

Mayor Steven J. Carrington
Deputy Mayor Pamela Melin
Council Member Richard W. Best
Council Member Sabrena Combs
Council Member Brian Daniels
Council Member Jill Valerius
Council Member Carolina Anzilotti

City Manager John Moosey
City Clerk Shelly M. Acteson, CMC
City Attorney Sarah Heath, Esq.

City of Palmer, Alaska
Regular City Council Meeting
March 22, 2022, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Resolution No. 22-011:** Appointing Election Officials for the City of Palmer Special Election on Tuesday, April 19, 2022 (Page 3)
 - b) Introduction and set public hearing date of April 12, 2022, for **Ordinance No. 22-002:** Amending the Zoning Map to Revise the Zoning Designation of Lot 100, Block 1, Felton Add Subdivision, From R-3, Medium Density Residential to R-4, High Density Residential (Page 7)
2. Approval of Minutes of Previous Meetings
 - a) March 8, 2022, Regular Meeting Minutes (Page 19)

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation of a Proclamation for Honoring Education and Sharing Day (Page 25)

F. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

I. UNFINISHED BUSINESS

J. NEW BUSINESS

1. **Action Memorandum No. 22-020:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection of the Licensing of Feather and Flour, License No. 6029, located at 927 Cobb Street, New Liquor License (Page 27)

K. RECORD OF ITEMS PLACED ON THE TABLE

L. AUDIENCE PARTICIPATION

M. EXECUTIVE SESSION

N. COUNCIL MEMBER COMMENTS

O. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Apr 12	Regular	6pm	
Apr 26	Regular	6pm	
May 3	Special	6 pm	Certify April 19 Special Election
May 10	Regular	6pm	
May 24	Regular	6pm	
Jun 14	Regular	6pm	
Jun 28	Regular	6pm	

**City of Palmer
Resolution No. 22-011**

Subject: Appointing Election Officials for the City of Palmer Special Election on Tuesday, April 19, 2022

Agenda of: March 22, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Shelly M. Acteson, City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **3,100.00**

This legislation (√):


- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 3,100.00
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-02-10-6099
- Not budgeted

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Resolution No. 22-011

Summary Statement/Background:

Palmer Municipal Code 18.22.020(B) states, "the clerk shall recommend to the council at least three election officials for each precinct to constitute the election board for that precinct. The council shall, by resolution, appoint the election officials...".

Administration's Recommendation:

Approve Resolution No. 22-011

LEGISLATIVE HISTORY

Introduced by: Mayor by Request of City Clerk Acteson

Date:

Action:

Vote:

Yes:

No:

CITY OF PALMER, ALASKA

Resolution No. 22-011

A Resolution of the Palmer City Council Appointing Election Officials for the City of Palmer Special Election on Tuesday, April 19, 2022

WHEREAS, in accordance with Section 18.22.020 of the Palmer Municipal Code, the following persons have been deemed qualified and have agreed to serve as Election Officials for the City of Palmer Special Election on Tuesday, April 19, 2022:

Poll Election Officials:

Precinct 11-070 Mat-Su Borough Building	Precinct 11-075 Mat-Su Borough Gym
Temple Christiansen, Chair	Cynthia Medbery (Chair)
Katherine Bishop	Charles Geary
Cheryl Katje	Verona Doyal
Jo Weller	Barbara Entsminger
Kathleen Shoop	

NOW, THEREFORE BE IT RESOLVED that the Palmer City Council confirms the appointment of these individuals as Election Officials for the April 19, 2022, City of Palmer Special Election.

Approved by the Palmer City Council this ____ day of _____, 2022.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk

**City of Palmer
Ordinance No. 22-002**

Subject: Amending the Zoning Map to Revise the Zoning Designation of Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential


Agenda of: March 22, 2022 - Introduction

Council Action: **Adopted** **Amended:** _____
 Defeated

Originator Information:

Originator: Brad Hanson, Community Development Director

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development		_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

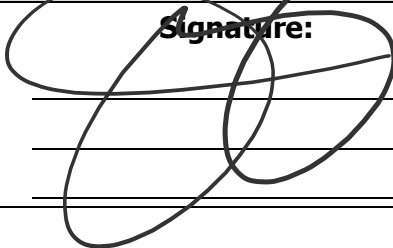
- This legislation (√):
- Creates revenue in the amount of: \$ _____
 - Creates expenditure in the amount of: \$ _____
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Ordinance No. 22-002
2. Planning and Zoning Commission Resolution No. 22-002 with Findings of Facts
3. Planning and Zoning Commission Minutes for February 17, 2022 (Draft Copy)
4. Staff Report
5. Public Notice and Vicinity Map for Council Introduction of March 22, 2022
6. Zoning Map Amendment Application
7. Public Comments Received for City Council Public Hearing

Summary Statement/Background:

On January 13, 2022, Colony Way Investments initiated a zoning map amendment to re-zone Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential. The plat was recorded in 1936. The existing structure on the property was built in 1935, and operated as the Palmer Post Office from 1936 to 1949. Due to the age of the building and the modifications necessary to make the building safe and habitable, the owners intend to recreate a replica of the historical building.

On January 10, 2022 Martin and Kyle Moffat submitted a re-plat application to the Matu-Borough to combine Lots 100 and 200. Lot 100 does not meet the minimum lot area of 8,400 square feet for the R-4 district. However, upon the approval by the Matsu-Borough, the replat of Lot 100 and 200 will be a total of 35,719 square feet. This will allow for an additional dwelling unit to be built on the replated lot.

Ordinance No. 22-0XX will re-zone Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential allowing additional dwelling units on the property.

Administration's Recommendation:

Adopt Ordinance No. 22-002 to amend the Zoning Map to revise the designation of Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential.

LEGISLATIVE HISTORY

Introduced by:

Date:

Public Hearing:

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Ordinance No. 22-002

An Ordinance of the Palmer City Council Enacting the Zoning Map to Revise the Zoning Designation of Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential

WHEREAS, Colony Way Investments initiated a zoning map amendment application received on January 13, 2022 to re-zone Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential; and

WHEREAS, on January 13, 2022, the City of Palmer received a pre-application package for a plat request to combine Lots 100 and 200 submitted by Martin and Kyle Moffat; and

WHEREAS, the total square footage of the proposed rezone property is 7,405 square feet, with a width of 50 feet; and

WHEREAS, in the R-4 High Density Residential District the required minimum lot width is 60 feet with a required minimum lot area of 8,400 square feet; and

WHEREAS, the current lot size of Lot 100 is smaller than the R-4 district allows, however, the replat of Lots 100 and 200 will bring this property into compliance of the R-4 district lot requirements; and

WHEREAS, the Commission duly gave required notices, held its required public hearing on February 17, 2022, made a written report of its decision as to such need, justification and effect of the change of zoning in Commission Resolution 22-002, and voted 4 in favor and 0 opposed to recommend that such amendment to the zoning map be approved; and

WHEREAS, the Planning and Zoning Commission (Commission) adopted findings of fact in Resolution No. 22-002 as to the need, justification and effect to the zoning map amendment on February 17, 2022; and

WHEREAS, the City Council duly gave required notices, held its required public hearing on this date, and has duly considered the request to re-zone the property from R-3, Medium Density Residential to R-4, High Density Residential, all evidence and testimony presented including any comments of the persons attending the public hearing, the findings of fact set forth in Planning and Zoning Commission Resolution No. 22-002, and the recommendation of the Commission.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. The City of Palmer Zoning Districts Map dated November 2017 is hereby amended to revise the zoning designation of Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential

Section 4. Effective Date. Ordinance No. 22-002 shall take effect upon adoption by the city of Palmer City Council.

Passed and approved this _____ day of _____, 2022.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk



**City of Palmer
Planning & Zoning Commission
Rezoning Action
Findings of Fact Worksheet**

Item: Rezone for Felton Add, Lot 100, Block 1

1. The proposed change is in accordance with the borough and city comprehensive plans;

Bernier	Combs	Jackson	Tudor	Peterson	Vacant	Vacant
Excused	Y	Y	Y	Y	X	X

2. The proposed change is compatible with surrounding zoning districts and the established land use pattern;

Bernier	Combs	Jackson	Tudor	Peterson	Vacant	Vacant
Excused	Y	Y	Y	Y	X	X

3. Public facilities such as schools, utilities and streets are adequate to support the proposed change;

Bernier	Combs	Jackson	Tudor	Peterson	Vacant	Vacant
Excused	Y	Y	Y	Y	X	X

4. Changed conditions affecting the subject parcel or the surrounding neighborhood support the proposed change;

Bernier	Combs	Jackson	Tudor	Peterson	Vacant	Vacant
Excused	Y	Y	Y	Y	X	X

5. The proposed change is consistent with the public welfare and does not grant a special privilege to the owner (s).

Bernier	Combs	Jackson	Tudor	Peterson	Vacant	Vacant
Excused	Y	Y	Y	Y	X	X



Community Development Zone Change Application

Staff Report to Commission

PART I. GENERAL INFORMATION

Location:	Lot 100, Block 1, Felton Addition Subdivision	
Site Address:	342 South Colony Way, Palmer Alaska 99645	
Request:	To re-zone the Lot from R-3, Medium Density Residential to R-4, High Density Residential District	
Applicant(s) & Owner:	Colony Way Investments LLC: Kyle & Nicole Moffat, Martin & Nikki Moffat	
Public Hearing Date:	February 17, 2022	
Notification Requirements:	In accordance with 17.80.030	
On January 28, 2022, 170 public hearing notices were mailed to property owners within 1,200' of the site. Notification of the public hearing was published in the Frontiersman on February 11, 2022. A total of 0 written comments were received in response to this rezone application.		

PART II. BACKGROUND

Site Information:

Lot 100, Block 1, Felton Addition Subdivision is a double frontage lot that has access from South Colony Way and South Bonanza. The Lot is located between Lot 200, Felton Add, which is zoned R-4, Medium Density Residential and Lot 6-A, Block 1, Felton Add, which is zoned R-3, Medium Density Residential.

The plat was recorded in 1936 after the existing structure on the property was built in 1935, and operated as the Palmer Post Office from 1936 to 1949. Due to the age of the building and the modifications necessary to make the building safe and habitable, the owners intend to recreate a replica of the historical building.

In 2005 Lots 100 and 200 of Block 1 were rezoned from R-2, Low Density Residential to R-3, Medium Density Residential. The rezone in 2005 was initiated by the City of Palmer. It was a result of the enactment of R-3 and R-4 zoning districts to title 17 and affected the entire city.

Parcel Size:

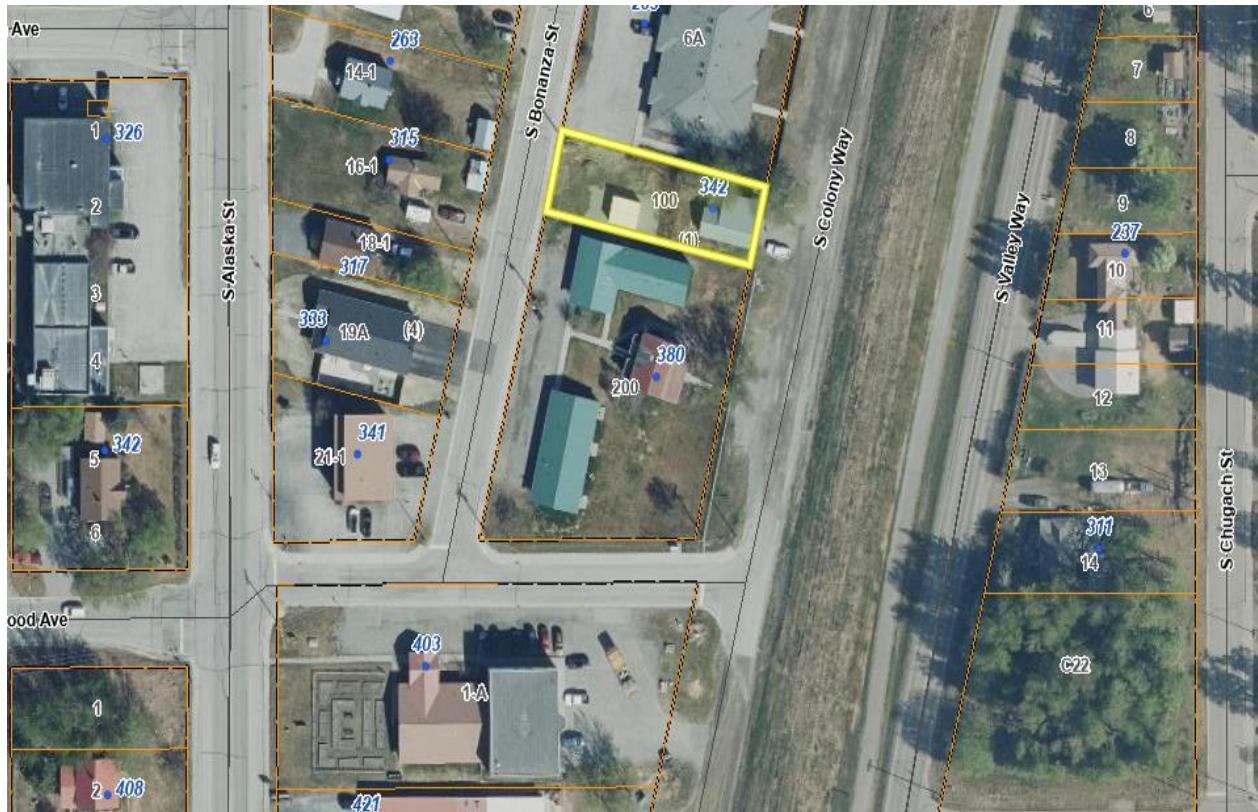
Lot size is 0.17 acres, 7,405 square feet.

Existing Zoning:

R-3, Medium Density Residential

Surrounding Land Uses:

	Zoning	Land use for surrounding areas
North	R-3	Medium density residential
East	R-3	Single family
South	R-4	Short term rental, Alaska Life Colony Suites
West	CL	Small businesses, insurance, and law offices



Considerations:

The intent of the **R-3**, Medium Density Residential District is to establish residential areas with a combination of multiple-family structures consisting of eight or fewer dwelling units, and single-family residences with a medium population density. The intent of the **R-4**, High Density Residential District is for residential areas with a combination of multiple-family structures and single-family residences with a high population density.

- The owners are requesting this lot to have the same zoning designation as Lot 200 for a future replat that combines both lots into one tract containing 1.35 acres, 35,719 sq feet.
- The petitioner’s intention is to rebuild the structure in compliance to current code requirements, while preserving the familiar historical charm of the development.

Code Requirements:

In the R-4 High Density Residential District, the required minimum lot width is 60 feet and the required minimum lot area is 8,400 square feet. The total square footage of the proposed rezone property is 7,405 square feet, with a width of 50 feet. The current lot size is smaller than the R-4 district allows, however, the applicant is in the process of replating Lot 100 to be combined with Lot 200, with the Matanuska-Susitna Borough.

PART III. FINDINGS OF FACT

(PMC 17.80.036.C) The report of the Commission shall give consideration as to what effect the proposed change would have on public health, safety, welfare and convenience, and for a map amendment show whether:

Fact 1) The proposed change is in accordance with the borough and city comprehensive plans;

Applicant's response:

The reconstruction of this building would be mutually beneficial for the applicant and the City of Palmer due to the fact that it satisfies the summary of goals found in Chapter 6 of the City of Palmer's comprehensive plan. The plans for this building and the remaining two buildings, on top of the efforts already done, would make Palmer an increasingly attractive place to live, work, invest and visit. This building would help maintain high quality residential neighborhoods and also promote development of new commercial endeavors through the means of erecting an extremely high quality building.

Staff finds:

- a) Goal 1 of Chapter 6, Land Use, from the Palmer Comprehensive Plan promotes growth guided to make Palmer an increasingly attractive place to live, work, invest and visit.
- b) Goal 5 encourages the development of high-quality buildings that reflects Palmer's historical character.
- c) Goal 6 of Chapter 6 supports improvements to the downtown area to help ensure Palmer's traditional downtown is lively, attractive, and inviting for residents and visitors.
- d) The proposed change would support the goals and objectives of the City's Comprehensive Plan by encouraging attractive development that will improve the neighborhood and increase the availability of higher density housing near downtown.
- e) This new building will reflect Palmer's character and historical setting with high quality architecture while maintaining the traditional appeal of Palmer.
- f) The proposed change will provide more accommodations in the downtown area as well as encourage spending for visitors and tourists.

Fact 2) The proposed change is compatible with surrounding zoning districts and the established land use pattern;

Applicant's response:

The adjoining lot to the NE on Colony Way has a 6 plex on the property, and across Bonanza street the lots are zoned Commercial Limited.

Staff finds:

- a) The property for the proposed rezone is contiguous to R-3 zoning on the East side, CL Commercial Limited on the West side, R-4 zoning to the South and R-3 zoning to the North lines of the lot.
- b) The lot next to the proposed rezone on the South side of the property is also short-term rentals, owned by the applicants. Among the other comparable land use in the subject area are residential neighborhoods as well as other small businesses such as retail and gift shops. Many restaurants and dining establishments are within walking distance from the property, convenient for visitors of Palmer while staying at this location.
- c) PMC 17.27.060 establishes a minimum lot size for dwelling units, that would make the development compatible with surrounding properties.

Fact 3) Public facilities such as schools, utilities and streets are adequate to support the proposed change;

Applicant's response:

Yes, since the previous question states that there are no real changes to the property should this building be erected, no change of utilities, schools, streets or otherwise would be effected.

Staff finds:

- a) This property is a double frontage lot and has access on South Colony Way and South Bonanza, allowing adequate flow of traffic along with incoming and outgoing visitors.
- b) Utilities are available to serve the proposed use of property as High Density Residential, current water and sewer are set in place and will support the proposed structure.
- c) The proposed change is from R-3, Medium Density Residential to R-4, High Density Residential; there would be little to no impact on public schools since the proposed change would be for short term lodging. The nearest public school is .7 miles from the property.

Fact 4) Changed conditions affecting the subject parcel or the surrounding neighborhood support the proposed change;

Applicant's response:

Yes. As already stated, this property has already been functioning in this area and the surrounding neighborhood for nearly two decades.

Staff finds:

- a) The changed conditions affecting the subject parcel will be the reconstruction of a structure that will be removed. The continued development of the surrounding housing units supports the proposed change to R-4.

- b) The surrounding zoning districts consist of R-3, R-4 and Commercial Limited, and have had no recent significant condition changes to the area. The recent amendments to the Central Business District allows for flexibility for downtown parking as well as opportunities for economic development and more compatible use of land.

Fact 5) The proposed change is consistent with the public welfare and does not grant a special privilege to the owner(s).

Applicant's response:

The proposed change will be very welcome to the public as it will be new, modern and safe. It will be an appealing addition to the neighborhood and will attract responsible patrons. This change, though it will not be a change to anyone but the people who know the code for Palmer, will not grant the owners special privilege, other than allowing us to construct a safe and winsome building in what is known to long standing Palmer residents as a historical part of our town.

Staff finds:

- a) The proposed change does not grant the owner any special privilege as the property in question is contiguous to existing residential zoning and commercial development.
- b) The proposed change is consistent with the public welfare by continuing to permit the current use of this property to be developed for commercial activity for the benefit of Palmer residents and visitors.

PART IV. STAFF RECOMMENDATION

Based on the information provided by the applicant, public comments received before publication of this report and staff analysis, staff recommends approval of the request to a zoning map amendment from R-3 Medium Density Residential to R-4, High Density Residential with Special Limitations for Lot 100, Block 1, Felton Addition, is consistent with, and in conformance with the Palmer Comprehensive Plan.

If following the Public Hearing, Commission finds that the applicant's proposal conforms to the Palmer Comprehensive Plan and Zoning Code provisions, then staff recommends that the Commission approve this request for zoning map amendment for Lot 100, Block 1, Felton Addition Subdivision from R-3 Medium Density Residential to R-4, High Density Residential and forward a recommendation for approval to the City Council. Map amendment to take effect upon completion of final platting action by the Matanuska-Susitna Borough for the elimination of lot line between lots 100 & 200, Block 1, Felton Addition Subdivision and is duly recorded.



DEPARTMENT OF COMMUNITY DEVELOPMENT

Brad Hanson
Director

Dusten Voehl
Building Inspector

Beth Skow
Library Director

Cotton Gore
Parks & Facilities Manager

Mail: 231 W. Evergreen Ave.
Location: 645 E. Cope Industrial Way
Palmer, AK 99645-6748
Phone: 907-745-3709

January 28, 2022

Dear Property Owner:

The Palmer Planning and Zoning Commission will consider a Zoning Map Amendment Application for Lot 100, Block 1, Felton Addition Subdivision, initiated by Colony Way Investments LLC: Kyle & Nicole Moffat, and Martin & Nikki Moffat. The property is located at 342 South Colony Way, Palmer, Alaska.

The property is zoned R-3, Medium Density Residential. The request is to rezone the property to R-4, High Density Residential. The map on the reverse side of this notice indicates the location of the subject property. For additional information on the R-4 District, please refer to Palmer Municipal Code Chapter 17.27, R-4, High Density Residential District, located online at: www.palmerak.org.

The Commission will hold a Public Hearing to consider this application and allow an opportunity for public comments. The meeting will be held on February 17th, 2022 at 6:00 p.m., in the City Council Chambers located at 231 West Evergreen Avenue, Palmer, Alaska.

If you wish to comment on this issue, you may do so by attending the public hearing or by providing written comments to the Planning and Zoning Commission by February 14, 2022. Written comments may be mailed to Department of Community Development, 645 E. Cope Industrial Way, Palmer, Alaska, faxed to 907-745-5443 or emailed to me at: ndegner@palmerak.org.

Sincerely,

Nichole Degner, Community Development Specialist

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For the following reason, I am (please circle) in favor of, NOT in favor of, have no objection to the issuance of the proposed re-zone from R-3 to R-4, High Density Residential.

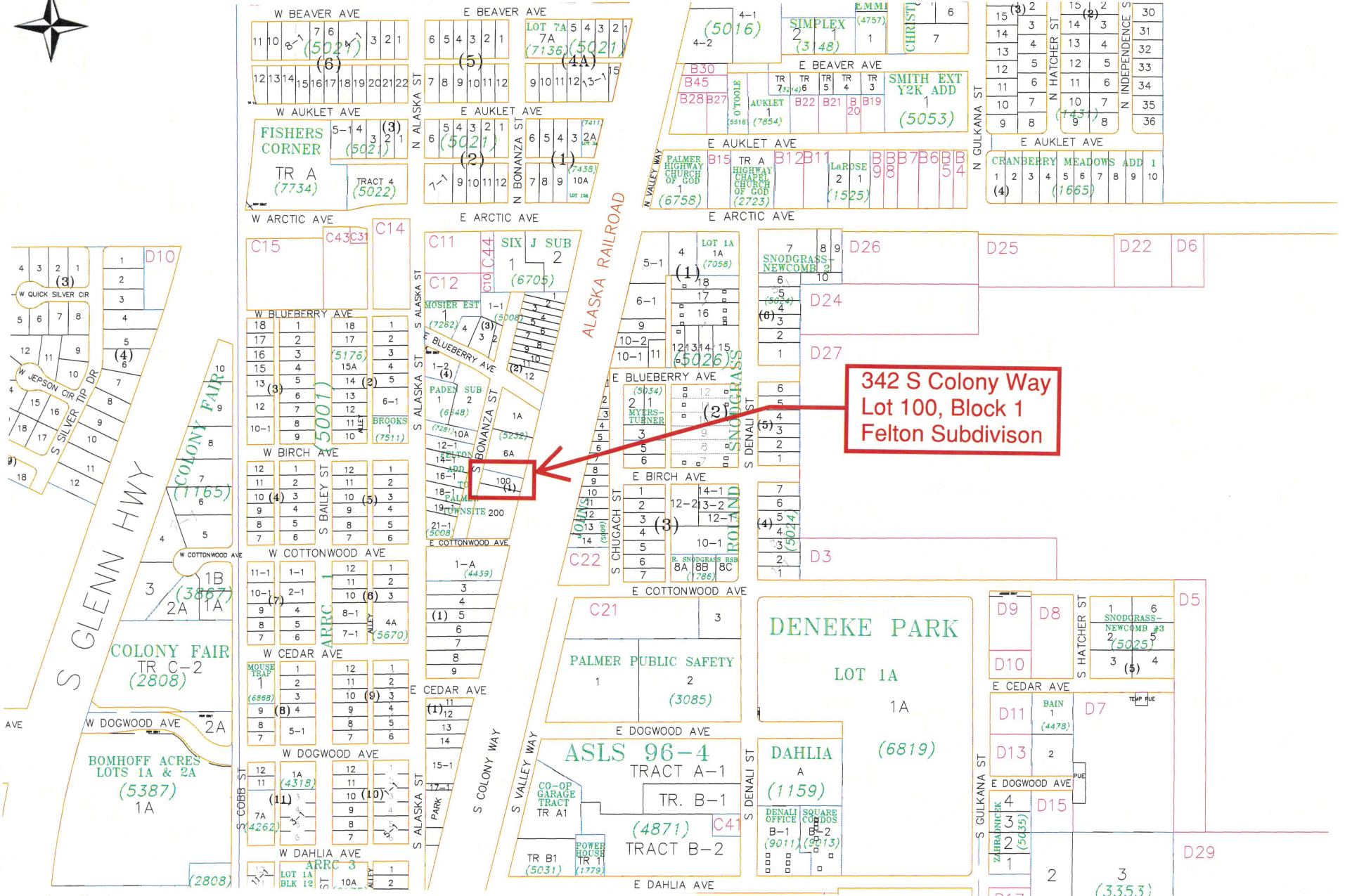
Three horizontal lines for handwritten response

Name: _____

Address: _____



VICINITY MAP



Request for Rezone from R-3, Medium Density Residential District to R-4, High Density Residential District for Lot 100, Block 1, Felton Add Subdivision located at 342 S. Colony Way, in Palmer, Alaska.

A. CALL TO ORDER:

A regular meeting of the Palmer City Council was held on March 8, 2022, in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL:

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor	Brian Daniels
Pamela Melin, Deputy Mayor	Richard Best (on Zoom)
Carolina Anzilotti	Sabrina Combs

Council Member Jill Valerius was absent and excused.

Staff in attendance were the following:

John Moosey, City Manager	Shelly M. Acteson, CMC, City Clerk
Sarah Heath, City Attorney (on zoom)	Holly Dubose, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-017:** Confirming the Mayor's Nomination of Penny McClain for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2024
 - b) **Information Memorandum No. 22-001:** Informing the Council of Some of the Emergency Repair Costs Associated with the January 2022 Winter Storm Event
2. Approval of Minutes
 - a) February 22, 2022, Regular Meeting Minutes

Council Member Best requested to move Action Memorandum 22-017 to New Business as item J. 2. There were no objections.

Main Motion: Approval of Amended Consent Agenda and Minutes

Moved by:	Combs
Seconded by:	Daniels
Vote:	Approved
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from City of Palmer Public Works Director Jude Bilafer regarding Future Plans for Roads and Utilities Advancement

Public Works Director Jude Bilafer provided Council with an update on upcoming road projects, timelines for the projects, and responded to Council inquiries.

F. REPORTS

City Manager’s Report

City Manager John Moosey reported on the following:

- Meeting with FAA last Friday
- April 8th Safety Summit at Palmer Airport
- May 6-9 Upcoming Aviation Gathering
- Insurance Broker Services RFP
- City newspaper publication RFP
- Information Technology (IT) RFP
- State Grant for COVID related projects

Discussion was held concerning returning the Covid Vaccination specific grant back to the State.

Main Motion: To Direct the City Manager to return the \$30,000 in Covid Grant Funds to the State

Moved by:	Best
Seconded by:	Combs
Vote:	Approved
Action:	Motion Carried

Mayor’s Report

Mayor Carrington reported on the following:

- FAA event last Friday

City Clerk’s Report

City Clerk Shelly Acteson reported on the following:

- 18 by mail ballot applications have been received to date
- Early in person voting starts April 4th and ends April 18th

City Attorney Report

City Attorney Sarah Heath reported on the following:

- Cedar Parks Subdivision agreement

G. AUDIENCE PARTICIPATION

Jackie Goforth:

- Commented on Bond investigation.
- Commented on business owner selection based on mask compliance.

Cindy Hudgins:

- Commented in favor of the City returning unused Covid funds to the State.
- Commented on the cost of an election and stated if the Council Members subject to recall loved Palmer they would resign.

Mike Chmielewsk:

- Gave kudos to Public Works department for sanding roads.
- Commented on the intermittent working order of the equipment in Chambers.

- Stated he would bring additional back-up equipment in case of malfunction of Council audio equipment.

H. PUBLIC HEARINGS

I. UNFINISHED BUSINESS

1. **Action Memorandum No. 22-009:** Approving a Council Community Grant to United Way of Mat-Su

Council Member Combs appreciated receiving the additional samples of artwork and feels comfortable with what was presented and believes any one of those would be a great fit for Palmer

Deputy Mayor Melin requested clarification, and Council Member Combs explained that the art was samples of each artist’s artwork, and not a definite selection. Ms. Allen from United Way responded to Council questions.

Council Member Best expressed appreciation for the background information, and expressed support for the project. Council Member Anzilotti concurred.

Main Motion: To Amend Action Memorandum No. 22-009 by changing the funding amount to \$1,500

Moved by:	Anzilotti
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

Primary Amendment #1: To Amend Approve Action Memorandum No. 22-009 as amended

Moved by:	Anzilotti
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

J. NEW BUSINESS

1. **Action Memorandum No. No. 22-019:** Turkey Red Liquor License Renewal

Main Motion: To Approve Action Memorandum No. 22-019

Moved by:	Melin
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 22-017:** Confirming the Mayor’s Nomination of Penny McClain for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2024

Main Motion: To Approve Action Memorandum No. 22-017

Moved by:	Combs
Seconded by:	Daniels
Vote:	Unanimous
Action:	Motion Carried

Discussion followed concerning the Commission membership requirements.

3. **Action Memorandum No. 22-018:** Selecting the Golden Heart Lifetime Achievement Award Recipient(s) – Nominees: Barbara Hunt and Jack Snodgrass

Main Motion: To Approve Action Memorandum No. 22-018

Moved by:	Combs
Seconded by:	Daniels
Vote:	Unanimous
Action:	Motion Carried

Mayor Carrington gave an overview on what the Golden Heart Award entails and a brief biography of accomplishments and contributions of each recipient. Both nominees were awarded the honor.

K. RECORD OF ITEMS PLACED ON THE TABLE

L. AUDIENCE PARTICIPATION

Jacki Goforth:

- Spoke in opposition to masking.

Stephanie Allen:

- Encouraged the City to look at upcoming grants for City projects.

Erik Anderson:

- Encouraged Council to come up with supplemental revenue streams for City improvements.
- Suggested the City look at different waste management and recycling options for Palmer.

Mike Chmielewski:

- Spoke favorably of the Golden Heart recipients.

M. EXECUTIVE SESSION

N. COUNCIL COMMENTS

Council Member Best:

- Congratulated recipients of Golden Heart Award.

Council Member Daniels:

- Thanked Public Works for their hard work.
- Thanked Barbara Hunt & Jack Snodgrass for their contributions to Palmer

Council Member Anzilotti:

- Welcomed the new Planning and Zoning Commission member.
- Encouraged members to attend the Anastasia production.
- Thanked the United Way Representative for responding to Council questions.

Deputy Mayor Melin:

- Thank United Way representative for responding to questions.
- Congratulated the recipients of Golden Heart Award.

Council Member Combs:

- Commented favorably on the Sip and Shop event
- Encouraged attending the Chamber of Commerce lunch tomorrow.
- Reminded Council of the upcoming rodeo in May.
- Thanked the United Way Representative for information about the grant request.
- Thanked Radio Free Palmer for recording meetings.

Council Member Daniels:

- Thank United Way representative for the informative overview of the grant request.
- Congratulated the recipients of Golden Heart Award.

O. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 7:14 p.m.

APPROVED this 22nd day of March, 2022.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor



PROCLAMATION
A PROCLAMATION HONORING EDUCATION AND SHARING DAY 2022

WHEREAS, a quality education is one of the significant foundations for the continuing success of our state, our country, and our society at large; and in the great city of Palmer, we strive for the betterment of all of our citizens through an increased focus on education and sharing; and

WHEREAS, through providing the possibility of an excellent education for all, especially children, with which to gain knowledge through rigorous study, we can create hope for a brighter, kinder, and more united and prosperous future in the lives of so many; and

WHEREAS, the educational system must also focus on building character by emphasizing the cultivation of universal moral and ethical values that have been the bedrock of society from the dawn of civilization, including the values known as the Seven Noahide Laws; and

WHEREAS, one of the leading global advocates for the advancement of education, the Rebbe, Rabbi Menachem Schneerson, stressed the importance of moral and ethical education as the bedrock of humanity and the hallmark of a healthy society, and strongly urged that education be reinforced by the inculcation of strong moral values; and

WHEREAS, in recognition of the Rebbe's outstanding and lasting contributions toward improvements in world education, morality, and acts of charity, he was awarded the Congressional Gold Medal, and the United States Congress has established his birthdate as a national day to raise awareness and strengthen the education of our children; and

WHEREAS, April 12, 2022, will mark 120 years since the Rebbe's birth, and the date will be celebrated across these United States and around the globe in tribute to the Rebbe's vision, guidance, and leadership; and

WHEREAS, for more than forty years the President of the United States has recognized and honored the Rebbe's vision each year on that day by proclaiming it "Education & Sharing Day USA"; and

WHEREAS, we can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with awareness that even a single positive act of an individual can make a major impact in this world; and

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Palmer, Alaska, that, **April 12, 2022**, to be **EDUCATION AND SHARING DAY** in the city of Palmer and call upon government officials, educators, volunteers, and citizens to reach out to young people and work to create a better, brighter, and more hopeful future for all.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the City of Palmer to be affixed on this _____ day of **March, 2022**.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk

**City of Palmer
Action Memorandum No. 22-020**

Subject: Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection of the Licensing of Feather and Flour #6029.

Agenda of: March 22, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):


- Creates revenue in the amount of: \$ unknown
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. #6029 Liquor License Review Form
2. #6029 New LGB Notice
3. #6029 AB-00
4. #6029 AB-02
5. #6029 AB-03

Summary Statement/Background:

Feather and Flour has applied for a liquor license. Per State law a local governing body may protest the approval of an application pursuant to AS 04.11.480 by providing the applicant with a clear and concise written statement of the reason for the protest or may voice a non-objection to a request.

Administration's Recommendation:

Approve Action Memorandum No. 22-020.

City of Palmer • Liquor License Review Form

BUSINESS NAME: Feather and Flour **OWNER:** Heather Greenwood/Lucas Hyce
LICENSE TYPE: Restaurant/Eating Place
LOCATION: 927 S. Cobb Street

Route to: Department of Finance

Department of Finance

Business License/Sales Tax/
Utilities/Assessments Current: Yes No

If no, explain: Current business is not open at this time. Will not need a business license until the start, estimated as June 1.

Other Comments:
Utilities are current.

Finance Director 03/09/2022
Date

Route to: Department of Community Development

Department of Community Development

Code (PMC/Bldg/Fire) Compliant: Yes No

If no, explain: _____

Other Comments: _____

Community Development Director 3/9/2022
Date

Route to: Police Department

Police Department

Excessive Calls: Yes No

If yes, explain: _____

Other Comments: _____

Dwayne A Shelton 3-9-2022
Chief of Police Date

TO COUNCIL FOR AGENDA OF: March 22, 2022



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Feather and Flour, LLC		
License Type:	Restauraunt/Eating Place	Statutory Reference:	AS 04.11.100
Doing Business As:	Feather and Flour		
Premises Address:	927 S. Cobb Street		
City:	Palmer	State:	Alaska
		ZIP:	99645
Local Governing Body:	City of Palmer		
Community Council:	N/A		

Mailing Address:	927 S. Cobb Street		
City:	Palmer	State:	Alaska
		ZIP:	99645

Designated Licensee:	Heather Greenwood		
Contact Phone:	907-715-4975	Business Phone:	
Contact Email:	featherandflour@gmail.com		

Seasonal License? Yes No If "Yes", write your six-month operating period: _____

OFFICE USE ONLY			
Complete Date:	3-7-22	License Years:	License #: 6029
Board Meeting Date:	4-12-22	Transaction #:	100731179
Issue Date:		BRE:	KVS

AMCO Received 2/24/2022



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

- an existing facility a new building a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

.6 miles (Palmer Junior Middle School)

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

.4 miles (United Protestant Presbyterian)

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: applicant affiliate

Name:					
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Heather Greenwood				
Title(s):	Co-Owner member	Phone:	907-715-4975	% Owned:	50
Address:	P.O. Box 870723				
City:	Wasilla	State:	Alaska	ZIP:	99687

Entity Official:	Lucas Hyce				
Title(s):	Co-Owner member	Phone:	907-841-7789	% Owned:	50
Address:	2854 E. Fairview Loop				
City:	Wasilla	State:	Alaska	ZIP:	99654

Entity Official:	N/A				
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:	N/A				
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10180114	AK Formed Date:	11/29/21	Home State:	Alaska
Registered Agent:	Lucas Hyce		Agent's Phone:	907-841-7789	
Agent's Mailing Address:	P.O. Box 876017				
City:	Wasilla	State:	Alaska	ZIP:	99687

Residency of Agent: Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses: Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Section 6 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement.

Initials

I certify that all proposed licensees (as defined in AS 04 11 260) and affiliates have been listed on this application.

HG

I certify that all proposed licensees have been listed with the Division of Corporations.

HG

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

HG

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04 21 025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304 465.

HG

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

HG

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Heather Greenwood

Signature of licensee

Heather Greenwood

Printed name of licensee

[Signature]

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: *1/5/22*

Subscribed and sworn to before me this

day of



Alaska Alcoholic Beverage Control Board
Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Section 1 – Establishment Information

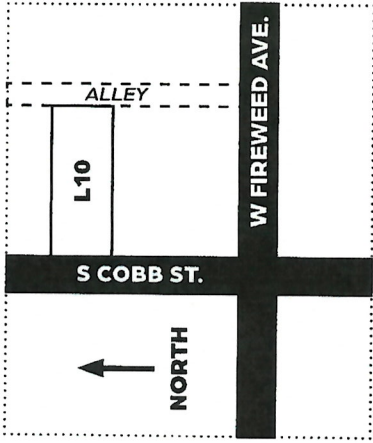
Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Feather and Flour, LLC	License Number:	
License Type:	Restaurant/Eating Place		
Doing Business As:	Feather and Flour		
Premises Address:	927 S Cobb Street		
City:	Palmer	State:	AK
		ZIP:	99645

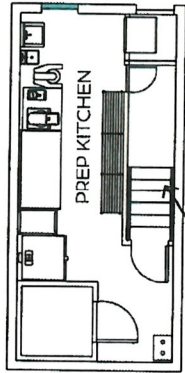
AMCO Received 2/24/2022

Feather and Flour, LLC
 927 S Cobb St.
 Palmer, AK 99645
 907-841-7789
 featherandflour@gmail.com

Cross Street Reference

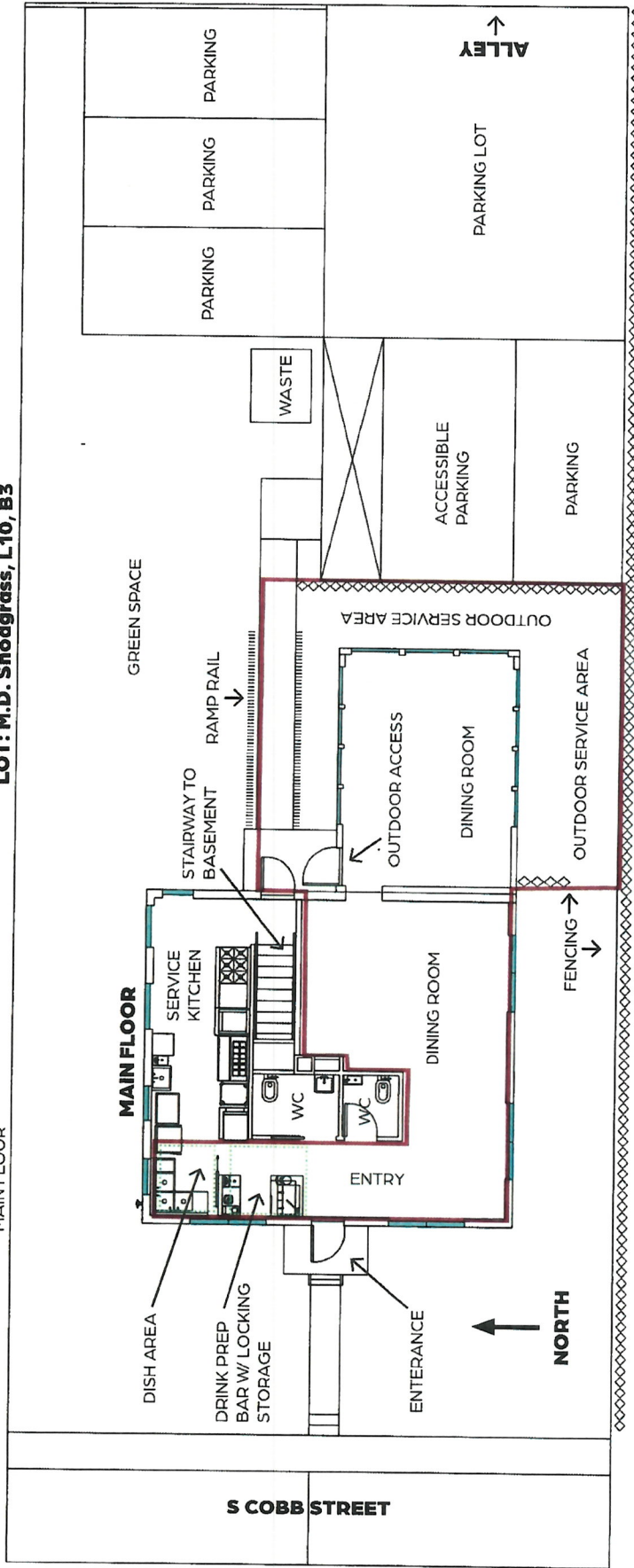


BASEMENT



STAIRWAY TO
 MAIN FLOOR

LOT: M.D. Snodgrass, L.10, B3



AMCO Received 2/24/2022

FEATHER AND FLOUR, LLC
Outdoor/Indoor Serving Security Plan

1. All minors under 16 must be accompanied by an adult (age over 21) while in the establishment when alcohol is being served.
2. All new patrons are carded upon ordering alcohol.
3. All staff is trained in the identification of fake IDs.
4. A 36"-high fence — chain-link along the south lot line and wood-rail running north-to-south — is around the outdoor servicing area with gaps for egress.
5. Underaged persons will be monitored closely by our professionally trained alcohol servers.
6. Proper egress from the outdoor service area will always remain unobstructed.
7. ABC mandated posters, as required by law, are posted inside Feather and Flour and at the entrances of the outdoor seating area.
8. All entrances and exits will provide clear notice that NO ALCOHOL IS ALLOWED BEYOND THE OUTDOOR SEATING AREA and fences for the outdoor seating area will include signs that state NO ALCOHOL BEYOND THIS POINT.
9. Keeping the outdoor seating area viable without any increased risk to minors exposed to alcohol will continue to be a part of our training for our staff.
10. All safety-related operations for our current liquor service will additionally be enforced in the new service area.
11. Proper signage at points of entry indicating no minors without a parent or legal guardian will be posted.
12. All servers will closely monitor that only the guests that have been carded will have alcoholic beverages.
13. Our top priority continues in providing safety for all guests regarding the service of alcoholic beverages.
14. Servers will be present in the outdoor area to monitor consumption.

AMCO Received 2/24/2022



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A **menu** or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	Feather and Flour, LLC				
License Type:	Restauraunt/Eating Place	License Number:			
Doing Business As:	Feather and Flour				
Premises Address:	927 S Cobb Street				
City:	Palmer	State:	AK	ZIP:	99645
Contact Name:	Heather Greenwood	Contact Phone:	907-715-4975		

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1. Dining after standard closing hours: AS 04.16.010(c)
2. Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
3. Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
4. Employment for persons 16 or 17 years of age: AS 04.16.049(c)
 NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY	
Transaction #:	Initials:

AMCO Received 2/24/2022



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Underaged patrons will have access to the dining areas and restrooms only.
Underaged employees will be allowed access in all areas of the restaurant besides areas containing alcohol. These storage areas will be locked and supervised by an of-age employee.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Underaged employees, will not be permitted to handle any alcohol. We will have all alcohol stored in a locked area/container. Only persons holding their TAP card will be allowed access to these locked areas/containers. We will be sure to train and inform all employees on alcohol safety and proper handling/not handling. We will have a manager/supervisor who holds their TAP card present at all times minors are also present. If a busser clears any unfinished alcoholic beverages, they must be dumped out immediately under the supervision of a manager/supervisor.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes No

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

IF you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

HG

**Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.*



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

We will be operating as food service from the hours of 7:30AM until 3PM Tuesday-Sunday. Alcoholic beverages will not be offered before 8:00AM.

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes No

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

[Empty text box for describing entertainment]

Food and beverage service offered or anticipated is:

table service buffet service counter service other

If "other", describe the manner of food and beverage service offered or anticipated:

[Empty text box for describing other food and beverage service]



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 - Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises

HG

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons. This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

HG

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

HG

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted (AB-03 applications that accompany a new or transfer license application will not be required to submit an additional copy of their premises diagram.)

HG

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Heather Greenwood

Signature of licensee
Heather Greenwood

Printed name of licensee

[Signature]

Signature of Notary Public



Notary Public in and for the State of Alaska

My commission expires 12/31/2023

Subscribed and sworn to before me this 15th day of June, 2022

Local Government Review (to be completed by an appropriate local government official):

Approved Denied

Signature of local government official Date

Printed name of local government official Title



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review: _____ Enforcement Recommendation: Approve Deny

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

[Empty box for Enforcement Recommendations]

AMCO Director Review: _____ Approved Denied

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:

[Empty box for Limitations]

Feather & Flour Tentative Brunch Menu Outline

Rotating Menu & Specials

Some items depend on seasonal & local availability.

- Eggs Benedict (and variations)
- Biscuits & Gravy
- Maple Bacon Pancakes (Flavors Seasonal/Changing)
- Strawberry Rhubarb Stuffed French Toast (Seasonal/Changing)
- Seasonal Personal Sized Frittata
- Seasonal Arepas-*GF*vegan options
- Herbed Cheesy Polenta & Eggs (and variations) *GF
- Molletes *Vegan option*
- Huevos Divorciados
- Burrata & Bread served with seasonal fruits & Greens
- Ricotta Toast- served with blistered cherry tomatoes, avocado, fresh herbs, spicy house seasoning & egg of your choice
- Lemon Curd & Seasonal Berry Breakfast Parfait

Accompaniments:

- House-made bread
- Rosti potatoes
- Homefries
- Fresh greens
- Seasonal fruit
- Bacon
- Sausage
- Reindeer sausage
- Eggs
- Baked goods

A La Carte Baked Goods

- All Bread Baked in House
- Biscuits
- English Muffins
- Scones
- Cookies
- Muffins
- Cinnamon Rolls
- Banana/Zuch/Pumpkin Breads
- Coffee Cakes/Buckles
- Brownies
- Assorted rotating pastries

AMCO Received 1/5/22



THE STATE
of **ALASKA**

GOVERNOR MICHAEL I. DUNLEAVY

**Department of Environmental
Conservation**

DIVISION OF ENVIRONMENTAL HEALTH
FOOD SAFETY & SANITATION PROGRAM

1700 E Bogard Rd. Bldg. B, Suite 103
Wasilla, Alaska, 99654
Main: 907.376.1854
Fax: 907.376.2382

www.dec.alaska.gov/eh/fss
nathan.maxwell@alaska.gov

December 28, 2021

Feather and Flour LLC
Attn: Ms. Greenwood
927 S Cobb Street
Palmer, AK 99645

Re: Plan Review Approval for Feather and Flour LLC Facility: 9285 Permit ID: 12708

Dear Ms. Greenwood:

Thank you for submitting your Food Establishment Application and Plan Review Application for Feather and Flour LLC located in Palmer, Alaska.

This letter serves as approval of your plan review application.

This approval is contingent on you doing the following:

- Participating in a Virtual Food Safety Assessment scheduled with our program.

After completing the above items, you will receive a copy of your permit in the mail and may begin operating.

The following is a link to resources that address common food safety risk factors that may be helpful for you and your employees: <https://dec.alska.gov/eh/fss/risk-factor-resources/>. Please notify our office if there are any significant changes to your facility, or you have new activity, change in the style of service, new products, menu or process changes, or ownership.

If you have any questions, please do not hesitate to contact an EHO in our Wasilla office: Nathan Maxwell at (907) 376-1854 / nathan.maxwell@alaska.gov or Krista Weydahl at (907) 376-1857 / krista.weydahl@alaska.gov.

Sincerely,

A handwritten signature in cursive script that reads "Nathan Maxwell".

Nathan Maxwell
Environmental Health Officer

AMCO Received 1/5/22

Signature: 
Email: gdavis@palmerak.org

Signature: 
Email: dashelton@palmerpolice.com

Signature: 
Brad Hanson (Mar 9, 2022 11:42 AKST)
Email: bahanson@palmerak.org