

Mayor Edna B. DeVries
Deputy Mayor Steve Carrington
Council Member Julie Berberich
Council Member Linda Combs
Council Member Sabrena Combs
Council Member David Fuller

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
City Council Meeting
August 13, 2019, at 7:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. OATH OF OFFICE

F. APPROVAL OF CONSENT AGENDA

1. Approval of Consent Agenda
 - a. **Resolution No. 19-016:** Appointing Election Officials for the City of Palmer Regular Election on Tuesday, October 1, 2019..... Page 3
 - b. **Action Memorandum No. 19-061:** Confirming the Mayor's Nomination of Sabrina Shelton and Josh Tudor to the Planning & Zoning Commission with a Term Ending October 31, 2021 Page 7
2. Approval of Minutes of Previous Meetings
 - a. June 25, 2019, Regular Meeting Page 9
 - b. July 9, 2019, Regular Meeting Page 13

G. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from Planning & Zoning Commission Chair Dan Lucas

H. REPORTS

1. City Manager's Report..... Page 17
2. City Clerk's Report Page 19
3. Mayor's Report Page 21
4. City Attorney's Report

I. AUDIENCE PARTICIPATION

J. NEW BUSINESS

K. RECORD OF ITEMS PLACED ON THE TABLE

L. AUDIENCE PARTICIPATION

M. COUNCIL MEMBER COMMENTS

N. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Aug 27	Regular	7 pm	
Sep 10	Special	6 pm	Audit Presentation
Sep 10	Regular	7 pm	
Sep 24	Regular	7 pm	
Oct 7	Special	6 pm	Election Certification
Oct 8	Regular	7 pm	
Oct 22	Special	6 pm	Budget (1 st Public Hearing)
Oct 22	Regular	7 pm	
Oct 29	Special	6 pm	Budget
Nov 5	Special	6 pm	Budget
Nov 12	Special	6 pm	Budget
Nov 12	Regular	7 pm	
Nov 26	Special	6 pm	Budget
Nov 26	Regular	7 pm	
Dec 10	Regular	7 pm	Budget Adoption (Public Hearing)
Dec 24	Regular	7 pm	
Jan 14, '20	Regular	7 pm	

**City of Palmer
Resolution No. 19-016**

Subject: Appointing Election Officials for the City of Palmer Regular Election on Tuesday, October 1, 2019

Agenda of: August 13, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Norma I. Alley, City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ 2,500.00

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 2,500.00
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-02-10-6099
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- Resolution No. 19-016

Summary Statement/Background:

Palmer Municipal Code 18.22.020(B) states, "the clerk shall recommend to the council at least three election officials for each precinct to constitute the election board for that precinct. The council shall, by resolution, appoint the election officials...". Pursuant to PMC 18.22.020, if any election official fails to serve the city clerk may make necessary adjustments as required to conduct a properly held election.

Administration's Recommendation:

Approve Resolution No. 19-016 Appointing Election Officials for the October 1, 2019, Regular Election.

LEGISLATIVE HISTORY

Introduced by: Mayor by Request of City Clerk Alley
Date: August 13, 2019
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-016

A Resolution of the Palmer City Council Appointing Election Officials for the City of Palmer Regular Election on Tuesday, October 1, 2019

WHEREAS, in accordance with section 18.22.020 of the Palmer Municipal Code, the following persons have been deemed qualified and have agreed to serve as Election Officials for the City of Palmer Regular Election on Tuesday, October 1, 2019:

Poll Election Officials:

Precinct 11-070 Mat-Su Borough Building	Precinct 11-075 Palmer Senior Center
Meredith "Jo" Weller (Chair)	Cynthia Medbery (Chair)
Suzanne "Susie" Hayes	Barbara Entsminger
Cheryl Katje	Virginia Sweeney
Hillary Palmer	Sandra Woolsey

NOW, THEREFORE BE IT RESOLVED that the Palmer City Council confirms the appointment of these individuals as Election Officials for the October 1, 2019, City of Palmer Regular Election.

Approved by the Palmer City Council this ____ day of _____, 2019.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

**City of Palmer
Action Memorandum No. 19-061**

Subject: Confirming the Mayor's Nomination of Sabrina Shelton and Josh Tudor to the Planning and Zoning Commission with a Term Ending October 31, 2021


Agenda of: August 13, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
X	Finance		7-22-19
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **1,200.00**

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,200.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-12-6059
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

The Planning and Zoning Commission (PZC) is a seven-member board. PZC Member Rhonda Wohlbach was removed by the City Council with approval of AM No. 19-049 on May 28, 2019. PZC Member Andrew Corbin resigned, which was accepted by the City Council with approval of AM No. 19-056 on July 9, 2019.

Upon acceptance of Mr. Corbin's resignation, the City Clerk's Office began the recruitment process. Public notice of this recruitment was posted on the City's website, published in *The Frontiersman*, posted on the City Hall bulletin board, posted on the City of Palmer Facebook page, and advertised in the Chamber's weekly e-newsletter.

As noted below, four applications were received. The deadline was 4:30 p.m., Friday, July 5, 2019. As advertised, the Mayor reserved the right to extend deadlines and accept late applications.

Applicants were:

1. Faunus Doney
2. Lee Henrikson
3. Sabrina Shelton
4. Josh Tudor

The applicants met code requirements and were considered. After review, Sabrina Shelton and Josh Tudor are nominated to fill the seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 19-061.

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on June 25, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Sabrena Combs
Julie Berberich	David Fuller
Steve Carrington	Pete LaFrance, Deputy Mayor
Linda Combs	

Staff in attendance were the following:

Nathan Wallace, City Manager	Michael Gatti, City Attorney
Norma I. Alley, MMC, City Clerk	Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 19-051:** Authorizing the City Manager to Enter Into a Three Year Agreement to Purchase Insurance Coverage with the City's Insurance Broker RISQ Consulting with a 5% Discount for Each Year
 - b. **Action Memorandum No. 19-052:** Authorizing the City Manager to Negotiate and Execute an Assignment and Consent to Assignment of Lease Agreement with CIG, LLC (Assignor) and PAAQ Hangar Association (Assignee) for PMA Lease No. 19-001 on Lease Lot 12, Block 3, Palmer Municipal Airport for the Purpose of Transferring the Lease to a Newly Formed T Hangar Association
2. Approval of Minutes of Previous Meetings
 - a. May 28, 2019, Special Meeting
 - b. May 28, 2019, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Fuller
Seconded by:	L. Combs
Vote:	7 Yes/0 No
Action:	Motion Carried

Primary Amendment #1: Postpone the Election of the Alternate Deputy Mayor to July 9, 2019

Moved by:	L. Combs
Seconded by:	Fuller
Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from Julie Berberich on the Palmer Spring Classic 2019 Bike Event

Dr. Jill Valerius reported, in lieu of Julie Berberich, on the Palmer Spring Classic 2019 Bike Event with a PowerPoint presentation (see official meeting packet for presentation) and thanked the Council for the grant that was awarded for the event.

F. REPORTS

1. City Manager's Report

City Manager Wallace summarized his written report, which was handed out at the meeting (see official meeting packet for report).

2. City Clerk's Report

City Clerk Alley introduced the new Deputy City Clerk Kara Johnson, reported the deadline for submitting sister city delegation applications had passed and those selected would be announced at the Palmer Pride Picnic held July 26, and announced upcoming election dates.

3. Mayor's Report

Mayor DeVries highlighted her written report, announced Planning and Zoning Commission Member resignations were received since the last meeting, and requested nominations for Palmer Pride Picnic awards.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

Ms. Jeni McDaniel highlighted Scottish Highland Games events, which were held on June 30, 2018, and presented the Council with a flyer.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Mr. Todd Smolden, Governor Dunleavy's Mat-Su Office Director, provided an update on Governor's Office matters and nominated Ms. Barbara Johnson for the Yard Beatification Award.

Mr. Stu Graham, Alaska Municipal League (AML) 1st Vice President, spoke to the importance of AML matters.

H. PUBLIC HEARING

1. **Ordinance No. 19-011:** Amending Palmer Municipal Code Sections 2.04.041 and 2.05.030 Establishing Council Member and Mayor Term Limits

Council Member Fuller introduced the ordinance.

Mayor DeVries opened the public hearing on Ordinance No. 19-011.

Mr. Eugene Carl Haberman testified in opposition of the ordinance, and for the public's right to vote on this matter.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Adopt Ordinance No. 19-011

Moved by:	Fuller
Seconded by:	S. Combs

Council Member L. Combs stated she did not support the ordinance, because the election process worked, as shown in the last four elections, with a new individual elected to the Council; she had not heard the public's desire for this change; and felt this should go to the vote of the people.

Council Member S. Combs stated she was in favor of the ordinance, because while campaigning she heard citizens say they supported term limits. She felt the terms should be extended to three consecutive terms for a Council Member and three consecutive terms for the Mayor for a total of a member of the Council to serve six total consecutive terms.

Primary Amendment #1: To Change the Consecutive Terms for Mayor and Council Member to Three Terms for a Total of Six Consecutive Terms

Moved by:	S. Combs
Seconded by:	LaFrance
Vote:	2 Yes/5 No (Berberich, Carrington, L. Combs, DeVries, Fuller)
Action:	Motion Failed for Lack of Majority Vote

Council Member Berberich stated she heard from a number of citizens, when she was going door to door during her campaigning, that they would support term limits for the Council. She agreed that Ordinance No. 19-011 should go to the vote of the people.

City Attorney Gatti advised on Council's legislative authority regarding placing advisory questions on the ballot.

Motion to Postpone: Motion to Postpone Ordinance No. 2019-011 to October 8 and Direct the City Clerk to Prepare a Resolution Sending an Advisory Question to the Electorate on October 1, 2019, Regular Election, Establishing Term Limits for the City Council and Mayor

Moved by:	Berberich
Seconded by:	LaFrance
Vote:	5 Yes/2 No (S. Combs/Fuller)
Action:	Motion Carried

- Ordinance No. 19-012:** Amending Palmer Municipal Code Section 1.08.020(A) Penalty Surcharge and Amending the 2019 City of Palmer Fine Schedule to Reflect the New Surcharge

City Manager Wallace summarized the staff report.

Mayor DeVries opened the public hearing on Ordinance No. 19-012.

Mr. Eugene Carl Haberman testified expressed concern for government transparency.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Adopt Ordinance No. 19-012

Moved by:	Fuller
Seconded by:	Carrington
Vote:	7 Yes/0 No
Action:	Motion Carried

I. NEW BUSINESS

- 1. **Action Memorandum No. 19-053:** Directing the City Clerk to Notify the State of Alaska of the City Council’s Statement of Non-Objection to Liquor License No. 649 for Klondike Mike’s Saloon, Located at 820 S. Colony Way

Mayor DeVries announced Klondike Mike’s Saloon had paid their sales tax in full.

Main Motion: To Approve Action Memorandum No. 19-053

Moved by:	L. Combs
Seconded by:	Carrington
Vote:	7 Yes/0 No
Action:	Motion Carried

- 2. **Action Memorandum No. 19-054:** Accepting Council Member Pete LaFrance’s Resignation, Declaring the Seat Vacant Effective June 26, and Directing the City Clerk to Begin the Appointment Process to Fill the Vacancy Until a Successor is Seated After the October 1, 2019, Regular Election

Main Motion: To Approve Action Memorandum No. 19-054

Moved by:	LaFrance
Seconded by:	Fuller
Vote:	7 Yes/0 No
Action:	Motion Carried

- 3. ~~Election of Alternate Deputy Mayor postponed to July 9, 2019~~ - This item was postponed to July 9.

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the Spring Classic PowerPoint, Manager’s Report, and Scottish Highland Games flyer were Items Placed on the Table.

K. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Mrs. Robin Schroeder thanked the Council for their hard work, dedication, and many hours committed to serving the community.

L. COUNCIL MEMBER COMMENTS

No direction was given to staff for legislation to be placed on a future agenda.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:47 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on July 9, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Steve Carrington, Deputy Mayor
Sabrena Combs

Julie Berberich (participated telephonically)
Linda Combs
David Fuller

Staff in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney
Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Ordinance No. 19-013:** Amending Palmer Municipal Code Chapter 71.44 A-C Airport Commercial District
 - b. **Ordinance No. 19-014:** Amending Palmer Municipal Code sections 17.89.020 Definitions, 17.89.030 Short-Term Rental Classifications, and 17.89.070 Standards Relating to Short-Term Rentals
 - c. **Action Memorandum No. 19-055:** Authorizing the City Manager to Negotiate and Enter into a Sole Source Contract with NorthStar Excavation and Asphalt for the Repair of the Asphalt Road Surface on E. Moore Road and E. Helen Drive in the Amount of \$21,228.00
 - d. **Action Memorandum No. 19-056:** Accepting Board Member Andrew Corbin's Resignation from the Planning & Zoning Commission
2. Approval of Minutes of Previous Meetings
 - a. June 11, 2019, Special Meeting
 - b. June 11, 2019, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Fuller
Seconded by:	L. Combs
Vote:	6 Yes/0 No/1 Vacant
Action:	Motion Carried

E. ELECTION OF ALTERNATE DEPUTY MAYOR

Mayor DeVries opened the floor for nominations for Alternate Deputy Mayor.

Deputy Mayor Carrington moved to nominate Council Member L. Combs as Alternate Deputy Mayor.

Hearing no further nominations, Mayor DeVries closed the nominations and called for a vote.

Council Member L. Combs received six yes votes; therefore, she was elected to the office of Alternate Deputy Mayor.

F. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Parks, Recreation and Cultural Resources Advisory Board, Chair Shannon Connelly

Ms. Shannon Connelly presented on the following:

- Tennis court improvements;
- Application status of the adopt-a-park grant application;
- New community outreach efforts for adopt-a-park; and
- Requested a joint meeting to discuss electrical box designs.

G. REPORTS

1. City Manager's Report

City Manager Wallace highlighted his written report and reported on:

- Upcoming road closures;
- Status of FAA Grant; and
- ADA sidewalk project.

2. City Clerk's Report - City Clerk Alley highlighted her written report.
3. Mayor's Report - Mayor DeVries highlighted her written report.
4. City Attorney's Report - None.

H. AUDIENCE PARTICIPATION

Mr. Travis Friesen testified on the city's recycling program and plans for improvement.

I. PUBLIC HEARINGS

1. **Resolution No. 19-014:** Submitting a Non-binding Advisory Question to the City's Qualified Voters at the October 1, 2019, City of Palmer Regular Election to Determine Whether the Public Supports Enacting Council Member and Mayor Term Limits

Mayor DeVries opened the public hearing on Resolution No. 19-014. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Resolution No. 19-014

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	6 Yes/0 No/1 Vacant
Action:	Motion Carried

1. **Resolution No. 19-015:** Submitting a Non-Binding Advisory Question to the City’s Qualified Voters at the October 1, 2019, City of Palmer Regular Election to Determine Whether the Public Supports Enacting Designated Council Seats

Mayor DeVries opened the public hearing on Resolution No. 19-015.

Mr. Jim Cooper spoke in opposition of the resolution and how it applied to voters.

After hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Resolution No. 19-015

Moved by:	Carrington
Seconded by:	DeVries
Vote:	2 Yes/4 No (Berberich, L. Combs, S. Combs, Fuller)/1 Vacant
Action:	Motion Failed

Mayor DeVries called a recess at 7:53 p.m. and reconvened the meeting at 8:03 p.m.

J. NEW BUSINESS

1. Committee of the Whole: Presentation from City Manager Nathan Wallace on Code Enforcement and the Excessive Police Response Ordinance No. 19-007 (note: action may be taken by the council following the committee of the whole)

The Council entered into a Committee of the Whole at 8:06 p.m.

Topics addressed in the Committee of the Whole included:

- Code enforcement within the city;
- Code enforcement staffing; and
- Excessive Police Response ordinance.

The Council adjourned from Committee of the Whole at 9:04 p.m. and reconvened the Regular Meeting.

Main Motion: Directing the City Manager to Bring Forward the Revised Excessive Police Response Ordinance and Draft Code Amendments Relating to Title 1 Code Enforcement and Any Others Impacting the Budget

Moved by:	S. Combs
Seconded by:	Fuller
Vote:	6 Yes/0 No/1 Vacant
Action:	Motion Carried

K. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported there were no Items Placed on the Table.

L. AUDIENCE PARTICIPATION

Mr. Jim Cooper testified on the Excessive Police Response Ordinance requesting the wording be changed to be more clear and understandable to the public.

M. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

N. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:13 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor



Report to Council
 City Manager Nathan Wallace
 August 13, 2019

Staff Updates:

Building Department Report
JULY 2019

Permit Type	Count	Total Valuation	Permit Fees Collected	Plan Review Fees Collected
Building Permit	12	\$453,859.00	\$5,431.00	\$1,659.50
Sign Permit	2	\$550.00	\$79.00	
Fence Permit	6	\$15,254.00	\$156.00	
Totals	20	\$469,663.00	\$5,666.00	\$1,659.50

TYPE OF PERMITS:

Applicant	Valuation	Type of Work	Permit Fee	Plan Review Fee
Chrisma Life Ministries	\$4,452.00	COM Alteration	\$123.75	
Stahle, Wade	\$219,044.00	SF New	\$1,855.50	
Berberich, Anthony	\$76,800.00	COM Addition	\$927.25	\$602.50
Jones, Marla	\$6,000.00	SF Alteration	\$139.25	
Al-maqtadir, Idi Y.	\$5,554.00	Fence	\$26.00	
Armagost, Beverly	\$3,000.00	Fence	\$26.00	
Andrews, John H.	\$10,000.00	SF Alteration	\$201.50	
Stahle, Wade	\$25,000.00	MF Alteration	\$435.50	\$283.00
Matanuska-Susitna Borough	\$15,000.00	COM Alteration	\$279.50	\$181.50
Whitmore, Paul & Elizabeth	\$1,200.00	Fence	\$26.00	
Cooper, James M.	\$0.00	Temporary Signs	\$0.00	
Thomas, Anne	\$550.00	Sign	\$79.00	
Dean Phipps	\$3,063.00	SF Alteration	\$108.00	
Barge, Jennifer & Barrett	\$2,500.00	Fence	\$26.00	
Henrikson, Lee	\$0.00	Temporary Signs	\$0.00	
Papasavas, Cynthia	\$15,000.00	SF Alteration	\$279.50	
McNinch, Jacob	\$1,000.00	Fence	\$26.00	
Aguilar, Amanda	\$2,000.00	Fence	\$26.00	
Topp, Bart	\$2,500.00	SF Alteration	\$92.50	
Webre, Austin	\$2,000.00	Storage Shed	\$77.00	
Metal Creek Autobody	\$75,000.00	COM Addition	\$911.75	\$592.50



Report to Council
City Manager Nathan Wallace
August 13, 2019

Building Department Report
JULY 2019

YEAR TO DATE COMPARISON:

Year	Building Permits	Sign Permits	Fence Permits	Year to Date Valuation	Year to Date Permit Fees	Year to Date Plan Review Fees
2010	62	22	10	\$18,309,195.00	\$94,183.50	
2011	65	17	14	\$3,803,908.00	\$37,172.00	
2012	60	21	7	\$17,204,592.00	\$102,859.25	
2013	46	11	12	\$10,067,760.00	\$67,975.75	
2014	58	24	8	\$12,471,715.00	\$82,617.00	
2015	71	16	10	\$8,584,580.00	\$71,969.25	
2016	56	27	12	\$31,333,851.00	\$158,832.75	\$17,308.75
2017	48	10	14	\$3,384,521.00	\$32,486.10	\$11,821.50
2018	57	17	8	\$11,899,140.00	\$81,924.25	\$34,648.25
2019	75	11	16	\$22,636,260.00	\$126,740.75	\$69,127.25

Radio Free Palmer Inside the City schedule: Police Chief Aug 16, Golf Course Aug 23, Com Dev/MTA EC Aug 30, City Manager Sep 6



Norma I. Alley, MMC
City Clerk

Phone: (907) 761-1301
Direct: (907) 761-1321
Fax: (907) 761-1340

231 W. Evergreen Ave.
Palmer, Alaska 99645-6952
www.palmerak.org

TO: Palmer City Council
FROM: Norma I. Alley, MMC
SUBJECT: City Clerk's Report for the August 13, 2019, Council Meeting

1. Boards & Commissions Attendance Spreadsheets

The monthly attendance spreadsheets are attached for:

- a. AAC - cancelled
- b. BED - cancelled
- c. PRCRAB - cancelled
- d. P&ZC

2. Upcoming Events

Below is a list of upcoming events on the City Clerk's Office radar. Please let us know if you are or are not planning on attending one of the events below.

Name of Event	Date	Time	Location
Chamber Luncheon w/ Senator Sullivan	8/16	Noon	Palmer Moose Lodge
Special Olympics 50th Ann. Fair Opening Reception	8/16	7p	Wasilla Museum
Chamber's Fair Luncheon	8/22	4p	Fairgrounds
Saroma Exchange Students Welcome	8/28	Noon	Fairgrounds
Saroma Exchange Students Welcome	9/11	6p	PJMS
Saroma Exchange Students Farewell	9/23	6p	PHS

Please don't forget to let me know of any other events you are aware of or will be attending.

The Clerk's Office tracks events through the City Clerk's Outlook calendar. Please check your emails for these meeting/event invites.

3. October 1, 2019, Regular City Election Update

Important Election Dates:

- **Voter Registration:** Last day to register to vote or update your voter registration information is Sunday, September 1. Registration can be done online at <http://www.elections.alaska.gov/>.
- **Early Voting:** September 16 – September 30
 - MSB: M-F from 8:00 a.m. – 5:00 p.m.
- **Last Day to Request an Absentee Ballot:** September 24 (Tuesday)
- **Canvass Board:** October 4 at 2:00 p.m. in City Hall Council Chambers (Friday)
- **Certification of Election:** October 7 at 6:00 p.m. at City Hall (Monday)

City of Palmer

Planning & Zoning Advisory Commission Members

PMC 2.20.010.A. There is created a city planning and zoning commission which shall consist of seven members who shall be nominated by the mayor and confirmed by the city council. All members must be residents of the city.

Seat	Commission Member	Term Expires
A	Gena Ornquist	Dec. 2020
B	Richard Benedetto	Dec. 2019
C		Dec. 2021
D	Kristy Thom Bernier	Dec. 2019
E	Dan Lucas	Dec. 2020
F	Casey Peterson	Dec. 2021
G		Dec. 2021

PMC 2.20.321.C. Cause for removal. In addition, a commissioner may be removed by the council if, during any 12-month period while in office: 1) The commissioner is absent from three regular meetings without excuse; or 2) The commissioner is absent from six regular meetings.

2019 Attendance Record

Commissioner	Jan	Feb	Mar	Apr **	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Benedetto	✓	✓	✓	E	✓	✓	✓	✓					
								V					
Lucas	✓	✓	✓	✓	✓	✓	✓	✓					
Ornquist	✓	✓	✓	✓	✓	✓	✓	✓					
Peterson	V	V	V	✓	✓	✓	✓	✓					
Thom Bernier	E	E	✓	✓	✓	E	E	✓					
							V	V					

2018 Attendance Record

Commissioner	Jan	Feb	Mar *	Apr **	Apr	May	Jun *	Jul	Aug	Sep	Oct	Nov	Dec
Benedetto	E	✓		✓	✓	✓		✓	✓	✓	E	✓	✓
Lucas	✓	✓		✓	✓	✓		✓	✓	✓	✓	✓	✓
Ornquist	✓	✓		E	E	✓		✓	E	✓	✓	✓	✓
Thom Bernier	✓	✓		✓	✓	✓		✓	E	E	✓	✓	✓

* Meeting Cancelled
 ** Special Meeting
 ✓ – Present

E – Excused Absence
 U – Unexcused Absence
 V – Vacant

Mayor's Memo

Council Meeting report for council Meeting

on August 13, 2019

**SPECIAL OLYMPICS DISPLAY- WASILLA MUSEUM -
AUGUST 16**

STATE FAIR OPENING, THURSDAY, AUGUST 22

STATE FAIR PARADE - AUGUST 24

JOB CORPS GRADUATION - AUGUST 23

Agenda Setting Meeting - August 29

SAROMA TEEN WELCOME - SEPT. 11

FAREWELL - SAROMA TEEN - SEPT 23

CITY OF PALMER ELECTION, OCTOBER 1

**THANKS TO EVERYONE THAT MADE PALMER PRIDE
SO SUCCESSFUL -**

We want and value your input and participation.

Edna DeVries Mayor

907-355-9933 edevries@palmerak.org