



City of Palmer, Alaska
Joint City Council and
Parks and Recreation Advisory Board Meeting
March 10, 2020, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

City Council:

Edna DeVries, Mayor
Linda Combs, Deputy Mayor
Julie Berberich
Richard W. Best
Steve Carrington
Sabrena Combs
Jill Valerius

Parks and Recreation Advisory Board:

Shannon Connelly, Chair
Heather Kelley, Vice Chair
Stephanie Allen
Marilyn Bennett
Jo Ehmann
George Hoden
Ryan Richard

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. AUDIENCE PARTICIPATION

F. NEW BUSINESS

1. Committee of the Whole (note: action may be taken following the committee of the whole)
 - a. 2019 Board Accomplishments Recap
 - b. 2020 Board Projects and Goals
 - c. Other Matters Related to the Parks and Recreation Advisory Board
 - d. City Council Direction to the Board

G. RECORD OF ITEMS PLACED ON THE TABLE

H. COUNCIL AND COMMISSION MEMBERS COMMENTS

I. ADJOURNMENT

PRAB Priority	Project	Cost Estimate	Status	Who
1	Upgrade Bugge Park & add vegetative buffer from Glenn Hwy	\$ 4,500	1)Add vegetation barrier along fence near Glinn Hwy. 2)Update equipment (keep/replace the merry-go-round.	MB
2	Refurbish Ben Herman Tennis Courts	\$125k	1)Resurface entire court 2)Repair bent fencing along NW side. 3)Refurbish benches in the court area.	SA & JE
3	Improve sidewalk connections, crosswalks and ADA access Cobb St.	\$100k	Will see if we can incorporate into the next City ADA improvement project	City
4	Upgrade Hagen Park playground equipment (Dolphin Dr.)	\$ 8,000	1)Repair and update equipment as necessary. 2)Look at area for a sand volleyball court, North or South end of park.	MB
5	Upgrade Meier Park equipment and add vegetative screening from Hwy (Silver Tip Dr.)	\$ 6,000	1)Add vegetation barrier along fence near Glenn Hwy. 2)Fix current and add new equipment 3)Better define the footpath through the gate on East side of park	MB
6	Multi-use path extension from Cedar Hills to Glenn Hwy path (Glenn Hwy & Bogard)	TBD	Residents on the NW side of the Glenn Hwy and Bogard intersection have no walking or biking path to town.	HK & GH
7	Develop a park in Cedar Hills	TBD	1)Plan a public meeting to discuss options and what Cedar Hills residents may be interested in	



City of Palmer Adopt-A-Park Information

Adopt-A-Park is a collaboration between volunteers and the City of Palmer to enhance the quality of Palmer's parks and open spaces. Volunteers help create clean, safe spaces for residents and visitors.

Why should I volunteer?

Volunteering is a great way to help your community and spend time outdoors. To show our appreciation, after more than one year of volunteering, the City of Palmer will post a sign in your adopted park / open space recognizing the work you or your organization is doing.

Who can adopt a park / open space?

Volunteers are groups, organizations, or individuals of all ages who are interested in helping keep our parks vibrant and clean. We suggest adopting a park near where you live or work or that you visit often.

Which parks & opens spaces are part of this program?

- A-Moosement Park (420 W Fern Ave)
- Babb Arboretum (S Gulkana St)
- Bill Hermon Tennis Courts (720 S Gulkana Street)
- Bugge Park (220 S Cobb St)
- Busby/Soule Ball Fields (between E Elmwood and E Dahlia Ave)
- Cope Industrial Way Ballfields (Cope Industrial Way)
- Downtown Bike Path (along Valley Way) from E Blueberry Ave to E Evergreen Ave
- Fairfield Park (340 E Dolphin Ave)
- Hagen Park (201 E Dolphin Ave)
- McKechnie Park (643 E Daron Dr)
- Meier Park (325 S Silver Tip Dr)
- Palmer Skate Park (231 E Arctic Ave) / bike path from Arctic Ave to Blueberry Ave
- Palmer to Moose Creek Rails to Trails Trailhead (corner of N Valley Way and E Eagle Ave)
- Sgt. Kurtis Arcala-Berberich Memorial Soccer Field (1317 S Kerry Weiland Way)
- Sherrod Park Ballfields (561 N Gulkana St)
- Sherrod Park Soccer Fields, Pavilion, and Playground (561 N Gulkana St)
- Wilson Park (1115 S Felicia St)
- Valley Way Open Space (from E Eagle Ave to E Arctic Ave)

What are my responsibilities? We ask that volunteers provide an annual Spring clean-up and assessment of the park (form will be provided by the city) AND visit their adopted park/open space once every 2-4 weeks, year-round, to pick up litter, look over the site, and call the City of Palmer regarding problems that need attention. *Additional information located at the bottom of the application form.*

What are the City of Palmer's responsibilities? The City will coordinate an annual City wide Spring clean up day, at which trash, brush, and leaves from the Spring clean-up can be dropped off. It will also provide regular trash service (most sites), park maintenance (including mowing), equipment repair, and respond to reported issues. It will also provide a volunteer form for all volunteers to sign.

How can I get involved?

Fill out an Adopt-A-Park Application (page 2 of this document) and email it to: afanderson@palmer.org



City of Palmer Adopt-A-Park Application

Name of Group/Organization: _____

Group/Organization Type: (circle one) Business Non-Profit School Family Church Other: _____

Primary Contact Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Alternate Contact Name: _____

Phone Number: _____ Email: _____

Park/Open Space you would prefer to adopt: _____

After you submit this application, the City of Palmer will let you know if the park or open space is available.

Why are you interested in adopting a park/open space? _____

Do you / does your group agree to the following responsibilities? (circle one) yes no

- Spring clean up and annual assessment of the park (the city will provide an assessment form).
- Picking up litter and debris at least once every 2-4 weeks. This agreement is valid through the end of the calendar year when the application is accepted. It can be terminated by written letter, by either party, at any time.
- Calling the Palmer Police Department immediately at **907-745-4811** to report the following: hypodermic needles, drug paraphernalia, criminal activity, camping, and/or weapons.
- Calling the Palmer Public Works department at **907-745-3400** to report graffiti, damaged equipment, the need for trash pick-up, and maintenance/upkeep issues.

Do you / does your group agree to the following guidelines? (circle one) yes no

- Stay within designated park boundaries.
- Do not trespass on private property.
- Do not make repairs to equipment.
- Do not confront individuals who may be using the park in an inappropriate manner. Instead report these issues to the City of Palmer.
- Do not pick up any of the following: hypodermic needles, medical waste, condoms, chemicals, dead animals, or other potentially hazardous materials. Instead immediately report these to the City of Palmer.
- All volunteers will sign a volunteer form.

Primary Contact Signature: _____ Date: _____

Application Accepted

City of Palmer Signature: _____ Date: _____



Adopt-a-Park Volunteer Report

Adopted Site: _____ Date(s): _____

Work Accomplished: _____

Group Name: _____

Start Time: _____ Finish Time: _____ # of Participants: _____

Total Group Volunteer Hours: (Total hrs. x # of Participants): _____

Site Condition Before Project: ___ Excellent ___ Good ___ Average ___ Poor

Site Condition After Project: ___ Excellent ___ Good ___ Average ___ Poor

Most Common Litter Items: _____

Project Follow-Up:

More plastic bags needed for next project

No bag/debris collection needed (disposed on-site/removed by volunteers)

Please request pick-up of (#____) collected bags/other debris at this specific location:

-

Group Coordinator Signature: _____

Phone: _____ E-Mail: _____

Volunteer Report Form Should Be Completed After Each Event and Sent to:

Palmer Public Works