

Mayor Edna B. DeVries
Deputy Mayor Pete LaFrance
Council Member Julie Berberich
Council Member Steve Carrington
Council Member Linda Combs
Council Member Sabrena Combs
Council Member David Fuller

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
City Council Meeting
January 22, 2019, at 7 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.cityofpalmer.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Minutes of Previous Meetings
 - a. November 27, 2018, Regular Meeting Page 3
 - b. December 11, 2018, Regular Meeting Page 9

E. REPORTS

1. City Manager's Report
2. City Clerk's Report
3. Mayor's Report Page 15
4. City Attorney's Report

F. AUDIENCE PARTICIPATION

G. PUBLIC HEARING

1. **Ordinance No. 19-002:** Amending Palmer Municipal Code Section 17.89.060(E) and Section 17.89.080 Relating to Short Term Rentals..... Page 21

H. NEW BUSINESS

1. **Resolution No. 19-006:** Approving the Alternative Allocation Method for Distribution of the Fiscal Year 2019 Shared Fisheries Business Tax Program in FMA 14: Cook Inlet Area Page 35
2. **Resolution No. 19-007:** Identifying the City of Palmer's Capital Project Priorities for State, Federal and Other Interested Parties Funding Page 47
3. **Action Memorandum 19-010:** Selecting the Golden Heart Lifetime Achievement Award Recipient(s)..... Page 51

I. RECORD OF ITEMS PLACED ON THE TABLE

J. AUDIENCE PARTICIPATION

K. COUNCIL MEMBER COMMENTS

L. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Feb 5	Joint	6 pm	BED
Feb 12	Regular	7 pm	
Feb 26	Regular	7 pm	
March 12	Joint	6 pm	PRCRAB
March 12	Regular	7 pm	
March 26	Regular	7 pm	
April 9	Regular	7 pm	
April 16	Joint	6 pm	PZC
April 23	Regular	7 pm	
May 14	Regular	7 pm	
May 28	Regular	7 pm	
June 11	Regular	7 pm	
June 25	Special	6 pm	Audit Presentation
June 25	Regular	7 pm	
July 9	Special	6 pm	Mid-Year Budget Review
July 9	Regular	7 pm	
July 23	Special	6 pm	2020 Budget Planning Priorities
July 23	Regular	7 pm	
Aug 13	Regular	7 pm	
Aug 27	Regular	7 pm	
Sept 10	Regular	7 pm	
Sept 24	Regular	7 pm	
Oct 7	Special	6 pm	Election Certification
Oct 8	Regular	7 pm	
Oct 15	Special	6 pm	1 st Budget Public Hearing
Oct 22	Special	6 pm	Budget
Oct 22	Regular	7 pm	
Oct 29	Special	6 pm	Budget

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on January 9, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Julie Berberich
Steve Carrington	Linda Combs
Sabrena Combs	David Fuller (teleconferenced at 7:07 p.m. and arrived at the meeting at 7:56 p.m.)
Pete LaFrance, Deputy Mayor	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Angie Anderson, Deputy City Clerk	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Minutes of Previous Meetings
 - a. October 8, 2018, Special Meeting
 - b. October 9, 2018, Regular Meeting
 - c. October 16, 2018, Special Meeting
 - d. October 23, 2018, Special Meeting
 - e. October 23, 2018, Regular Meeting

Main Motion: To Approve Agenda, Consent Agenda, and Minutes

Moved by:	S. Combs
Seconded by:	L. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, LaFrance
Opposed:	None
Absent:	Fuller
Action:	Motion Carried

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from Mark Swearingin, RAVN Alaska

Mr. Mark Swearingin presented an overview of Ravn Air Group (see meeting packet for written report).

F. REPORTS

1. City Manager's Report

City Manager Wallace highlighted his written report and reported the State Commission of Economic Development Grant Department approved the ariel fire apparatus truck and equipment grant and extended the current grant to allow more time to use the funds.

2. City Clerk's Report

City Clerk Alley highlighted her written report, shared her appreciation for the learning opportunity of attending the AML and AAMC conferences as a lot of tools and knowledge were gained. She announced she attended the November board and commission meetings, executed board's and commission's oath of offices for recently appointed members, set up meeting dates for 2019 joint meetings, and the 2019 meeting schedule and new membership lists would be provided to the Council soon.

3. Mayor's Report

Mayor DeVries announced she would be making a radio appearance on December 21; presenting the yearly update at the chamber meeting December 12; and would be absent from the December 4 meeting, if it was kept on that day, as she would be attending the Governor Elect's Inauguration Party. Council Member L. Combs stated she felt the meeting should remain on December 4 to discuss the budget and amendments. Council Member S. Combs said she would like the meeting to stay on December 4.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

None.

H. PUBLIC HEARING

1. **Ordinance No. 18-007-Z-2-SL:** Amending the Zoning Map to Revise the Zoning Designation of Tax Parcel D8 Located in Section 8, Township 17 North, Range 2 East, Seward Meridian, to Extend the I-Industrial Zoning Classification with Special Limitation

City Manager Wallace provided the staff report explaining the parcel would continue its current zoning until 2024 and the property would gain a five-year extension to 2029.

Mayor DeVries opened the public hearing on Ordinance No. 18-007-Z-2-SL.

Mr. Bill Aube stated he lived on Crowther Road and has been at all the meetings pertaining to this property. He thanked the planning and zoning commission for their hard work and listening to the public regarding this with the property, but was concerned with this third extension.

Mrs. Terry Lawyer asked the Council to abide by the original contract with Alaska Demolition and expressed concern for safety.

Mr. Steve Agnee, Alaska Demolition representative, testified the company had good inspection reports and internal appraisals done ensuring no negative impacts due to the business of the project.

Mrs. Linda Cranny encouraged Council to not grant the extension in this residential area.

Mr. Ken Vantreese, Alaska Demolition employee, testified monthly reports were submitted to Department of Environmental Conservation, which had great ratings, no complaints or problems have been filed against the company, a survey was done every year with outstanding reviews, and would like the Council to approve the ordinance.

Mr. Justin Green, Alaska Demolition owner, assured the Council no hazardous material had been put into the pit and only the best interest of Palmer and the project were considered when conducting business.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Council Member Fuller arrived at the meeting and was seated at the dais at 7:56 p.m.

Deputy Mayor LaFrance asked Alaska Demolition to guard the ground carefully as Palmer is home to many and needed to be treated right and kept safe.

Council Member Fuller requested this be the last extension, so Palmer would not have a permanent gravel pit in that area.

Council Member S. Combs agreed and asked Alaska Demolition to fill the pit as fast as possible without asking for another extension.

Main Motion: To Adopt Ordinance No. 18-007-Z-2-SL

Moved by:	L. Combs
Seconded by:	S. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

- Resolution No. 18-025:** Authorizing the City Manager to Negotiate a Real Property Exchange Agreement with the Matanuska-Susitna Borough for the City of Palmer Release of ADL Lease 229118, Referred to as "France Road" Property; Transfer of Title to the City of Palmer of Tax Parcels 18N02E34B005 and 18N02E34B006; and Authorizing the Mayor to Execute the Agreement

Council Member Berberich declared she owned a piece of property that bordered the France Road property, and felt no need to recuse herself as it would not impact her financially.

City Manager Wallace reported the borough is offering to give the city the property with a deed restriction, which would keep the parcel for recreational use.

Mayor DeVries opened the public hearing on Resolution No. 18-025.

Mr. Richard Best stated he had the opportunity to assess the parcel of land and asked the Council to approve the resolution as it will be an asset to Palmer.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Resolution No. 18-025

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

Deputy Mayor LaFrance asked if annexation would be an option for this property. City Manager Wallace responded he would get an answer from the borough and report back.

3. **Resolution No. 18-026:** Appropriating \$70,000.00 for the Purchase of Lot 18 Block 1 in the Hidden Ranch Subdivision Phase IV to be Used for a Future City Park, Authorizing the City Manager to Negotiate a Purchase and Sale Agreement with Spinell Homes for the Purchase of Lot 18 Block 1 Not to Exceed \$70,000.00, and Authorizing the Mayor to Execute the Purchase and Sale Agreement

Mayor DeVries opened the public hearing on Resolution No. 18-026.

Mr. Richard Best stated the property in Resolution 18-026 is a great opportunity to invest in park property.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Resolution No. 18-026

Moved by:	L. Combs
Seconded by:	Carrington
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

4. **Resolution No. 18-027:** Naming the Warren “Bud” Woods Palmer Municipal Airport Helicopter Operations Area the “John S. Lee Helipad”

Mayor DeVries opened the public hearing on Resolution No. 18-027.

Mr. Ken Moore, Airport Advisory Commission Chair, testified John Lee was the perfect recipient with all his years of service to the aviation community, humility, generosity, and devoted countless hours to the airport and Palmer community (see official meeting packet for full written report).

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Resolution No. 18-027

Moved by:	Fuller
Seconded by:	L. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

Mayor DeVries called a recess at 8:25 p.m. The meeting reconvened at 8:33 p.m.

I. ACTION MEMORANDA

- 1. **Action Memorandum No. 18-089:** Authorizing the Extension of the Temporary Building for Matanuska Electric Association on the Property Located at 163 E. Industrial Way
- 2. **Action Memorandum No. 18-090:** Authorizing the Extension of the Temporary Building for Matanuska Electric Association on the Property Located at 1317 S. Industrial Way
- 3. **Action Memorandum No. 18-091:** Authorizing the Extension of the Temporary Building for Perkup Espresso on the Property Located at 1800 S. Glenn Highway

Main Motion: To Approve Action Memorandum No. 18-089, Action Memorandum No. 18-090, and Action Memorandum No. 18-091

Moved by:	L. Combs
Seconded by:	S. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

- 4. **Action Memorandum No. 18-092:** Approving a Council Community Grant in the Amount of \$1,500.00 to the Neighborhood Champions, Managed by Palmer Chamber of Commerce, to Provide Promotional Material and Support to Small Business Saturday 2018

Main Motion: To Approve Action Memorandum No. 18-092

Moved by:	S. Combs
Seconded by:	Berberich
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the Ravn Air Group presentation, public testimony handouts for Ordinance No. 18-007-Z-2-SL, and public written testimony for Resolution No. 18-027 were Items Placed on the Table.

K. AUDIENCE PARTICIPATION

None.

L. COUNCIL MEMBER COMMENTS

Council Member S. Combs stated AML conference was a great, she was elected to the Board, and she was excited for Colony Christmas.

Council Member Fuller announced Small Business Saturday was a wonderful experience and thanked palmer police for their assistance at his local shop.

Council Member L. Combs commented AML conference was very informative and a great networking opportunity. She suggested the Council invite a state of Alaska census worker to do a presentation on the 2020 Census.

Council Member Carrington remarked he enjoyed the AML sessions and networking.

Council Member Berberich said she was thankful for attending the AML conference, she learned a lot, and enjoyed herself. She thanked the Council for supporting the Small Business Saturday event.

Deputy Mayor LaFrance requested City Manager Wallace look into an excise tax for the City of Palmer. Council Member Fuller provided support for this request. Council Member LaFrance announced the Hatcher Pass Ski Club movie event at the Palmer Depot on Saturday December 1.

Mayor DeVries commented she attended the Alaska Conference of Mayors Meeting, which formed a working group on sales tax and she would keep Council apprised of the working group discussions.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:47 p.m.

Approved this ____ day of _____, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on December 11, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Julie Berberich
Steve Carrington	Linda Combs
Sabrena Combs	David Fuller
Pete LaFrance, Deputy Mayor	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introducing and Recommending Setting for Public Hearing on January 8, 2019: **Ordinance No. 19-001:** Amending Palmer Municipal Code Chapter 17.60 General District Regulations by Repealing Section 17.60.060 Distance Between Buildings
 - b. **Action Memorandum No. 18-093:** Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with HDL Engineer Consultants for Construction Administration and Inspection Services for the 2019 ADA Sidewalk Improvements Project in an Amount Not to Exceed \$41,850.00
 - c. **Action Memorandum No. 18-094:** Accepting Board Member Sally Pollen's Resignation from the Parks, Recreation and Cultural Resources Advisory Board
2. Approval of Minutes of Previous Meetings
 - a. October 30, 2018, Special Meeting
 - b. November 6, 2018, Special Meeting

Main Motion: To Approve Agenda, Consent Agenda, and Minutes

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation Recognizing our Public Safety Personnel

Mayor DeVries and City Manager Wallace presented Certificates of Appreciation to:

- Citizens Katie Harbaugh, Zach Vance, Kaylynn Nix, and Earl Almdale for assistance with an emergency at the Fred Meyer gas station;
- Palmer Building Official David Meneses for his assistance during the earthquake;
- Fire Department personnel John Prevost, Richard Washer, Lanita Copeland, and Quintin Hecimovich for the great work provided to the city and the greater Palmer area; and
- Police Department personnel Sergeant Lucas Szipszky, Rebecca Turney, Julie McKee, and Officer Richard Clark for outstanding service to the community.

2. Mayor DeVries Presented 2018 Citizen of the Year Award.

Mayor DeVries presented the Citizen of the year award to Barbara Hunt.

Mayor DeVries called a recess at 7:12 p.m. The meeting reconvened at 7:17 p.m.

F. REPORTS

1. City Manager's Report

City Manager Wallace provided a recap of 2018 projects which included:

- Completion of the Airport Runway Project;
- Finalization of Randy Thom Flight Service Center upgrades;
- Installation of new City Hall parking lot;
- Repairs to the Fire Station driveway;
- Completion of ADA compliant sidewalks;
- Addition of new sign at City Hall;
- Replacement of Library doors;
- Installation and upgrades to Public Works Building;
- Addition of parking area, fence, and picnic tables at the Arboretum;
- Relocation of four buildings to inside city limits;
- Starting Whisper Winds Senior Housing Project; and
- Completion of 22 new single-family homes.

2. City Clerk's Report

City Clerk Alley stated she had nothing to add to her written report.

3. Mayor's Report

Mayor DeVries reported she would highlight the budget at the January Mayor/Manager Meeting; appear on the Radio December 21, 2018; present a year end review, along with the city manager, at the chamber luncheon; and accept a MEA capital credit check for the city of Palmer.

4. City Attorney's Report

City Attorney Mike Gatti acknowledged the city staff for their high level of professionalism and knowledge of Palmer. He added staff was always ready to help when requests were made and he enjoyed working with them.

G. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski announced Radio Free Palmer was on the air during the earthquake, stated he appreciated the staff's hard work and communication during the emergency and asked the council to consider designing protocol for communications and information sharing during an emergency if digital f communications were down.

H. PUBLIC HEARING

1. **Resolution No. 19-001:** Adopting the 2019 City of Palmer Employee Pay Plan (3rd Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 19-001. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Vote on Main Motion: To Approve Resolution No. 19-001, as Amended

In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

2. **Resolution No. 19-002:** Adopting the 2019 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (3rd Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 19-002. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Vote on Main Motion: To Approve Resolution No. 19-002

In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

3. **Resolution No. 19-003:** Adopting the 2019 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (3rd Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 19-003. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Vote on Main Motion: To Approve Resolution No. 19-003

In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

4. **Resolution No. 19-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (3rd Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 19-004. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Vote on Main Motion: To Approve Resolution No. 19-004, as Amended

In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

5. **Resolution No. 19-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019, and Appropriating Monies (3rd Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 19-005. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Vote on Main Motion: To Approve Resolution No. 19-005, as Amended

In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

Primary Amendment #3: To Amend the 2019 Budget to Reflect Allocations in the Approved 2019 CIP for 2019 Additions from the General Fund to the Following Funds:

- \$108,714.00 to Fund 08 General CIP Projects;**
- \$375,000.00 to Fund 09 General CIP Equipment;**
- \$100,000.00 to Fund Road Projects;**
- \$30,000.00 to Fund 30 Airport Capital Projects; and**
- \$82,000.00 to Fund 15 Golf Course**

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-095:** Approving a Council Community Grant in the Amount of \$2,500.00 to the Mat-Su Special Santa Program Through Alaska Family Services

Council Member S. Combs asked Council to consider the amount carefully as it would put them over budget in the community grants line item. She asked if the funds could be moved from another line in the budget. City Clerk Alley responded that there were monies available in another line. Council Member L. Combs asked Council to consider all the options carefully as to be fair to the community and stated the organization was very dear to her and hoped the Council would approve it.

Main Motion: To Approve Action Memorandum No. 18-095

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

Primary Amendment #1: To Reduce the Award to \$1,500.00

Moved by:	Carrington
Seconded by:	DeVries
In favor:	Carrington, DeVries
Opposed:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Action:	Motion Failed for Lack of Majority

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the updated Capital Improvements Program Table handout was the Item Placed on the Table.

K. AUDIENCE PARTICIPATION

None.

L. COUNCIL MEMBER COMMENTS

Council Member Berberich thanked the city of Palmer for putting on a wonderful Colony Christmas and was grateful the Council approved the Special Santa grant.

Deputy Mayor LaFrance stated he would be gone for the January 22, 2019, meeting and hoped the Council would consider excusing his absence; asked the Council and staff to be prepared for the upcoming plastic bag ordinance going into effect in January 2019; wished all a happy holiday; and looked forward to working with the Council in the next year.

Council Member Carrington thanked the city manager and Finance Department for their hard work and a job well done on the budget.

Council Member S. Combs expressed gratitude to the Public Works and Police Departments for helping with the Colony Christmas parade, and appreciation to the Finance Department and city manager for a clear and well put together budget.

Council Member Fuller thanked the city manager and mayor for recognizing citizens and staff and asked for Council support to recognize Mat-Su Special Santa Program Founder Mary Jo Parks as she is retiring from the organization this year.

Council Member L. Combs thanked the finance staff and city manager for the well-done budget and all the hard work that went into it; shared community comments she received regarding how wonderful Colony Christmas was; wished all a happy holiday; and looked forward to hearing the mayor and city manager at the Chamber lunch.

Mayor DeVries wished everyone a Merry Christmas and Happy New Year.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 7:56p.m.

Approved this ____ day of _____, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

Mayor's Memo

Council Meeting report – January 22, 2019

NOTES AND UP COMING EVENTS

Mayors/Manager Meeting – Feb. 14

Agenda Setting Meeting – January 31, Feb . 14, 28

Job Corp graduation Feb. 22

Alaska Municipal League – Juneau – Feb 19 – 21

Concern Alaska State Fair Liquor License – see attached request

We want and value your input and participation.

Edna DeVries Mayor

907-355-9933 edevries@palmerak.org

Norma Alley

From: Norma Alley
Sent: Wednesday, January 16, 2019 8:15 AM
To: Norma Alley
Subject: FW: Alaska State Fair alcohol license

From: Jerome Hertel <jerome@alaskastatefair.org>
Sent: Tuesday, January 15, 2019 5:54 PM
To: Nathan Wallace <nwallace@palmerak.org>
Subject: FW: Alaska State Fair alcohol license

Dear Mr. Wallace:

The Alaska State Fair has had an alcohol license since 1981 and it has been reviewed and renewed every two years for the past 37 years as a **Recreational Site License**. The Fair recently applied for renewal as a Recreational Site License and became aware that the current AMCO Director, Erika McConnell, recommended that the ABC Board deny the Fair's Recreational Site License because it doesn't qualify as a recreational event and a legislative fix is the best solution. The decision to vote on approval or denial of the Fair's Recreational Site License was postponed until a February meeting in Juneau.

The Alaska State Fair is asking our partners, local government officials, and legislators to write a letter of support to Bob Klein, Chair, and Members of the Alcoholic Beverage Control Board by January 28 4:30 p.m. encouraging them to renew the Fair's Recreational Site License.

We'd like you to tell the Board that you support renewing the Alaska State Fair's Recreational Site License as the Alaska State Fair is one of the State's largest recreational sites. Further, that it is in the public's best interest to renew the Fair's Recreational Site License and denial of license should not be based on legislation that hasn't occurred.

Please send letters of support directly to Alcohol.licensing@alaska.gov; Mikal.milton@alaska.gov with cc to Jerome Hertel, Alaska State Fair General Manager at Jerome@alaskastatefair.org. The subject line should read Subject: #39 addition to Board Packet.

If you would have questions, please reach out to Jerome Hertel at jerome@alaskastatefair.org or (907) 746-7162 no later than the end of business on January 28, 2019.

Sincerely,

Jerome Hertel

Jerome Hertel
General Manager
Alaska State Fair

WHAT'S HAPPENING?

Alaska State Fair's Recreational Site License must be renewed every two years by the Alcoholic Beverage Control Board. The staff of the Alcohol and Marijuana Control Office makes a recommendation to the Board about whether to renew individual alcohol licenses, but the decision is up to the Board.

We've had our license since 1981, and it has been reviewed and renewed every two years for 37 years as a Recreational Site License. The Fair applied for the recreational site license renewal on September 28, 2018, well within the renewal application period. On December 17, 2018, the Fair became aware that the current **AMCO Director, Erika McConnell, recommended that the Board deny the Fair's Recreational Site License.** The decision to vote on approval or denial of the Fair's Recreational Site License was postponed until a February meeting in Juneau.

The Director of AMCO believes that "recreational site" licenses can only be issued to locations that host competitive events **which includes a location** where baseball games, car races, hockey games, dog sled racing events or curling matches are regularly held during a season. Though the statute includes those examples, it **does not state that it is "specific to" or "limited to" those locations or events.** This requirement is not anywhere in statute or regulation, rather **as defined by the Director.**

WHY NOW?

The Fair is concerned that each new AMCO Administration will interpret the statute differently. AMCO's concern comes from Legislative Sunset Audits in 2014 and 2017, which called out the Board for straying too far from statute when granting recreational site licenses. The Fair's license is not specifically named in either of these audits, despite the 2014 audit reviewing every recreational site license, and the 2017 audit specifically reviewing licenses that were likely to be non-compliant with statute. The legislative audit was focused on site licenses that were not seasonal as required by statute (such as bowling alleys and pool halls) or very far outside a reasonable definition of recreational event (movie theaters and gyms). Furthermore, board members anticipated the criteria for recreational site licenses would be addressed in a future rewrite of AS 04.06. The Board stated that a legislative fix is the best solution to allow the state fair to continue operating as they have been.

WHAT ARE WE DOING?

Our position is that we **do meet the criteria for a recreational site license, precedent must be considered when determining license renewal and denial of license should not be based on legislation that hasn't occurred.** For thirty-seven years, we have served beer and wine during the Fair in August and September as well as at a number of onsite sporting and recreational events with defined seasons throughout the year.

Immediately after being notified of the Director's change of recommendation, we've been reaching out to our supporters and partners, and contacting legislators to gain support for our case. We have received support from several legislators and plan to have several letters to submit to the Board supporting our position. We've received backing from members of the administration, and know that they are supportive of our position, as are nearly all the legislators we've spoken with.

WHAT'S AT STAKE?

The Alaska State Fair, Inc., a non-profit 501 (c) (3), contributes over \$23 million dollars to the State's economy the direct and in-direct funds. By not renewing the Fair's license, the decision would be devastating to many local business entities and our State's economy. It would prevent the Fair from hosting a variety of community, cultural, recreational and business events to community members who rent our facility because we are able to serve beer and wine. The decision would impede the Fair's ability to offer the same level of service to stakeholders and impair the Fair's fiscal ability to provide the stable finances that produce a traditional State Fair which educates and entertains Fairgoers.

Additionally, the Alaska State Fair would be unable to fulfill our socioeconomic vision to provide a center for the Alaskan community to gather in a dynamic and safe atmosphere throughout the year, and to donate to other organizations.

We believe it is in the public's best interest to renew the Fair's Recreational Site License.

WHAT CAN YOU DO?

[Sign our petition!](#) Or write a letter of support no later than the end of business on January 28, 2019.

We will submit the petition signatures along with our letters of support to the Board for consideration at their February meeting.

HAVE MORE QUESTIONS?

Please send an email to info@alaskastatefair.org for further information.

Facts & Talking Points

- The Fair applied for the recreational site license renewal on September 28, 2018, well within the application renewal period.
- Alaska State Fair's Recreational Site License must be renewed every two years by the Alcoholic Beverage Control Board. The staff of the Alcohol and Marijuana Control Office makes a recommendation to the Board about whether to renew individual alcohol licenses, but the decision is up to the Board.
- The Board has determined for 37 years that the Alaska State Fair fits the criteria of a recreational site, setting the precedent for our license renewal.
- The Alaska State Fair has held a Recreational Site License since 1981, and it has been reviewed and renewed every two years for 37 years and precedence must be considered.
- The current AMCO Director, Erika McConnell, has recommended that the Board deny the Fair's Recreational Site License.
- The Fair had no reason to anticipate that the renewal would be recommended for denial as the Fair does meet the criteria as it stands today and based on past precedence for a recreational site license.
- The Director of AMCO further believes that "recreational site" licenses can only be issued to locations that host competitive events which includes a location where baseball games, car races, hockey games, dog sled racing events or curling matches are regularly held during a season. Though the statute includes those examples, it does not state that it is specific to or limited to those locations or events. This requirement is not anywhere in statute or regulation, rather **as defined by the Director.**
- Denial of license should not be based on legislation that hasn't occurred.
- The Fair is a recreational event and all onsite events held at the fairgrounds are recreational.
- It is important, as in the past, that all events and activities at the Alaska State Fair be considered recreational events so as not to prohibit the sale of alcohol at concerts, receptions, dances, and other social functions.

**City of Palmer
Ordinance No. 19-002**

Subject: An Ordinance of the Palmer City Council Amending Palmer Municipal Code Section 17.89.060(E) and Section 17.89.080 Relating to Short Term Rentals

Agenda of: January 8, 2019 – Introduction
January 22, 2019 – Public Hearing

Council Action: **Adopted** **Amended:** _____
 Defeated


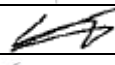

Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance		12/19/18
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Attachment(s):

- Ordinance No. 18-006

Summary Statement/Background:

This text amendment will update information in Section 17.89.060(E) General Provisions and correct a code citation in Section 17.89.080 Standards for a conditional use permit.

On August 16, 2018, the Planning and Zoning Commission approved a draft ordinance, regarding short term rentals, with the following:

- 1) Type 1 STRs being a conditional use in the R-1 district which would require additional notice as stated in Section 17.89.060(E) General Provisions; and
- 2) With the code citation referenced as PMC 17.72.050 (Standards for a conditional use permit) in Section 17.89.080 Standards for a conditional use permit.

The draft ordinance was forwarded to city council with a recommendation for adoption at which time the code citation originally shown as PMC 17.72.050 was erroneously changed to reference PMC 17.72.060 (Conditions and requirements for a conditional use permit).

During the meeting, city council voted to amend the ordinance by changing CUP to N (Not Permitted) in R-1 for Type 1 STRs which would remove the need for additional notice requirements as shown in Section 17.89.060(E), but this section was not updated during the meeting to reflect the change.

On September 25, 2018, city council adopted Ordinance No. 18-006, which enacted Palmer Municipal Code Chapter 17.89 Short Term Rentals.

While preparing the ordinance for codification, the errors were identified. This text amendment does not change the intent of the ordinance but will update information, which was intentionally, amended by city council as applicable in Section 17.89.060(E) General Provisions and correct the code citation reference in Section 17.89.080 Standards for a conditional use permit.

Administration's Recommendation:

Adopt Ordinance No. 19-002 amending the Palmer Municipal Code Sections 17.89.060 and 17.89.080.

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
Date: January 8, 2019
Public Hearing: January 22, 2019
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Ordinance No. 19-002

An Ordinance of the Palmer City Council Amending Palmer Municipal Code Section 17.89.060(E) and Section 17.89.080 Relating to Short Term Rentals

WHEREAS, the Planning and Zoning Commission drafted and approved a short-term rental ordinance to address the current residential housing demands of the community; and

WHEREAS, City Council reviewed and amended the short-term rental ordinance before final adoption of the ordinance; and

WHEREAS, due to changes made to the ordinance after review by the Planning and Zoning Commission, it has become necessary to correct and update the ordinance with the applicable changes.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Section 17.89.060(E) is hereby amended to read as follows (new language is underlined and deleted language is stricken):

17.89.060 General provisions.

E. Additional Notice Requirements. For registrations and registration renewals of Type-1, Type-2 or Type-4 short-term rentals as defined in PMC 17.89.030 in ~~R-1~~, R-1E and R-2 residential zoning districts, the applicant must give notice on a form provided by the city to each residence adjacent, including those residences adjacent across a public right-of-way and properties connected to the applicant's property by property corners. The notice must include a description of the proposed use and the name, address, telephone number and email address (if any) of the responsible person.

Section 4. Palmer Municipal Code Section 17.89.080 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

17.89.080 Standards for a conditional use permit.

In addition to the requirements of PMC ~~17.72.060~~ 17.72.050, the following standards shall be met for a conditional use permit, if required:

A. The use shall not unreasonably interfere with or cause undue annoyance to residential uses by reason of visual appearance, bright or flashing lights, odor, noise, dust, traffic, or other negative effects.

B. Sufficient access is provided.

C. Conditions may be imposed by the commission with respect to location, screening, fencing, buffering, hours of operation, traffic, landscaping, setbacks or otherwise if reasonably necessary to satisfy these standards.

D. A Type-1 short-term rental must be on a minimum lot size of 20,000 square feet.

Section 5. Effective Date. Ordinance No. 19-002 shall take effect upon adoption by the City of Palmer City Council.

Passed and approved this _____ day of _____, 2019.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

LEGISLATIVE HISTORY

Introduced by: City Manager
Public Hearing: September 11, 2018
Action: Adopted
Vote: Unanimous

Yes:	No:
Best Carrington L. Combs S. Combs DeVries Fuller LaFrance	

CITY OF PALMER, ALASKA

Ordinance No. 18-006

An Ordinance of the Palmer City Council Amending Palmer Municipal Code Title 17 by Repealing Chapter 17.88 and Section 17.08.038 Bed and Breakfast and Enacting Chapter 17.89 Short Term Rentals

WHEREAS, the Planning and Zoning Commission (commission) proposes and recommends text amendments as necessary to Title 17 Zoning to ensure regulations and standards are applicable to the current needs of the community; and

WHEREAS, the commission has reviewed and determined Palmer Municipal Code Chapter 17.88 Bed and Breakfast insufficient to adequately address the current residential housing demands of the community for short term rentals; and

WHEREAS, the commission has reviewed and discussed short term rental language from other similar communities and has drafted code language to help meet the increasing short term rental demands of the community.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Section 17.08.038 is hereby repealed (deleted language is stricken):

~~17.08.038 Bed and breakfast.~~

~~“Bed and breakfast” means an owner-occupied residential dwelling with up to three guest rooms which provides overnight accommodations and breakfast to registered transient guests.~~

Section 4. Chapter 17.88 Bed and Breakfast is hereby repealed (deleted language is stricken):

~~Chapter 17.88~~
~~BED AND BREAKFAST~~

Sections:

~~17.88.010 Intent.~~

~~17.88.020 Application and approval.~~

~~17.88.030 General provisions.~~

~~17.88.080 Transfer of property.~~

~~17.88.010 Intent.~~

~~This chapter sets out the criteria under which a bed and breakfast may be incorporated into certain zoning districts. Bed and breakfasts help preserve existing housing stock and neighborhood character while providing efficient use of larger homes and providing flexibility to respond to changing household sizes and needs. The provisions set forth in the chapter help ensure the preservation of the character, integrity and property values of the surrounding areas within which these facilities are located and maintained. (Ord. 07-033 § 4, 2007)~~

~~17.88.020 Application and approval.~~

~~A. An application for a bed and breakfast permit shall be initiated by the owner on a form prescribed by the zoning administrator. For the purposes of this chapter, the owner shall mean any person named on the deed, a contract purchaser, or the beneficiary of a trust named on the deed.~~

~~B. The permit shall be accompanied by the notarized affidavit affirming that at least one owner occupies the dwelling being used as the bed and breakfast and that the bed and breakfast will conform to the requirements of the permit and the requirements of this chapter.~~

~~C. A nonrefundable fee of \$50.00 shall accompany the application.~~

~~D. The zoning administrator shall review the application for code compliance within 30 calendar days.~~

~~E. The zoning administrator shall notify the applicant in writing of approval or denial. Approved applications shall be issued a bed and breakfast permit.~~

~~17.88.030 General provisions.~~

~~The following provisions apply to the operation of bed and breakfast:~~

~~A. The bed and breakfast use shall be an accessory use to the principal use of the dwelling.~~

~~B. A residential dwelling incorporating a bed and breakfast as an accessory use shall be a minimum of 2,000 square feet.~~

~~C. The length of a stay within a bed and breakfast shall be a maximum of 21 days per calendar year, and documentation verifying the length of stay of each guest, such as a registration ledger or receipts, shall be made available to the city upon request.~~

~~D. No food preparation or cooking for guests shall be conducted within any bedroom made available for rent.~~

~~E. All guest rooms shall be contained within the principal dwelling on the lot.~~

~~F. One additional parking space for each bedroom rented shall be provided, in addition to the parking requirements required in Chapter 17.64 PMC, Parking and Loading.~~

~~G. The exterior of the building shall not reflect the operation of a bed and breakfast there, except that one sign, not to exceed four square feet in area, is permitted.~~

~~H. A bed and breakfast may be developed in either an existing or a new dwelling unit.~~

~~I. A bed and breakfast shall not be permitted on any lot with an accessory dwelling unit or child care center. Other home occupations shall be allowed, subject to existing regulations.~~

~~J. Bed and breakfasts shall conform to all applicable codes, laws, and regulations.~~

~~K. For purposes of securing financing, a potential owner may request and receive a letter of pre-approval from the city indicating property is eligible for a bed and breakfast permit if the potential owner completes the application process and construction in accordance with this section.~~

~~17.88.080 Transfer of property.~~

~~A bed and breakfast permit is not transferable to any other property or person. When a property with a bed and breakfast is sold or otherwise transferred, the new owner must apply for a permit as set forth in PMC 17.88.020 within 60 days from the date of transfer.~~

Section 5. Chapter 17.89 Short Term Rentals is hereby enacted to read as follows (new language is underlined):

Chapter 17.89
SHORT TERM RENTALS

Sections:

17.89.010 Purpose and intent.

17.89.020 Definitions.

17.89.030 Short term rental classifications.

17.89.040 Application and approval.

17.89.050 Annual review.

17.89.060 General provisions.

17.89.070 Standards.

17.89.080 Standards for a conditional use permit.

17.89.090 Signs.

17.89.100 Violations; enforcement.

17.89.110 Appeals – Generally.

17.89.120 Appeal notice and hearing before commission.

17.89.130 Written statements.

17.89.010 Purpose and intent.

The purpose of this article is to provide for the regulation of short-term rentals in certain zoning districts within the city in order to preserve neighborhood character while encouraging economic activity and diversity, and to promote public health, safety, and welfare.

17.89.020 Definitions.

"Bed and breakfast" means a private residential property providing up to 15 guest rooms for accommodation of travelers with breakfast in a common eating area.

"Bed and breakfast homestay establishment" means an owner-occupied residential property where short term lodging is provided that contains no more than five guest rooms and where breakfast service may be provided to overnight guests only.

"Bed and breakfast inn" means a resident managed residential property where short-term lodging is provided that contains no more than 15 guest rooms and where breakfast service may be provided to overnight guests only.

"Hosting platform" means a person or entity that provides a means through which an owner may advertise and offer for rent a short-term rental to the general public.

"Owner" means any person named on the deed, a contract purchaser, or the beneficiary of a trust named on the deed.

"Owner occupied" means owner must reside on the property and be present at the property for the duration of any short-term rental.

"Operation of" or "operating" means the short-term rental has been rented by or on behalf of the owner to the general public for compensation for transient occupancy. "Operation of" or "operating" a short-term rental does not include mere advertisement of or offering to rent short-term rental(s).

"Responsible person" means the person responsible for addressing all maintenance, nuisance, and safety concerns related to a short-term rental.

"Short term rental" means a residential dwelling unit(s) that is rented out for compensation on a temporary basis for a period of less than 30 consecutive days.

17.89.030 Short term rental classifications.

Short terms rentals are classified as:

Type-1: A short term rental of one or more bedrooms in an owner-occupied dwelling while the owner is occupying the same dwelling unit for the entire rental period.

Type-2: A short term rental of a single family or duplex residential property where short term lodging is provided to only one group at a time per dwelling unit. The owner of the property is or is not present at the property for the duration of any short-term rental.

Type-3: A short term rental of a multi-family residential property where short term lodging is provided to only one group at a time per dwelling unit. The owner of the property is or is not present at the property for the duration of any short-term rental.

Type-4: A bed and breakfast homestay establishment means an owner-occupied residential property where short term lodging is provided that contains no more than five guest rooms and where breakfast service may be provided to overnight guests only. The owner must reside on the property and be present at the property for the duration of any short-term rental. The property may be rented out to multiple short-term lodging groups at a time.

Type-5: A bed and breakfast inn means a resident managed residential property where short-term lodging is provided that contains no more than 15 guest rooms and where breakfast service may be provided to overnight guests only. The resident manager must reside on the property and be present at the property for the duration of any short-term rental. The property may be rented out to multiple short-term lodging groups at a time.

17.89.040 Application and approval.

A. An application for a short-term rental permit shall be initiated by the owner on a form prescribed by the zoning administrator. For the purposes of this chapter, the owner shall mean any person named on the deed, a contract purchaser, or the beneficiary of a trust named on the deed and is valid for a period of one year.

B. All applications for a permit shall be accompanied by a payment of the fee(s) according to the current, adopted budget.

C. The zoning administrator shall review the application for code compliance within 30 calendar days.

D. Short-term rentals shall conform to all applicable codes, laws, and regulations.

E. A site plan with a description of the short-term rental, including street address, number of bedrooms, and number of off-street parking spaces available for guests' use.

F. The zoning administrator shall notify the applicant in writing of approval or denial. Approved applications shall be issued a short-term rental permit.

17.89.050 Annual renewal.

Application for renewal of a short-term permit and payment of the renewal fee shall be made before February 1 of the applicable year.

17.89.060 General provisions.

The following provisions apply to the operation of short-term rentals:

A. It is unlawful for any person to operate within the city a short-term rental without having been approved by the Department of Community Development. A separate registration shall be required for each short-term rental.

B. Short-term rentals shall conform to all applicable codes, laws, and regulations.

C. A short-term rental shall not be permitted on any lot with an accessory dwelling unit or child care center. Other home occupations shall be allowed, subject to existing regulations.

D. A short-term rental permit is not transferable to any other property or person. When a property with a short-term rental is sold or otherwise transferred, the new owner must apply for a permit as set forth in PMC 17.89.040 within 60 days from the date of transfer.

E. Additional notice requirements. For registrations and registration renewals of Type-1, Type-2 or Type-4 short term rentals as defined in PMC 17.89.030 in R-1, R-1E and R-2 residential zoning districts, the applicant must give notice on a form provided by the city to each residence adjacent, including those residences adjacent across a public right-of-way and properties

connected to the applicant's property by property corners. The notice must include a description of the proposed use and the name, address, telephone number and email address (if any) of the responsible person.

17.89.070 Standards

A. One additional parking space for each bedroom or dwelling unit rented shall be provided, in addition to the parking requirements required in PMC 17.64, Parking and Loading. No on-street parking shall be allowed for short term rental facility guests.

B. The exterior of the building shall not reflect the operation of a short-term rental there, except that one sign, not to exceed four square feet in area, is permitted in all residential districts.

C. The length of a stay within a short-term rental shall be for a period of less than 30 days per calendar year, and documentation verifying the length of stay of each guest, such as a registration ledger or receipts, shall be made available to the city upon request.

D. The responsible person shall be available at all times the property is being rented. A sign must be posted conspicuously in the common area of each unit and shall contain all of the following information:

1. The name and contact information of the owner and/or responsible person; and
2. The license number of the short-term rental facility; and
3. The occupancy limits and requirements set forth in the license.

E. The owner of the short-term rental must ensure that use of the short-term rental by guests is in compliance with the noise provisions of PMC 8.36.

F. The operation of a short-term rental is permitted as indicated in the following districts:

	<u>Type I</u>	<u>Type II</u>	<u>Type III</u>	<u>Type IV (Bed and Breakfast Homestay)</u>	<u>Type V (Bed and Breakfast Inn)</u>
<u>R-1</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>R-1E</u>	<u>CUP</u>	<u>CUP</u>	<u>CUP</u>	<u>CUP</u>	<u>CUP</u>
<u>R-2</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>CUP</u>
<u>R-3</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>CUP</u>
<u>R-4</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Agri</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>C-L</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>C-G</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>

Key:

- P = Permitted
- N = Not permitted
- CUP = Conditional Use Permit

G. The licensee shall comply with the quiet hours established in PMC 8.36.025.

H. The licensee will comply with all building, electrical and other city codes and ordinances.

I. Functions such as meetings, receptions, weddings and other social events provided for compensation or held by guests are not permitted as part of the short-term rental use unless such residential property is located in an agriculture district or commercial zoning districts.

J. The license number and occupancy limit shall be included in all marketing materials, advertisements, and online listings for the short-term rental.

K. A residential dwelling incorporating a Type-4 as an accessory use shall be a minimum of 2,000 square feet.

17.89.080 Standards for a conditional use permit.

In addition to the requirements of PMC 17.72.060, the following standards shall be met for a conditional use permit, if required:

A. The use shall not unreasonably interfere with or cause undue annoyance to residential uses by reason of visual appearance, bright or flashing lights, odor, noise, dust, traffic, or other negative effects.

B. Sufficient access is provided.

C. Conditions may be imposed by the commission with respect to location, screening, fencing, buffering, hours of operation, traffic, landscaping, setbacks or otherwise if reasonably necessary to satisfy these standards.

D. A Type-1 short-term rental must be on a minimum lot size of 20,000 square feet.

17.89.090 Signs.

In agriculture and commercial districts, signs for a short-term rental shall meet PMC 14.08.080.

17.89.100 Violations; enforcement.

A. Registration suspension or revocation. The zoning administrator may suspend or revoke a short-term rental permit when the licensee commits one or more of the following acts or omissions:

1. Failure to comply with any provision of this title.

2. Operating or allowing the operation of the short-term rental in such a manner as to create a public nuisance, cause a breach of the peace, constitute a danger to the public health, safety, welfare or morals, or interfere with the rights of abutting property owners.

3. The securing of the registration by fraud or misrepresentation, to specifically include false or incorrect information on the registration application.

B. Procedure. Should the zoning administrator decide to suspend or revoke a registration, the licensee will be given notice and an opportunity to respond following the procedures in this subsection, except that should the zoning administrator determine the short term rental or its operation present a safety hazard or require immediate remedy, the zoning administrator may order operation of the short term rental to cease immediately.

1. The licensee will be notified in writing by the zoning administrator at least seven days prior to the action contemplated and the reasons therefore.

2. Upon receipt of the notice, the licensee may request a meeting with the zoning administrator. Such request must be in writing and must be received by the zoning administrator within seven days of the licensee's receipt of the notice. Failure on the part of the licensee to request in writing a meeting and within the specified time period shall be a waiver of the licensee's right to a meeting.

3. If a meeting is requested by the licensee, the zoning administrator will set a time, date and place and will so notify the licensee, in writing.

4. When a meeting is conducted, the city will present the evidence supporting the contemplated action. The zoning administrator may request evidence be presented by other parties. The licensee may present evidence. The zoning administrator will take all evidence admitted under advisement and once a decision has been made the zoning administrator will notify the licensee of the findings and decision in writing.

C. Appeal. Any person aggrieved by a decision of the zoning administrator will have the right to appeal to the commission by following the procedures.

17.89.110 Appeals – Generally.

A. Appeals – Standing. Any person or persons aggrieved by an action or determination taken under this chapter may appeal said action or determination.

B. Jurisdiction. Appeals of actions and determinations of the zoning administrator are heard by the commission. The commission's action may be appealed pursuant to PMC Chapter 17.98 by any party, including a city official.

C. Time Limitation. An appeal of a decision of the zoning administrator or of the commission must be filed within 20 calendar days of the action or determination being appealed. The right of appeal is forfeited unless a written appeal is delivered to the clerk within 20 calendar days of the zoning administrator's or commission's action or determination. Computation of the time period for filing an appeal shall commence with the date on which the action or determination is mailed or delivered to the parties involved. Any decision not appealed within this time limit shall become final.

D. Applications. The appeal application for each appeal shall be filed with the clerk, on a form prescribed by the city clerk and contain at least the following information:

1. The name and address of the appellant and that of the appellant's representative, if appellant is represented; and

2. A description of the action or determination from which the appeal is sought; and

3. The reason for the appeal which must show a grievance to the applicant.

E. Fees. All applications for appeals shall be accompanied by a payment of a non-refundable fee according to the current, adopted budget.

17.89.120 Appeal notice and hearing before commission.

A. Upon receipt of a valid application appealing an action or determination of the zoning administrator, the clerk shall schedule an appeal hearing before the commission to be held within

45 days. All parties to the action or determination being appealed shall be provided with written notice not less than 15 days prior to the appeal hearing.

B. Written statements are to be submitted to the clerk as follows:

1. An appellant may file a written statement summarizing the facts and setting forth pertinent points and authorities in support of the points contained in the notice of appeal, provided such statement must be filed not less than 12 days prior to the date set for the appeal hearing.

2. Any interested party wishing to file a written statement in rebuttal to the appeal may do so, provided such statement must be filed not less than six days prior to the appeal hearing date.

C. At the hearing the order of presentation is as follows:

1. The zoning administrator shall summarize the issues and state his/her decision.

2. The applicant shall present his/her evidence, including witnesses and documents.

3. The zoning administrator shall present his/her evidence, including witnesses and documents.

4. The licensee may close his/her presentation.

5. The zoning administrator may close his/her presentation.

D. The commission, the applicants and the administration may question any witness. Any person may be represented by counsel. The applicant must prove the facts by a preponderance of the evidence. All hearings shall be tape-recorded. Formal rules of evidence need not be followed.

E. A hearing, and any reconvening thereof, shall be open to the public.

F. Within 15 days following the hearing, the commission shall issue its decision in the form of written findings of fact and conclusions of law.

G. The findings of fact and conclusions of law shall reference specific evidence in the record and the controlling sections of this chapter and shall briefly explain the reasons for the decision. The commission may affirm, modify, vacate, set aside or reverse any decision brought before it for review, and may remand the case and direct the entry of such appropriate order, or require further proceedings to be had as may be justified under the circumstances.

H. The findings of fact and conclusions of law shall be signed by the presiding officer and filed with the clerk, who shall promptly mail a copy to the appellant.

Section 6. Effective Date. Ordinance No. 18-006 shall take effect upon adoption by the City of Palmer City Council.

Passed and approved this 11th day of September, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

**City of Palmer
Resolution No. 19-006**

Subject: Approving the Alternative Allocation Method for Distribution of the Fiscal Year 2019 Shared Fisheries Business Tax Program in FMA 14: Cook Inlet Area

Agenda of: January 22, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Gina Davis, Finance Director

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ 1,807.37

This legislation (√):

- Creates revenue in the amount of: \$ 1,807.37
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted 01-00-00-3350 Municipal Aid

Director of Finance Signature: 

Attachment(s):

- Resolution No. 19-006
- FY 19 Shared Fisheries Business Tax Program Description
- FMA 14: Cook Inlet Area Alternative Method breakdown

Summary Statement/Background:

The city of Palmer is in the fisheries management area (FMA) 14: Cook Inlet Area. The Department of Commerce, Community, and Economic Development manages the Shared Fisheries Business Tax Program. The purpose of the program is to allocate a share of the state fish tax collected outside municipal boundaries with municipalities affected by the fishing industry activities.

The FMA 14 has chosen the alternative method application which requires the governing bodies to pass a resolution agreeing to the alternative method of distribution.

By approving this resolution, the City of Palmer will participate/receive a portion of the tax based on the population of the city which is estimated to be \$1,807 for 2019.

Administration's Recommendation:

Approve Resolution No. 19-006 the Alternative Method Application for Distribution of the FY19 Shared Fisheries Business Tax Program in FMA 14: Cook Inlet.

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace

Date: January 22, 2019

Action:

Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-006

A Resolution of the Palmer City Council Adopting an Alternative Allocation Method for the Fiscal Year 2019 Shared Fisheries Business Tax Program and Certifying this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 14: Cook Inlet Area

WHEREAS, A 29.60.450 requires that for a municipality to participate in the Fiscal Year (FY) 19 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during calendar year 2017 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Palmer City Council proposes to use an alternative allocation method for allocation of FY19 funding available within the FMA 14: Cook Inlet Area in agreement with all other municipalities in this area participating in the FY19 Shares Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED that the Palmer City Council certifies the following alternative allocation method fairly represents the distribution of the significant effects during 2017 of fisheries business activity in FMA 14: Cook Inlet Area; and

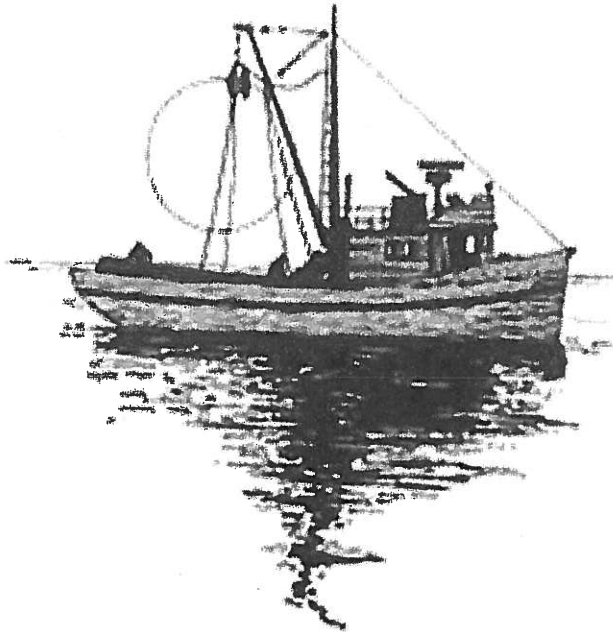
BE IT FURTHER RESOLVED that all municipalities share equally 50% of allocation and all municipalities share remaining 50% on a per capita basis.

Approved by the Palmer City Council this ____ day of _____, 2019.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

DCCED
Shared Fisheries Business
Tax Program
FY 19 Long-Form Application
For
FMA 14: Cook Inlet Area



**APPLICATION MUST BE SUBMITTED TO DCCED
NO LATER THAN FEBRUARY 15, 2019**

State of Alaska
Bill Walker, Governor

**Department of Commerce, Community, and
Economic Development**
Mike Navarre, Commissioner

Division of Community and Regional Affairs
Katherine Eldemar, Director

FY 19 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

The purpose of the Shared Fisheries Business Tax Program is to provide for an annual sharing of fish tax collected outside municipal boundaries to municipalities that can demonstrate they suffered significant effects from fisheries business activities. This program is administered separately from the state fish tax sharing program administered by the Department of Revenue which shares fish tax revenues collected inside municipal boundaries.

Program Eligibility

To be eligible for an allocation under this program, applicants must:

1. Be a municipality (city or borough); and
2. Demonstrate the municipality suffered significant effects as a result of fisheries business activity that occurred within its respective fisheries management area(s).

Program Funding

The funding available for the program this year is equal to half the amount of state fisheries business tax revenues collected outside of municipal boundaries during calendar year 2017.

Program funding is allocated in two stages:

1st Stage: Nineteen Fisheries Management Areas (FMAs) were established using existing commercial fishing area boundaries. The available funding is allocated among these 19 FMAs based on the pounds of fish and shellfish processed in the whole state during the 2017 calendar year. For example, if an area processed 10% of all the fish and shellfish processed in the whole state during 2017, then that area would receive 10% of the funding available for the program this year. These allocations are calculated based on Fisheries Business Tax Return information for calendar year 2017.

2nd Stage: The funding available within each FMA will be allocated among the municipalities in that area based on the level of fishing industry significant effects suffered by each municipality compared to the level of effects experienced by the other municipalities in that FMA.

Some boroughs, because of their extensive area, are included in more than one fisheries management area. In these cases, the borough must submit a separate program application for each area.

FY 19 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

There are two possible application methods: Standard and Alternative

Standard Method: In the Standard Method, established by the department, each municipality in the FMA must determine and document the cost of fisheries business impacts experienced by the community in 2017. These impacts are submitted by each municipality in their applications. The department will review the applications and determine if the impacts submitted are valid. Once the impacts have been established for each of the municipalities in the FMA, the department will calculate the allocation for each municipality using the following formula:

One half of the funding available within a FMA is divided up among participating municipalities on the basis of the relative dollar amount of impact in each municipality. The other half of the funding available to that area is divided equally among all eligible municipalities.

Alternative Method: Alternative allocation methods may be proposed by the municipalities within the FMA. The department will consider approving the use of a proposed alternative method only if all the municipalities in the area agree to use the method, and if the method includes some measure of the relative effects of the fishing industry on the respective municipalities in the area.

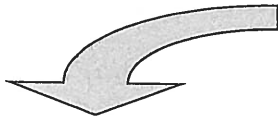
This application packet contains the instructions and forms applying under:

- STANDARD METHOD
- ALTERNATIVE METHOD

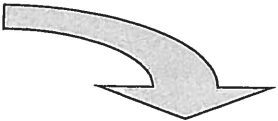
The chart on the following page summarizes the process for these two methods.

FY 19 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

PROCESS FOR METHODS



November 15
Commerce mails program applications to municipalities



STANDARD METHOD

No later than February 15

Each municipality determines and documents the cost of fisheries impacts on the community and submits this information with their application.



No later than April 15

Commerce reviews applications, makes a determination as to the validity of the submitted impacts, and notifies the municipalities of this determination.



Within 30 days

Municipalities have 30 days in which to appeal Commerce's determinations regarding submitted impacts.



Within 20 days

Commerce will respond to appeals within 20 days after receiving them.



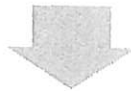
After all appeals are resolved

Commerce will perform the formula calculations for each FMA based on the relative impacts approved for each municipality in the FMA, and distribute the funding allocations.

ALTERNATE METHOD

No later than January 15

All municipalities in an FMA work together to develop an alternate allocation formula and submit their proposal to Commerce. Municipalities are encouraged to consult with Commerce during this effort regarding the acceptability of alternative methods.



No later than February 1

Commerce reviews alternate proposals, determines if proposals are acceptable, and notifies the municipalities of this determination. If the proposal is accepted, municipalities may then use the Alternative Method application. If the proposal is not acceptable to Commerce, the department will work with municipalities in an area to resolve problems. If the problems cannot be resolved, the municipalities in that FMA must apply using the Standard Method application.



No later than February 15

Each municipality must submit an Alternative Method application. Commerce will distribute allocations after all applications within that FMA have been received and verified.

Instructions for Alternative Method Application

In the alternative method application, an approved resolution constitutes the application. No other forms need to be submitted. A sample resolution has been attached for your use.

General Guidelines for Developing an Alternative Allocation Method

All municipalities in a fisheries management area must agree on the alternative method: There must be unanimous agreement among all eligible municipalities in a fisheries management area with regard to alternative allocation methods. It is the responsibility of community leaders in the area to work together to negotiate an alternative which is acceptable to all municipalities. The department may be consulted at any time regarding what kinds of formula approaches are considered acceptable by the department.

Alternative methods must incorporate some measure of the relative significant effects experienced by the respective municipalities in the area. The measure of significant effects may take many forms. One area might agree to use the number of commercial fishing boat visits-per-year per community as a measure of significant effects. Another area might use the linear foot-length of public docks as a measure. Another area might use community population figures as an indication of the significant effects of fisheries business activity. Another area might share one half of the funding equally between the respective municipalities and share the other half based upon community population figures. Areas may decide to use one measure, or may use a combination of measures.

**Submit your completed application
no later than
February 15, 2019 to:**

E-mail

caa@alaska.gov

Subject Line

“Municipality Name, FY19, SFBT”

Or

Mail

**State of Alaska DCCED
Shared Fisheries Business Tax Program
455 3rd Avenue, Suite 140
Fairbanks, Alaska 99701-4737**

**If you require assistance in completing this application, contact
Kimberly Phillips at 451-2718.**

FY 18 SHARED FISHERIES BUSINESS TAX PROGRAM

ALTERNATE METHOD APPLICATION For

FMA 14: COOK INLET AREA

Name of Municipality:

Address:

Contact Person:

Phone Number:

Return cover page, and resolution

E-mail

caa@alaska.gov

Subject Line

“Municipality Name, FY19, SFBT”

Or

Mail

State of Alaska DCCED

Shared Fisheries Business Tax Program

455 3rd Avenue, Suite 140

Fairbanks, Alaska 99701-4737

FY 19 Shared Fisheries Business Tax Program
Alternative Method Resolution

(City or Borough)

RESOLUTION NO. _____

A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY18¹⁹ SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 14: COOK INLET AREA

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 19 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2017 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, The _____
(Governing Body) proposes to use an alternative allocation method for allocation of FY19 funding available within the FMA 14: Cook Inlet Area in agreement with all other municipalities in this area participating in the FY19 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED THAT: The _____
(Governing Body) by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2017 of fisheries business activity in FMA 14: Cook Inlet Area:

- **All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.**

PASSED and APPROVED by a duly constituted quorum of the _____ this _____ day
of _____ 20____.
(Governing Body)

SIGNED _____
Mayor

ATTEST _____
Clerk

FMA 14: Cook Inlet Area

	Total allocation: \$37,651.09	50% Divided \$18,825.54	50% per capita \$18,825.54		
Community	Population	50% divided share	50% per capita share	Total Distribution	Reference Number
Municipality of Anchorage	297,483	\$1,568.80	\$11,272.66	\$12,841.45	18-SF14-01
City of Homer	5,313	\$1,568.80	\$201.33	\$1,770.12	18-SF14-02
City of Kachemak	505	\$1,568.80	\$19.14	\$1,587.93	18-SF14-03
City of Kenai	7,038	\$1,568.80	\$266.69	\$1,835.49	18-SF14-04
Kenai Peninsula Borough	58,024	\$1,568.80	\$2,198.73	\$3,767.53	18-SF14-05
City of Seldovia	216	\$1,568.80	\$8.18	\$1,576.98	18-SF14-06
City of Seward	2,518	\$1,568.80	\$95.42	\$1,664.21	18-SF14-07
City of Soldotna	4,333	\$1,568.80	\$164.19	\$1,732.99	18-SF14-08
Matanuska-Susitna Borough	104,166	\$1,568.80	\$3,947.21	\$5,516.01	18-SF14-09
City of Houston	2,113	\$1,568.80	\$80.07	\$1,648.86	18-SF14-10
City of Palmer	6,296	\$1,568.80	\$238.58	\$1,807.37	18-SF14-11
City of Wasilla	8,797	\$1,568.80	\$333.35	\$1,902.14	18-SF14-12
Totals	496,802	\$18,825.54	\$18,825.54	\$37,651.09	
Community Count	12				

* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.

**City of Palmer
Resolution No. 19-007**

Subject: Identifying the City of Palmer's Capital Project Priorities for State, Federal and Other Interested Parties Funding

Agenda of: January 22, 2019

Council Action: **Approved** **Amended:** _____
 Defeated



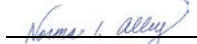
Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: _____

Attachment(s):

- Resolution No. 19-007
- Resolution No. 18-009

Summary Statement/Background:

Every year as part of the City budget process the City Council identifies projects for State and Federal funding. Resolution No. 16-015 listed nine projects for consideration and is the most recent resolution adopted by the City Council that identifies capital project priorities.

Resolution No. 18-0XX lists 9 projects that are a priority for external funding sources, primarily State and Federal agencies, but also for other parties (non-governmental) that may be interested or willing to participate in funding these projects for the betterment of the City.

1	Wastewater Treatment Plant Improvements-Secondary Clarifier installation "Shovel ready"	\$5,000,000
2	Bogard Road Water Main Extension-Pressure Booster Station "Shovel ready"	\$750,000
3	Gravel to Paved Road Surfacing- Multi-component "Shovel Ready"	\$200,000 to \$4,000,000
4	Downtown Road Improvements -Cobb Street "Shovel Ready"	\$1,875,000
5	Public Safety Building (PPD and AST) Improvements	\$525,000
6	Historic Palmer Water Tower Purchase	\$100,000
7	Restore Alaska Railroad Track to Downtown Palmer	\$3,000,000
8	Park Projects- Multi-component: Babb Arboretum Restoration, Veterans Park Establishment, Daron Park Improvements, Amusement Park Improvements	\$75,000 to \$575,000
9	Trail Projects-Multi-component: Connect Auklet Bike Tunnel to Mat River Park/Butte Trail, Connect Butte Trail to Cope Industrial Trail, Connect Downtown to the State Fair Grounds	\$75,000 to \$750,000

Administration's Recommendation:

Approve Resolution No. 19-007 Identifying the City of Palmer's Capital Project Priorities for State, Federal and other interested parties funding.

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace

Date: January 22, 2019

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 19-007

A Resolution of the Palmer City Council Identifying the City of Palmer’s Capital Project Priorities for State and Federal Funding

WHEREAS, it is the city of Palmer’s desire to provide the state of Alaska, federal government agencies, and other interested parties a list of the city’s capital project needs, primarily critical infrastructure projects necessary to improve public health and safety; to improve the quality of life; and to ensure efficient expenditure of public funds for the benefit of the public; and

WHEREAS, the city has conducted an analysis of its capital needs to better serve the citizens of Palmer.

NOW, THEREFORE, BE IT RESOLVED the Palmer City Council hereby respectfully requests the state of Alaska, federal government agencies, and other interested parties to consider the following capital projects for funding.

1	Wastewater Treatment Plant Improvements - Secondary Clarifier Installation "shovel ready"	\$5,000,000
2	Bogard Road Water Main Extension (connect the Colony schools) - Pressure Booster Station "shovel ready"	\$750,000
3	Gravel to Paved Road Surfacing - Multi-Component "shovel ready": Bailey, Caribou, Chugach, Denali, Gold Key, Remple	\$200,000 to \$4,000,000
4	Downtown Road Improvements - Cobb Street "shovel ready"	\$1,875,000
5	Public Safety Building (Alaska State Troopers, Department of Corrections, and Palmer Police) Improvements	\$525,000
6	Historic Palmer Water Tower Purchase	\$100,000
7	Restore Alaska Railroad Track to Downtown Palmer	\$3,000,000
8	Park Projects - Multi-Component: Babb Arboretum Improvements, Veterans Park Upgrades/Downtown Flag Pole, Neighborhood Park Improvements, Amusement Park Improvements	\$75,000- \$575,000

9	Trail and Trailhead Projects - Multi-Component: Connect Butte Trail to Cope Industrial Trail, Connect Auklet Bike Tunnel to Mat River Park/Butte Trail, Connect Downtown to the State Fair Grounds, Connect Palmer to Sutton	\$75,000 to \$750,000
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Approved by the Palmer City Council this ____ day of _____, 2019.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

**City of Palmer
Action Memorandum No. 19-010**

Subject: Selecting the Golden Heart Lifetime Achievement Award Recipient(s)

Agenda of: January 22, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Mayor DeVries via City Clerk Alley

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 0.00

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

Palmer Municipal Code 2.04.150 States:

The purpose of the Golden Heart Lifetime Achievement Award is to honor a member of the Palmer community that has exhibited kindness, passion, and the unwavering pioneering spirit of Palmer.

A. The council shall submit nominations on or before the second meeting of January and select a winner at the second meeting of January.

B. The mayor shall present the award to the selected award winner, the week of February 14th. (Ord. 13-013 § 3, 2013)

To date, the following persons have been nominated to receive the Golden Heart Lifetime Achievement Award (listed in alphabetical order):

- Howard Bess
- Richard Best
- Janet Kincaid
- MariJo Parks

Previous Recipients have been:

- 2014
 - Leisa Carrick
 - Ruth Estelle
 - Pat Lawton
 - Denise Statz
- 2015
 - No award was given this year
- 2016
 - Wayne Bouwens
 - Janette Bower
 - Jo Ehmann
 - Ken Erbey
- 2017
 - Stan Guthrie
 - Eve Hermon
 - Gene Horner
- 2018
 - Linda Combs

Administration's Recommendation:

To approve Action Memorandum No. 19-010 selecting the Golden Heart Lifetime Achievement Award recipient(s)