ 175

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey
Date: October 19, 2021
Public Hearing: October 19, 2021
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 22-003

A Resolution of the Palmer City Council Adopting the 2022 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022

WHEREAS, portions of the Palmer Municipal Code refer to fines “established in the current adopted budget”; and

WHEREAS, the Fine Schedule establishes the fines for 2022 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fine schedule for a period of one (1) year, that being from January 1, 2022, through December 31, 2022.

Approved by the Palmer City Council this 14th day of December, 2021.

Edna B. DeVries, Mayor

Shelly Acteson, CMC, City Clerk



City of Palmer

2022 Fine Schedule

(Adopted by Resolution No. 22-003)

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As provided by the Palmer Municipal Code, the following fine schedule applies to all offenses in the Palmer Municipal Code unless a different penalty is specified. Citations for these offenses may be disposed of as provided in AS 12.25.195-230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense in this schedule.

Palmer Municipal Code (PMC) Title 1 General Provisions
Chapter 1.08 General Penalty
Section 1.08.011 General Fine Penalties
<p>If no other penalty is specifically or by adoption prescribed by a particular ordinance or in this document, the general penalty for violation of the ordinance is:</p> <ul style="list-style-type: none"> • \$75 for the first offense. • \$150 for the second offense of the same ordinance within 365 days of the first offense. • \$300 for the third offense of the same ordinance within 365 days of the second offense. <p>In accordance with AS 12.25.195 through 12.25.230, for a violation that cannot result in incarceration or the loss of a valuable license, a person may dispose of the citation without a court appearance by submitting to the clerk of court all of the following:</p> <ol style="list-style-type: none"> 1. Payment of the fine amount and the applicable surcharge listed in AS 12.55.039 and AS 29.25.074; and 2. A copy of the citation signed by the person indicating the person’s waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. <p>When the fine is forfeited, a judgment of conviction shall be entered. The fine and applicable surcharge paid is complete satisfaction for the offense.</p>
Section 1.08.013 Other Remedies
<ol style="list-style-type: none"> A. The city may institute a civil action against a person, including a minor as provided in AS 29.25.072, who violates an ordinance. B. A person who violates a provision of this code may be subject to injunctive relief, compensatory relief, and a civil penalty not to exceed \$1,000 for each violation. C. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. D. On application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction. E. Each day that a violation of a provision of this code continues constitutes a separate violation. F. This section does not bar other civil remedies.
Section 1.08.020 Penalty Surcharge
<ol style="list-style-type: none"> A. In addition to any fine or other penalty prescribed by law, a person who pleads guilty or nolo contendere to, forfeits bail for, or is convicted of: <ol style="list-style-type: none"> 1. A violation of this code comparable to a misdemeanor offense under AS 28.33.030, 28.33.031, 28.35.030, or 28.35.032 and adopted under AS 28.01.010 shall be assessed the maximum surcharge pursuant to AS 12.55.039 and 29.25.074; 2. A misdemeanor or other violation of this code if a sentence of incarceration may be imposed for the misdemeanor or ordinance violation, other than a provision identified in subsection

(A)(1) of this section, shall be assessed the maximum surcharge allowable to Alaska Statutes 12.55.039 and 29.25.074; and

3. A misdemeanor or a violation of this code if a sentence of incarceration may not be imposed for the misdemeanor or ordinance violation shall be assessed the maximum surcharge allowable pursuant to Alaska Statutes 12.55.039 and 29.25.074 if the fine or bail forfeiture amount for the offense is \$30.00 or more.

B. The surcharge shall be deposited into the general fund of the state in accordance with AS 29.25.072.

Palmer Municipal Code (PMC) Chapter 1.10 City Seal

Chapter 1.10 City Seal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Use of Seal without Permission Prohibited	1.10.020	\$ 300	1.10.020 B

Palmer Municipal Code (PMC) Title 5 Business Licenses

Chapter 5.13 Door-to-Door Solicitors			
Section Title:	Section Citation:	Fine:	Fine Citation:
License Fee and Failure to Apply	5.13.040	Applicable to all of PMC Chapter 5.13:	5.13.040
Carrying of License Required	5.13.100		5.13.100
Prohibitions	5.13.110		5.13.110
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 6 Animals

Chapter 6.08 Animal Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
Cruelty to Animals	6.08.010	Applicable to all of PMC Chapter 6.08:	6.28.010
Animal Restrictions	6.08.020		6.28.010
Depositing Poison	6.08.030		6.28.010
Diseased Animals	6.08.040	First offense: \$ 75	6.28.010
Animal Noise	6.08.050	Second offense: \$ 150	6.28.010
Animal Odor	6.08.060	Third offense: \$ 300	6.28.010
Animals at Large	6.08.065		6.28.010
Animal Annoyance	6.08.067		6.28.010
Unattended Secure Animal	6.08.070		6.28.010
Disposal of Dead Animal	6.08.080		6.28.010
Confinement Requirements	6.08.090		6.28.010
Carrying Dogs Outside of Vehicle	6.08.100		6.28.010

Chapter 6.12 Licensing			
Section Title:	Section Citation:	Fine:	Fine Citation:
Registration – Dogs and cats	6.12.005	Applicable to all of PMC Chapter 6.12:	6.28.010
Application	6.12.010		6.28.010
Immunization	6.12.012		6.28.010
License Transfer	6.12.018	First offense: \$ 25	6.28.010
Fees	6.12.020	Second offense: \$ 50	6.28.010
Tag and Collar	6.12.030	Third offense: \$ 75	6.28.010
Chapter 6.14 Domestic Animal Bite and Attack Incidents			
Section Title:	Section Citation:	Fine:	Fine Citation:
Owner Compliance	6.14.060	First offense: \$ 100	6.28.010
		Second offense: \$ 200	
		Third offense: \$ 300	
Chapter 6.24 Hindering officers prohibited			
Section Title:	Section Citation:	Fine:	Fine Citation:
Hindering Officer Prohibited	6.24.010	First offense: \$ 75	6.28.010
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 8 Health & Safety			
Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags			
Section Title:	Section Citation:	Fine:	Fine Citation:
Single-Use Disposable Plastic Shopping Bags Prohibited	8.09.030	First Offense: Warning Second Offense: \$ 100 Third Offense: \$ 300	8.09.050
Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places			
Section Title:	Section Citation:	Fine:	Fine Citation:
Smoking Prohibited	8.10.020	Applicable to all of PMC Chapter 8.10:	8.10.070
Reasonable Distance	8.10.030		8.10.070
Areas Where Smoking Not Prohibited	8.10.040		8.10.070
Sign Posting and Other Requirements	8.10.050	First offense: \$ 100 Plus required surcharges	8.10.070
No Retaliation nor Waiver of Rights	8.10.060	Second offense: \$ 150 Plus required surcharges, for a second violation with 24 month period	8.10.070
Violations and Penalties	8.10.070	Third offense: \$ 300 Plus required surcharges, for a third or additional violation within a 24 month period Civil penalties may not exceed \$300 per violation	8.10.070

Enforcement	8.10.080		8.10.070
Other Applicable Laws	8.10.090		8.10.070
Chapter 8.11 Marijuana Use and Prohibitions			
Section Title:	Section Citation:	Fine:	Fine Citation:
Consuming in a public place	8.11.030	\$ 100	8.11.030
Marijuana oil, flammable extraction	8.11.050	\$ 100	8.11.050

Chapter 8.12 Fluoridation			
Section Title:	Section Citation:	Fine:	Fine Citation:
Public Water System	8.12.010	\$ 300	1.08.011

Chapter 8.16 Sewage Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Waste Disposal Systems Required	8.16.010	\$ 300	1.08.011

Chapter 8.20 Garbage Collection and Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Garbage Disposal System Use Required	8.20.010	Applicable to all of PMC Chapter 8.20:	8.20.130
Adequate Receptacles Required, Time Limit	8.20.050		8.20.130
Depositing Restrictions	8.20.060	First offense: \$ 75	8.20.130
Unauthorized Dumpster and Container Usage	8.20.070	Second offense: \$ 150 Third offense: \$ 300	8.20.130
Clean Premises Required	8.20.080		8.20.130
Unauthorized Dumping Prohibited	8.20.090		8.20.130
Occupant Duties – Containers	8.20.100		8.20.130
Vehicles	8.20.110		8.20.130
Refuse Accumulation Prohibited	8.20.120		8.20.130

Chapter 8.36 Nuisances			
Section Title:	Section Citation:	Fine:	Fine Citation:
Designated – Prohibited	8.36.010	Applicable to all of PMC Chapter 8.36:	8.36.130
Specific Acts Designated	8.36.020		8.36.130
Acts Requiring Permit	8.36.025	First offense: \$ 150	8.36.130
Snow and Ice Removal	8.36.050	Second offense: \$ 300	8.36.130
Dumping Debris/Blocking Ditch	8.36.060		8.36.130
Pump Locations	8.36.080		8.36.130

Chapter 8.37 Junk Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:

Junk Vehicles Unlawful	8.37.020	First offense: \$ 75	8.37.090
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises			
Section Title:	Section Citation:	Fine:	Fine Citation:
Final Notice to Abate Violation	8.38.060	Actual Recovery Cost to the City	1.08.011 or 1.08.013
Remedies	8.38.075	Actual Recover Cost to the City	1.08.011 or 1.08.013
Chapter 8.42 Fireworks			
Section Title:	Section Citation:	Fine:	Fine Citation:
Sales Prohibited	8.42.020	Applicable to all of PMC Chapter 8.42:	8.42.070
Authorized Uses	8.42.040		8.42.070
Permit Required	8.42.050		8.42.070
Permissible Uses	8.42.060	First offense: \$ 75	8.40.040
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare			
Chapter 9.02 Tampering with Public Notices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.02.010	First offense: \$ 75	9.02.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.04 Impersonating an Officer			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.04.010	First offense: \$ 100	9.04.020
		Second offense: \$ 200	
		Third offense: \$ 300	
Chapter 9.06 Interference with Public Justice			
Section Title:	Section Citation:	Fine:	Fine Citation:
Interfering with Officer Prohibited	9.06.010	First offense: \$ 75	9.06.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.12 Assault and Battery			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When – Definitions	9.12.010	First offense: \$ 75	9.12.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 9.20 Alcoholic Beverages			
Section Title:	Section Citation:	Fine:	Fine Citation:
Licensed Premises Closing Hours	9.20.010	Applicable to all of PMC Chapter 9.20:	9.20.050
Prohibited Acts Designated	9.20.020		9.20.050
Personal Liability	9.20.030		9.20.050
Election Day Sales Permitted	9.20.040		First offense: \$ 75
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.22 Gambling			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.24 Indecent Exposure			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.28 Obscenity			
Section Title:	Section Citation:	Fine:	Fine Citation:
Obscene Language Prohibited	9.28.010	Applicable to all of PMC Chapter 9.28:	9.28.050
Selling Obscene Materials Prohibited	9.28.020		9.28.050
Obscene Exhibitions Prohibited	9.28.030		9.28.050
Obscene Public Writing and Drawing Prohibited	9.28.040	First offense: \$ 75	9.28.050
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.30 Prostitution			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited – Procuring Prohibited	9.30.020	Applicable to all of PMC Chapter 9.30:	9.30.090
House of Ill Fame	9.30.030		9.30.090
Aiding in Prostitution Prohibited	9.30.040		9.30.090
Receiving Money from Prostitute Prohibited	9.30.50	First offense: \$ 75	9.30.090
		Second offense: \$ 150	
Remaining in House of Prostitution Prohibited	9.30.060	Third offense: \$ 300	9.30.090
Loitering for Prostitution Purposes Prohibited	9.30.070		9.30.090
Reputation Testimony Permitted	9.30.080		9.30.090
Chapter 9.38 Disturbing Public Assemblies			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited Acts Designated	9.38.010	First offense: \$ 75	9.38.020

		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.39 Excessive Police Responses			
Section Title:	Section Citation:	Fine:	Fine Citation:
Excessive Police Responses	9.39.010	First offense: \$ 75	9.39.040
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.40 Trespass – Posting of Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Trespass – Posting of Property	9.40.010	First offense: \$ 75	9.40.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.48 Petit Larceny			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.48.010	First offense: \$ 75	9.48.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.50 Injury to Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Defacing Property– Injuring Animals	9.50.010	Applicable to all of PMC Chapter 9.50:	9.50.040
Injuring Plants or Fences	9.50.020		9.50.040
Injuring Monuments and Markers	9.50.030		9.50.40
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.56 Interference with Utilities			
Section Title:	Section Citation:	Fine:	Fine Citation:
Pollution of Drinking Water	9.56.010	Applicable to all of PMC Chapter 9.56:	9.56.030
Damage to Water or Utility System	9.56.020		9.56.030
		First offense: \$ 300	
		Second offense: \$ 500	
		Third offense: \$ 750	
Chapter 9.58 Sale of Poison			
Section Title:	Section Citation:	Fine:	Fine Citation:
Selling Poison Without Label	9.58.10	First offense: \$ 75	9.58.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 9.60 Sale of Unwholesome Food			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.60.010	First offense: \$ 75	9.60.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.67 Curfew Hour for Minors			
Section Title:	Section Citation:	Fine:	Fine Citation:
Curfew Violations	9.67.020	Applicable to all of PMC Chapter 9.56:	9.67.050
Exceptions	9.67.030		9.67.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.74 Discharge of Firearms			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When – Exceptions	9.74.010	First offense: \$ 75	9.74.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *			
Chapter 10.04 Traffic Code			
Section Title:	Section Citation:	Fine:	Fine Citation:
Parking Prohibitions During Snow Accumulation and/or Drifting Snow Conditions	10.04.050	Applicable to all of PMC Chapter 10.04	10.04.050
Towing	10.04.055		10.04.055
No-Parking Areas – Identification	10.04.060 (B)	First offense: \$ 75	10.04.060
Parking Prohibited for Longer than 24 Hours	10.04.080	Second offense: \$ 150	10.04.080
		Third offense: \$ 300	
Prohibiting Parking that Obstructs Traffic	10.04.090		10.04.090
Prohibiting Parking in Construction Zones	10.04.100		10.04.100
Chapter 10.08 Regulation of Off-Highway Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Operation Requirements	10.08.020	Applicable to all of PMC Chapter 10.08:	10.08.100
Equipment	10.08.030		10.08.100
Speed and Time Restrictions	10.08.040		10.08.100
Driver's License Required	10.08.050	First offense: \$ 75	10.08.100
Towing	10.08.060	Second offense: \$ 150	10.08.100

Parent, Guardian or Other Person Responsible	10.08.070	Third offense: \$ 300	10.08.100
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1. The fine amounts are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010 (b).
2. An offense may not be disposed of, without court appearance, if the offense is in connection with a motor vehicle accident that results in the death of a person.

Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places			
Chapter 12.16 Skateboards, Rollerblades and Similar Devices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Skateboards, Prohibition and Regulation	12.16.010	First offense: \$ 75	12.16.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 12.24 Park and Recreational Facility Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
General Rules	12.24.025	First offense: \$ 75	12.24.050
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 14 Signs			
Chapter 14.08 Sign Regulations			
Section 14.08.0240 Remedies and Civil Penalties (applicable to entire chapter):			
The city or an aggrieved person may institute a civil action against a person who violates a provision of this title or a term, condition or limitation imposed pursuant to this title. In addition to other relief, a civil penalty not to exceed \$300.00 may be imposed for each violation. Each day that a violation or an unlawful act or condition continues constitutes a separate violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.			

Palmer Municipal Code (PMC) Title 15 Buildings and Construction			
Chapters 15.00 through 15.70			
All chapters within Title 15 are subject to the following fines:		First offense: \$ 75	15.60.020
		Second offense: \$ 150	10.08.100
		Third offense: \$ 300	10.08.100

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey
Date: October 19, 2021
Public Hearing: October 19, 2021
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 22-004

A Resolution of the Palmer City Council Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022

WHEREAS, Palmer Municipal Code 3.28 defines a "Five-year capital improvement program as an annual update and long-range need projection of the city included as part pf the annual budget".

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached five-year capital improvement program for a period of one (1) year, being from January 1, 2022, through December 31, 2022.

Approved by the Palmer City Council this 14th day of December, 2021.

Edna B. DeVries, Mayor

Shelly Acteson, CMC, City Clerk

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2021 total	2021 Remaining	2022 Addition	2022 Total	2023 Addition	2024 Addition	2025 Addition	2026 Addition
Prior Years Ongoing												
N	MTA Equipment Arena	COP	Annually		\$ 36,154	\$ 21,244	\$ 65,000	\$ 86,244	\$ 65,000	\$ 40,000	\$ 25,000	\$ 25,000
N	Water Reservoir Repair	COP-W/S	2017	\$ 183,265	\$ 138,521	\$ 44,744	\$ -	\$ 44,744				
N	ADA Sidewalks	COP/Grant	2017	\$ 250,000	\$ 70,812	\$ 70,030	\$ -	\$ 70,030	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Street Maintenance	COP	As needed	\$ 500,000	\$ 623,778	\$ 609,233	\$ -	\$ 609,233	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000
N	Public Video	COP	2018	\$ 75,000	\$ 30,423	\$ 30,423	\$ -	\$ 30,423				
N	W/S Lift station and well pumps	COP-W/S	Annually	\$ 100,000	\$ 87,992	\$ 77,124	\$ 155,000	\$ 232,124	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
N	Water/Sewer Truck	COP-W/S	2018	\$ 55,000	\$ 10,655	\$ 10,655	\$ -	\$ 10,655			\$ 60,000	\$ 60,000
N	Police Vehicle Annual Replacement	COP	Annually	\$ 65,000	\$ 81,634	\$ 26,367	\$ 130,000	\$ 156,367	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000
N	Park Improvements	COP	As needed		\$ 99,104	\$ 99,104	\$ -	\$ 99,104				
N	Public Building Maintenance	COP	As needed	\$ 500,000	\$ 88,965	\$ 88,965	\$ -	\$ 88,965	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Airport Safety - Avigation Easement Phase I	COP	2019	\$ 450,000	\$ 16,600	\$ 2,260	\$ -	\$ 2,260				
N	Golf Course-Golf Carts	COP	Annually	\$ 40,000	\$ 10,000	\$ 10,000	\$ 30,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
N	Golf Course Infrastructure	COP	Annually	\$ 20,000	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
N	Depot updates-piping	COP	2019	\$ 15,000	\$ 3,262	\$ 3,262	\$ -	\$ 3,262				
N	Roads-Sander truck with plow blade	COP	2020	\$ 175,000	\$ 175,264	\$ -	\$ -		Prior Year Funded (Carry over) \$1,226,284			
N	Traffic Safety Planning	COP	2020	\$ 135,000	\$ 105,891	\$ 105,891	\$ -	\$ 105,891	2022 Recommended additional funding \$407,469			
2021												
N	Roads-Dump truck with plow blade	COP	2021	\$ 275,000	\$ 275,000	\$ -	\$ -	\$ -				
N	Airport Safety - Avigation Easement Phase II	FAA/COP	2021	\$ 395,482			\$ -	\$ -				
N	Taxiway November Design Project	FAA/COP	2021	\$ 446,093			\$ -	\$ -				
N	Garbage Truck	COP	2021	\$ 352,000	\$ 351,927	COMPLETE	\$ -	\$ -				
2022												
N	City Hall Copier	COP	2022	\$ 20,000			\$ 20,000	\$ 20,000				
N	City Hall Folding Machine	COP	2022	\$ 20,000			\$ 20,000	\$ 20,000				
N	Admin Vehicles	COP	2021/2022	\$ 60,000		\$ 11,982	\$ 24,000	\$ 35,982				
N	Palmer Tennis Courts	COP	2021	\$ 25,000			\$ 25,000	\$ 25,000				
N	Fire Support Vehicle	COP	2022	\$ 80,000			\$ 80,000	\$ 80,000				
N	Fire Command Vehicle & Equipment	COP	2022	\$ 80,000			\$ 80,000	\$ 80,000				
N	PW Vehicles	COP	2022	\$ 92,000			\$ 96,000	\$ 96,000				
N	PW-Street Sweeper	COP	2022	\$ 335,000			\$ 335,000	\$ 335,000				
N	Library Sidewalk	COP	2022	\$ 70,000			\$ 70,000	\$ 70,000				
N	Airport Plow Truck	COP	2022	\$ 48,000			\$ 48,000	\$ 48,000				

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2021 total	2021 Remaining	2022 Addition	2022 Total	2023 Addition	2024 Addition	2025 Addition	2026 Addition
N	Roof over Fire conexas	COP	Undetermined	\$ 55,000								
N	Extend S. Industrial to Inner Springer	COP	Undetermined	\$ 400,000								
N	Design new Library buiding	COP	Undetermined	\$ 100,000								
N	Public Library Extension Ph II	Bond	Undetermined	\$ 5,000,000								
N	New Fire station	Bond	Undetermined	\$ 9,000,000								
N	Design Museum phase 2	COP	Undetermined	\$ 250,000								
Y	Downtown Road Improvements- Cobb Street		Undetermined	\$ 1,100,000								
Y	Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000								
Y	Restore Railroad Tracks to Downtown Palmer		Undetermined	\$ 3,000,000								
Y	Park Project Walk to the Fair		Undetermined	\$ 300,000								
N	Babb Aboretum Restoration		Undetermined	\$ 75,000								
N	Sherrod Area Gravel to Road resurfacing		Undetermined	\$ 1,000,000								
Totals	Totals			\$ 58,666,722	\$ 2,365,982	\$ 1,226,284	\$ 1,668,300	\$ 2,894,584	\$ 1,381,500	\$ 1,430,900	\$ 3,569,100	\$ 607,000

2022 Funding Breakdown \$ 1,668,300 additional

General Fund	\$ 975,000	\$567,531 from annual contribution	\$407,469 from General Fund unassigned balance
Airport Fund	\$ 538,300	Enterprise Fund	
Solid Waste Fund	\$ -	Enterprise Fund	
W/S	\$ 155,000	Enterprise Fund	

2023 Funding Breakdown \$ 1,381,500 additional

General Fund	\$ 875,000	\$500,000 from annual contribution	\$375,000 from General Fund unassigned balance
W/S	\$ 355,000	from enterprise funds	
Airport Fund	\$ 151,500	Enterprise Fund	

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2021 total	2021 Remaining	2022 Addition	2022 Total	2023 Addition	2024 Addition	2025 Addition	2026 Addition
2024 Funding Breakdown		\$ 1,430,900	additional									
General Fund	\$ 1,270,000	\$450,000 from annual contribution	\$820,000 from General Fund unassigned balance									
W/S	\$ 75,000	from enterprise funds										
Airport Fund	\$ 85,900	Enterprise Fund										
2025 Funding Breakdown		\$ 3,569,100	additional									
General Fund	\$ 1,240,000	\$400,000 from annual contribution	\$840,000 from General Fund unassigned balance									
W/S	\$ 135,000	from enterprise funds										
Airport Fund	\$ 2,194,100	Enterprise Fund										

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey
Date: October 19, 2021
Public Hearing: October 19, 2021
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 22-005

A Resolution of the Palmer City Council Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022, and Appropriating Monies

WHEREAS, as required in Chapter VI of the City of Palmer Municipal Charter, a public hearing regarding the City of Palmer Fiscal Year 2022 Budget was held on Tuesday, October 19, 2021, and continued on Tuesday, December 14, 2021; and

WHEREAS, the Palmer City Council has reviewed the budget presented by the City Manager for the 2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council:

Section 1. That the budget presented to the Council by the City Manager for the fiscal year 2021 has been reviewed by the City Council.

Section 2. That money shall be appropriated from all City funds as follows:

	Revenues
General Fund (01)	\$ 12,237,127
Enterprise Funds	
Water/Sewer (02)	\$ 3,470,540
Airport (03)	\$ 410,561
Solid Waste (05)	\$ 792,000
Golf Course (15)	\$ 633,000
Capital	
General CIP Projects (08)	\$ -
General CIP Equipment (09)	\$ -
Road Fund (10)	\$ -
Water & Sewer Projects (24)	\$ 155,000
Airport CIP Projects (30)	\$ -
Special Revenue Funds	
Police Grants (52)	\$ 122,650
Narcotics Grant (53)	\$ 115,983
Total Revenues	\$ 17,936,861

	Expenditures
General Fund (01)	\$ 12,170,370
Enterprise Funds	
Water/Sewer (02)	\$ 2,789,965
Airport (03)	\$ 410,561
Solid Waste (05)	\$ 822,799
Golf Course (15)	\$ 633,000
Capital Improvements	
General CIP Projects (08)	\$ -
General CIP Equipment (09)	\$ -
Road Fund (10)	\$ -
Water & Sewer Projects (24)	\$ 155,000
Airport CIP Projects (30)	\$ -
Special Revenue Funds	
Police Grants (52)	\$ 122,650
Narcotics Grant (53)	\$ 115,983
Total Expenditures/Expenses	\$ 17,220,328

Section 3. That the rate of the tax levy for the City of Palmer, Alaska for the fiscal year 2022 shall be fixed at 3.00 mills upon each dollar of assessed taxable real and personal property. The revenue from this tax levy is to be used for city purposes.

Section 4. That the 2022 budget is hereby approved for all funds in the amounts and for the purposes as stated above. The supporting line item budget detail as presented by the administration and reviewed by council is incorporated as part of this budget resolution.

Section 5. That the City of Palmer Fiscal Year 2022 operating budget is adopted for a period of one (1) year, that being from January 1, 2022, through December 31, 2022.

Approved by the Palmer City Council this 14th day of December, 2021.

Edna B. DeVries, Mayor

Shelly Acteson, CMC, City Clerk



John Moosey
City Manager

City of Palmer
231 W. Evergreen Ave.
Palmer, Alaska 99645-6952
(907) 761-1317
E-mail: jmoosey@palmerak.org
www.cityofpalmer.org

Schedule of General Counsel Legal Services Interviews:

5:00pm – Jermain, Dunnagan & Owens, P.C.

6:00pm – Dillon & Findley, P.C.

7:00pm – Birch Horton Bittner & Cherot

8:00pm – Sarah Heath, LLC