

Mayor Steven J. Carrington
Deputy Mayor Pamela Melin
Council Member Richard W. Best
Council Member Carolina Anzilotti
Council Member John Alcantra
Council Member Thomas Ojala IV
Council Member Joshua Tudor

City Manager John Moosey
City Clerk Shelly M. Acteson, CMC
City Attorney Sarah Heath, Esq.

City of Palmer, Alaska
Regular City Council Meeting
July 12, 2022, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-042:** Confirming the Mayor's Nomination of Louis Young for Appointment to the Board of Economic Development with Term Ending December 31, 2024
 - b) **Action Memorandum No. 22-043:** Confirming the Mayor's Nomination of Lorie Koppenberg and Chris Chappel for Re-Appointment to the Board of Economic Development with Terms Ending December 31, 2024
 - c) **Action Memorandum No. 22-044:** Authorize the City Manager to Purchase Insurance Coverage for the Period of July 1, 2022, through June 30, 2023, per the Premium Quote Submitted by the City's Insurance Broker, Combs Insurance.
2. Approval of Minutes of Previous Meetings
 - a) June 14, 2022, Special and Regular Meetings
 - b) June 28, 2022, Regular Meeting

E. COMMUNICATIONS AND APPEARANCE REQUESTS

F. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

I. ACTION MEMORANDA

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

M. AUDIENCE PARTICIPATION

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

P. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
July 26	Regular	6 pm	
August 9	Regular	6 pm	
August 23	Regular	6 pm	
Sept. 13	Regular	6 pm	
Sept. 27	Regular	6 pm	
October 10	Special	6 pm	Certify election
October 11	Regular	6 pm	
October 25	Regular	6 pm	

City of Palmer
Action Memorandum No. 22-042

Subject: Confirming the Mayor's Nomination of Louis Young for Appointment to the Board of Economic Development with Terms Ending December 31, 2024

Agenda of: July 12, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Mayor Carrington via City Manager's Office

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 1,500

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,500
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-12-6059
- Not budgeted _____

Director of Finance Signature: _____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. BED Application

Summary Statement/Background:

The Board of Economic Development is a seven-member board with one seat that expired December 31, 2021.

Public notice of this recruitment was posted on the City's website, in The Frontiersman, and posted on the City of Palmer's social media sites.

The applicant met code requirements and after review, Louis Young is nominated for appointment to fill the vacant seat.

Administration's Recommendation:

Approve Action Memorandum No. 22-042

**City of Palmer
Action Memorandum No. 22-043**

Subject: Confirming the Mayor's Nomination of Lorie Koppenberg and Chris Chappel for Re-Appointment to the Board of Economic Development with Terms Ending December 31, 2024

Agenda of: July 12, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Mayor Carrington via City Manager's Office

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 1,500

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,500
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-12-6059
- Not budgeted _____

Director of Finance Signature: _____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. BED Application

Summary Statement/Background:

The Board of Economic Development is a seven-member board with two seats that expired December 31, 2021.

Public notice of this recruitment was posted on the City’s website, published in The Frontiersman, and posted on the City of Palmer’s social media sites.

The applicants met code requirements and after review, Lorie Koppenberg and Chris Chappel are nominated for appointment to fill the vacant seats.

Administration’s Recommendation:

Approve Action Memorandum No. 22-043.

**City of Palmer
Action Memorandum No. 22-044**

Subject: Authorize the City Manager to Purchase Insurance Coverage for the Period of July 1, 2022, through June 30, 2023, per the Premium Quote Submitted by the City's Insurance Broker, Combs Insurance.

Agenda of: July 12, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: John Moosey, City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **568,000.92**

This legislation (√):


- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 568,000.92
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): Various Accounts
- Not budgeted _____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Combs Insurance APEI Insurance Proposal

Summary Statement/Background:

The City's Insurance Broker, Combs Insurance, presented the attached proposal to the administration for the renewal of the City's insurance policies for the year beginning July 1, 2022.

The insurance coverage includes property (including earthquake and fire); crime; general liability, police professional liability; auto liability and physical damage; worker's compensation expenses. As with previous years, the City entered into a three-year agreement with Alaska Public Entity Insurance with provides for a 5% discount for each year of coverage. The City has had insurance coverage with excellent service through APEI since 2008.

This year's policy represents an overall increase of 5.3% over the previous year's insurance premium because of an increase in property values (7.3%), payroll (5.6%) and auto (11%).

Administration's Recommendation:

Approve Action Memorandum No. 22-044.



June 15, 2022

Amended: July 5, 2022

Corrected: June 16, 2022

Amended: June 21, 2022

Kimberly Green
Human Resource Manager
City of Palmer
231 W Evergreen Avenue
Palmer, AK 99645

Re: Insurance program renewal information.
July 1, 2022 to July 1, 2023 Coverage term.

Dear Kimberly,

Listed below is the amended renewal premium information from the Alaska Public Entity Insurance Program along with the ACE Property and Casualty Company for the airport operations and the APEI Cyber Liability proposal.

The policies will be invoiced after the 1st of July, upon final confirmation of all premiums.

PROPERTY: The property insurance and is based upon a total insured value of \$99,510,648.00 including sub-limits of \$75,000,000.00 earthquake and flood, and \$200,000,000.00 for boiler & machinery. The APEI retention is \$500,000.00. The City's deductible is \$10,000.00. The limit for Fine Arts is \$0.00 and the limit for the Mobile Equipment is \$1,682,826.00 The renewal premium is \$170,306.08 and the net premium is **\$150,720.89** This premium includes the reduction of 11.5% commission, the 5% 3 year agreement reduction and a Longevity Credit of **3.8%**.

LIABILITY: The general liability, public official liability, employee benefit liability and employment practices liability insurance coverage and provides a limit of insurance of \$15,000,000.00 plus the APEI retention of \$500,000.00. The premium is based upon annual payroll of \$5,201,781.00. Various deductibles apply to the City, including \$10,000.00 for sewer backup and \$10,000.00 for employment practices liability and law enforcement liability. The renewal premium is \$211,112.20 and the net premium is **\$177,492.58** This premium includes

the reduction of 11.5% commission, the 5% 3 year agreement reduction and a Longevity Credit of **3.8%**.

One notable change: Sexual Abuse and Molestation Coverage is reduced to \$1,000,000.00 per victim/\$5,000,000.00 aggregate per perpetrator.

AUTOMOBILE: The renewal of the automobile insurance coverage and provides the same \$15,000,000.00 limits of the liability over the APEI retention of \$500,000.00. Physical damage coverage is included on **58** of the **88** scheduled vehicles. No deductible applies to the automobile liability except non-owned auto physical damage has a \$1,000.00 deductible. The renewal premium is \$92,719.82 and the net premium is **\$82,057.04** This premium includes the reduction of 11.5% commission, the 5% 3 year agreement reduction and a Longevity Credit of **3.8%**. Trailers are not scheduled by APEI, unless they have physical damage coverage.

WORKERS COMPENSATION: The renewal of the workers compensation insurance is based on \$5,201,781.00 total estimated annual payroll for all classifications combined which includes \$4,856,138.00 in employee payroll, \$315,643.00 for the volunteer firefighters and \$30,000.00 for the volunteer police officers. The limit of insurance is Statutory to the State of Alaska with a \$3,000,000.00 limit for employer liability. The APEI retention is \$1,000,000.00. No deductible applies to the City. The renewal premium is \$116,744.34 and the net premium is **\$98,152.80** This premium includes the reduction of 11.5% commission, the 5% 3 year agreement reduction and a Longevity Credit of **3.8%**.

CRIME INSURANCE: The crime limit is \$1,000,000.00 with a \$2,500.00 deductible. The renewal premium is \$750.03 and the net premium is **\$630.59** This premium includes the reduction of 11.5% commission, the 5% 3 year agreement reduction and a Longevity Credit of **3.8%**.

The additional \$3,000,000.00 Employee Theft is being added by endorsement. The USDA is being added as loss payee for their interests. The quoted additional premium is **\$3,200.00**

AIRPORT OPERATIONS: The Airport Operators Liability insurance which provides limits of \$10,000,000.00 each occurrence and in the annual aggregate. The renewal premium is net at **\$10,992.00** and does not include any commission. This is the **second year** premium anniversary of a three year policy term.

CYBER LIABILITY: The APEI program yesterday delivered a quote for Cyber Liability in the amount of \$2,000,000.00 with a \$35,000.00 retention. The net renewal premium is **\$9,105.02**.

PROPERTY & CASUALTY BROKER SERVICES FEE: The 2022/2023 Property & Casualty Broker Services fee is **\$30,000.00**

Summary of the renewal insurance program:

	Policy premium net:	Premium Basis:
Property:	\$150,720.89	\$101,193,474 value
General Liability:	\$177,492.58	\$5,201,781 payroll
Automobile:	\$82,057.04	88 total/ 58 w phy damage
Workers Compensation:	\$98,152.80	\$5,201,781 payroll 1.08 mod
Crime Insurance:	\$630.59	Separately billed 2022
Excess Emp Theft Crime:	\$3,200.00	Separately billed 2022
Airport Liability 2 nd year:	\$10,992.00	Same
Cyber Liability: APEI	\$9,105.02	100% increase (market)
2022/2023 Broker Fee:	\$30,000.00 PAID	
Travelers Crime Insurance:	\$5,650.00 PAID	
Total:	\$568,000.92	

Please note that the Travelers Crime Insurance policy will be cancelled effective 7/1/2022 upon confirmation of the APEI Excess Employee theft Crime coverage. The cancellation will result in a return premium to the City.

Comparison:	2021/2022	
	Policy premium net:	Premium Basis:
Property:	\$149,110.57	\$93,579,594 value
General Liability:	\$161,565.72	\$4,924,563 payroll
Automobile:	\$82,677.80	80 total/ 54 w phy damage
Workers Compensation:	\$100,764.30	\$4,924,563 payroll 1.03 mod
Crime Insurance:	Included	included in property
Airport Liability 1 st year:	\$10,992.00	Same
Cyber Liability:	\$5,197.60	
2021/2022 Broker Fee:	\$20,000.00	
Travelers Crime Insurance:	\$5,575.00	
Total:	\$535,882.99	

Additional premium from 2021 to 2022. Mostly in the General Liability + \$15,927, Cyber + \$3,907 + Additional Crime + \$3,200 and Broker Fee + \$10,000 The Travelers Crime policy will be cancelled and a return premium generated.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael F. Combs". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping tail.

Michael F. Combs, CIC, CRM
Broker, City of Palmer

A. CALL TO ORDER

A joint meeting of the Palmer City Council and Board of Economic Development was held on June 14, 2022, at 5:15 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 5:15 p.m.

B. ROLL CALL

Comprising a quorum of the City Council and Board of Economic Development, the following roll call was taken:

City Council:

Steve Carrington, Mayor
Pamela Melin, Deputy Mayor
Richard W. Best
Thomas Ojala IV
Joshua Tudor
John Alcantra
Carolina Anzilotti

Board of Economic Development:

Dusty Silva, Chair
Ronalee Moses, Vice Chair
Barbara Hunt
Lorie Koppenberg

Board Members Kincaid, Chappel, and Christopher were absent and excused.

Staff in attendance were the following:

John Moosey, City Manager
Shelly M. Acteson, CMC, City Clerk

Sarah Heath, City Attorney
Brad Hanson, Community Development Director

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

CC Main Motion: To Approve the Agenda

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

BED Main Motion: To Approve the Agenda

Moved by:	Moses
Seconded by:	Hunt
Vote:	Unanimous
Action:	Motion Carried

E. NEW BUSINESS

- 1. Committee of the Whole (note: action may be taken by the council following the committee of the whole)
 - a. Information Memorandum No. 22-005: Discussion of Board of Economic Development’s Resolution Recommending City Council Provide Funding for a Concept Master Plan for Downtown Palmer and Implement Elements of Brownfield Area Wide Plan and Urban Revitalization Plan

CC Main Motion: To Enter into a Committee of the Whole

Moved by:	Tudor
Seconded by:	Melin
Vote:	Unanimous Consent
Action:	Motion Carried

BED Main Motion: To Enter into a Committee of the Whole

Moved by:	Moses
Seconded by:	Hunt
Vote:	Unanimous Consent
Action:	Motion Carried

The Council and Board entered into a Committee of the Whole at 5:18 p.m.

The City Council and Board adjourned from Committee of the Whole at 5:48 p.m. and reconvened the joint meeting.

CC Main Motion: Approve the Board of Economic Development’s (BED) request for a not to exceed amount of \$20,000, to fund a Downtown Concept Master Plan (DCMP) with the assistance of an architect and with emphasis on public meetings, in accordance with BED Resolution No. 22-001

Moved by:	Tudor
Seconded by:	Melin
Vote:	Unanimous Consent
Action:	Motion Carried

F. AUDIENCE PARTICIPATION

G. RECORD OF ITEMS PLACED ON THE TABLE

H. COUNCIL AND COMMISSION MEMBER COMMENTS

I. ADJOURNMENT

Due to the Regular Council Meeting set to begin at 6:00 pm, items F through H were not addressed. The meeting adjourned at 5:52 p.m.

Approved by the City Council on this _____ day of _____, 2022.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor

Approved by the Board of Economic Development this ____ day of _____, 2022.

Brad Hanson, Community Development Director

Dusty Silva, Board of Economic Development Chair

A. CALL TO ORDER:

A regular meeting of the Palmer City Council was held on June 14, 2022, in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:02 p.m.

B. ROLL CALL:

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor	Richard Best
Pamela Melin, Deputy Mayor	John Alcantra
Carolina Anzilotti	Joshua Tudor
Thomas Ojala IV	

Staff in attendance were the following:

John Moosey, City Manager	Shelly M. Acteson, CMC, City Clerk
Sarah Heath, City Attorney	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-033:** Direct the City Manager to Engage a Cooperative Service agreement for Limited Fire Dispatch Services
 - b) **Action Memorandum No 22-036:** Accepting Board Member Josh Tudor’s Resignation from the Planning and Zoning Commission
 - c) Introduction and set public hearing date of June 28, 2022, for Ordinance No. 22-003, Amending the Palmer Municipal Code, Title 4, Section 4.30.070 to Allow for Cancellation of Approved Leave to Address Resignations Submitted After Leave is Approved
 - d) Introduction and set public hearing date of June 28, 2022, for Ordinance No. 22-004, Amending the Palmer Municipal Code 2.04.01 and 2.05.020, Pertaining to Eligibility of Council Members and the Mayor
2. Approval of Minutes of Previous Meetings
 - a) May 24, 2022, Special Meeting Minutes

Main Motion: Approval of Agenda, Consent Agenda and Minutes

Moved by:	Best
Seconded by:	Anzilotti
Vote:	Approved by unanimous consent
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Scottish Highland Games – Kathy Steen

Kathy Steen was in attendance and provided an overview of the upcoming event.

F. REPORTS

City Manager's Report

City Manager John Moosey reported on the following:

- Scottish Highland Games sponsorship
- \$6.9 M grant for the City Wastewater Treatment Project
- Requested Council sign letters thanking senators and representatives for keeping the funds in the Governor's budget

Mayor's Report

Mayor Carrington reported on the following:

- Reiterated the written report in the packet
- The City's ordinance process

City Clerk's Report

City Clerk Shelly Acteson reported on the following:

- Candidacy packets will be available July 18

City Attorney Report

City Attorney Sarah Heath reported on the following:

- Attorney Heath gave an overview of Executive Session.

G. AUDIENCE PARTICIPATION

Wes Artz:

- Commented on the lack of openness to change and recommended the council develop responsibly near the downtown railroad tracks.

Jill Valerius:

- Questioned the correlation between the Open Meetings Act (OMA) requirements and several Board of Economic Development members who were also on the Chamber Board, attending a Chamber of Commerce function at the same time, and commented on proposed Ordinance No. 22-004.

Cody Hawkins:

- Commented negatively on the graphic graffiti near the Safeway store, and requested the council look into way to mitigate the graffiti.

Lolly Hale:

- Provided an introduction to the new Palmer Towne Food Court.

Stephanie Nowers, Mat-Su Borough Assembly Member:

- Provided an update of Mat-Su Borough happenings

Mike Chmielewski:

- Commented on the challenges associated with walking downtown near the railroad tracks.

Jackie Goforth:

- Commented on being offended by the Pride month acknowledgment by the Palmer Visitor Center.

H. PUBLIC HEARINGS

1. **Resolution No. 22-018:** Recognizing Governor Dunleavy, the Alaska Department of Transportation & Public Facilities, and the Matanuska-Susitna Borough for Vital Traffic and Safety Improvement that Enhances Our Community

Mayor Carrington opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To Approve Resolution No. 22-018

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

2. **Resolution No. 22-019:** Recognizing Governor Dunleavy’s Budgetary Support for the Wastewater Treatment Facility

Mayor Carrington opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To Approve Resolution No. 22-018

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

I. ACTION MEMORANDA

1. **Action Memorandum No. 22-034:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection of the Liquor License Renewal of Fred Mayer Store #649, License #4366

Main Motion: To Action Memorandum No. 22-034

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Council Member Best inquired of the Clerk had received any comments on the renewal. The Clerk responded no.

2. **Action Memorandum No. 22-035:** IT Support Services RFP Award

Main Motion: To Action Memorandum No. 22-035

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 22-037:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection to Change of Controlling Interest in, Connoisseur Lounge, LLC Located at 226 West Evergreen Avenue, Suite 2 Marijuana License #27522

Discussion ensued pertaining to the amount of revenue the City receives from the Connoisseur Lounge.

Main Motion: To Action Memorandum No. 22-037

Moved by:	
Seconded by:	
Vote:	Unanimous
Action:	Motion Carried

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

1. Letter from Manager Moosey for the council to sign thanking legislators for supporting the City’s Wastewater Treatment Project.

M. AUDIENCE PARTICIPATION

Dusty Silva:

- Stated the Board of Economic Development Members had spoken with the City Attorney prior to members attending the Chamber meeting.

Wes Artz:

- Suggested the Council and the Chamber work in tandem to make sure permits, etc for events are obtained prior to an event, such as the car show.

Jackie Goforth:

- Shared how important the flag is to her and reminded Council it is the content of your character that counts the most and spoke in favor of having the voters decide how to handle recalled council members.

Cindy Hudgins:

- Commented on the rude behavior of an audience member during the meeting and spoke in favor of proposed Ordinance No. 22-004.

Alex Papasavus:

- Commented favorably on the “give back to the community” mentality of the recently recalled council members and reminded people to be civil to one another.

Dickie Hudgins:

- Commented on masking up and the jab relating to Covid, and the idea that the recently recalled council members consider themselves above the law.

Ronalee Moses:

- Stated the Board of Economic Development members obtained clarification from the city Attorney concerning the Open Meetings Act before attending the Chamber meeting.

Cody Hawkins:

- Commented negatively on a clinic in Anchorage that offers transgender information.

Mike Chmielewski:

- Thanked the Clerk’s office for working toward uninterrupted video streaming of the meetings.

Barbara Hunt:

- Informed council of the five benches located in the garden near the Palmer Museum.

Neil VanGorder:

- Requested council review the number of votes in favor of the recalls versus opposed to the recalls.

N. EXECUTIVE SESSION- Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager Evaluation (Note: Action may be taken following the Executive Session)

Main Motion: To Enter Into Executive Session to Discuss Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager Evaluation

Moved by:	Tudor
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

The Council entered into Executive Session at 7:29 pm and returned to the Regular Meeting at 9:03 p.m.

Main Motion: To Extend the City Manager’s Contract until June 30, 2024, with a 3% raise

Moved by:	Alcantra
Seconded by:	Melin
Vote:	Unanimous
Action:	Motion Carried

O. COUNCIL COMMENTS

Council Member Best:

- Thanked Alaska Pickers for their tenure as city business.
- Looking forward to more discussion with businesses concerning downtown development.

Council Member Alcantra:

- Thanked the audience for participating in the meeting.

Council Member Anzilotti:

- Thanked the audience for participating in the meeting.
- Informed Council of participation with the Police Chief in addressing the homelessness issue in the city.

Deputy Mayor Melin:

- Thanked meeting participants.
- Asked Manager Moosey to investigate the graffiti issue brought forth by an audience member.

- Asked for support to have the City Attorney review the contract between the City and the Visitor Information Center. Council Member Best offered support.
- Commented favorably on moving issue forward and meeting with the rest of the city Boards and Commissions.

Mayor Carrington:

- Informed Council of the upcoming homelessness forum.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:17 p.m.

APPROVED this 28th day of June 2022.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor

A. CALL TO ORDER:

A regular meeting of the Palmer City Council was held on June 28, 2022, in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL:

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor	Richard Best
Pamela Melin, Deputy Mayor	John Alcantra
Carolina Anzilotti (via Zoom)	Joshua Tudor
Thomas Ojala IV	

Staff in attendance were the following:

Brad Hanson, Acting City Manager	Holly Dubose, Deputy City Clerk
City Attorney Sarah Heath	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum No. 22-038:** Approving Funding in an Amount Not to Exceed \$20,000 to Fund a Downtown Concept Master Plan as Requested by the City of Palmer Board of Economic Development
 - b) **Action Memorandum No. 22-040:** Authorize the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of 180 Tons of Road Salt in the Amount of \$36,239.40
 - c) **Action Memorandum No. 22-041:** Authorize the City Manager to Purchase Video Projection Equipment for the Palmer Community Center from Sound Decisions Through a Grant from the State of Alaska, Department of Health and Social Services, and Division of Public Health in the Amount of \$19,856.00
2. Approval of Minutes of Previous Meetings
 - a) June 14, 2022, Regular Meeting Minutes

Main Motion: To Postpone the June 14, 2022, Special and Regular Minutes

Moved by:	Best
Seconded by:	Alcantra
Vote:	Approved
Action:	Motion Carried

Main Motion: To Approve the Agenda and Consent Agenda

Moved by:	Best
Seconded by:	Alcantra
Vote:	Approved by Unanimous Consent
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

F. REPORTS

Acting Manager’s Report

Acting City Manager Brad Hanson reported on the following:

- State Budget signed
- Tennis courts update almost complete
- Library concept for new courtyard

Mayor’s Report

Mayor Carrington reported on the following:

- Palmer Pride Picnic
- Beautification award nominations
- Citizen of the year award nominations

City Clerk’s Report

Deputy City Clerk Holly Dubose reported on the following:

- Clerk training in Washington

City Attorney Report

City Attorney Sarah Heath provided a written letter of opinion regarding Ordinance No. 22-004.

G. AUDIENCE PARTICIPATION

Mike Coons:

- Commented on a recent event in Soldotna.

Jackie Goforth:

- Commented on an event in Soldotna that made national news.
- Remarked on pride flag hung at Palmer Museum.
- Noted some member of the public in attendance did not recite the pledge.

Wes Artz:

- Commented on law enforcement cars traveling in Palmer at a high rate of speed during busy events.

H. PUBLIC HEARINGS

1. **Ordinance No. 22-003**, Amending the Palmer Municipal Code, Title 4, Section 4.30.070 to Allow for Cancellation of Approved Leave to Address Resignations Submitted After Leave is Approved

Acting City Manager Brad Hanson provided a staff report.

Mayor Carrington opened the public hearing on Ordinance No. 22-003.

Liz Jackson:

- Commented unfavorably on the ordinance.

Mike Coons:

- Spoke in favor of the ordinance.

Main Motion: Approval of Ordinance No. 22-003

Moved by:	Melin
Seconded by:	Best
Vote:	Approved
Action:	Motion Carried

2. **Ordinance No. 22-004:** An Ordinance of the Palmer City Council Enacting the Zoning Map to Revise the Zoning Designation of Lot 100, Block 1, Felton Add Subdivision, from R-3, Medium Density Residential to R-4, High Density Residential

Mayor Carrington opened the public hearing on Ordinance No. 22-003.

Liz Jackson

- Spoke in opposition to the ordinance.

Jill Valerius

- Spoke in opposition to the ordinance.

Mike Coons

- Spoke in support of the ordinance.

Janel Gagnon

- Spoke in opposition to the ordinance.

Amy Smith

- Spoke in objection of the ordinance and suggested that a charter amendment be brought to the voters.

Cindy Hudgins:

- Spoke in support of ordinance.

Discussion followed between the Council and Attorney Heath concerning the proposed legislation and suggested a Charter amendment proposition in tandem with the ordinance.

Primary Amendment #1 To amend Ordinance No. 22-004 by changing the word "ineligible" to "eligible" in Section 3 c.

Moved by:	Best
Seconded by:	Carrington
Vote:	7 to 1, Alcantra opposed
Action:	Motion Carried

Primary Amendment #2 To direct staff to provide legislation to change the Charter by ballot proposition to align with the proposed ordinance.

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous Consent
Action:	Motion Carried

Primary Amendment #2 To postpone action on Ordinance No. 22-004 until the July 26 Regular Council Meeting

Moved by:	Alcantra
Seconded by:	Ojala
Vote:	Unanimous Consent
Action:	Motion Carried

Seeing no objection from council, Primary Amendment #2 and Primary Amendment #3 were approved.

Mayor Carrington noted that correspondence had been submitted in an email opposing the ordinance.

- 3. **Resolution No. 22-020:** Authorizing the City Manager to Negotiate and Sign a Memorandum of Agreement with the Matanuska Susitna Borough School District for Acceptance of \$35,000 for the Rehabilitation of the Bill Hermann Tennis Courts and Grant Semi-Exclusive Use of City of Palmer Recreational Facilities and to Grant the Mat-Su Tennis Association \$35,000 for Rehabilitation Expenses of the Bill Hermann Tennis Courts

Mayor Carrington opened the public hearing on Resolution No. 22-020.

- Jill Valerius
 - Thanked the Community Development Director for his help with the project.

Main Motion: Approval of Resolution No. 22-020

Moved by:	Best
Seconded by:	Tudor
Vote:	Approved
Action:	Motion Carried

I. ACTION MEMORANDA

- 1. **Action Memorandum No. 22-039:** Direct the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection of the Liquor License Renewal for Pizzeria Delphi Restaurant, #1436

Main Motion: Approval of Action Memorandum No. 22-039

Moved by:	Best
Seconded by:	Alcantra
Vote:	Approved
Action:	Motion Carried

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

1. Felton Street extension project scope document.

M. AUDIENCE PARTICIPATION

Megan Aube-Tremmell:

- Spoke in opposition to Ordinance 22-004.
- Noted the time of the meeting is difficult for her to attend.

Amy Smith:

- Requested an avenue to participate remotely.

Jacki Goforth:

- Commented on the Open Meetings Act, and masking of her granddaughter.

Cody Hawkins:

- Thanked whoever was involved in covering graffiti.
- Informed council of protest happening in Palmer this Saturday.
- Commented on school board member Dwight Probasco's vote.

Mike Chmielewski:

- Congratulated the Community Development Director on his involvement with tennis court project.
- Reminded Council of the July 12th vote on term limit for the Mat-Su Borough Mayor and Assembly.
- Discussed the senior and veteran tax exemption being discussed by the MSB Assembly.

Mike Coons:

- Spoke regarding the importance of liberties.

N. EXECUTIVE SESSION

O. COUNCIL COMMENTS

Council Member Ojala:

- No comments.

Council Member Tudor:

- Spoke in favor of Ordinance 22-004 going before the voters.
- Thanked whoever covered up the graffiti near Safeway.
- Thanked Council Member Anzilotti for passing out flyers concerning safety.
- Thanked Scottish Highland Games for coming to Palmer.
- Thanked all that were involved in the tennis court project

Council Member Anzilotti:

- Apologized for not being able to attend the meeting in person.
- Trusts the voters to make the decision on whether to elect a recalled person.
- Thanked Council Member Tudor for helping to passing out flyers.

Council Member Alcantra:

- Thanked the audience for showing up tonight.
- Thanked Mike Coons for his military service.
- Asked the Manager for the number of veterans and seniors that currently take advantage of the tax credit.
- Commented on citizens concern of current meeting time.
- Thanked Community Development Director (CDD) for his work the tennis court project.

Deputy Mayor Melin:

- Thanked the CDD for his work on the tennis court project.

Council Member Best:

- No comments.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:12 p.m.

APPROVED this 12th day of June 2022.

Holly Dubose, Deputy City Clerk

Steve Carrington, Mayor