

Mayor Steven J. Carrington
Deputy Mayor Pamela Melin
Council Member Richard W. Best
Council Member Carolina Anzilotti
Council Member John Alcantra
Council Member Thomas Ojala IV
Council Member Joshua Tudor

City Manager John Moosey
City Clerk Shelly M. Acteson, CMC
City Attorney Sarah Heath, Esq.

City of Palmer, Alaska
Regular City Council Meeting
June 28, 2022, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-038:** Approving Funding in an Amount Not to Exceed \$20,000 to Fund a Downtown Concept Master Plan as Requested by the City of Palmer Board of Economic Development
 - b) **Action Memorandum No. 22-040:** Authorize the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of 180 Tons of Road Salt in the Amount of \$36,239.40
 - c) **Action Memorandum No. 22-041:** Authorize the City Manager to Purchase Video Projection Equipment for the Palmer Community Center from Sound Decisions Through a Grant from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the Amount of \$19,856.00
2. Approval of Minutes of Previous Meetings
 - a) June 14, 2022, Special and Regular Meetings

E. COMMUNICATIONS AND APPEARANCE REQUESTS

F. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

1. **Ordinance No. 22-003:** Amending the Palmer Municipal Code, Title 4, Section 4.30.070 to Allow for Cancellation of Approved Leave to Address Resignations Submitted After Leave is Approved
2. **Ordinance No. 22-004:** Recognizing Amending the Palmer Municipal Code 2.04.031 and 2.05.020, Pertaining to Eligibility of Council Members and the Mayor
3. **Resolution No. 22-020:** Authorizing the City Manager to Negotiate and Sign a Memorandum of Agreement with the Matanuska Susitna Borough School District for Acceptance of \$35,000 for the Rehabilitation of the Bill Hermann Tennis Courts and Grant Semi-Exclusive Use of City of Palmer Recreational Facilities and to Grant the Mat-Su Tennis Association \$35,000 for Rehabilitation Expenses of the Bill Hermann Tennis Courts

I. ACTION MEMORANDA

1. **Action Memorandum No. 22-039:** Direct the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection of the Liquor License Renewal for Pizzeria Delphi Restaurant, #1436

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

M. AUDIENCE PARTICIPATION

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

P. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
July 12	Regular	6 pm	
July 26	Regular	6 pm	
August 9	Regular	6 pm	
August 23	Regular	6 pm	
Sept. 13	Regular	6 pm	
Sept. 27	Regular	6 pm	

**City of Palmer
Action Memorandum No. 22-038**

Subject: Direct the City Manager to Appropriate \$20,000 for Contracting of a Consultant to Provide Services for A Community Discussion Related to Improvements in the Downtown Railroad Right-Of-Way


Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Brad Hanson, Director Community Development

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development		_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 20,000

This legislation (√):

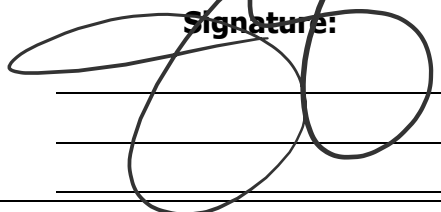
<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input type="checkbox"/>	Creates expenditure in the amount of:	\$ _____
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input type="checkbox"/>	Budgeted	Line item(s): <u>01-01-12-6071</u>
<input checked="" type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. None

Summary Statement/Background:

At the June 14, 2022, Joint City Council and City of Palmer Board of Economic Development the Council unanimously approved to appropriate \$20,000 to hire consulting services that will provide the city with services necessary to lead a community discussion related to downtown railroad right-of-way improvements.

Action Memorandum No. 22-038 appropriates and authorizes \$20,000 for these services. The scope of work for consulting services will include:

- Creation of existing conditions including parking, drainage, road crossings, parks & trails and event space
- Program development that lists and prioritizes the need and wishes for the project
- Development of an Opportunities and Constraints Plan showing physical, legal & regulatory, and prioritization constraints
- Development of a schematic plans for downtown improvements, including preliminary concept plans and final concept plans
- Gathering feedback thru a series of community meetings and other methods of community feedback for the development of final concept plans

Administration's Recommendation:

Approve Action Memorandum No. 22-038.

**City of Palmer
Action Memorandum No. 22-040**

Subject: Authorize the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of 180 Tons of Road Salt in the Amount of \$36,239.40.



Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Jude Bilafer, Director of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
<u>X</u>	Finance		<u>06/09/2022</u>
_____	Fire	_____	_____
_____	Police	_____	_____
<u>X</u>	Public Works		<u>06/08/2022</u>

Certification of Funds:

Total amount of funds listed in this legislation: \$ **36,239.40**

This legislation (√):

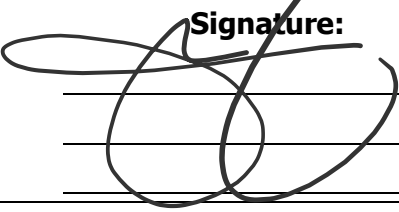
<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>36,239.40</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): <u>01-17-40-6066</u>
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

State of Alaska Bid #2518H029
Bering Marine Corporation Quote

Summary Statement/Background:

This Action Memorandum authorizes the City's annual purchase of salt which is mixed with sand for winter street maintenance and ice control.

This purchase will utilize the governmental procurement provision of City code (PMC 3.21.230). This allows the City, without the use of the competitive bidding procedure, to use another governmental bid process through bid extension. In this case, the State of Alaska solicited bids for the supply of Type 1 sodium chloride in bulk. Bering Marine Corporation was awarded the contract. Under that contract, the City will purchase 180 tons of road salt at a per ton cost of \$201.33 delivered to Palmer, for a total cost of \$36,239.40.

3.21.230 Governmental and proprietary procurements.

A. The purchasing officer may contract, without the use of the competitive source selection procedures of this chapter, for the following supplies, services, professional services, or construction:

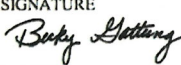
1. For contracts, including reimbursable agreements, with federal, state, or local units of government or utility provider where the city has a financial responsibility or beneficial interest in entering into an agreement.
2. For contracts issued pursuant to any federal, state, or local government contract where the city is an authorized user, or where the resulting contractor agrees to extend the same terms, conditions, and pricing to the city as those awarded under the original contract, all in accordance with PMC 3.21.240. Such agreements shall be limited to those contracts where the award is issued pursuant to a formally advertised solicitation.
3. For contracts where the purchasing officer determines in writing that the city's requirements reasonably limit the source for the supplies, services, professional service, or construction to one person.

B. All contract awards under this section, and any amendments thereto, shall be subject to applicable approval requirements of PMC 3.21.090 prior to execution.

C. No contractor may provide supplies, services, professional services, or construction to the city before the applicable requirements of this section are first satisfied. (Ord. 644 § 4, 2004)

Administration's Recommendation:

To approve Action Memorandum No. 22-040 to purchase Bulk Road Salt for the 2022-2023 Winter Season.

CONTRACT AWARD	STATE OF ALASKA Department of Transportation & Public Facilities Statewide Contracting & Procurement (3132 Channel Drive, Suite 350) P.O. Box 112500 Juneau, Alaska 99811-2500		CONTRACT AWARD NUMBER 2518H029
	ORDERING DEPARTMENT: Department of Transportation & Public Facilities Statewide Contracting & Procurement P.O. Box 112500 Juneau, Alaska 99811-2500	COMMODITY CODE 19246	DATE OF CONTRACT February 2, 2018
	NUMBER & PERIOD OF RENEWAL OPTIONS Four (4) One-Year	PR NO. / DATE ASSIGNED N/A	
	DATE INITIAL CONTRACT BEGINS February 2, 2018	DATE INITIAL CONTRACT ENDS February 28, 2019	
CONTRACTOR: Bering Marine Corporation ADDRESS: 6400 South Airpark Place Anchorage, Alaska 99502	GS VENDOR CODE:		
CONTACT NAME: Rick Gray TELEPHONE NUMBER: 907-249-0204 fax: 907-245-1744 EMAIL: rickg@lynden.com	ISSUED IN ACCORDANCE WITH BID #: 2518H029 DATED: December 18, 2017		
	PRICE ADJ. REQ. PRIOR TO EACH: December 15 - no later than January 15		
	CPI/PPI BASE INDEX POINTS & MO/YR:		
	REVIEW DATE: Dec. 1 RENEWALS EXPIRE (MO/YR): Feb. 2023		
	ESTIMATED VALUE OF INITIAL TERM: \$3,500,000.00 REBID: 12/2023		
SEND INVOICE IN DUPLICATE TO: <input type="checkbox"/> Ordering Department OR <input checked="" type="checkbox"/> As Specified in Description			
NOTE: This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.			
DESCRIPTION			
Contract for the as-needed purchase of Sodium Chloride, Type 1 in bulk form for delivery to various locations within Alaska for the Department of Transportation & Public Facilities. All terms and conditions of ITB #2518H029 apply.			
CONTRACT TERMS: February 2, 2018 through February 28, 2019 with four (4) one-year renewal options.			
ORDERS: Individual Purchase Orders will be issued by the Regional Procurement Offices on an as-needed basis with no guaranteed maximum quantities. Minimum orders will be 30 tons.			
PRICES: Prior to September 30, 2018, the price per ton for most locations noted in the Price List is \$154.50 , excluding the following locations which are: Cordova \$214.50 / Juneau \$170 / Sitka \$260.24			
At any time during the contract period, new F.O.B. Points may be added. The price per ton for a new destination shall be the same as the nearest priced delivery destination with the State reimbursing the additional freight costs. Orders placed after September 30, 2018 shall be at the following rate (plus freight to final destination):			
CDPP	Price	Deliver	
Anchorage	\$271.63/ton	30 days ARO	
Fairbanks	\$338.25/ton	30 days ARO	
Valdez	\$328/ton	30 days ARO	
Seattle	\$150/ton	30 days ARO	
INVOICES: Send invoices to the address on the ordering agency's Purchase Order. Additional shipping costs for new delivery destinations shall be invoiced as a separate line item with the actual receipts attached.			
CONTRACTING AUTHORITY NAME Becky Gattung	TITLE Procurement Specialist IV	SIGNATURE 	
TELEPHONE NUMBER: (907) 465-8949	PAGE 1 OF 1		
IMPORTANT: 1. Contract award number and ordering department name must appear on all invoices and documents relating to this order. 2. The State is registered for tax free transactions under Chapter 32, IRS Code, Registration No. 92-601185. Items are for the exclusive use of the State and not for resale.			
DISTRIBUTION: ORIGINAL TO CONTRACTOR ONE COPY TO JUNEAU GENERAL SERVICES ONE COPY TO RECEIVING DEPARTMENT SUPPLY SECTION			

INVITATION TO BID

ITB NO. 2518H029

RETURN THIS BID TO THE ISSUING OFFICE AT:



Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
(3132 Channel Drive, Suite 350)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE ITB ISSUED: December 18, 2017

ITB TITLE: Highway De-icier – Sodium Chloride in Bulk

SEALED BIDS MUST BE SUBMITTED TO THE STATEWIDE CONTRACTING AND PROCUREMENT SECTION. BIDS MUST BE TIME AND DATE STAMPED BY THE PURCHASING SECTION PRIOR TO 2:00 PM ON JANUARY 12, 2018, AT WHICH TIME THEY WILL BE PUBLICLY OPENED.

DELIVERY LOCATION: See "Bid Schedule" and "Attachment A".

DELIVERY DATE: See "Bid Schedule".

F.O.B. POINT: FINAL DESTINATION

IMPORTANT NOTICE: If you received this solicitation from the State's "Online Public Notice" web site, you must register with the Procurement Officer listed on this document to receive notification of subsequent amendments. Failure to contact the Procurement Officer may result in the rejection of your offer.

BIDDER'S NOTICE: By signature on this form, the Bidder certifies that:

- (1) the Bidder has a valid Alaska business license, or will obtain one prior to award of any contract resulting from this ITB. If the Bidder possesses a valid Alaska business license, the license number must be written below or one of the following forms of evidence must be submitted with the bid:
- a canceled check for the business license fee;
- a copy of the business license application with a receipt date stamp from the State's business license office;
- a receipt from the State's business license office for the license fee;
- a copy of the Bidder's valid business license;
- a sworn notarized statement that the Bidder has applied and paid for a business license;
(2) the price(s) submitted are arrived at independently and without collusion and that the Bidder is complying with:
- the laws of the State of Alaska;
- the applicable portion of the Federal Civil Rights Act of 1964;
- the Equal Employment Opportunity Act and the regulations issued thereunder by the State and Federal Government; and
- all terms and conditions set out in this Invitation to Bid (ITB).

If a Bidder fails to comply with (1) at the time designated in the ITB for opening the State will disallow the Alaska Bidder Preference. If a Bidder fails to comply with (2) of this paragraph, the State may reject the bid, terminate the contract, or consider the Contractor in default. Bids must be also submitted under the name as appearing on the Bidder's current Alaska business license in order to receive the Alaska Bidder Preference.

Form containing bidder information: Becky Gattung (Contracting Officer), Bering Marine Corporation, Alaska Business License Number 59191, Federal Tax ID Number 91-1278545, Authorized Signature of Rick Gray, Telephone Number (907)249-0204, and preference qualification questions.



Bering Marine Corporation
1020 S. Central
Anchorage, Alaska 99501-1000
March 16, 2018 10:44
http://www.beringmarine.com

SALT QUOTE

CUSTOMER City of Palmer
PRODUCT Sodium Chloride type 1 - Bulk
QUANTITY Approximately 180 tons

201.33 short ton delivered to 1316 South Bonanza Street Palmer AK

**City of Palmer
Action Memorandum No. 22-041**

Subject: Authorize the City Manager to Purchase Video Projection Equipment For the Palmer Community Center From Sound Decisions Through a Grant From the State of Alaska, Department of Health and Social Services, and Division of Public Health In the Amount of \$19,856.00


Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Brad Hanson, Director Community Development

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development		<u>6/17/2022</u>
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **19,856.00**

This legislation (√):


- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 19,856.00
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): State Grant 08-01-10-7180 DHSS Grant, 01-01-30-6053
- Not budgeted

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. City Council Resolution 22-007

Summary Statement/Background:

The City of Palmer accepted a grant from the State of Alaska Department of Health and Social Services that will expand infrastructure support for technologic capabilities to socio-economic vulnerable residents in the community. The grant included the installation of WIFI Equipment at the Palmer Community Center (Depot), City Hall, and the MTA Events Center. The Grant also included the purchase and installation of video projection equipment for the Depot that is compatible with existing sound system. Action Memorandum 22-041 is for the video projection equipment.

This equipment will improve the Depot by allowing community partners to increase the information dissemination by expanding the Depot's infrastructure capabilities. The Depot regularly serves the community as a meeting space for community events and projects, including community meetings, weddings, Chamber meetings and seminars. Video projection equipment will dramatically increase our customers experience at the depot.

This legislation allows for the purchase of video projection equipment not to exceed \$19,856.00. The grant for the State of Alaska was for \$19,000.00, the balance of the equipment will be paid from the Depot's equipment budget, 01-01-30-6053. In accordance with PMC 3.21.220 three bids were requested, two were received and another did not submit a bid and Sound Decisions of Palmer was the lowest bid.

Administration's Recommendation:

Approve Action Memorandum No. 22-041 for the purchase of video projection equipment from Sound Decisions.

**City of Palmer
Resolution No. 22-007**

Subject: Accepting and Appropriating Healthy & Equitable Communities Grant Funds from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the Amount of \$42,080.80 to Provide Support to the Community for COVID-19 Response and Mitigation Activities.

Agenda of: February 8, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **42,080.80**

This legislation (√):

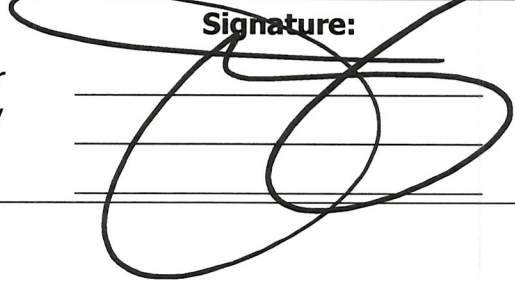
- Creates revenue in the amount of: \$ 42,080.80
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted 08-00-00-3988 State Grant 08-01-10-7180 DHSS HEC Grant

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Resolution No. 22-007
2. Memorandum of Agreement

Summary Statement/Background:

The funds from this grant will expand infrastructure support by providing free access to internet and improved technologic capabilities to socio-economic vulnerable residents of the community as identified in the Alaska Health Equity Index for Palmer Census Tracts.

The City of Palmer will increase the signal strength of the WiFi at the following three (4) locations:

City Hall - 231 W Evergreen

Depot – 610 S Valley Way

Library – 655 S Valley Way

MTA Center – 1317 S Kerry Weiland Ct

Increased signal strength at these public locations will allow residents to access reliable bandwidth whether they are inside or outside the building. The City of Palmer will also purchase iPads to increase the availability of devices to citizens. This will improve the access to Tele-health services, easing the burden of in-person visits to local medical facilities.

The City of Palmer will purchase and install projection equipment with Bluetooth and internet capabilities that are compatible with existing sound and screen equipment at the Palmer Community Center.

This project will improve a public space (Palmer Community Center) allowing community partners to increase the information dissemination by expanding Palmer Community Center's infrastructure capabilities. It will further support the expansion of Wi-Fi in downtown community spaces providing electronic equipment that will support this transmission of information. The Palmer Community Center is available to community partners and residents for social, community and public gatherings. This facility is sufficient to provide the gathering space necessary for social distancing.

This funding also includes \$5,488.80 to support activities that will decrease health inequity for homeless populations. The City of Palmer will partner with A Black Sheep Ministry, a local warming shelter, to utilize these funds.

Administration's Recommendation:

Approve Resolution No. 22-007.

LEGISLATIVE HISTORY

Introduced by: Manager Moosey
Date: 2/8/2022
Action: Adopted
Vote: Unanimous

Yes: _____ No: _____

CITY OF PALMER, ALASKA

Resolution No. 22-007

A Resolution of the Palmer City Council Authorizing the City Manager to Accept and Appropriate Healthy & Equitable Communities Grant Funds from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the Amount of \$42,080.80 to Provide Support to the Community for COVID-19 Response and Mitigation Activities.

WHEREAS, the City of Palmer strives to serve well its residents and surrounding population; and

WHEREAS, the City of Palmer will expand its infrastructure for the common good; and

WHEREAS, \$5,488.80 will be transferred to A Black Sheep Ministry to serve the Homeless population.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby to accept and appropriate Healthy & Equitable Communities grant funds from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the amount of \$42,080.80 to provide support to the community for COVID-19 response and mitigation activities.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Palmer City Council hereby the Palmer City Council hereby to authorize the City Manager to execute the grant as offered.

Approved by the Palmer City Council this 8th day of February 2022.

_____ on file _____
Steven J Carrington, Mayor

_____ on file _____
Shelly Acteson, CMC, City Clerk

A. CALL TO ORDER

A joint meeting of the Palmer City Council and Board of Economic Development was held on June 14, 2022, at 5:15 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 5:15 p.m.

B. ROLL CALL

Comprising a quorum of the City Council and Board of Economic Development, the following roll call was taken:

City Council:

Steve Carrington, Mayor
Pamela Melin, Deputy Mayor
Richard W. Best
Thomas Ojala IV
Joshua Tudor
John Alcantra
Carolina Anzilotti

Board of Economic Development:

Dusty Silva, Chair
Ronalee Moses, Vice Chair
Barbara Hunt
Lorie Koppenberg

Board Members Kincaid, Chappel, and Christopher were absent and excused.

Staff in attendance were the following:

John Moosey, City Manager
Shelly M. Acteson, CMC, City Clerk

Sarah Heath, City Attorney
Brad Hanson, Community Development Director

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

CC Main Motion: To Approve the Agenda

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

BED Main Motion: To Approve the Agenda

Moved by:	Moses
Seconded by:	Hunt
Vote:	Unanimous
Action:	Motion Carried

E. NEW BUSINESS

- 1. Committee of the Whole (note: action may be taken by the council following the committee of the whole)
 - a. Information Memorandum No. 22-005: Discussion of Board of Economic Development’s Resolution Recommending City Council Provide Funding for a Concept Master Plan for Downtown Palmer and Implement Elements of Brownfield Area Wide Plan and Urban Revitalization Plan

CC Main Motion: To Enter into a Committee of the Whole

Moved by:	Tudor
Seconded by:	Melin
Vote:	Unanimous Consent
Action:	Motion Carried

BED Main Motion: To Enter into a Committee of the Whole

Moved by:	Moses
Seconded by:	Hunt
Vote:	Unanimous Consent
Action:	Motion Carried

The Council and Board entered into a Committee of the Whole at 5:18 p.m.

The City Council and Board adjourned from Committee of the Whole at 5:48 p.m. and reconvened the joint meeting.

CC Main Motion: Approve the Board of Economic Development’s (BED) request for a not to exceed amount of \$20,000, to fund a Downtown Concept Master Plan (DCMP) with the assistance of an architect and with emphasis on public meetings, in accordance with BED Resolution No. 22-001

Moved by:	Tudor
Seconded by:	Melin
Vote:	Unanimous Consent
Action:	Motion Carried

F. AUDIENCE PARTICIPATION

G. RECORD OF ITEMS PLACED ON THE TABLE

H. COUNCIL AND COMMISSION MEMBER COMMENTS

I. ADJOURNMENT

Due to the Regular Council Meeting set to begin at 6:00 pm, items F through H were not addressed. The meeting adjourned at 5:52 p.m.

Approved by the City Council on this _____ day of _____, 2022.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor

Approved by the Board of Economic Development this ____ day of _____, 2022.

Brad Hanson, Community Development Director

Dusty Silva, Board of Economic Development Chair

A. CALL TO ORDER:

A regular meeting of the Palmer City Council was held on June 14, 2022, in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:02 p.m.

B. ROLL CALL:

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor	Richard Best
Pamela Melin, Deputy Mayor	John Alcantra
Carolina Anzilotti	Joshua Tudor
Thomas Ojala IV	

Staff in attendance were the following:

John Moosey, City Manager	Shelly M. Acteson, CMC, City Clerk
Sarah Heath, City Attorney	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-033:** Direct the City Manager to Engage a Cooperative Service agreement for Limited Fire Dispatch Services
 - b) **Action Memorandum No 22-036:** Accepting Board Member Josh Tudor’s Resignation from the Planning and Zoning Commission
 - c) Introduction and set public hearing date of June 28, 2022, for Ordinance No. 22-003, Amending the Palmer Municipal Code, Title 4, Section 4.30.070 to Allow for Cancellation of Approved Leave to Address Resignations Submitted After Leave is Approved
 - d) Introduction and set public hearing date of June 28, 2022, for Ordinance No. 22-004, Amending the Palmer Municipal Code 2.04.01 and 2.05.020, Pertaining to Eligibility of Council Members and the Mayor
2. Approval of Minutes of Previous Meetings
 - a) May 24, 2022, Special Meeting Minutes

Main Motion: Approval of Agenda, Consent Agenda and Minutes

Moved by:	Best
Seconded by:	Anzilotti
Vote:	Approved by unanimous consent
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Scottish Highland Games – Kathy Steen

Kathy Steen was in attendance and provided an overview of the upcoming event.

F. REPORTS

City Manager's Report

City Manager John Moosey reported on the following:

- Scottish Highland Games sponsorship
- \$6.9 M grant for the City Wastewater Treatment Project
- Requested Council sign letters thanking senators and representatives for keeping the funds in the Governor's budget

Mayor's Report

Mayor Carrington reported on the following:

- Reiterated the written report in the packet
- The City's ordinance process

City Clerk's Report

City Clerk Shelly Acteson reported on the following:

- Candidacy packets will be available July 18

City Attorney Report

City Attorney Sarah Heath reported on the following:

- Attorney Heath gave an overview of Executive Session.

G. AUDIENCE PARTICIPATION

Wes Artz:

- Commented on the lack of openness to change and recommended the council develop responsibly near the downtown railroad tracks.

Jill Valerius:

- Questioned the correlation between the Open Meetings Act (OMA) and several Board of Economic Development members attending a Chamber of Commerce function. Commented on proposed Ordinance No. 22-004.

Cody Hawkins:

- Commented negatively on the graphic graffiti near the Safeway store, and requested the council look into way to mitigate the graffiti.

Lolly Hale:

- Provided an introduction to the new Palmer Towne Food Court.

Stephanie Nowers, Mat-Su Borough Assembly Member:

- Provided an update of Mat-Su Borough happenings

Mike Chmielewski:

- Commented on the challenges associated with walking downtown near the railroad tracks.

Jackie Goforth:

- Commented on being offended by the Pride month acknowledgment by the Palmer Visitor Center.

H. PUBLIC HEARINGS

1. **Resolution No. 22-018:** Recognizing Governor Dunleavy, the Alaska Department of Transportation & Public Facilities, and the Matanuska-Susitna Borough for Vital Traffic and Safety Improvement that Enhances Our Community

Mayor Carrington opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To Approve Resolution No. 22-018

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

2. **Resolution No. 22-019:** Recognizing Governor Dunleavy’s Budgetary Support for the Wastewater Treatment Facility

Mayor Carrington opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To Approve Resolution No. 22-018

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

I. ACTION MEMORANDA

1. **Action Memorandum No. 22-034:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection of the Liquor License Renewal of Fred Mayer Store #649, License #4366

Main Motion: To Action Memorandum No. 22-034

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Council Member Best inquired of the Clerk had received any comments on the renewal. The Clerk responded no.

2. **Action Memorandum No. 22-035:** IT Support Services RFP Award

Main Motion: To Action Memorandum No. 22-035

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 22-037:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection to Change of Controlling Interest in, Connoisseur Lounge, LLC Located at 226 West Evergreen Avenue, Suite 2 Marijuana License #27522

Discussion ensued pertaining to the amount of revenue the City receives from the Connoisseur Lounge.

Main Motion: To Action Memorandum No. 22-037

Moved by:	
Seconded by:	
Vote:	Unanimous
Action:	Motion Carried

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

1. Letter from Manager Moosey for the council to sign thanking legislators for supporting the City’s Wastewater Treatment Project.

M. AUDIENCE PARTICIPATION

Dusty Silva:

- Stated the Board of Economic Development Members had spoken with the City Attorney prior to members attending the Chamber meeting.

Wes Artz:

- Suggested the Council and the Chamber work in tandem to make sure permits, etc for events are obtained prior to an event, such as the car show.

Jackie Goforth:

- Shared how important the flag is to her and reminded Council it is the content of your character that counts the most.

Cindy Hudgins:

- Commented on the rude behavior of an audience member during the meeting and spoke in opposition to Ordinance 22-004.

Alex Papasavus:

- Commented favorably on the “give back to the community” mentality of the recently recalled council members and reminded people to be civil to one another.

Dickie Hudgins:

- Commented on masking up and the jab relating to Covid, and the idea that the recently recalled council members consider themselves above the law.

Ronalee Moses:

- Stated the Board of Economic Development members obtained clarification from the city Attorney concerning the Open Meetings Act before attending the Chamber meeting.

Cody Hawkins:

- Commented negatively on a clinic in Anchorage that offers transgender information.

Mike Chmielewski:

- Thanked the Clerk’s office for working toward uninterrupted video streaming of the meetings.

Barbara Hunt:

- Informed council of the five benches located in the garden near the Palmer Museum.

Neil VanGorder:

- Requested council review the number of votes in favor of the recalls versus opposed to the recalls.

N. EXECUTIVE SESSION- Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager Evaluation (Note: Action may be taken following the Executive Session)

Main Motion: To Enter Into Executive Session to Discuss Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager Evaluation

Moved by:	Tudor
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

The Council entered into Executive Session at 7:29 pm and returned to the Regular Meeting at 9:03 p.m.

Main Motion: To Extend the City Manager’s Contract until June 30, 2024, with a 3% raise

Moved by:	Alcantra
Seconded by:	Melin
Vote:	Unanimous
Action:	Motion Carried

O. COUNCIL COMMENTS

Council Member Best:

- Thanked Alaska Pickers for their tenure as city business.
- Looking forward to more discussion with businesses concerning downtown development.

Council Member Alcantra:

- Thanked the audience for participating in the meeting.

Council Member Anzilotti:

- Thanked the audience for participating in the meeting.
- Informed Council of participation with the Police Chief in addressing the homelessness issue in the city.

Deputy Mayor Melin:

- Thanked meeting participants.
- Asked Manager Moosey to investigate the graffiti issue brought forth by an audience member.
- Asked for support to have the City Attorney review the contract between the City and the Visitor Information Center. Council Member Best offered support.

- Commented favorably on moving issue forward and meeting with the rest of the city Boards and Commissions.

Mayor Carrington:

- Informed Council of the upcoming homelessness forum.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:17 p.m.

APPROVED this 28th day of June 2022.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor

Mayor's Report for June 28, 2022

Palmer Pride Picnic:

The fourth Friday in July Palmer people band together to celebrate Palmer. These “banders” originally came together to celebrate their pride in the Palmer area after promoting Palmer as a finalist for the All-American City contest. That didn't happen, but in true Alaskan independence they came banded together to celebrate the town they all loved. We celebrate with fresh vegetables and healthy hot dogs (grilled by council members even).

July 22 will be the Palmer Pride Picnic this year. We are still looking for nominations for beautification awards for both businesses and residences. Also, who should be named Citizen of the Year for Palmer? Please send your nominations to mayor@palmerak.org.

To quote Palmer Pride event coordinator, Linda Combs: “This is a community of helping hearts... We're proud of everyone in this community,”

Palmer Pride *Citizen of the Year*

- 1989 Janet Kincaid (AKA: The First Lady of the Palmer Pride Picnic). 1990
Henry Guinotte
- 1991 Bill Tull
- 1992 *Unknown at this time.*
- 1993 Blanch Marshall
- 1994 Dr. Walt Cunningham 1995
Katherine Carte
- 1996 *Unknown at this time.*
- 1997 Wayne Bouwens 1998
Unknown at this time.
- 1999 Jim Cooper
- 2000 Carolyn Hanson
- 2001 John Dolenc
- 2002 Mary Combs

2003 Dan Pollock
2004 Brad Hanson
2005 Stan Guthrie
2006 Tony Pippel
2007 Mary Jo Parks
2008 John Douglass
2009 Mollie Boyer
2010 Mike Madar
2011 Gerry Keeling
2012 Bill Stoltze
2013 Jack Snodgrass
2014 Robert “Bobcat” Stasco
2015 LaMarr Anderson
2016 Pat Lawton
2017 John Combs
2018 John Lee
2019 Barbara Hunt
2020 (we don’t talk about this year)
2021 Leighton Lee

Informational:

[Gravel Trains | Alaska Railroad](#)

Gravel Train Traffic Reminder With spring comes Alaska’s construction season, and an associated demand for gravel. We want to remind folks traveling to, from and around Palmer that gravel train traffic is resuming. The first trains to Palmer in 2022 began running in early May.

<https://www.alaskarailroad.com/corporate/community/gravel-trains>

Mayor Steve Carrington

**City of Palmer
Ordinance No. 22-003**

Subject: Amending the Palmer Municipal Code Title 4, Section 4.30.070 to allow for cancellation of approved leave to address resignations submitted after leave is approved.

Agenda of: June 14, 2022

Council Action: **Adopted** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: _____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Ordinance No. 22-003

Summary Statement/Background:

The City of Palmer provides leave for full-time and part-time employees.

Employees who submit resignations after the approval of extended periods of leave (more than 2 continuous weeks) or wish to have extended leave approved with no intention of returning to work (terminal leave), cause the City of Palmer to incur additional expenses including retirement, benefits and leave accrual costs and result in staffing shortages.

Amending Title 4 to allow the City Manager to cancel and payout accrued leave for employees who resign either before, during or after leave is approved.

Administration's Recommendation:

Adopt Ordinance No. 22-003

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: 6.14.2022

Public Hearing: 6.28.2022

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Ordinance No. 22-003

An Ordinance of the Palmer City Council Amending the Palmer Municipal Code Title 4, Section 4.30.070 to allow for cancellation of approved leave to address resignations submitted after leave is approved.

WHEREAS, Full-time Employees may submit resignations after the approval of extended periods of leave (more than 2 continuous weeks); and

WHEREAS, Full-time Employees may wish to have extended leave approved with no intention of returning to work (terminal leave); and

WHEREAS, Both scenarios cause the City of Palmer to incur additional expenses including retirement, benefits and leave accrual costs and result in staffing shortages.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Section 4.30.070 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

D. The City Manger may cancel the leave and/or payout of accrued leave for employees who resign either before, during, or after leave is approved.

Section 4. Effective Date. Ordinance No. 22-0XX shall take effect upon adoption by the city of Palmer City Council.

Passed and approved this ____ day of ____, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk

**City of Palmer
Ordinance No. 22-004**

Subject: Amending the Palmer Municipal Code Title 2, Section 2.04.031 and 2.05.020 Pertaining to Eligibility of Council Members and the Mayor

Agenda of: June 14, 2022

Council Action: **Adopted** **Amended:** _____
 Defeated

Originator Information:

Originator: Council Members Best and Melin

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: _____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Ordinance No. 22-004

Summary Statement/Background:

The City of Palmer Council certified the election results of the voter-initiated recall of elected officials for grounds of misconduct in office.

Amending PMC 2.04.031 and 2.05.020 would prevent a person who has been recalled from an office or who has resigned from office while recall proceedings were pending against them shall be deemed ineligible for all city offices, boards, and commissions for two years from the end of the designated term for removal by recall or resignation.

Administration's Recommendation:

Adopt Ordinance No. 22-004.

LEGISLATIVE HISTORY

Introduced by: Council Members Best and Melin
Date: 6/14/2022
Public Hearing: 6/28/2022
Action:
Vote:

Yes:

No:

CITY OF PALMER, ALASKA

Ordinance No. 22-004

An Ordinance of the Palmer City Council Amending PMC 2.04.031 and PMC 2.05.020 Pertaining to Eligibility of Council Members and the Mayor

WHEREAS, on May 3, 2022, the City of Palmer certified the Special Election results of the voter-initiated recall of elected officials for grounds of misconduct in office; and

WHEREAS, a voter initiated recall is acting as a Referendum in this instance, as it is the final opinion of the voters on this subject; and

WHEREAS, results of these voter initiated decision are binding on the governing body and may not be changed for two years.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Section 2.04.031 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

(c) No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against them shall be deemed ineligible for all city offices, boards and commissions for two years from the end of the designated term for removal by recall or resignation.

Section 4. Palmer Municipal Code Section 2.05.020 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

(c) No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against them shall be deemed ineligible for all city offices, boards and commissions for two years from the end of the designated term for removal by recall or resignation.

Section 4. Effective Date. Ordinance No. 22-004 shall take effect upon adoption by the city of Palmer City Council.

Passed and approved this _____ day of _____, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk

**City of Palmer
Resolution No. 22-020**

Subject: Authorizing the City Manager to Negotiate and Sign a Memorandum of Agreement with the Matanuska Susitna Borough School District for Acceptance of \$35,000 for the Rehabilitation of the Bill Hermann Tennis Courts and Grant Semi-Exclusive Use of City of Palmer Recreational Facilities and to Grant the Mat-Su Tennis Association \$35,000 for Rehabilitation Expenses of the Bill Hermann Tennis Courts

Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Brad Hanson, Director Community Development

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	<u><i>Brad Hanson</i></u>	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **35,000**

This legislation (√):

- Creates revenue in the amount of: \$ 35,000
- Creates expenditure in the amount of: \$ 35,000
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 08-00-00-3606 Pass Thru Grants \$35,000
- Unbudgeted 08-01-10-7179 Resurface Palmer Tennis Courts

Director of Finance Signature: *[Signature]*

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Memorandum of Understanding Agreement Between City of Palmer and Matanuska-Susitna Borough School District

Summary Statement/Background:

The Mat-Su Tennis Association, Palmer Rotary, Wasilla Sunrise Club Rotary and the City of Palmer have agreed to cooperatively rehabilitate the Bill Hermann Tennis Courts. The Bill Hermann Tennis Courts are owned, operated and maintained by the City of Palmer. These courts service hundreds of players during the season. They also serve as the home court for Palmer High School tennis teams, clubs, and individual players.

Resolution No. 22-020 authorizing the City Manager to negotiate and sign a Memorandum of Agreement accepting a grant from the Matanuska-Susitna Borough School District (MSSBSD) for \$35,000 for the project and grants the Mat-Su Tennis Association an additional \$35,000 to complete the funding. This Legislation also grants the MSSBSD (Palmer High School Tennis teams) semi-exclusive use during their season. The tennis courts also play host to numerous matches, tournaments and classes.

Rehabilitation of the courts are estimated at \$180,000. The donors for the project are listed below:

Rotary	\$20,000
City Of Palmer	\$25,000
Mat-Su Trails and Parks Foundation	\$90,000
Matanuska Electric Association	\$10,000
Private Donors	\$1361
SeaHawkers	\$500
Mat-Su Borough School District	\$35,000
Total Funding to Date	<u><u>\$181,861</u></u>

This legislation authorizes accepts a Mat-Su Borough School District grant of \$35,000 and authorizes an additional grant to the Mat-Su Tennis Association for the completion of the Bill Hermann Tennis Court rehabilitation project.

Administration’s Recommendation:

Approve Resolution No. 22-020.

LEGISLATIVE HISTORY

Introduced by: City Manager

Date: 6/28/2022

Action:

Vote:

Yes:

No:

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**CITY OF PALMER, ALASKA
Resolution No. 22-020**

A Resolution of the Palmer City Council Authorizing the City Manager to Negotiate and Sign a Memorandum of Agreement with the Matanuska Susitna Borough School District for Acceptance of \$35,000 for the Rehabilitation of the Bill Hermann Tennis Courts and Grant Semi-Exclusive use of City of Palmer Recreational Facilities to Palmer High School Athletic Teams and to Grant the Mat-Su Tennis Association \$35,000 for the Rehabilitation Expenses of \$35,000

WHEREAS, the City of Palmer and Matanuska-Susitna Borough School District have a long history of cooperatively supporting each other’s mission to provide opportunities for education, recreation and a healthy lifestyle; and,

WHEREAS, the City of Palmer Bill Hermann Tennis Courts (Courts) are owned, operated and maintained by the City of Palmer and are in a state of disrepair; and,

WHEREAS, the Palmer High School tennis teams use the Courts as their home venue for practice and games; and,

WHEREAS, the City and the Matanuska-Susitna Borough School District will enter into a memorandum of Agreement for acceptance of \$35,000 and for a five-year use agreement for the Courts by Palmer High School; and,

WHEREAS, the Mat-Su Tennis Association is a 501 C(3) Non-Profit Corporation who’s mission is promoting lifelong physical activity in the Mat-Su Valley and the State of Alaska through the sport of tennis has agreed to act as the funding agent for the rehabilitation of the Courts.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that the City Council authorizes the City Manager to sign a Memorandum of Agreement with the Matanuska-Susitna Borough School District for acceptance of \$35,000 for the rehabilitation of the courts and grant a semi-exclusive use for Palmer Recreational Facilities; and,

NOW, THEREFORE, IT BE FURTHER RESOLVED to authorize granting the Mat-Su Tennis Association an additional \$35,000 for the completion of the Bill Hermann Tennis Court Facility.

Approved by the Palmer City Council this ____ day of _____, 2022.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk



FINANCE

501 N. Gulkana
Palmer, Alaska
99645-6147

P• 907.761.4001
F• 907.761.4091

www.matsuk12.us



MEMORANDUM OF AGREEMENT BETWEEN THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT AND THE CITY OF PALMER

PURPOSE:

The purpose of this Memorandum of Agreement (Agreement) between the Matanuska-Susitna Borough School District (MSBSD) and the City of Palmer (City) is to document the roles and responsibilities of each party and the terms and conditions under which the District will be permitted to have use of, and priority access to, City owned and maintained facilities.

SCOPE OF WORK:

The District and City (hereafter also referred to as “party” or “parties”) desire to promote and encourage the use of City owned and maintained facilities to support District sponsored activities, sports, and events. These facilities include, but are not limited to, the Bill Hermann Tennis Courts, MTA Events Center, Sherrod Soccer Fields, Sgt. Kurtis Arcala-Berberich Memorial Soccer Fields, Busby/Soule Ball Fields, and Palmer Senior Baseball Fields.

ROLES AND RESPONSIBILITIES:

The MSBSD will:

1. Submit a schedule of athletic events to the Community Development Director for facility scheduling approval.
2. Remit payment for applicable facility use fees within 30 days of receipt and approval of invoice.
3. Immediately notify the City of any hazardous conditions or vandalism identified.

The City will:

1. Encourage a cooperative working relationship between the City and District employees and establish a process and procedures to quickly resolve scheduling conflicts and/or other issues that may arise.
2. Ensure that facilities and grounds are in a maintained and usable condition for District events on agreed upon dates and times.
3. Charge the District for facility use fees at the same rate as those charged to other organizations or government entities, or at a discounted rate from those charged to other organizations or government entities.
4. Issue keys or other means of granting District employees access to facilities for approved events. The District agrees to not duplicate keys or provide access to City facilities without consent.

AGREEMENT ADMINISTRATION:

The following individuals will be the representatives administering this contract. Any notice required pertaining to the subject matter of the Agreement shall be emailed or mailed by registered or certified mail to the following:

MSBSD: Reese Everett, Associate Superintendent
501 North Gulkana Street
Palmer, AK 99645
Phone: 907-746-9294
Reese.Everett@matusk12.us

City of Palmer: Brad Hanson, Community Development Director
645 East Cope Industrial Way
Palmer, AK 99645
907-745-3709 Ext. 1
bahanson@palmerak.org

TERMS OF AGREEMENT:

1. **Term:** This Agreement shall be effective from July 1, 2022, through June 30, 2027, unless earlier terminated. This agreement may also be extended by mutual consent and amendment for an additional term not to exceed 5 years.
2. **Payment and Performance Obligations:** On or before June 30, 2022, the MSBSD will make a one-time donation of \$35,000.00 to the City to be used towards the Bill Hermann Tennis Courts utilized by the Palmer High School tennis teams.
3. **Termination:** Either party may terminate this Agreement by providing written notice to the other party and specifying the effective date of termination at least 180 days prior to the effective date of termination.
4. **Jurisdiction and Governing Law:** Any civil action arising from this Agreement shall be brought in the Superior Court for the Third Judicial District of the State of Alaska in Palmer. The Law of the State of Alaska shall govern the rights and obligations of the parties.
5. **Rule of Interpretation:** This Agreement shall not be interpreted for or against either party, but shall be interpreted according to its fair and reasonable intent.
6. **Entire Agreement:** This Agreement represents the entire understanding and agreement between the parties and supersedes all prior or contemporaneous negotiations, agreements, proposals, responses, understandings, and representations; if any, made by and between the parties.
7. **Amendment, Waiver, and Assignment:** This Agreement may be modified or otherwise amended, and the observance of any term of this agreement may be waived, only if such modification, amendment, or waiver is executed in writing by both parties. Neither party shall have the right to assign or transfer this agreement or any rights hereunder to any third party without the prior written consent of the other party.
8. **Severability:** It is the intent of the parties that the provisions of this agreement shall be enforced to the fullest extent permitted by applicable law. To the extent that the terms set forth in this agreement or any word, phrase, clause, or sentence is found to be unenforceable



for any reason, such word, phrase, clause, or sentence shall be modified or deleted in such a manner as to afford the MSBSD the fullest benefit commensurate with making this agreement, as modified, enforceable, and the balance of this agreement shall not be affected thereby, the balance being construed as severable and independent.

- 9. **Relationship between the Parties:** Nothing in this Agreement shall be deemed or construed by either party or by any third party as creating the relationship of principal and agent, joint venture, or an employer/employee relationship between the MSBSD and the City, or the employees, agents, or contractors who are directly responsible, respectively, to each.

**MATANUSKA-SUSITNA
BOROUGH SCHOOL DISTRICT**

CITY OF PALMER


Signature

Signature

Zachary Albert
Printed Name

Printed Name

Director of Finance
Title

Title

6/17/2022
Date

Date



City of Palmer
Action Memorandum No. 22-039

Subject: Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection of the license renewal for Pizzeria Delphi Restaurant.

Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ unknown
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: _____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. #1436 Liquor License Review Form
2. #1436 Complete Renewal Letter LGB
3. #1436 Complete Renewal Pack and Temp

Summary Statement/Background:

Pizzeria Delphi Restaurant has applied for a liquor license renewal. Per State law a local governing body may protest the approval of an application pursuant to AS 04.11.480 by providing the applicant with a clear and concise written statement of the reason for the protest or may voice a non-objection to a request.

Administration's Recommendation:

Approve Action Memorandum No. 22-039.

**City of Palmer
Action Memorandum No. 22-039**

Subject: Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection of the license renewal for Pizzeria Delphi Restaurant.

Agenda of: June 28, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

- This legislation (√):
- Creates revenue in the amount of: \$ unknown
 - Creates expenditure in the amount of: \$ _____
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted

Director of Finance Signature: _____

Approved for Presentation By:

Signature:	Remarks:
City Manager _____	_____
City Attorney _____	_____
City Clerk _____	_____

Attachment(s):

1. #1436 Liquor License Review Form
2. #1436 Complete Renewal Letter LGB
3. #1436 Complete Renewal Pack and Temp

Summary Statement/Background:

Pizzeria Delphi Restaurant has applied for a liquor license renewal. Per State law a local governing body may protest the approval of an application pursuant to AS 04.11.480 by providing the applicant with a clear and concise written statement of the reason for the protest or may voice a non-objection to a request.

Administration's Recommendation:

Approve Action Memorandum No. 22-039.

City of Palmer • Liquor License Review Form

BUSINESS NAME: Pizzeria Delphi Restaurant **OWNER:** Kenneth John Christensen
LICENSE TYPE: Restaurant/Eating Place
LOCATION: 103 West Arctic Avenue Palmer, Alaska

Route to: Department of Finance

Department of Finance

Business License/Sales Tax/
Utilities/Assessments Current: Yes No

If no, explain: _____

Other Comments: _____

Finance Director 06/03/2022
Date

Route to: Department of Community Development

Department of Community Development

Code (PMC/Bldg/Fire) Compliant: Yes No

If no, explain: _____

Other Comments: _____

Brad Hanson 6/3/22
Community Development Director Date

Route to: Police Department

Police Department

Excessive Calls: Yes No

If yes, explain: _____

Other Comments: _____

Dwayne Shelton 6-3-2022
Chief of Police Date

TO COUNCIL FOR AGENDA OF: June 28, 2022



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

June 2, 2022

City of Palmer; Matanuska- Susitna Borough
Via Email:

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Restaurant/Eating Place		1436
Licensee:	Kenneth John Christensen		
Doing Business As:	Pizzeria Delphi Restaurant		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director
Alcohol and Marijuana Control Office (AMCO)

Last Name
Date
Page 2

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
06/02/2022
ABC BOARD

LIQUOR LICENSE
2022 - 2023
TEMPORARY

1436

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

[Empty box for license details]

LICENSE FEE: \$600.00

1130

CITY / BOROUGH: Palmer
Matanuska-Susitna Borough

D/B/A: Pizzeria Delphi Restaurant
103 West Arctic Avenue

Mail Address:
Kenneth John Christensen
PO Box 3184
Palmer, AK 99645

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

[] Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

[Signature]

DIRECTOR

04-900 (REV 5/9/22)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
06/02/2022
ABC BOARD

LIQUOR LICENSE
2022 - 2023
TEMPORARY

1436

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

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FEBRUARY 28, 2024 UNLESS DATED BELOW

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[Empty box for license details]

LICENSE FEE: \$600.00

CITY / BOROUGH: Palmer
Matanuska-Susitna Borough

D/B/A: Pizzeria Delphi Restaurant
103 West Arctic Avenue

Mailing Address:
Kenneth John Christensen
PO Box 3184
Palmer, AK 99645

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

[] Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 5/9/22)



Alcohol and Marijuana Control Office
 550 W 7th Avenue,
 Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	Kenneth John Christensen	License #:	1436
License Type:	Beer Restaurant/Eating Place		
Doing Business As:	Pizzeria Delphi Restaurant		
Premises Address:	101 W. ARCTIC AVE Ste #1		
Local Governing Body:	City of Palmer / Matanuska-Susitna Borough		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:	PO Box 3184		
City:	Palmer	State:	AK
		ZIP:	99645

Section 1 - Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Kenneth John Christensen	Contact Phone:	907-354-3069
Contact Email:	christensendivining@yahoo.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:	Kenneth Colton Christensen	Contact Phone:	907-631-2129
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.
<https://www.commerce.alaska.gov/cbo/main/search/entities>

Alaska CBPL Entity #:	
-----------------------	--

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of *any* type including non-profit must list **ONLY** the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of *any* type must list **ONLY** the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of *any* type, including Limited Partnerships must list **ONLY** the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		

AMC
FEB 23 2022 FEB 24 2022



Form AB-17: 2022/2023 License Renewal Application

Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: Applicant Affiliate

Name:	Kenneth John Christensen			Contact Phone:	907-354-3019	
Mailing Address:	Box 3184					
City:	Palmer	State:	AK	ZIP:	99645	
Email:	christensendiving@yahoo.com					

This individual is an: Applicant Affiliate

Name:				Contact Phone:		
Mailing Address:						
City:		State:		ZIP:		
Email:						

Section 4 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- | | 2020 | 2021 |
|---|-------------------------------------|-------------------------------------|
| 1. The license was regularly operated continuously throughout each year. (Year-round) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specific season each year. (Seasonal)
<i>If your operation dates have changed, list them below:</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ to _____ | | |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
<i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
- If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes No

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO

AMCO

FEB 23 2022

FEB 24 2022



Alaska Alcoholic Beverage Control Board

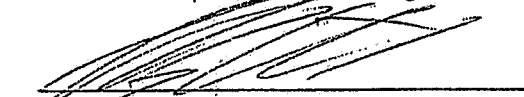
Form AB-17: 2022/2023 License Renewal Application

Section 6 – Certifications

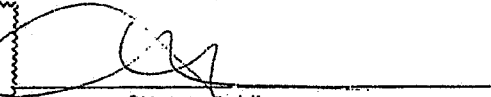
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.


Signature of licensee




Signature of Notary Public

Kenneth John Christensen
Printed name of licensee

Notary Public in and for the State of: Alaska

My commission expires: 8/5/2023

Subscribed and sworn to before me this 23rd day of February, 2022.

- Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site applications must include a completed Recreational Site Statement
- Tourism applications must include a completed Tourism Statement
- Wholesale applications must include a completed AB-25: Supplier Certification
- Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

License Fee:	\$ 1000	Application Fee:	\$ 300.00	Misc. Fee:	\$ 500
Total Fees Due:					\$ 1400



Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-33: 2022/2023 Restaurant Receipts Affidavit

What is this form?

A restaurant or eating place licensee must file a complete copy of this form along with its 2022/2023 license renewal application, in order to provide evidence to the Alcoholic Beverage Control Board that this licensed restaurant's receipts from the sale of food upon the licensed premises constitute no less than 50% of the gross receipts (food + alcohol sales) of the licensed premises for each calendar year in 2020 and 2021, as required by AS 04.11.100(e). This form is confidential.

This form must be completed and submitted with Form AB-17 to AMCO's main office before a license renewal application may be reviewed.

Section 1 - Establishment Information

This form is being submitted for the following license:

Licensee:	Kenneth John Christensen	License #:	1436
License Type:	Beer Wine Restaurant		
Doing Business As:	Pizzeria Delphi		
Premises Address:	101 W. ARCTIC Ave Ste #1		
Local Governing Body:	City of Palmer		

Section 2 - Gross Receipts for 2020 and 2021

Please fill out the following information carefully, contact AMCO staff if you have questions regarding this form. Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross revenue that is from food sales on the licensed premises for each calendar year. (Food Revenue ÷ Gross Revenue x 100 = %)

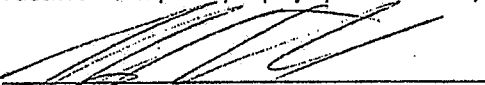
$$\boxed{\$ 1153797.00} \div \boxed{\$ 1217085.00} \times 100 = \boxed{94.8} \%$$

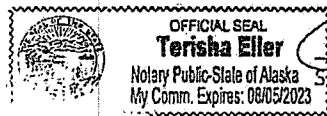
2020 Food Sales 2020 Food + Alcohol Sales 2020 Percent from Food

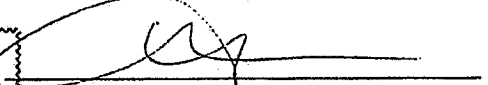
$$\boxed{\$ 1265484.00} \div \boxed{\$ 1349130.00} \times 100 = \boxed{93.8} \%$$

2021 Food Sales 2021 Food + Alcohol Sales 2021 Percent from Food

I declare under penalty of perjury that this form, including all accompanying schedules and statements, is true, correct, and complete.


 Signature of licensee




 Signature of Notary Public

Kenneth John Christensen
 Printed name of licensee

My commission expires: 08/05/2023

Subscribed and sworn to before me this 23rd day of Feb, 2022.

FEB 23 2022 FEB 24 2022

LICENSE DETAILS

License #: 1014277

[Print Business License](#)

Business Name: PIZZARIA DELPHI

Status: Active

Issue Date: 12/24/2014

Expiration Date: 12/31/2023

Mailing Address: BOX 3184
PALMER, AK 99645

Physical Address: 103 W. ARCTIC
PALMER, AK 99645

Owners

KENNETH J CHRISTENSEN

Activities

Line of Business

72 - Accommodation and Food Services

NAICS

722110 - FULL-SERVICE RESTAURANTS

Professional License #

Endorsements

No Endorsements Found

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

Start Date	End Date
1/1/2022	2/27/2022

[Close License Detail](#)

[Print Friendly Version](#)

Signature: 
Email: gdavis@palmerak.org

Signature: 
Brad Hanson (Jun 3, 2022 11:50 AKDT)
Email: bahanson@palmerak.org

Signature: 
Email: dashelton@palmerpolice.com












Pizzeria Delphi Restaurant License Renewal

Final Audit Report

2022-06-03

Created:	2022-06-03
By:	Kristin Elieff (kelieff@palmerak.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAkrYIXUNwFPgEeqFjiVpplhoyOzGBLDoh

"Pizzeria Delphi Restaurant License Renewal" History

-  Document created by Kristin Elieff (kelieff@palmerak.org)
2022-06-03 - 5:05:59 PM GMT
-  Document emailed to Gina Davis (gdavis@palmerak.org) for signature
2022-06-03 - 5:08:54 PM GMT
-  Document emailed to Brad Hanson (bahanson@palmerak.org) for signature
2022-06-03 - 5:08:54 PM GMT
-  Document emailed to Dwayne Shelton (dashelton@palmerpolice.com) for signature
2022-06-03 - 5:08:54 PM GMT
-  Email viewed by Dwayne Shelton (dashelton@palmerpolice.com)
2022-06-03 - 5:40:45 PM GMT
-  Document e-signed by Dwayne Shelton (dashelton@palmerpolice.com)
Signature Date: 2022-06-03 - 5:41:16 PM GMT - Time Source: server
-  Email viewed by Gina Davis (gdavis@palmerak.org)
2022-06-03 - 7:10:26 PM GMT
-  Document e-signed by Gina Davis (gdavis@palmerak.org)
Signature Date: 2022-06-03 - 7:13:11 PM GMT - Time Source: server
-  Email viewed by Brad Hanson (bahanson@palmerak.org)
2022-06-03 - 7:47:45 PM GMT
-  Document e-signed by Brad Hanson (bahanson@palmerak.org)
Signature Date: 2022-06-03 - 7:50:08 PM GMT - Time Source: server
-  Agreement completed.
2022-06-03 - 7:50:08 PM GMT