

Mayor Steven J. Carrington
Deputy Mayor Pamela Melin
Council Member Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W. Best
Council Member Thomas Ojala IV
Council Member Joshua Tudor

City Manager John Moosey
City Clerk Shelly M. Acteson, CMC
City Attorney Sarah Heath, Esq.

City of Palmer, Alaska
Regular City Council Meeting
November 8, 2022, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
2. Approval of Minutes of Previous Meetings
 - a) October 25, 2022, Regular Meeting

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. **Proclamation** – Military Family Appreciation Month, November 2022
2. **Proclamation** – Colony Cross Country Team Day, November 8, 2022
3. **Proclamation** – Small Business Saturday, November 26, 2022

F. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

1. **Resolution No. 22-033:** A Resolution of the Palmer City Council Authorizing the Finance Director to Give Notice to the Alaska Municipal Bond Bank of the City of Palmer's Intention to Payoff General Obligation Refunding Bond, 2012, and to Authorize the Expenditure of Funds Appropriated in the 2022 City Budget

I. ACTION MEMORANDA

1. **Action Memorandum No. 22-063:** Authorizing the City Manager to Purchase a New Vehicle and Related Safety Equipment in the Amount Not to Exceed \$36,000

J. UNFINISHED BUSINESS

1. **Committee of the Whole:** Presentation of the 2023 Budget (note: action may be taken by the Council following the Committee of the Whole)
 1. Budget presentation by Palmer Fire Department
 2. Budget presentation by Palmer Police Department
 3. Resolution No. 23-001: City of Palmer Pay Plan
 4. Resolution No. 23-002: City of Palmer Fee Schedule

- 5. Resolution No. 23-003: City of Palmer Fine Schedule
- 6. Resolution No. 23-004: City of Palmer Capital Improvement Program
- 7. Resolution No. 23-005: City of Palmer 2023 Budget

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

M. AUDIENCE PARTICIPATION

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

P. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
November 15	Special	6 pm	Budget Meeting
November 22	Regular	6 pm	
December 13	Regular	6 pm	
December 27	Regular	6 pm	Tentative
January 10, 2023	Regular	6 pm	
January 24, 2023	Regular	6 pm	



PROCLAMATION

RECOGNIZING MILITARY FAMILY MEMBERS

WHEREAS, our nation is protected by brave and selfless people who volunteer for the privilege; and

WHEREAS, being called to service in the Military is not just a job but a lifestyle; and

WHEREAS, the people who love and depend on them are affected by that call; and

WHEREAS, the loved ones must sacrifice in various ways to support their service member; and

WHEREAS, we are grateful to all the family members for their unwavering support.

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Palmer, Alaska, November 2022, to be Military Family Appreciation Month.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the City of Palmer to be affixed on this 8th day of November 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk



PROCLAMATION

RECOGNIZING THE COLONY KNIGHTS 2022 CROSS COUNTRY TEAM

WHEREAS, the Colony Knights Cross Country Team has a passion for running; and

WHEREAS, the Colony Knights Cross Country Team swept the top three positions at the Regional III Championships; and

WHEREAS, the Colony Knights Cross Country Team swept the top three positions at the Division I Boys Cross Country State Championships; and

WHEREAS, the Colony Knights Cross Country Team has won their first State Title since 1998; and

WHEREAS, the Palmer City Council is proud of the work done by all members of the team.

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Palmer, Alaska, November 8, 2022, to be Colony Knights Cross Country Team Day.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the City of Palmer to be affixed on this 8th day of November 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk



PROCLAMATION

A PROCLAMATION RECOGNIZING NOVEMBER 26, 2022, AS SMALL BUSINESS SATURDAY

WHEREAS, the small locally owned businesses of Palmer are vital to our city's economic health; and

WHEREAS, the U.S. Small Business Administration states that small businesses create 65% of net new local jobs; and

WHEREAS, some economists state that with every \$100 spent at a small local retailer, \$68 will return to the community through taxes, payroll and donations to local schools and charities; and

WHEREAS, public awareness of the contributions made by local Palmer businesses is the key to sustaining a healthy business climate; and

WHEREAS, the people of Palmer are grateful to the small businesses of Greater Palmer for their generous contribution to the quality of life we all enjoy; and

WHEREAS, we join American Express, the U.S. Chamber and the Greater Palmer Chamber of Commerce in supporting America's locally owned Small Businesses.

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Palmer, Alaska, do hereby recognize November 26, 2022, as Small Business Saturday and encourage the residents of Palmer and the surrounding community to join us in this special observance and support all our local businesses.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the city of Palmer to be affixed on this 8th day of November 2022.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk

November 08, 2022 Council Meeting

This meeting we have a few proclamations:

1. **Proclamation** – Military Family Appreciation Month, November 2022
2. **Proclamation** – Colony Cross Country Team Day, November 8, 2022
3. **Proclamation** – Small Business Saturday, November 26, 2022

Budget

Last Tuesday we started with presentations on our budget with presentations from the City Manager and Community Development.

This next Tuesday we will have budget presentations from the Palmer Fire Chief and the Palmer Police Chief. There will be budget presentations from Public Works and the Airport during our meeting Nov. 15th meeting.

Budget Documents are available at <https://www.palmerak.org/finance/page/budget-documents>

Homelessness Issues

Resource Day- December 13, 2022, Palmer Depot

Last month I had few discussions with Polly Beth Odom of Daybreak Inc. We talked about ideas of how we can help get resources to those in need. Polly Beth came up with idea of using the Depot once a month to gather social service organizations and others working with the homeless to have a Resource Day. I liked the idea and I have reserved the Palmer Depot for a **Resource Day Tuesday, Dec. 13** next month. Polly Beth will be inviting groups they partner with to be there. I plan to invite nonprofits and churches that are interested in working with the homeless.

Daybreak Inc. has been working in Palmer since 1988. Their website is <https://daybreakmhsc.com>

My House

Last month the City Manager and I toured the My House facility in Wasilla. We had some lengthy discussions with Michelle Overstreet and some of the staff and volunteers working there. In my opinion My House has been one of the local leaders working in providing what they call “wrap around services” for their clients. Michelle has some clear ideas of working with the homeless and doing things differently than Anchorage has.

With that in mind, I have asked Michelle to come present to the Palmer City Council at our Dec 13 meeting. My House website is <https://myhousematsu.org/>

Homelessness is a difficult issue as there are many reasons people become homeless and remain homeless. I believe learning and making known resource options for people is an important part of compassion for those in need.

Public Safety

Another part of the homeless issue is to make sure our town is a safe place for our community. Our Police Chief filled all the vacant police officer positions and with the guidance from our City Manager is hiring an extra officer this month.

I have done a ride-along with the Police Chief and believe we are making progress with much of the criminal activity. The council is planning to review our ordinances and consider making changes to increase our community’s safety.

Resources:

- the United Way Pamphlet (2 pages): <https://unitedwaymatsu.org/wp-content/uploads/2022/08/Matsu-United-Way-Pocket-Resource-Guide.pdf>
- the United Way Mat-Su Valley Resource Guide (57 pages): <https://unitedwaymatsu.org/wp-content/uploads/2022/08/March-2022-United-Way-Resource-Guide.pdf>

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
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January 24, 2023	Regular	6 pm	

Mayor Steve Carrington

**City of Palmer
Resolution No. 22-033**

Subject: Authorizing the City of Palmer Finance Director to Give Notice to the Alaska Municipal Bond Bank of the City of Palmer Intention to Payoff General Obligation Refunding Bond, 2012 and to Authorize the Expenditure of Funds Appropriated in the 2022 City Budget

Agenda of: November 08, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originators: Gina Davis, Director of Finance

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **220,500 (Budgeted Amount)**

This legislation (√):

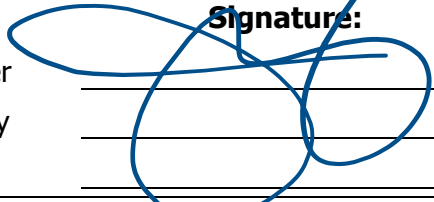
- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 220,500
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-19-40-6060 Bond Principal; 01-19-40-6062 Bond Interest
- Not budgeted

Director of Finance Signature: *Gina Davis*

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Resolution No. 22-033

Summary Statement/Background:

In the 2022 City of Palmer Budget the Palmer City Council appropriated funds to pay off the General Obligation Bond for the construction of the MTA Events Center.

This resolution authorizes and affirms the Finance Director to give notice to the Alaska Municipal Bond Bank (the registered owner of the bond) that the city intends to prepay the City's General Obligation Refunding Bond and to allow for expenditure of appropriated funds for this purpose.

Administration's Recommendation:

Approve Resolution No. 22-033

LEGISLATIVE HISTORY

Introduced by: Manager Moosey

Date: 11/8/2022

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 22-033

A Resolution of the Palmer City Council Authorizing the City of Palmer Finance Director to Give Notice to the Alaska Municipal Bond Bank of the City of Palmer’s Intention to Payoff its General Obligation Refunding Bond, 2012 and to Authorize the Expenditure of Funds Appropriated in the 2022 City Budget

WHEREAS, the City of Palmer, Alaska (the " City") is a home rule city and under Section 11 of Article X of the Alaska Constitution and may exercise all legislative power not prohibited by law or the charter of the City; it has been determined that the matters set forth in this resolution are not prohibited by law or the charter; and

WHEREAS, on April 10, 2012, Palmer City Council authorized the issuance and sale General Obligation Refunding Bonds, 2012 ("Bond"); and

WHEREAS, the Bond was issued and sold to the Alaska Municipal Bond Bank ("Bond Bank") pursuant to terms of a loan agreement, as amended; and

WHEREAS, the Palmer City Council through budget appropriation in its 2022 General Fund budget authorized the prepayment of the outstanding Bond, plus accrued interest.

NOW, THEREFORE, BE IT RESOLVED the Palmer City Council hereby affirms, ratifies and authorizes the City of Palmer Finance Director to give notice to the Bond Bank of the City’s intention and to prepay the outstanding principal balance due under the Bond, plus accrued interest, and to expend funds necessary to cause the prepayment of the Bond on the first available Date.

Approved by the Palmer City Council this ____ day of _____, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk

**City of Palmer
Action Memorandum No. 22-063**

Subject: Authorizing the City Manager to Purchase a New Vehicle and Related Safety Equipment in the Amount not to exceed \$36,000.

Agenda of: November 8, 2022

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Jude Bilafer, Director of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
X	Public Works	<i>JPB</i>	10/18/2022

Certification of Funds:

Total amount of funds listed in this legislation: \$ **36,000.00**

- This legislation (√):
- Creates revenue in the amount of: \$ _____
 - Creates expenditure in the amount of: \$ 36,000.00
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted 09-01-10-6054 PW Equipment (Transfer To)

Director of Finance Signature: *[Signature]*

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

N/A

Summary Statement/Background:

Staff is requesting the Approval to Purchase a new vehicle for the Public Works Department. There are three similarly priced inbound vehicles to Kendall Ford and purchase would be contingent upon inspection and dealer agreement. Currently multiple staff members use their privately owned vehicles to conduct official city business due to a shortage of vehicles within the Public Works Department. This vehicle will be used daily for supply runs, City Hall mail/distro pick-up, project visits, community engagement, visitor tours, etc.

The cost of this vehicle includes purchase of standard safety items such as winter tires and wheels.

Funding: The Public Works Department conducted a public auction of used vehicles this year bringing in a total of \$113,490 to the City's General Fund. Funds for this purchase will come from these proceeds.

Administration's Recommendation:

To Approve Action Memorandum No. 22-063.

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 25, 2022

Public Hearing: October 25, 2022

Action:

Vote:

Yes: No:

CITY OF PALMER, ALASKA

Resolution No. 23-001

A Resolution of the Palmer City Council Adopting the City of Palmer Employee Pay Plan

WHEREAS, the City of Palmer wishes to approve the attached pay plan for the compensation of employees;

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby amends its employee compensation pay plan by adopting the attached "City of Palmer Pay Plan-January 1, 2023" with effective date of the pay plan to be January 1, 2023.

Approved by the Palmer City Council this 22nd day of November, 2022.

Steve Carrington, Mayor

Shelly M. Acteson, CMC, City Clerk

CITY OF PALMER PAY PLAN -- January 1, 2023
3% COLA

Implement: 01/09/2023

Council Approved:

LEVEL	Level Classification by Job Title		Steps									Longevity Steps*					
			1	2	3	4	5	6	7	8	9	A	B	C	D	E	F
1		Hourly	13.63	14.08	14.53	15.01	15.52	16.03	16.56	17.12	17.71	18.22	18.77	19.33	19.93	20.54	21.17
		Bi-weekly	1090.40	1126.40	1162.40	1200.80	1241.60	1282.40	1324.80	1369.60	1416.80	1457.60	1501.60	1546.40	1594.40	1643.20	1693.60
		Annual	28,350	29,286	30,222	31,221	32,282	33,342	34,445	35,610	36,837	37,898	39,042	40,206	41,454	42,723	44,034
2	Seasonal Arena Attendant Janitor/ Light Maintenance Library Technician Seasonal Groundskeepers / LT Maintenance	Hourly	15.22	15.72	16.25	16.79	17.37	17.94	18.56	19.21	19.87	20.48	21.09	21.74	22.40	23.10	23.82
		Bi-weekly	1217.60	1257.60	1300.00	1343.20	1389.60	1435.20	1484.80	1536.80	1589.60	1638.40	1687.20	1739.20	1792.00	1848.00	1905.60
		Annual	31,658	32,698	33,800	34,923	36,130	37,315	38,605	39,957	41,330	42,598	43,867	45,219	46,592	48,048	49,546
3	Library Specialist Receptionist & Cashier (PT)	Hourly	16.79	17.37	17.94	18.56	19.21	19.87	20.56	21.28	22.02	22.70	23.40	24.13	24.88	25.67	26.48
		Bi-weekly	1343.20	1389.60	1435.20	1484.80	1536.80	1589.60	1644.80	1702.40	1761.60	1816.00	1872.00	1930.40	1990.40	2053.60	2118.40
		Annual	34,923	36,130	37,315	38,605	39,957	41,330	42,765	44,262	45,802	47,216	48,672	50,190	51,750	53,394	55,078
4	Admin Assistant: Election Worker	Hourly	18.33	18.96	19.62	20.30	21.01	21.74	22.51	23.31	24.13	24.88	25.66	26.48	27.32	28.18	29.08
		Bi-weekly	1466.40	1516.80	1569.60	1624.00	1680.80	1739.20	1800.80	1864.80	1930.38	1990.40	2052.80	2118.40	2185.60	2254.40	2326.40
		Annual	38,126	39,437	40,810	42,224	43,701	45,219	46,821	48,485	50,190	51,750	53,373	55,078	56,826	58,614	60,486
5	Admin Asst - Public Safety (2), Public Works, Community Development, Library Mayor/Council/Clerk, City Manager Receptionist & Cashier Community Development Specialist Maintenance Worker, Seasonal Arena Specialist Arena & Facility Operations Assistance Groundskeeper Foreman, Library Assistant	Hourly	19.94	20.64	21.36	22.11	22.90	23.71	24.54	25.43	26.34	27.18	28.04	28.93	29.85	30.81	31.80
		Bi-weekly	1595.20	1651.20	1708.80	1768.80	1832.00	1896.80	1963.20	2034.40	2107.20	2174.40	2243.20	2314.40	2388.00	2464.80	2544.00
		Annual	41,475	42,931	44,429	45,989	47,632	49,317	51,043	52,894	54,787	56,534	58,323	60,174	62,088	64,085	66,144
6	Accounting Technician I, Dispatcher I Evidence & Records Custodian Lib Srvs Coordinator, W/WW Operator I Solid Waste Collector, Mechanic I	Hourly	21.54	22.29	23.07	23.90	24.75	25.63	26.55	27.51	28.50	29.42	30.35	31.32	32.33	33.37	34.45
		Bi-weekly	1723.20	1783.20	1845.60	1912.00	1980.00	2050.40	2124.00	2200.80	2280.00	2353.60	2428.00	2505.60	2586.40	2669.60	2756.00
		Annual	44,803	46,363	47,986	49,712	51,480	53,310	55,224	57,221	59,280	61,194	63,128	65,146	67,246	69,410	71,656
7	Building Inspector, Dispatcher II Equipment Operator, Mechanic Police Officer I, Support Services Specialist Utility Meter Reader & Laborer W/WW Operator II	Hourly	23.11	23.94	24.79	25.67	26.60	27.57	28.55	29.59	30.67	31.66	32.68	33.73	34.82	35.96	37.12
		Bi-weekly	1848.80	1915.20	1983.20	2053.60	2128.00	2205.60	2284.00	2367.20	2453.60	2532.80	2614.40	2698.40	2785.60	2876.80	2969.60
		Annual	48,069	49,795	51,563	53,394	55,328	57,346	59,384	61,547	63,794	65,853	67,974	70,158	72,426	74,797	77,210
8	Accounting Technician II Deputy City Clerk	Hourly	24.69	25.56	26.49	27.44	28.44	29.48	30.55	31.66	32.83	33.89	34.98	36.11	37.28	38.49	39.75
		Bi-weekly	1975.20	2044.80	2119.20	2195.20	2275.20	2358.40	2444.00	2532.80	2626.40	2711.20	2798.40	2888.80	2982.40	3079.20	3180.00
		Annual	51,355	53,165	55,099	57,075	59,155	61,318	63,544	65,853	68,286	70,491	72,758	75,109	77,542	80,059	82,680
9	Dispatch Supervisor, Fire Prevention Officer Fire Training Coordinator Parks & Facility Manager Police Officer II, Utilities Foreman	Hourly	26.28	27.23	28.20	29.23	30.30	31.43	32.58	33.78	35.03	36.16	37.34	38.56	39.81	41.12	42.47
		Bi-weekly	2102.40	2178.40	2256.00	2338.40	2424.00	2514.40	2606.40	2702.40	2802.40	2892.80	2987.20	3084.80	3184.80	3289.60	3397.60
		Annual	54,662	56,638	58,656	60,798	63,024	65,374	67,766	70,262	72,862	75,213	77,667	80,205	82,805	85,530	88,338
10	Library Director Police Detective Sergeant Police Sergeant	Hourly	27.84	28.86	29.91	31.00	32.15	33.32	34.56	35.83	37.17	38.38	39.64	40.93	42.28	43.67	45.11
		Bi-weekly	2227.20	2308.80	2392.80	2480.00	2572.00	2665.60	2764.80	2866.40	2973.60	3070.40	3171.20	3274.40	3382.40	3493.60	3608.80
		Annual	57,907	60,029	62,213	64,480	66,872	69,306	71,885	74,526	77,314	79,830	82,451	85,134	87,942	90,834	93,829
11	Airport Superintendent Commander, Controller Human Resource Manager Maintenance Superintendent	Hourly	29.43	30.81	31.61	32.76	33.98	35.24	36.54	37.90	39.32	40.60	41.93	43.31	44.73	46.21	47.73
		Bi-weekly	2354.40	2464.80	2528.80	2620.80	2718.40	2819.20	2923.20	3032.00	3145.60	3248.00	3354.40	3464.80	3578.40	3696.80	3818.40
		Annual	61,214	64,085	65,749	68,141	70,678	73,299	76,003	78,832	81,786	84,448	87,214	90,085	93,038	96,117	99,278
12	Directors: Community Development Finance, Public Works Fire Chief, Police Chief	Hourly	36.48	37.84	39.25	40.72	42.24	43.83	45.47	47.19	48.97	50.59	52.28	54.01	55.83	57.69	59.62
		Bi-weekly	2918.40	3027.20	3140.00	3257.60	3379.20	3506.40	3637.60	3775.20	3917.60	4047.20	4182.40	4320.80	4466.40	4615.20	4769.60
		Annual	75,878	78,707	81,640	84,698	87,859	91,166	94,578	98,155	101,858	105,227	108,742	112,341	116,126	119,995	124,010

***Pay Increments for Longevity**

Step A	When an employee reaches step A, B or C of their assigned pay level, the employee shall remain at step A, B or C for two (or more) years. When the employee completes two (or more) years at step A, B, or C the employee moves to step B, C or D of the Pay
Step B	Plan and is eligible for the increase indicated in step B, C or D; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step C	

Step D	When an employee reaches step D or E of their assigned pay level, the employee shall remain at step D or E for three (or more) years. When the employee completes three (or more) years at step D or E, the employee moves to step E or F of the Pay Plan
Step E	and is eligible for the increase indicated in step E or F; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step F	When an employee reaches the end of the pay scale (step F), the employee is no longer entitled to a step increase.

Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 25, 2022

Public Hearing: October 25, 2022

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 23-002

A Resolution of the Palmer City Council Adopting the 2023 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2023 and Ending December 31, 2023,

WHEREAS, portions of the Palmer Municipal Code refer to fees "established in the current, adopted budget"; and

WHEREAS, the Fee Schedule establishes the fees for 2023 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fee schedule for a period of one (1) year, that being from January 1, 2023, through December 31, 2023.

Approved by the Palmer City Council this 22nd day of November, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk



City of Palmer

2023 Fee Schedule

(Adopted by Resolution No. 23-002)

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Airport Fees	
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Transient (per day)	\$ 5
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Monthly Apron C (6-33, 39-45) 33'x44' Monthly	\$ 32 30
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Quarterly Apron C (6-33, 39-45) 33'x44' Quarterly	\$ 91 85
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Annual Apron C (6-33, 39-45) 33'x44' Annual	\$ 334 310
Aircraft Tie Down Space Apron B (1-39)	\$ 32 30
Aircraft Tie Down Space Apron B (1-39)	\$ 91 85
Aircraft Tie Down Space Apron B (1-39)	\$ 334 310
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Monthly	\$ 53 50
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Quarterly	\$ 154 145
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Annual	\$ 586 550
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Transient (per day)	\$ 53 50
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Quarterly	\$ 292 275
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Annual	\$1,118 \$ 1,050
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Transient (per day)	\$ 90 85
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Quarterly	\$ 530 500
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Annual	\$2,070 \$ 1,950
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Transient (per day)	\$ 106 100
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Quarterly	\$ 636 600
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Annual	\$2,494 \$ 2,350
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient (per day)	\$ 27 25
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Monthly	\$ 117 110
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Quarterly	\$ 336 315
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Annual	\$1,294 \$ 1,210
Aircraft Impoundment Fee	\$ 400
Storage fee for impounded aircraft (per month)	\$ 200
Airport Lease Application Fee	\$ 500
Fuel Flowage Fee (per gallon delivered)	\$.05
*All Tie Down Spaces add 3% sales tax (sales tax included in transient rate) Transient rate is for stay greater than 4 hours per day on airport grounds. Rates are not pro-rated.	

Animal Control Fees	
Animal license – dog/cat (three-year license – expires three years from date of issue)	\$ 10
Lost tag – animal license (expires three years from original issue date)	\$ 2.50
Animal impound (per animal)	\$ 30
Dangerous/vicious animal registration (one-time fee)	\$ 25

Appeals	
Appeal to hearing officer regarding a decision of the Planning and Zoning Commission:	
Nonrefundable application filing fee	\$ 3,000
Deposit for preparation of the appeal record	\$ 500

Application Filing Fees (Filing fees are nonrefundable)	
Mobile home park	\$ 500
Large Retail Establishment	\$ 500
Conditional Use Permit	\$ 500
Variance Request	\$ 500
Planned Unit Development (PUD)	\$ 500
Zone Change/Palmer Municipal Code Text Amendment	\$ 500
Accessory Dwelling Unit	\$ 100
Short Term Rental and Annual Renewal	\$ 75

Building Permit Fees Based on Total Valuation		
Total Valuation:	Fee:	Additional Fee
\$1 to \$500	\$ 26	
\$501 to \$2000	\$ 26	for the first \$500 plus \$3.40 for each additional \$100, or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$ 77	for the first \$2000 plus \$15.59 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$ 435.50	for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$ 716.75	for the first \$50,000 plus \$7.80 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$ 1,106.75	For the first \$100,000 plus \$6.24 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,602.75	For the first \$500,000 plus \$5.28 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$ 6,242.75	for the first \$1,000,000 plus \$4.06 for each additional \$1,000, or fraction thereof

Building Inspector Inspection Services and Fees	
Plan Review Fee (4-plex or more residential units and all other non-residential projects) 65% of building permit fee	65%
Inspections outside normal business hours (per hour)*	\$ 125
Re-inspection fees assessed under provisions of Section 305.8 of the 97 UAC (per hour)*	\$ 100
Inspection for which no fee is specifically indicated (per hour)*	\$ 100
For use of outside consultants for plan check and inspections, – actual costs**	\$

* Or the total hourly cost to the jurisdiction, whichever is the greatest. There is a two hour minimum and this cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs.

Business Licenses	
Business License:	
Annual license	\$ 25
Biennial license	\$ 50
State Fair License (duration of Fair – not transferable to annual license)	\$ 25
Special Event License (duration of the special event up to three days (not transferable to annual license)	\$ 10
Door to Door Solicitors License (non-refundable annual fee)	\$ 50
Business License – failure to apply before business opens:	\$ 25
Business License – late filing fee:	
Through February 1	\$ 25
Additional fee on March 1 (not to exceed \$50)	\$ 25
State Fair vendors failure to apply for a business license by the first day of the Fair.	\$ 25
State Fair vendors additional fee on September 7	\$ 25
Special Event License	\$ 10
Business License – failure to display business license:	\$ 25
Door to Door Solicitors License Reprint – full application process	\$ 50
Copy of Business License list	\$ 25

Community Center (Railroad Depot) Rental		
Rental Period ----- 8 am to Midnight	Rental Rate	Security Deposit
Daily: Monday through Thursday	\$ 255 \$270 per day	\$ 150
Daily weekend: Friday through Sunday	\$ 305 \$325 per day	\$ 150
Recurring Use * (for Category 1, 2 & 3 Only**)	Rental Rate	Security Deposit
<u>Minimum rental of 15 calendar days per year:</u>		
Monday through Thursday	\$ 195 \$205 per day	\$ 150
Friday through Sunday	\$ 220 \$235 per day	\$ 150

* If use drops below number required for rate assessed due to cancellations, rental fee will be assessed from applicable rental period stated above.

**Recurring Use does not apply to Category 4 & Category 5 as defined in the City of Palmer Community Center (Depot) Rental Policy

CANCELLATION POLICY	
If 45 or more days notice	Full Refund rental rate and deposit
If less than 45 days notice	City keeps deposit and one day rental
If rental 3 consecutive days or more	Cancel 60 days in advance – Full refund
If rental 3 consecutive days or more	Cancel less than 60 days in advance – City keeps deposit and one day rental

Community Center (Railroad Depot) Rental Miscellaneous Fees	
Security Deposit	\$ 150
Re-hanging of ceiling noise baffles (per hour basis)	\$ 55
Lost key fee	\$ 150
Cleaning (if more than two hours is required – per hour basis)	\$ 75

Note: there is a two-hour minimum overtime fee for any City employee called out after work hours for any problems.

Election Fees	
Recount ballot application (per precinct)	\$ 200

Equipment Rental

Equipment rental and dry equipment rates when City must repair damages to City property. Labor costs are in addition to these rates.

Compactor	\$	35
Compressor	\$	60
Generator	\$	80
Push Mower	\$	25
Backhoe & Attachment	\$125	95
Bucket Truck	\$125	95
Cement Mixer	\$	45
Chainsaw	\$	30
Cut Off Saw	\$	25
Drain Cleaner	\$	50
Dredge	\$300	200
Dump/Flat Bed	\$	65
Dump Trucks (8 yard)	\$165	105
Garbage Truck	\$200	100
Graders	\$250	122
Hot Patcher	\$	75
Jumping Jack	\$	35
Front End Loader	\$125	98
Riding Mower	\$	55
Paver	\$	65
Pickup Truck	\$95	40
Plow/Sand Truck (large)	\$165	105
Pressure Washer	\$	25
Road Striper Power Liner	\$	45
Rototiller	\$	35
Snow Blower	\$325	210
Spreader	\$	25
Steam Truck	\$125	95
Street Sweeper	\$130	98
Trac Star Fusion Machine (per hour, 4 hour min) monthly price = \$19,000, monthly fee can be pro-rated	\$200	115
Trailer	\$	55
Trash Pump	\$50	25
Vactor	\$125	95
Water/Sewer/Maintenance Utility Trucks	\$95	40
Weed Blower	\$	25
Weed Whacker	\$	25

False Alarms	
False Burglar Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 0
Third false alarm	\$ 75
Fourth false alarm	\$ 100
Fifth false alarm	\$ 125
Sixth false alarm	\$ 150
Seventh false alarm	\$ 175
Eighth false alarm	\$ 200
Ninth false alarm	\$ 225
Tenth false alarm	\$ 250
Each false alarm in excess of ten	\$ 300
False Fire Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 300
Third false alarm	\$ 350
Fourth false alarm	\$ 400
Each false alarm in excess of four	\$ 400

Fire Equipment Items	
Fire/Rescue Apparatus, each (Includes STD Tools on Vehicle) ** (per day)	\$ 500
Portable Fire Pumps ** (per hour)	\$ 50
Portable Tank (per day)	\$ 50
Fire Hose, each section (all sizes) (per day)	\$ 20
Self-contained Breathing Apparatus (SCBA) ** (per day)	\$ 100
SCBA Spare Cylinder (includes refilling) (per day)	\$ 25
Additional fees will be charged for replacement of consumable items used (i.e. fuel for fires, wood supplies, etc.)	

** Additional fees will be charged for an Operator/Supply Officer of these items at the rate of \$18 per hour.

Fire Training Center Rental Fees	
Classroom, each (per day, includes A/V and restrooms)	\$ 150
Copy machine (per copy)	\$.25
CPR Mannequins, each (per day)	\$ 20
First-aid Training Kit (per day)	\$ 10
Airway Training Kit (per day)	\$ 20
Firefighting Small Classroom Props (per day)	\$ 10
Fire Behavior Carmody Kit (per day)	\$ 20
Hydrant Cutaway Large Prop (per day)	\$ 20
Pump Cutaway Large Prop (per day)	\$ 20
Training ground (per day, includes hydrant usage and field)	\$ 100

Fire Training Ground Items	
Smoke house (per hour)	\$ 50
Smoke Generator Machine ** (per day)	\$ 50
Tower Building and Burn Room (per hour)	\$ 50
Vehicle Extrication Training Grounds (per day – approximately)	\$ 100
Roof Simulator ** (per hour)	\$ 30
Hazmat Props (per hour)	\$ 20
Live Fire Class A Exterior Props ** (per hour)	\$ 20
Live Fire Class B Exterior Props ** (per hour)	\$ 50
Portable Fire Extinguishers 2.5 LB (per day)	\$ 10
Portable Fire Extinguishers 20 LB (per day)	\$ 10
Portable Fire Extinguishers 10 LB (per day)	\$ 15

Miscellaneous	
Notary fee (per act)	\$ 10
NFS Check Fee	\$ 30
Administrative fees on credit card charges of \$5,000 or higher (in person or phone transactions only)	3%

MTA Events Center	
Events Center Rental (ice covered) per day	\$ 2,500
Events Center Rental (dry floor) per hour, minimum 3 hours – up to 8 hours	\$ 100
Events Center Rental (dry floor) per day	\$ 1,000
Prime Ice Hour	\$ 230
Non-Prime Ice Hour	\$ 180
Paid Gate (Ice) Event Per Hour	\$ 255
Curling per hour	\$ 180
Curling Stone Rental Monthly	\$ 100
Public Skate Youth (4 & under) Helmet Mandatory	\$ Free
Public Skate	\$ 5
Public Skate Senior Ages 60+	\$ 4
Public Skate Family Pass (up to 4 people, each additional is \$4)	\$ 15
Public Skate Senior 10 punch card (60+)	\$ 35
Public Skate 10 punch card	\$ 45
Freestyle all ages	\$ 5
Freestyle 5 punch card	\$ 25
Skate Rental	\$ 3
Skate Rental 10 punch card	\$ 25
Skate Sharpen	\$ 7
Skate Sharpen 10 punch card	\$ 60
Shinny Hockey (by age group, full gear required)	\$ 7
Shinny Hockey 10 punch card (by age group, full gear required)	\$ 60
Stick Time (Helmets & gloves required)	\$ 5
Stick Time 10 punch card (Helmets & gloves required)	\$ 45
Broomball (Helmets & gloves required)	\$ 5
Birthday Party (up to 15 skaters, \$5 per additional skater)	\$ 100
Gym (daily)	\$ 5
Gym (monthly)	\$ 25

Neighborhood Park Development Fee Schedule

Dwelling Type:	
Single Family (per dwelling unit)	\$ 200
Multi-family (per dwelling unit)	\$ 150
Mobile home (per dwelling unit)	\$ 150

Palmer Public Library Fees

Overdue items (per day, maximum \$5 per item)	\$.25
Library community room rental (per hour with two hour minimum)	\$ 25
Library community room rental (nonprofit – annually, entitles renter one use per month)	\$ 100
Copying fee (per page)	\$.25
Replacement library cards	\$ 3
Temporary card (4 months)	\$ 10

Damaged Books

TBD = To Be Determined	
Chewed edge corner (per corner)	\$ 2
Defaced pages (per page or replacement cost)	\$ 2
Torn pages in book that cannot be repaired (replacement cost)	\$ TBD
Torn pages in book that can be repaired (per page)	\$ 2
Repeated dog eared pages (per book)	\$ 2
Chewed spine (top or bottom)	\$ 2
Rebinding (replacement cost of item plus administrative fee)	\$ TBD
Water/fluid damage (replacement cost plus administrative fee)	\$ TBD
Mildew (replacement cost plus administrative fee)	\$ TBD
Missing barcodes and spine labels on any library item (per item)	\$ 1
Missing or damaged any library item jacket or case	\$ 2
Lost or Damaged book Bag (replacement cost)	\$ TBD
Items returned to wrong book drop	\$ 1
Administrative reprocessing fee for lost or damaged books, DVD, audios, E-Readers	\$ 5

Damaged Videos/DVDs/CDs:

Damaged video, DVD, or CD (actual cost of repair plus administrative fee)	\$ TBD
Taping over a library video (replacement cost plus administrative fee)	\$ TBD
Broken or lost case	\$ 5

Damaged Audio Tapes:

Replacement (actual replacement cost)	\$ TBD
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Equipment:

E-Readers (actual replacement cost)	\$ TBD
Equipment loaned out (per day) plus \$100 refundable deposit	\$ 5
Damages to equipment (actual repair cost plus administrative fee)	\$ TBD

Permits

Itinerant Vendor permit	\$ 50
Fence permits	\$ 26
Shed Permit (up to 320 square feet)	\$ 26
Non-electrical sign permit (base fee plus \$1.50 per sq. ft of sign area)	\$ 25
Electrical sign permit (base fee plus \$3 per sq. ft of sign area)	\$ 50
Loud equipment permit (valid for eight hours)	\$ 25

Noise permit	\$	25
Water/Sewer Permits:		
Connection fee – water (new construction)	\$	400
Connection fee – sewer (new construction)	\$	400
Disconnect/abandonment fee – water (back to main)	\$	500
Disconnect/abandonment fee – sewer (back to main)	\$	500
Encroachment Permit (before construction)	\$	150
Encroachment Permit (after construction)	\$	250

Public Information Requests		
Copies (per page)	\$.25
Copies of drawings, plans, books, etc. – actual cost	\$	
Audio recording (per meeting)	\$	15
Public Safety audio recordings (per individual incident)	\$	20
Police Video Recording (per individual incident)	\$	20
Fire Report Copy	\$	20
Charge for staff time above five hours for research/copying costs – actual personnel cost	\$	
Collision Report (Per report, exceeds 10 pages, additional fee of \$0.35 per page)	\$	10
Officer Report (Per report, exceeds 10 pages, additional fee of \$0.35 per page)	\$	10
Dispatch Log (Per log, exceeds 10 pages, additional fee of \$0.35 per page)	\$	5
CD/DVD (Per CD/DVD)	\$	20
Public Safety Audio Recording - \$20.00 per individual incident plus \$0.54 a minute for review and \$5.40 a minute for redaction		
Public Safety Video Recording - \$50.00 per individual incident plus \$0.54 a minute for review and \$5.40 a minute for redaction		

Sales Tax		
Sales Tax Rate (\$1,000 cap per item/service)		3%
Sales Tax – late filing fee	\$	25
Sales Tax – delinquency tax interest rate – per year		15%
Sales Tax – late payment penalty		
a penalty of 5% of the tax for each month late or fraction there of after the due date, until total penalty of 20% has been accrued.	\$	
Sales Tax – collection upon sale – failure to collect	\$	150
Sales Tax – lien for tax, interest, and administration costs for penalties violation	\$	150
Sales Tax – PMC 3.16.260 – violation	\$	150
Online Sales Tax Credit Card Convenience Fee		3%
Contractor Certification of Exemption (for sales tax/per calendar year)	\$	250
Owner/Builder Exemption (for sales tax/per calendar year)	\$	30

Special Assessments	
Special Assessment District billing fee	\$ 3
Special Assessment Interest Rate	3%
Special Assessment Penalty Rate	3%

Utilities	
Deposit – water and sewer (new active customers)	\$ 100
Utility late fees (percentage of balance owed)	10%
Service call fee	\$ 50 25
Connection/Disconnect fee	\$ 25
Door tag fee for non-payment of prior months' utility bill	\$ 20 15
Transfer Tenant Utilities to Landlord for non-payment	\$ 15
Miscellaneous Repair Work hourly labor rate, contact the Department of Public Works for material costs	\$ 50
After Hours/Holiday/Weekend Inspection Fee (hourly)	\$ 125
Online Utility Payments Convenience Fee (transaction limit - \$5,000)	\$ 2.25
Monthly Water Rates:	
0 to 5,000 gallons (plus meter charge plus sales tax)	\$ 20.95 19.95
Over 5,000 gallons (plus meter charge and \$0.419 \$0.399 per 100 gallons plus sales tax)	\$ 20.95 19.95
Monthly Wastewater Rates:	
0 to 5,000 gallons (plus sales tax)	\$ 45.75 43.60
Over 5,000 gallons (plus \$0.915 \$0.872 per 100 gallons plus sales tax)	\$ 45.75 43.60
Dump Station Fee (per month)	\$ 180
Monthly Meter Charges:	
5/8" meter (plus sales tax)	\$ 16.15 15.40
3/4" meter (plus sales tax)	\$ 23.30 22.20
1" meter (plus sales tax)	\$ 41.20 39.25
1 1/2" meter (plus sales tax)	\$ 93.10 88.65
2" meter (plus sales tax)	\$164.95 \$ 157.10
3" meter (plus sales tax)	\$370.30 \$ 352.65
4" meter (plus sales tax)	\$659.80 \$ 628.40
6" meter (plus sales tax)	\$1,484.60 \$ 1,413.90
8" meter (plus sales tax)	\$2,639.15 \$ 2,513.50
Hydrant Meter Connection (3" Bulk) (per month plus \$.01 per gallon) (plus sales tax)	\$315.00 300.00
Monthly Unmetered Wastewater Service Rates:	
Unmetered wastewater service flat rate, 4 inch service line (plus sales tax)	\$ 52.50 50.00
Unmetered wastewater service flat rate, 6 inch service line (plus sales tax)	\$ 76.65 73.00
Service Fee for Utilities Outside City Limits:	
Monthly Service Fee for Outside City Limits	3%

Summer Sewer Rates:

Residential Rates:

Because summer month water consumption for residential customers increases due to lawn and garden irrigation without a related increase in the use of sewer service, residential customers shall be charged for water actually used for each month of the year, but their sewer service charges for each of the billing cycles to include the months of May, June, July and August shall be set to the flat rate fee equivalent to 0 - 5000 gallons of waste water usage plus sales tax as outlined in the current fee schedule.

Commercial Rates:

Commercial users may install separate water meters to meter water used exclusively for irrigation purposes during the months of May, June, July and August, provided that the commercial customer pays for the purchase and installation of a separate water meter for that purpose, and such installation is approved by the utility. The customer shall pay fees for all water used, but the amount of water used for irrigation through an irrigation system water meter will be deducted from the commercial account's total metered water consumption for the purpose of calculating monthly charges for sewer service.

Treatment Rates:	
0 - 5000 gallons (plus sales tax)	\$ 56.80
Over 5001 gallons (plus \$1.10 per 100 gallons) (plus sales tax)	\$ 56.80
Solid Waste Collection:	
Weekly refuse collection service (per month plus sales tax) 96 gallon can	\$ 29 28
Weekly refuse collection service (per month plus sales tax) 64 gallon can	\$ 23 22
Each additional container/bag 30 lb or less (per item)	\$ 5
64 and 96 gallon Residential Container Replacement cost	\$ 100
Oversize/special Item Collection/Disposal Fee	\$ 30
Freon Removal Fee	\$ 25
On-Call Dumpster (Residential Only) Monthly Fee	\$ 50
On-Call Commercial Dumpster (other Dumpster Service Required) – Monthly Fee	\$ 50
Disconnected Utility Container Removal Fee	\$ 10
Container Loss Recovery Fee	\$ 35 25
Container Delivery/Removal fee	\$ 25 10
Unscheduled Service Fee (different collection vehicle required)	\$ 50 40
Three Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 31.50 30
Four Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 40 38
Eight Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 78 74
Three Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 126 120
Three Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 252 240
Three Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 378 360
Four Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 160 152
Four Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 320 304
Four Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 480 456
Eight Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 312 296
Eight Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 624 592
Eight Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 936 888
Locking Dumpster (three or four yard includes delivery and pickup)	\$ 175

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 25, 2022

Public Hearing: October 25, 2022

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 23-003

A Resolution of the Palmer City Council Adopting the 2023 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023

WHEREAS, portions of the Palmer Municipal Code refer to fines "established in the current adopted budget"; and

WHEREAS, the Fine Schedule establishes the fines for 2023 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fine schedule for a period of one (1) year, that being from January 1, 2023, through December 31, 2023.

Approved by the Palmer City Council this 22nd day of November, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk



City of Palmer

2023 Fine Schedule

(Adopted by Resolution No. 23-003)

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As provided by the Palmer Municipal Code, the following fine schedule applies to all offenses in the Palmer Municipal Code unless a different penalty is specified. Citations for these offenses may be disposed of as provided in AS 12.25.195-230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense in this schedule.

Palmer Municipal Code (PMC) Title 1 General Provisions
Chapter 1.08 General Penalty
Section 1.08.011 General Fine Penalties
<p>If no other penalty is specifically or by adoption prescribed by a particular ordinance or in this document, the general penalty for violation of the ordinance is:</p> <ul style="list-style-type: none"> • \$75 for the first offense. • \$150 for the second offense of the same ordinance within 365 days of the first offense. • \$300 for the third offense of the same ordinance within 365 days of the second offense. <p>In accordance with AS 12.25.195 through 12.25.230, for a violation that cannot result in incarceration or the loss of a valuable license, a person may dispose of the citation without a court appearance by submitting to the clerk of court all of the following:</p> <ol style="list-style-type: none"> 1. Payment of the fine amount and the applicable surcharge listed in AS 12.55.039 and AS 29.25.074; and 2. A copy of the citation signed by the person indicating the person’s waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. <p>When the fine is forfeited, a judgment of conviction shall be entered. The fine and applicable surcharge paid is complete satisfaction for the offense.</p>
Section 1.08.013 Other Remedies
<ol style="list-style-type: none"> A. The city may institute a civil action against a person, including a minor as provided in AS 29.25.072, who violates an ordinance. B. A person who violates a provision of this code may be subject to injunctive relief, compensatory relief, and a civil penalty not to exceed \$1,000 for each violation. C. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. D. On application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction. E. Each day that a violation of a provision of this code continues constitutes a separate violation. F. This section does not bar other civil remedies.
Section 1.08.020 Penalty Surcharge
<ol style="list-style-type: none"> A. In addition to any fine or other penalty prescribed by law, a person who pleads guilty or nolo contendere to, forfeits bail for, or is convicted of: <ol style="list-style-type: none"> 1. A violation of this code comparable to a misdemeanor offense under AS 28.33.030, 28.33.031, 28.35.030, or 28.35.032 and adopted under AS 28.01.010 shall be assessed the maximum surcharge pursuant to AS 12.55.039 and 29.25.074; 2. A misdemeanor or other violation of this code if a sentence of incarceration may be imposed for the misdemeanor or ordinance violation, other than a provision identified in subsection

(A)(1) of this section, shall be assessed the maximum surcharge allowable to Alaska Statutes 12.55.039 and 29.25.074; and

3. A misdemeanor or a violation of this code if a sentence of incarceration may not be imposed for the misdemeanor or ordinance violation shall be assessed the maximum surcharge allowable pursuant to Alaska Statutes 12.55.039 and 29.25.074 if the fine or bail forfeiture amount for the offense is \$30.00 or more.

B. The surcharge shall be deposited into the general fund of the state in accordance with AS 29.25.072.

Palmer Municipal Code (PMC) Chapter 1.10 City Seal

Chapter 1.10 City Seal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Use of Seal without Permission Prohibited	1.10.020	\$ 300	1.10.020 B

Palmer Municipal Code (PMC) Title 5 Business Licenses

Chapter 5.04 Business Licenses; Chapter 5.13 Door-to-Door Solicitors			
Section Title:	Section Citation:	Fine:	Fine Citation:
License Failure-Unlawful Acts	5.04.110	Applicable to all of PMC Chapter 5.13:	5.04.110
License Fee and Failure to Apply	5.13.040		5.13.040
Carrying of License Required	5.13.100		5.13.100
Prohibitions	5.13.110		5.13.110
			First offense: \$ 75
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 6 Animals

Chapter 6.08 Animal Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
Cruelty to Animals	6.08.010	Applicable to all of PMC Chapter 6.08:	6.28.010
Animal Restrictions	6.08.020		6.28.010
Depositing Poison	6.08.030		6.28.010
Diseased Animals	6.08.040	First offense: \$ 75	6.28.010
Animal Noise	6.08.050	Second offense: \$ 150	6.28.010
Animal Odor	6.08.060	Third offense: \$ 300	6.28.010
Animals at Large	6.08.065		6.28.010
Animal Annoyance	6.08.067		6.28.010
Unattended Secure Animal	6.08.070		6.28.010
Disposal of Dead Animal	6.08.080		6.28.010
Confinement Requirements	6.08.090		6.28.010
Carrying Dogs Outside of Vehicle	6.08.100		6.28.010

Chapter 6.12 Licensing			
Section Title:	Section Citation:	Fine:	Fine Citation:
Registration – Dogs and cats	6.12.005	Applicable to all of PMC Chapter 6.12:	6.28.010
Application	6.12.010		6.28.010
Immunization	6.12.012		6.28.010
License Transfer	6.12.018	First offense: \$ 25	6.28.010
Fees	6.12.020	Second offense: \$ 50	6.28.010
Tag and Collar	6.12.030	Third offense: \$ 75	6.28.010

Chapter 6.14 Domestic Animal Bite and Attack Incidents			
Section Title:	Section Citation:	Fine:	Fine Citation:
Owner Compliance	6.14.060	First offense: \$ 100	6.28.010
		Second offense: \$ 200	
		Third offense: \$ 300	

Chapter 6.24 Hindering officers prohibited			
Section Title:	Section Citation:	Fine:	Fine Citation:
Hindering Officer Prohibited	6.24.010	First offense: \$ 75	6.28.010
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 8 Health & Safety

Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags			
Section Title:	Section Citation:	Fine:	Fine Citation:
Single-Use Disposable Plastic Shopping Bags Prohibited	8.09.030	First Offense: Warning Second Offense: \$ 100 Third Offense: \$ 300	8.09.050

Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places			
Section Title:	Section Citation:	Fine:	Fine Citation:
Smoking Prohibited	8.10.020	Applicable to all of PMC Chapter 8.10:	8.10.070
Reasonable Distance	8.10.030		8.10.070
Areas Where Smoking Not Prohibited	8.10.040		8.10.070
Sign Posting and Other Requirements	8.10.050	First offense: \$ 100 Plus required surcharges	8.10.070
No Retaliation nor Waiver of Rights	8.10.060	Second offense: \$ 150 Plus required surcharges, for a second violation with 24 month period	8.10.070
Violations and Penalties	8.10.070	Third offense: \$ 300 Plus required surcharges, for a third or additional violation within a 24 month period Civil penalties may not exceed \$300 per violation	8.10.070

Enforcement	8.10.080		8.10.070
Other Applicable Laws	8.10.090		8.10.070
Chapter 8.11 Marijuana Use and Prohibitions			
Section Title:	Section Citation:	Fine:	Fine Citation:
Consuming in a public place	8.11.030	\$ 100	8.11.030
Marijuana oil, flammable extraction	8.11.050	\$ 100	8.11.050
Chapter 8.12 Fluoridation			
Section Title:	Section Citation:	Fine:	Fine Citation:
Public Water System	8.12.010	\$ 300	1.08.011
Chapter 8.16 Sewage Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Waste Disposal Systems Required	8.16.010	\$ 300	1.08.011
Chapter 8.20 Garbage Collection and Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Garbage Disposal System Use Required	8.20.010	Applicable to all of PMC Chapter 8.20:	8.20.130
Adequate Receptacles Required, Time Limit	8.20.050		8.20.130
Depositing Restrictions	8.20.060	First offense: \$ 75	8.20.130
Unauthorized Dumpster and Container Usage	8.20.070	Second offense: \$ 150 Third offense: \$ 300	8.20.130
Clean Premises Required	8.20.080		8.20.130
Unauthorized Dumping Prohibited	8.20.090	First offense: \$ 150	8.20.130
Occupant Duties – Containers	8.20.100	Second offense: \$ 300	8.20.130
Vehicles	8.20.110	Third offense: \$ 600	8.20.130
Refuse Accumulation Prohibited	8.20.120		8.20.130
Chapter 8.36 Nuisances			
Section Title:	Section Citation:	Fine:	Fine Citation:
Designated – Prohibited	8.36.010	Applicable to all of PMC Chapter 8.36:	8.36.130
Specific Acts Designated	8.36.020		8.36.130
Acts Requiring Permit	8.36.025	First offense: \$ 150	8.36.130
Snow and Ice Removal	8.36.050	Second offense: \$ 300	8.36.130
Dumping Debris/Blocking Ditch	8.36.060	First offense: \$ 250	8.36.130
Pump Locations	8.36.080	Second offense: \$ 450	8.36.130

Chapter 8.37 Junk Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Junk Vehicles Unlawful	8.37.020	First offense: \$ 75	8.37.090
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises			
Section Title:	Section Citation:	Fine:	Fine Citation:
Final Notice to Abate Violation	8.38.060	Actual Recovery Cost to the City	1.08.011 or 1.08.013
Remedies	8.38.075	Actual Recover Cost to the City	1.08.011 or 1.08.013
Chapter 8.42 Fireworks			
Section Title:	Section Citation:	Fine:	Fine Citation:
Sales Prohibited	8.42.020	Applicable to all of PMC Chapter 8.42:	8.42.070
Authorized Uses	8.42.040		8.42.070
Permit Required	8.42.050		8.42.070
Permissible Uses	8.42.060	First offense: \$ 75	8.40.040
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare			
Chapter 9.02 Tampering with Public Notices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.02.010	First offense: \$ 75	9.02.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.04 Impersonating an Officer			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.04.010	First offense: \$ 100	9.04.020
		Second offense: \$ 200	
		Third offense: \$ 300	
Chapter 9.06 Interference with Public Justice			
Section Title:	Section Citation:	Fine:	Fine Citation:
Interfering with Officer Prohibited	9.06.010	First offense: \$ 75	9.06.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.12 Assault and Battery			
Section Title:	Section Citation:	Fine:	Fine Citation:

Prohibited When – Definitions	9.12.010	First offense: \$ 75	9.12.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.20 Alcoholic Beverages			
Section Title:	Section Citation:	Fine:	Fine Citation:
Licensed Premises Closing Hours	9.20.010	Applicable to all of PMC Chapter 9.20:	9.20.050
Prohibited Acts Designated	9.20.020		9.20.050
Personal Liability	9.20.030		9.20.050
Election Day Sales Permitted	9.20.040	First offense: \$ 75	9.20.050
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.22 Gambling			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.24 Indecent Exposure			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.28 Obscenity			
Section Title:	Section Citation:	Fine:	Fine Citation:
Obscene Language Prohibited	9.28.010	Applicable to all of PMC Chapter 9.28:	9.28.050
Selling Obscene Materials Prohibited	9.28.020		9.28.050
Obscene Exhibitions Prohibited	9.28.030		9.28.050
Obscene Public Writing and Drawing Prohibited	9.28.040	First offense: \$ 75	9.28.050
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.30 Prostitution			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited – Procuring Prohibited	9.30.020	Applicable to all of PMC Chapter 9.30:	9.30.090
House of Ill Fame	9.30.030		9.30.090
Aiding in Prostitution Prohibited	9.30.040		9.30.090
Receiving Money from Prostitute Prohibited	9.30.50	First offense: \$ 75	9.30.090
		Second offense: \$ 150	
Remaining in House of Prostitution Prohibited	9.30.060	Third offense: \$ 300	9.30.090
Loitering for Prostitution Purposes Prohibited	9.30.070		9.30.090
Reputation Testimony Permitted	9.30.080		9.30.090

Chapter 9.38 Disturbing Public Assemblies			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited Acts Designated	9.38.010	First offense: \$ 75	9.38.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.39 Excessive Police Responses			
Section Title:	Section Citation:	Fine:	Fine Citation:
Excessive Police Responses	9.39.010	First offense: \$ 75	9.39.040
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.40 Trespass – Posting of Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Trespass – Posting of Property	9.40.010	First offense: \$ 75	9.40.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.48 Petit Larceny			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.48.010	First offense: \$ 75	9.48.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.50 Injury to Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Defacing Property– Injuring Animals	9.50.010	Applicable to all of PMC Chapter 9.50:	9.50.040
Injuring Plants or Fences	9.50.020		9.50.040
Injuring Monuments and Markers	9.50.030		9.50.40
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.56 Interference with Utilities			
Section Title:	Section Citation:	Fine:	Fine Citation:
Pollution of Drinking Water	9.56.010	Applicable to all of PMC Chapter 9.56:	9.56.030
Damage to Water or Utility System	9.56.020		9.56.030
		First offense: \$ 300	\$800
		Second offense: \$ 500	\$900
		Third offense: \$ 750	\$1,000
Chapter 9.58 Sale of Poison			
Section Title:	Section Citation:	Fine:	Fine Citation:

Selling Poison Without Label	9.58.10	First offense: \$ 75	9.58.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.60 Sale of Unwholesome Food			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.60.010	First offense: \$ 75	9.60.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.67 Curfew Hour for Minors			
Section Title:	Section Citation:	Fine:	Fine Citation:
Curfew Violations	9.67.020	Applicable to all of PMC Chapter 9.56:	9.67.050
Exceptions	9.67.030		9.67.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.74 Discharge of Firearms			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When – Exceptions	9.74.010	First offense: \$ 75	9.74.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *

Chapter 10.04 Traffic Code			
Section Title:	Section Citation:	Fine:	Fine Citation:
Parking Prohibitions During Snow Accumulation and/or Drifting Snow Conditions	10.04.050	Applicable to all of PMC Chapter 10.04	10.04.050
Towing	10.04.055		10.04.055
No-Parking Areas – Identification	10.04.060 (B)	First offense: \$ 75 150	10.04.060
Parking Prohibited for Longer than 24 Hours	10.04.080	Second offense: \$ 150 300	10.04.080
		Third offense: \$ 300 500	
Prohibiting Parking that Obstructs Traffic	10.04.090		10.04.090
Prohibiting Parking in Construction Zones	10.04.100		10.04.100
Chapter 10.08 Regulation of Off-Highway Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:

Operation Requirements	10.08.020	Applicable to all of PMC Chapter 10.08:	10.08.100
Equipment	10.08.030		10.08.100
Speed and Time Restrictions	10.08.040		10.08.100
Driver's License Required	10.08.050	First offense: \$ 75	10.08.100
Towing	10.08.060	Second offense: \$ 150	10.08.100
Parent, Guardian or Other Person Responsible	10.08.070	Third offense: \$ 300	10.08.100

*

1. The fine amounts are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010 (b).
2. An offense may not be disposed of, without court appearance, if the offense is in connection with a motor vehicle accident that results in the death of a person.

Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places			
Chapter 12.16 Skateboards, Rollerblades and Similar Devices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Skateboards, Prohibition and Regulation	12.16.010	First offense: \$ 75	12.16.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 12.24 Park and Recreational Facility Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
General Rules	12.24.025	First offense: \$ 75	12.24.050
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 14 Signs			
Chapter 14.08 Sign Regulations			
Section 14.08.0240 Remedies and Civil Penalties (applicable to entire chapter):			
The city or an aggrieved person may institute a civil action against a person who violates a provision of this title or a term, condition or limitation imposed pursuant to this title. In addition to other relief, a civil penalty not to exceed \$300.00 may be imposed for each violation. Each day that a violation or an unlawful act or condition continues constitutes a separate violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.			

Palmer Municipal Code (PMC) Title 15 Buildings and Construction			
Chapters 15.00 through 15.70			
All chapters within Title 15 are subject to the following fines:		First offense: \$ 75	15.60.020
		Second offense: \$ 150	10.08.100
		Third offense: \$ 300	10.08.100

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey

Date: October 25, 2022

Public Hearing: October 25, 2022

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 23-004

A Resolution of the Palmer City Council Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023

WHEREAS, Palmer Municipal Code 3.28 defines a "Five-year capital improvement program as an annual update and long-range need projection of the city included as part pf the annual budget".

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached five-year capital improvement program for a period of one (1) year, being from January 1, 2023, through December 31, 2023.

Approved by the Palmer City Council this 22nd day of November, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2022 total	2022 Remaining	2023 Addition	2023 Total	2024 Addition	2025 Addition	2026 Addition	2027 Addition
Prior Years Ongoing												
N	MTA Equipment Arena	COP	Annually		\$ 86,154	\$ 71,294	\$ 50,000	\$ 121,294	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Water Reservoir Repair	COP-W/S	2017	\$ 183,265	\$ 44,034	\$ 44,034	\$ -	\$ 44,034				
N	ADA Sidewalk Match	COP/Grant	2017	\$ 250,000	\$ 70,029	\$ 70,029	\$ -	\$ 70,029				
N	Paving Upgrades/ Street Maintenance	COP	As needed	\$ 500,000	\$ 623,778	\$ 609,233	\$ -	\$ 609,233	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000
N	Public Video	COP	2018	\$ 75,000	\$ 30,423	\$ 30,423	\$ -	\$ 30,423				
N	W/S Lift station and well pumps	COP-W/S	Annually	\$ 155,000	\$ 155,000	\$ 134,760	\$ 90,000	\$ 224,760	\$ 90,000	\$ 80,000	\$ 70,000	\$ 70,000
N	Water/Sewer Truck	COP-W/S	2018	\$ 55,000	\$ 10,655	\$ 10,655	\$ -	\$ 10,655		\$ 75,000		\$ 75,000
N	Police Vehicle Annual Replacement	COP	Annually	\$ 65,000	\$ 214,249	\$ -	\$ 42,000	\$ 42,000	\$ 135,000	\$ 135,000	\$ 140,000	\$ 140,000
N	Park Improvements	COP	As needed		\$ 99,104	\$ 99,104	\$ -	\$ 99,104				
N	Public Building Maintenance	COP	As needed	\$ 500,000	\$ 88,965	\$ 80,143	\$ -	\$ 80,143				
N	Airport Safety - Avigation Easement Phase I	COP	2019	\$ 450,000	\$ 16,600	\$ 2,260	\$ -	\$ 2,260				
N	Golf Course-Golf Carts	COP	Annually	\$ 55,000	\$ 55,000	\$ 36,379	\$ 70,000	\$ 106,379	\$ 70,000	\$ 70,000	\$ 70,000	\$ -
N	Golf Course Infrastructure	COP	Annually	\$ 20,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 135,000	\$ 40,000	\$ -	\$ -
N	Depot updates-piping	COP	2019	\$ 15,000	\$ 3,262	\$ 3,262	\$ -	\$ 3,262				
N	Roads-Sander truck with plow blade	COP	2020	\$ 175,000	\$ 175,264	\$ -	\$ -		Prior Year Funded (Carry over) \$11,350,252			
N	Traffic Safety Planning	COP	2020	\$ 135,000	\$ 105,891	\$ 105,891	\$ -	\$ 105,891	2023 Recommended additional funding \$1,560,104			
N	Airport Safety - Avigation Easement Phase II	FAA/COP	2021	\$ 395,482	\$ 310,996	\$ 265,105	\$ -	\$ 265,105				
N	Taxiway November Design Project	FAA/COP	2021	\$ 446,093	\$ 296,320	\$ 32,326	\$ -	\$ 32,326				
N	Garbage Truck	COP	2021	\$ 352,000	\$ 351,927	\$ -	\$ -	\$ -				
2022												
N	City Hall Copier	COP	2022	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000				
N	City Hall Folding Machine	COP	2022	\$ 20,000	\$ 20,000	\$ 11,573	\$ -	\$ 11,573				
N	Com Dev Vehicles	COP	2021/2022	\$ 60,000	\$ 39,232	\$ 5,897	\$ -	\$ 5,897	\$ 50,000	\$ 50,000		
N	Palmer Tennis Courts	COP	2022	\$ 50,000	\$ 75,000	\$ 5,619	\$ -	\$ 5,619				
N	Fire Support Vehicle	COP	2022	\$ 80,000	\$ 80,000	\$ 43,173	\$ -	\$ 43,173				
N	Fire Command Vehicle & Equipment	COP	2022	\$ 80,000	\$ 80,000	\$ 43,173	\$ -	\$ 43,173				
N	PW Vehicles	COP	2022	\$ 92,000	\$ 92,000	\$ 21,046	\$ 74,000	\$ 95,046		\$ 85,000		\$ 85,000
N	PW-Street Sweeper	COP	2022	\$ 335,000	\$ 335,000	\$ 442	\$ -	\$ 442				
N	PW Bobcat	COP	2022	\$ 91,588	\$ 87,387	\$ 4,201	\$ -	\$ 4,201				
N	Vactor Truck	COP	2022	\$ 227,750	\$ 227,750	\$ -	\$ -					
N	Vactor Truck	W/S	2022	\$ 227,750	\$ 227,750	\$ -	\$ -					
N	Mud Cat Dredge	W/S	2022	\$ 222,605	\$ 222,605							
N	Library Sidewalk	COP	2022	\$ 70,000	\$ 70,000	\$ 70,000	\$ 120,000	\$ 190,000				
N	Road Paving 2022	COP	2022	\$ 400,000	\$ 400,000	\$ 200,000	\$ 300,000	\$ 500,000	\$ 300,000	\$ 300,000	\$ 200,000	\$ 200,000
N	Airport Plow Truck	COP	2022	\$ 48,000	\$ 48,000	\$ 12,523	\$ -	\$ 12,523				
N	Construct Taxiway November, Phase 1	FAA	2022	\$ 6,846,666	\$ 6,846,666	\$ 6,846,666	\$ -	\$ 6,846,666				
N	Apron E Construction	FAA/COP	2022	\$ 2,383,041	\$ 2,383,041	\$ 2,383,041	\$ -	\$ 2,383,041				

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2022 total	2022 Remaining	2023 Addition	2023 Total	2024 Addition	2025 Addition	2026 Addition	2027 Addition
N	Public Safety Bldg Updates	COP/Grant	2025	\$ 185,000						\$ 185,000	\$ 260,000	
N	Remodel Station 3-1	COP/Grant	2025	\$ 1,000,000						\$ 1,000,000		
N	Pave Vehicle Area Fire Training Ctr/Com Dev	COP	2025	\$ 120,000						\$ 120,000		
N	PW Loader	COP	2025	\$ 350,000						\$ 350,000		
N	Airport Sand Storage/AARF Truck	COP	2025	\$ 750,000						\$ 750,000		
N	Acquire Avigation Easement, Construct Mitigation & Relocate RW16 Threshold	FAA/COP	2025	\$ 2,218,900						\$ 2,218,900		
2026												
N	City Hall Exterior Painting	COP	2026	\$ 100,000							\$ 100,000	
N	Replace Rescue 3-1	COP	2026	\$ 500,000							\$ 500,000	
2027												
N	Purchase Turnouts	COP	2027	\$ 120,000								\$ 120,000
N	Aviation Campground	FAA/COP	Undetermined	\$ 1,001,100								
N	Acquire Buffer Lands	FAA/COP	Undetermined	\$ 3,033,500								
N	Emergency Generator City Hall	Grant	Undetermined	\$ 400,000								
N	Generator for Fire St36 (training center)	COP	Undetermined	\$ 50,000								
N	Roof over Fire conexas	COP	Undetermined	\$ 55,000								
N	Design new Library buiding	COP	Undetermined	\$ 100,000								
N	Public Library Extension Ph II	Bond	Undetermined	\$ 5,000,000								
N	Design Museum phase 2	COP	Undetermined	\$ 250,000								
Y	Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000								
Y	Park Project Walk to the Fair		Undetermined	\$ 300,000								
Totals	Totals			\$ 35,824,879	\$ 14,150,082	\$ 11,350,252	\$ 2,342,000	\$ 13,692,252	\$ 3,669,000	\$ 6,238,900	\$ 1,701,000	\$ 1,201,000

2023 Funding Breakdown		\$ 2,272,000	additional
General Fund	\$ 2,132,000	\$571,896 from annual contribution	\$1,560,104 from General Fund unassigned balance
Airport Fund	\$ -	Enterprise Fund	
Solid Waste Fund	\$ -	Enterprise Fund	
W/S	\$ 140,000	Enterprise Fund	

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2022 total	2022 Remaining	2023 Addition	2023 Total	2024 Addition	2025 Addition	2026 Addition	2027 Addition
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2024 Funding Breakdown		\$ 3,669,000	additional									
General Fund	\$ 3,579,000	\$500,000 from annual contribution	\$3,079,000 from General Fund unassigned balance									
W/S	\$ 90,000	from enterprise funds										
Airport Fund	\$ -	Enterprise Fund										

2025 Funding Breakdown		\$ 6,238,900	additional									
General Fund	\$ 3,115,000	\$450,000 from annual contribution	\$2,665,000 from General Fund unassigned balance									
W/S	\$ 155,000	from enterprise funds										
Airport Fund	\$ 2,968,900	Enterprise Fund										

2026 Funding Breakdown		\$ 1,701,000	additional									
General Fund	\$ 1,631,000	\$400,000 from annual contribution	\$1,231,000 from General Fund unassigned balance									
W/S	\$ 70,000	from enterprise funds										
Airport Fund		Enterprise Fund										

LEGISLATIVE HISTORY

Introduced by: City Manager Moosey
Date: October 25, 2022
Public Hearing: October 25, 2022
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 23-005

A Resolution of the Palmer City Council Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023, and Appropriating Monies

WHEREAS, as required in Chapter VI of the City of Palmer Municipal Charter, a public hearing regarding the City of Palmer Fiscal Year 2023 Budget was held on Tuesday, October 25, 2022, and continued on Tuesday, November 22, 2022; and

WHEREAS, the Palmer City Council has reviewed the budget presented by the City Manager for the 2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council:

Section 1. That the budget presented to the Council by the City Manager for the fiscal year 2021 has been reviewed by the City Council.

Section 2. That money shall be appropriated from all City funds as follows:

	Revenues
General Fund (01)	\$ 13,637,920
Enterprise Funds	
Water/Sewer (02)	\$ 3,706,500
Airport (03)	\$ 549,274
Solid Waste (05)	\$ 853,000
Golf Course (15)	\$ 697,155
Capital	
General CIP Projects (08)	\$ -
General CIP Equipment (09)	\$ -
Road Fund (10)	\$ -
Water & Sewer Projects (24)	\$ 140,000
Airport CIP Projects (30)	\$ -
Special Revenue Funds	
Police Grants (52)	\$ 125,000
Narcotics Grant (53)	\$ 133,780
Total Revenues	\$ 19,842,629

	Expenditures
General Fund (01)	\$ 13,599,758
Enterprise Funds	
Water/Sewer (02)	\$ 2,935,652
Airport (03)	\$ 446,393
Solid Waste (05)	\$ 852,765
Golf Course (15)	\$ 697,155
Capital Improvements	
General CIP Projects (08)	\$ -
General CIP Equipment (09)	\$ -
Road Fund (10)	\$ -
Water & Sewer Projects (24)	\$ 140,000
Airport CIP Projects (30)	\$ -
Special Revenue Funds	
Police Grants (52)	\$ 125,000
Narcotics Grant (53)	\$ 133,780
Total Expenditures/Expenses	\$ 18,930,503

Section 3. That the rate of the tax levy for the City of Palmer, Alaska for the fiscal year 2023 shall be fixed at 3.00 mills upon each dollar of assessed taxable real and personal property. The revenue from this tax levy is to be used for city purposes.

Section 4. That the 2023 budget is hereby approved for all funds in the amounts and for the purposes as stated above. The supporting line item budget detail as presented by the administration and reviewed by council is incorporated as part of this budget resolution.

Section 5. That the City of Palmer Fiscal Year 2023 operating budget is adopted for a period of one (1) year, that being from January 1, 2023, through December 31, 2023.

Approved by the Palmer City Council this 22nd day of November, 2022.

Steve Carrington, Mayor

Shelly Acteson, CMC, City Clerk