

Mayor Edna B. DeVries
Deputy Mayor Linda Combs
Council Member Julie Berberich
Council Member Richard W. Best
Council Member Steve Carrington
Council Member Sabrena Combs
Council Member Jill Valerius

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
City Council Meeting
November 26, 2019, at 7:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 19-088:** Confirming the Mayor’s Nomination of Kenneth More, Shannon Jardine, and Christopher Shayne Reese for Appointment to the Airport Advisory Commission with Terms Ending December 31, 2022, and the Nomination of Leighton Lee for Appointment to the Seat with a Term Ending December 31, 2021 Page 3
 - b. **Action Memorandum No. 19-089:** Confirming the Mayor’s Nomination of Peter Christopher and Janet Kincaid for Appointment to the Board of Economic Development with Terms Ending December 31, 2022, and the Nomination of Ronalee Moses for Appointment to the Seat with a Term Ending December 31, 2020 Page 5
 - c. **Action Memorandum No. 19-090:** Confirming the Mayor’s Nomination of Shannon Connelly and Marilyn Bennett for Appointment to the Parks and Recreation Board with Terms Ending December 31, 2022, and the Nomination of Ryan Richard for Appointment to the Seat with a Term Ending December 31, 2021 Page 7
 - d. **Action Memorandum No. 19-091:** Confirming the Mayor’s Nomination of Richard Benedetto and Kristy Thom Bernier for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2022 Page 9
2. Approval of Minutes of Previous Meetings
 - a. October 22, 2019, Special Meeting..... Page 11
 - b. October 22, 2019, Regular Meeting..... Page 13
 - c. October 5, 2019, Special Meeting Page 17

E. AUDIENCE PARTICIPATION

F. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from 4 A’s Director of Development Petra Davis Regarding Support for a Needle Exchange Program

G. REPORTS

1. City Manager’s Report
2. City Clerk’s Report
3. Mayor’s Report Page 19
4. City Attorney’s Report

H. NEW BUSINESS

- 1. **Action Memorandum No. 19-087:** Directing the City Clerk to Notify the State of Alaska of the City Council’s Statement of Non-Objection to a New Winery Liquor License Application No. 5867 for Matanuska Brewing Company, Located at 513 South Valley WayPage 21
- 2. **Committee of the Whole:** Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2020 City of Palmer Budget
 - b. 2020 City of Palmer Pay Plan
 - c. 2020 City of Palmer Fee Schedule
 - d. 2020 City of Palmer Fine Schedule
 - e. 2020 City of Palmer Capital Improvement Program

I. RECORD OF ITEMS PLACED ON THE TABLE

J. AUDIENCE PARTICIPATION

K. COUNCIL MEMBER COMMENTS

L. EXECUTIVE SESSION

- 1. Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Clerk (Note: action may be taken following the executive session)

M. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Dec 3	Special	6 pm	Budget
Dec 10	Special	6 pm	Budget
Dec 10	Regular	7 pm	Budget Adoption (Public Hearing)
Dec 24	Regular	7 pm	
Jan 14, '20	Regular	7 pm	

**City of Palmer
Action Memorandum No. 19-088**

Subject: Confirming the Mayor's Nomination of Kenneth More, Shannon Jardine, and Christopher Shayne Reese for Appointment to the Airport Advisory Commission with Terms Ending December 31, 2022, and the Nomination of Leighton Lee for Appointment to the Seat with a Term Ending December 31, 2021

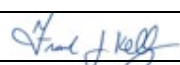
Agenda of: November 26, 2019

Council Action: **Approved** **Amended:** _____
 Defeated


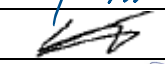
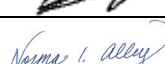
Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____
X	Airport		11/14/2019

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **2,400.00**

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>2,400.00/year</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): <u>03-01-10-6059</u>
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

The Airport Advisory Commission (AAC) is a seven-member board with three seats expiring December 31, 2019, and one vacant seat expiring December 31, 2021.

Public notice of this recruitment was posted on the City's website, published in The Frontiersman, posted on the City Hall bulletin board, advertised in the Chamber's weekly e-newsletter, and posted on the City of Palmer's social media sites.

Eight applications were received, as noted below. All applications were received prior to the final deadline of 4:00 p.m., Thursday, October 31.

Applicants were:

1. Lisa Albert-Konecky
2. Douglas Glenn
3. Shannon Jardine (currently serving)
4. Leighton Lee
5. Brian Lites
6. Kenneth More (currently serving)
7. Christopher Shayne Reese
8. James Schley

All applications met code requirements and were considered. After review, Shannon Jardine, Kenneth More, Leighton Lee, and Christopher Shayne Reese are nominated for appointment to fill the seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 19-088.

**City of Palmer
Action Memorandum No. 19-089**

Subject: Confirming the Mayor's Nomination of Peter Christopher and Janet Kincaid for Appointment to the Board of Economic Development with Terms Ending December 31, 2022, and the Nomination of Ronalee Moses for Appointment to the Seat with a Term Ending December 31, 2020


Agenda of: November 26, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development		11-15-19
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **1,800.00**

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,800.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-05-6059
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

The Board of Economic Development (BED) is a seven-member board with two seats expiring December 31, 2019, and one vacant seat expiring December 31, 2020.

Public notice of this recruitment was posted on the City's website, published in The Frontiersman, posted on the City Hall bulletin board, advertised in the Chamber's weekly e-newsletter, and posted on the City of Palmer's social media sites.

Five applications were received, as noted below. All applications were received prior to the final deadline of 4:00 p.m., Thursday, October 31.

Applicants were:

1. Imran Chaudhry
2. Peter Christopher (currently serving)
3. Janet Kincaid (currently serving)
4. Ronalee Moses
5. Ailis Vann

All applications met code requirements and were considered. After review, Peter Christopher, Janet Kincaid, and Ronalee Moses are nominated for appointment to fill the seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 19-089.

**City of Palmer
Action Memorandum No. 19-090**

Subject: Confirming the Mayor's Nomination of Shannon Connelly and Marilyn Bennett for Appointment to the Parks and Recreation Advisory Board with Terms Ending December 31, 2022, and the Nomination of Ryan Richard for Appointment to the Seat with a Term Ending December 31, 2021


Agenda of: November 26, 2019

Council Action: **Approved** **Amended:** _____
 Defeated




Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____ <input checked="" type="checkbox"/>	Public Works	<u></u>	<u>11/14/19</u>

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **1,800.00**

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,800.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-19-90-6059
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

The Parks and Recreation Advisory Board (PRAB) is a seven-member board with two seats expiring December 31, 2019, and one vacant seat expiring December 31, 2021.

Public notice of this recruitment was posted on the City's website, published in The Frontiersman, posted on the City Hall bulletin board, advertised in the Chamber's weekly e-newsletter, and posted on the City of Palmer's social media sites.

Eight applications were received, as noted below. All applications were received prior to the final deadline of 4:00 p.m., Thursday, October 31.

Applicants were:

1. Erin Aklestad
2. Marilyn Bennett (currently serving)
3. Imran Chaudhry
4. Shannon Connelly (currently serving)
5. Emily Forstner
6. Lyssa Frohling
7. Lee Henrikson
8. Ryan Richard

All applications met code requirements and were considered. After review, Marilyn Bennett, Shannon Connelly, and Ryan Richard are nominated for appointment to fill the seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 19-090.

**City of Palmer
Action Memorandum No. 19-091**

Subject: Confirming the Mayor's Nomination of Richard Benedetto and Kristy Thom Bernier for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2022


Agenda of: November 26, 2019

Council Action: **Approved** **Amended:** _____
 Defeated


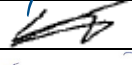

Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development		11-15-2019
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ 1,200.00

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 1,200.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-12-6059
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- None

Summary Statement/Background:

The Planning and Zoning Commission (PZC) is a seven-member board with two seats expiring December 31, 2019.

Public notice of this recruitment was posted on the City's website, published in The Frontiersman, posted on the City Hall bulletin board, advertised in the Chamber's weekly e-newsletter, and posted on the City of Palmer's social media sites.

Five applications were received, as noted below. All applications were received prior to the final deadline of 4:00 p.m., Thursday, October 31.

Applicants were:

1. Richard Benedetto (currently serving)
2. Kristy Thom Bernier (currently serving)
3. Imran Chaudhry
4. Lee Henrikson
5. Kristan Ingersoll

All applications met code requirements and were considered. After review, Richard Benedetto and Kristy Thom Bernier are nominated for reappointment to fill the seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 19-091.

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on October 22, 2019, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Julie Berberich
Richard W. Best
Steve Carrington

Linda Combs, Deputy Mayor
Sabrena Combs
Jill Valerius

Staff in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney
Kara Johnson, Deputy City Clerk

City Attorney Michael Gatti was absent.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

E. AUDIENCE PARTICIPATION

None.

F. PUBLIC HEARING

1. **Resolution No. 20-001:** Adopting the 2020 City of Palmer Employee Pay Plan (1st Public Hearing)
2. **Resolution No. 20-002:** Adopting the 2020 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2020, and Ending December 31, 2020 (1st Public Hearing)
3. **Resolution No. 20-003:** Adopting the 2020 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2020, and Ending December 31, 2020 (1st Public Hearing)
4. **Resolution No. 20-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2020, and Ending December 31, 2020 (1st Public Hearing)
5. **Resolution No. 20-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2020, and Ending December 31, 2020, and Appropriating Monies (1st Public Hearing)

Mayor DeVries requested to combine the vote for practicality for Resolution No. 20-001, Resolution No. 20-002, Resolution No. 20-003, Resolution No. 20-004, and Resolution No. 20-005. Hearing no objection from the Council, Mayor DeVries opened the public hearing on Resolution No. 20-001, Resolution No. 20-002, Resolution No. 20-003, Resolution No. 20-004, and Resolution No. 20-005. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed by Mayor DeVries.

Main Motion: To Approve Resolution No. 20-001, Resolution No. 20-002, Resolution No. 20-003, Resolution No. 20-004, and Resolution No. 20-005

Moved by:	L. Combs
Seconded by:	Carrington

G. NEW BUSINESS

1. Committee of the Whole: Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2020 City of Palmer Budget
 - b. 2020 City of Palmer Pay Plan
 - c. 2020 City of Palmer Fee Schedule
 - d. 2020 City of Palmer Fine Schedule
 - e. 2020 City of Palmer Capital Improvement Program

The Council entered into a Committee of the Whole at 6:06 p.m.

Topics addressed in the Committee of the Whole included:

- Manager’s Message;
- Revenue;
- Budget Meeting Presentation Schedule; and
- Fielded questions from the Council.

The Council adjourned from Committee of the Whole at 6:54 p.m. and reconvened the Special Meeting.

H. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the revenue and insurance report was the Item Placed on the Table.

I. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

J. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 6:56 p.m.

Approved this ___ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on October 22, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Julie Berberich
Richard Best
Steve Carrington

Linda Combs, Deputy Mayor
Sabrina Combs
Jill Valerius

Staff in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney
Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 19-073:** Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with HDL Engineer Consultants for Engineering Services for the 2020 ADA Sidewalk Improvements Project in an Amount not to Exceed \$41, 310.00
 - b. **Action Memorandum No. 19-074:** Authorizing the City Manager to Award and Execute a Contract with Eagle View Excavation in an Amount not to Exceed \$75.00 per Hour for City Snow Haul Services
2. Approval of Minutes of Previous Meetings
 - a. September 24, 2019, Special Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Golf Course Manager George Collum Regarding the Palmer Golf Course

Mr. Collum highlighted his written report, the 2019 accomplishments, and 2020 goals.

F. AUDIENCE PARTICIPATION

None.

G. REPORTS

- 1. City Manager’s Report

City Manager Wallace highlighted his written report.

- 2. City Clerk’s Report

City Clerk Alley highlighted her written report and announced she would be attending a presentation of the new election equipment, upcoming Council events, and Boards and Commissions recruitment had begun.

- 3. Mayor’s Report

Mayor DeVries highlighted her written report and asked for Council to work with the city manager on putting together the ACoM auction gift for the AML Conference.

- 4. City Attorney’s Report

None.

H. NEW BUSINESS

- 1. Committee of the Whole: Presentation on the Brownsfields Project from Stantec Consulting Services, Inc. Associate Wendy Van Duyne, PLA (note: action my be taken by the council following the committee of the whole)

The Council entered into a Committee of the Whole at 7:44 p.m.

Ms. Van Duyne highlighted her written report and fielded questions about the preliminary findings.

The Council adjourned from Committee of the Whole at 8:26 p.m. and reconvened the Regular Meeting.

- 2. **Action Memorandum No. 19-075:** Approving a Council Community Grant in the Amount of \$400.00 to the Palmer High School to Support Alaska Association Student Government Conference Field Trip to Palmer November 2, 2019

Main Motion: To Approve Action Memorandum No. 19-075

Moved by:	S. Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 19-076:** Approving a Council Community Grant in the Amount of \$225.00 to the Alaska Farmland Trust to Support the Fall Harvest Festival at the Palmer Depot on November 3, 2019

Main Motion: To Approve Action Memorandum No. 19-076

Moved by:	L. Combs
Seconded by:	S. Combs
Vote:	Unanimous
Action:	Motion Carried

I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported there were no Items Placed on the Table.

J. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski testified on city communication through Facebook and the website.

Ms. Stephanie Nowers spoke to the need to specify the expected topic for the upcoming Stantec Open House.

Mr. Stu Graham, Alaska Municipal League (AML) 1st Vice President, addressed recent AML matters.

Mr. Tim Rocky spoke about the upcoming Alaska Association Student Government Conference at the Palmer High School.

K. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

L. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:51 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on November 5, 2019, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Linda Combs, Deputy Mayor
Julie Berberich	Sabrina Combs
Richard W. Best	Jill Valerius
Steve Carrington (arrived at 6:19 p.m.)	

Staff in attendance were the following:

Nathan Wallace, City Manager	Michael Gatti, City Attorney
Norma I. Alley, MMC, City Clerk	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda

Moved by:	Linda Combs
Seconded by:	Jill Valerius
Vote:	6 Yes/0 No/1 Absent (Carrington)
Action:	Motion Carried

E. AUDIENCE PARTICIPATION

None.

F. NEW BUSINESS

1. Committee of the Whole: Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2020 City of Palmer Budget
 - b. 2020 City of Palmer Pay Plan
 - c. 2020 City of Palmer Fee Schedule
 - d. 2020 City of Palmer Fine Schedule
 - e. 2020 City of Palmer Capital Improvement Program

The Council entered into a Committee of the Whole at 6:03 p.m.

Topics addressed in the Committee of the Whole included:

- Insurance Update;

- Police Department;
- Fire Department;
- Public Works Department;
- Water and Sewer Enterprise Fund;
- Land Enterprise Fund;
- Solid Waste Enterprise Fund; and
- Community Development.

City Manager Wallace announced:

- Final insurance numbers came in one percent less, which puts \$50,252.00 into surplus. If Council chooses to not pass the increase onto the employees, the surplus would be \$42,552.00;
- The current health care trust the city is participating in may dissolve, so the human resources specialist was developing a request for proposal with anticipation it would be brought before the Council the first part of January; and
- Sales tax collections are above projections by \$16,000.00, which makes the expected 2019 ending fund balance \$250,000.00.

Mayor called a recess at 7:31 p.m. and reconvened the meeting at 7:41 p.m.

Council Member Best and Deputy Mayor L. Combs requested a report for the Depot's expansion for cold storage on the North end of the building.

The Council adjourned from Committee of the Whole at 8:36 p.m. and reconvened the regular meeting.

G. RECORD OF ITEMS PLACED ON THE TABLE

None.

H. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

I. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:41 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

Mayor's Memo

**Council Meeting report for council Meeting
on November 26, 2019**

We are still working City's budget for 2020.

**HAPPY THANKSGIVING NOVEMBER 28
SMALL SHOP SATURDAY, NOVEMBER 30**

ADGENDA 12/12

COLONY CHRISTMAS 12/13-15

MAYOR/MANAGER 12/19

RADIO FREE PALMER 12/20

**LEGISLATIVE TOWN HALL 1/4/20 – WASILLA SENIOR
CENTER**

We want and value your input and participation.

Edna DeVries Mayor

907-355-9933 edevries@palmerak.org

**City of Palmer
Action Memorandum No. 19-087**

Subject: Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to a New Winery Liquor License Application No. 5867 for Matanuska Brewing Company, Located at 513 South Valley Way

Agenda of: November 26, 2019

Council Action: **Approved** **Amended:** _____
 Defeated



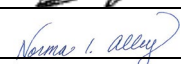
Originator Information:

Originator: Norma Alley, City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ Unknown

This legislation (√):

- Creates revenue in the amount of: \$ Unknown
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- Notice for License No. 5867
- Application
- Premises Diagram
- Review Form

Summary Statement/Background:

Matanuska Brewing Company has applied for a new winery application. State law requires local governing bodies (per AS 04.21.080, this is defined as the City Council) to review requests pertaining to liquor licenses within their municipalities. The City may voice a non-objection or may file a protest to a request.

As of the date of packet publication, the City Clerk's Office had not received any written comments or phone calls from the public expressing concern or support for this application.

Administration's Recommendation:

To approve Action Memorandum No. 19-087.



Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Matanuska Brewing Company, LLC		
License Type:	Winery	Statutory Reference:	04.11.140
Doing Business As:	Matanuska Brewing Company		
Premises Address:	513 South Valley Way		
City:	Palmer	State:	AK
		ZIP:	99645
Local Governing Body:	Matou Borough CITY OF PALMER		
Community Council:	Palmer, AK NONE		

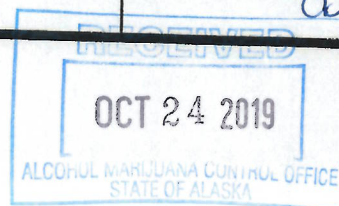
Mailing Address:	513 South Valley Way		
City:	Palmer	State:	AK
		ZIP:	99645

Designated Licensee:	Kevin Burton		
Contact Phone:	907-351-2615	Business Phone:	907-351-2615
Contact Email:	burtonbeer@hotmail.com		

Seasonal License? Yes No If "Yes", write your six-month operating period: _____

OFFICE USE ONLY			
Complete Date:	10/24/19	License Years:	License #: 5867
Board Meeting Date:	11/12/19	Transaction #:	1157424
Issue Date:		BRE:	CDC

[Form AB-00] (rev 10/10/2016)





Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

- an existing facility a new building a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

--

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

--

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: applicant affiliate

Name:					
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Kevin Burton				
Title(s):	Member Manager	Phone:	907-351-2615	% Owned:	20.0004
Address:	19321 Upper Skyline Drive				
City:	Eagle River	State:	AK	ZIP:	99577

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10037728	AK Formed Date:	4/16/16	Home State:	Alaska
Registered Agent:	David Shoup		Agent's Phone:	907-278-8533	
Agent's Mailing Address:	508 W. 2nd Avenue, 3rd Floor				
City:	Anchorage	State:	AK	ZIP:	99501

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

Section 5 - Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

See ATTACHED

Section 6 - Authorization

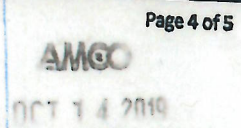
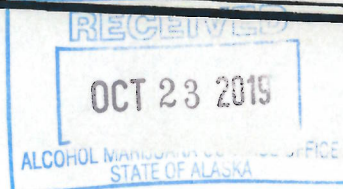
Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

[Empty box for disclosure]



SECTION 5 – OTHER LICENCEES AMENDMENT

Matanuska Brewing Company, LLC

Brewery License 5566

Alaska Entity 10037728

Business – Brewery

Owners with financial interests in other alcoholic beverage business:

Kevin Burton

Matthew Tomter

Russ Dunlap

Rhonda Dunlap

Doug Johnson

Robin Johnson

Kara Moriarty

Gerry Moriarty

Edwin Torrison

Shannon Faber

Dave Lucey

Matanuska Brewing Company Downtown, LLC

Beverage Dispensary License 1244

Alaska Entity 10101067

Business – Restaurant/Bar

Owners with financial interests in other alcoholic beverage business:

Matthew Tomter

Edwin Torrison

Eagle River Alehouse, LLC

Beverage Dispensary License 5639

Package Store License 4173

Alaska Entity 10067359

Business – Restaurant/Bar/Package Store

Owners with financial interests in other alcoholic beverage business:

Matthew Tomter

Anchorage Alehouse LLC

Beverage Dispensary License 200

Package Store License 5723

Alaska Entity 10055953

Business – Restaurant/Bar/Package Store

Owners with financial interests in other alcoholic beverage business:

Matthew Tomter

Edwin Torrison





Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

KB

I certify that all proposed licensees have been listed with the Division of Corporations.

KB

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

KB

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

KB

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

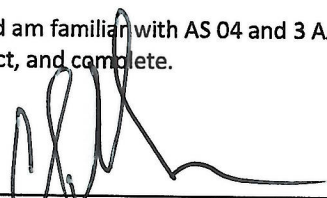
KB

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

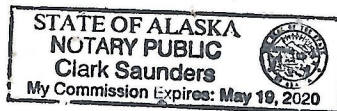

Signature of licensee

Kevin Burton

Printed name of licensee


Signature of Notary Public

Notary Public in and for the State of Alaska



My commission expires: 5-19-2020

Subscribed and sworn to before me this 21st day of August, 2019.



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



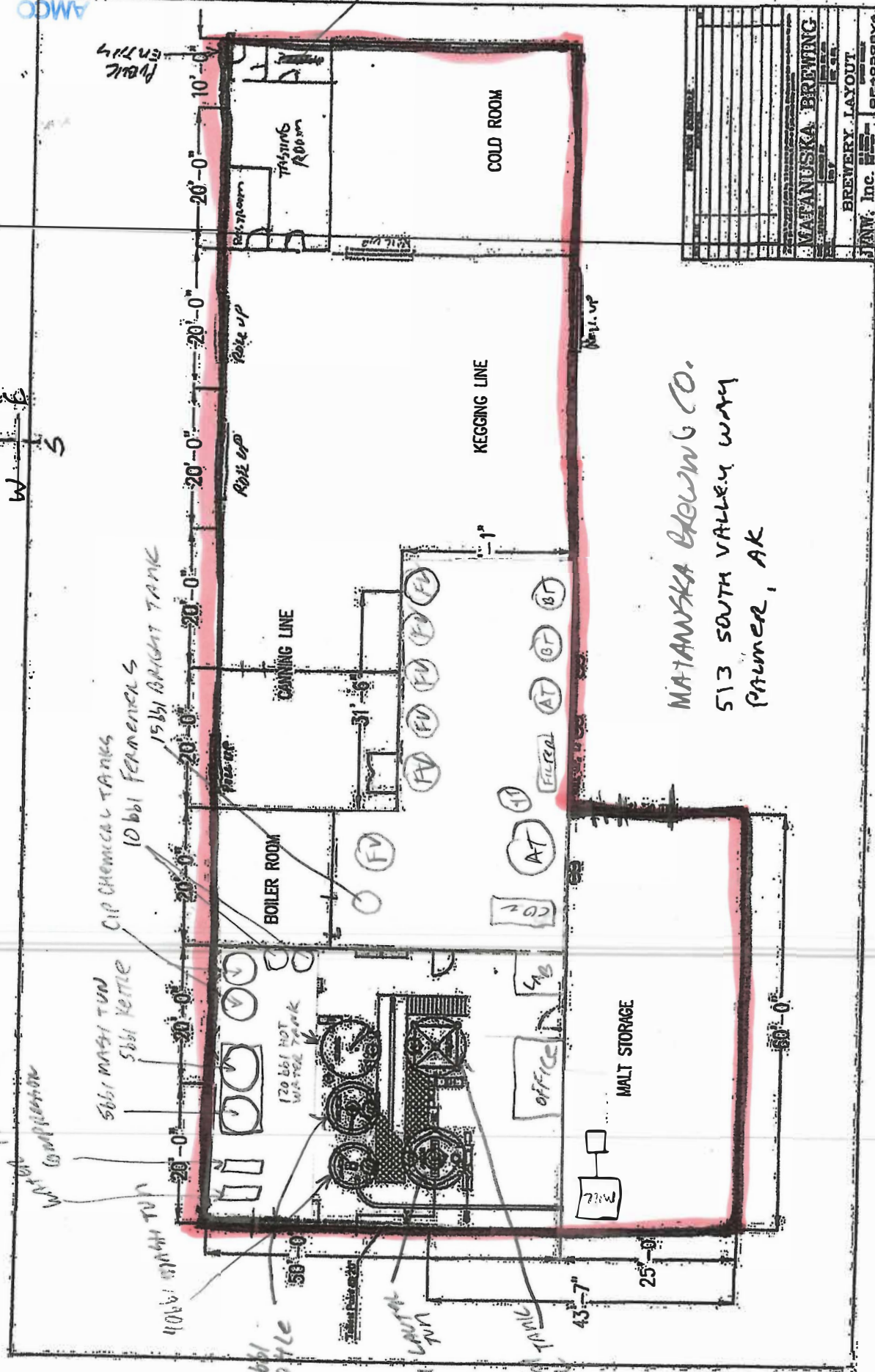
Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Matanuska Brewing Company, LLC	License Number:			
License Type:	Winery				
Doing Business As:	Matanuska Brewing Company				
Premises Address:	513 South Valley Way				
City:	Palmer	State:	AK	ZIP:	99645

Return Room

Public Entry



MATANUSKA BREWING CO.
 513 SOUTH VALLEY WAY
 PRIMER, AK

MATANUSKA BREWING	
BREWERY LAYOUT	
JANU, Inc. (02-055884)	

WATER

WATER (completion)

5661 MASH TUN

5661 KETTLE

CIP CHEMICAL TANKS

10 bbl FERMENTERS

15 bbl BRIGHT TANK

40 bbl KETTLE

10 bbl BRIGHT TUN

BOILER ROOM

120 bbl HOT WATER TANK

40 bbl TUN

40 bbl TUN

43'-7"

MALT STORAGE

OFFICE

CO

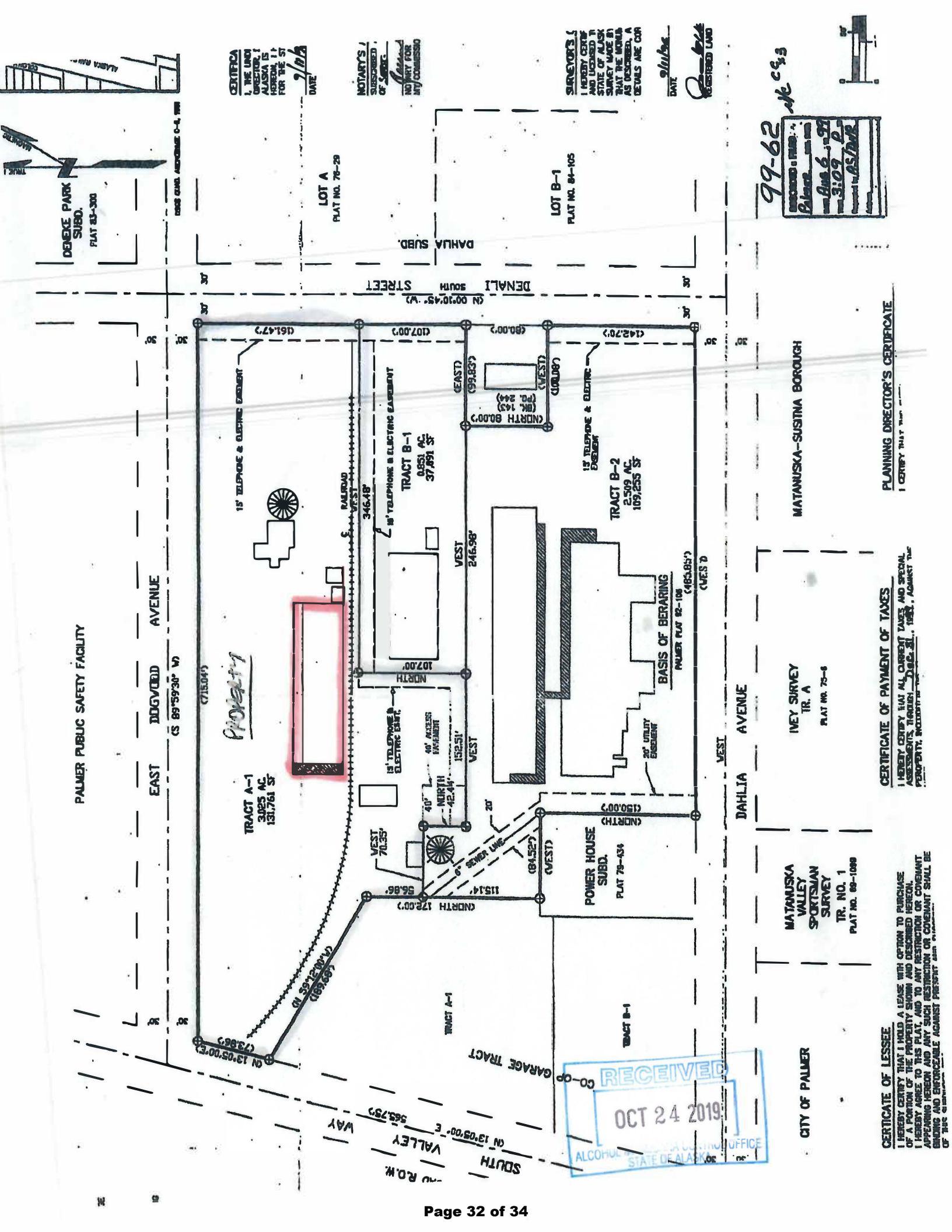
LAB

FV FV FV FV FV

AT AT AT

FILTER

- FV = FERMENTER 120 bbl
- BT = BRIGHT TANK 120 bbl
- AT = AGING TANK 120 bbl
- YT = YEAST TANK



CERTIFICATE OF LESSEE
 I, THE UNDERSIGNED, DIRECTOR OF ALASKA DEPARTMENT OF REVENUE, HEREBY CERTIFY FOR THE STATE OF ALASKA THAT THE ABOVE DESCRIBED PARCELS ARE CORRECTLY SHOWN AND THE DETAILS ARE CORRECT.

NOTARY PUBLIC
 I, _____, NOTARY PUBLIC FOR THE STATE OF ALASKA, DO HEREBY CERTIFY THAT THE ABOVE DESCRIBED PARCELS ARE CORRECTLY SHOWN AND THE DETAILS ARE CORRECT.

SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY AND LICENSED THAT THE ABOVE SURVEY WAS MADE BY ME OR UNDER MY SUPERVISION AND THAT THE DETAILS ARE CORRECT.

RECORDED & FILED
 99-62
 FILED IN 99-62
 RECORDED IN 99-62
 DATE 10/24/19

PLANNING DIRECTOR'S CERTIFICATE
 I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PARCELS ARE CORRECTLY SHOWN AND THE DETAILS ARE CORRECT.

CERTIFICATE OF PAYMENT OF TAXES
 I HEREBY CERTIFY THAT ALL CURRENT TAXES AND SPECIAL ASSESSMENTS THROUGH DEC. 31, 1988, AGAINST THE PROPERTY INCORPORATED IN THIS PLAT HAVE BEEN PAID.

CERTIFICATE OF LESSEE
 I HEREBY CERTIFY THAT I HOLD A LEASE WITH OPTION TO PURCHASE OF A PORTION OF THE PROPERTY SHOWN AND DESCRIBED HEREON. I HEREBY AGREE TO THIS PLAT, AND TO ANY RESTRICTION OR COVENANT APPEARING HEREON AND ANY SUCH RESTRICTION OR COVENANT SHALL BE BINDING AND ENFORCEABLE AGAINST MYSELF AND MY HEIRS AND SUCCESSORS.

City of Palmer • Liquor License Review Form

BUSINESS NAME: Matanuska Brewing Company **OWNER:** Matanuska Brewing Company
LICENSE TYPE: Winery
LOCATION: 513 S. Valley Way

Route to: Department of Finance

Department of Finance

Sales Tax Current: Yes No

If no, explain: _____

Utilities Current: Yes No

If no, explain: _____

Special Assessments Current: Yes No

If no, explain: Not applicable

Other Comments: _____



Finance Director

November 4, 2019

Date

Route to: Department of Community Development

Department of Community Development

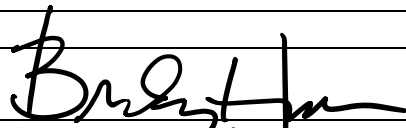
Code Compliant: Yes No

If no, explain: _____

Fire Compliant (Plans Review): Yes No

If no, explain: Not Applicable

Other Comments: _____



Community Development Director

November 5, 2019

Date

Route to: Police Department

Police Department

Code Compliant: Yes No

If no, explain: _____

Other Comments: _____



Chief of Police

11-5-19
Date

Route to: City Manager's Office

City Manager's Office

Citizen Comments: Yes No

If yes, explain: _____

Other Comments: _____



City Manager

11/5/19
Date

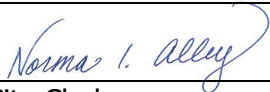
Route to: City Clerk's Office

City Clerk's Office

Citizen Comments: Yes No

If yes, explain: _____

Other Comments: _____



City Clerk

November 5, 2019
Date

FORWARD TO COUNCIL FOR AGENDA OF: November 26, 2019

Syringe Services Programs (SSPs) Fact Sheet

Item Placed on the Table
Meeting Date: 11/26/2019
Agenda Item: Audience Participation
Description: packet on Syringe Services

Helps prevent transmission of blood-borne infections

For people who inject drugs, the best way to reduce the risk of acquiring and transmitting disease through injection drug use is to stop injecting drugs. For people who do not stop injecting drugs, using sterile injection equipment for each injection can reduce the risk of acquiring and transmitting infections and prevent outbreaks.

SSPs are associated with an estimated 50% reduction in HIV and HCV incidence.³ When combined with medications that treat opioid dependence (also known as medication-assisted treatment), HCV and HIV transmission is reduced by over two-thirds.^{3,4}

SSPs serve as a bridge to other health services, including HCV and HIV testing and treatment and medication-assisted treatment for opioid use disorder.⁵

Helps stop substance use

The majority of SSPs offer referrals to medication-assisted treatment,⁶ and new users of SSPs are five times more likely to enter drug treatment and three times more likely to stop using drugs than those who don't use the programs.

SSPs prevent overdose deaths by teaching people who inject drugs how to prevent overdose and how to recognize, respond to, and reverse a drug overdose by providing training on how to use naloxone, a medication used to reverse overdose. Many SSPs provide "overdose prevention kits" containing naloxone to people who inject drugs.⁷⁻¹²


Helps support public safety

SSPs have partnered with law enforcement, providing naloxone to local police departments to help them respond and prevent death when someone has overdosed.¹³

SSPs also protect first responders and the public by providing safe needle disposal and reducing the presence of discarded needles in the community.¹⁴⁻¹⁹

In 2015, CDC's National HIV Behavioral Surveillance System found that the more syringes SSPs distributed per the number of people who inject drugs in a geographic region, the more likely the people who inject drugs in that region were to dispose of used syringes safely.²⁰

Studies in Baltimore²¹ and New York City²² have also found no difference in crime rates between areas with and areas without SSPs.



The opioid crisis is fueling a dramatic increase in infectious diseases associated with injection drug use.

Reports of acute hepatitis C virus (HCV) cases rose 3.5-fold from 2010 to 2016.¹

The majority of new HCV infections are due to injection drug use.

Over 2,500 new HIV infections occur each year among people who inject drugs (PWID).²

Syringe Services Programs (SSPs) reduce HIV and HCV infections and are an effective component of comprehensive community-based prevention and intervention programs that provide additional services. These include vaccination, testing, linkage to infectious disease care and substance use treatment, and access to and disposal of syringes and injection equipment.



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

Syringe Services Programs (SSPs) Fact Sheet

Item Placed on the Table
Meeting Date: 11/26/2019
Agenda Item: Audience Participation
Description: packet on Syringe Services



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U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

Item Placed on the Table
Meeting Date: 11/26/2019
Agenda Item: Audience Participation
Description: packet on Syringe
Services





Item Placed on the Table
Meeting Date: 11/26/2019
Agenda Item: Audience Participation
Description: packet on Syringe Services



CONTACT INFORMATION

FOUR A'S

1057 W. Fireweed Lane, Suite 102
Anchorage, AK 99503
Monday – Friday 9:00 a.m. – 5:00 p.m.
(907) 263-2050 | Fax (907) 263-2051

STAFF

Angela Dunn, *Hispanic Case Manager*
Byron Kim, *HIV Prevention Harm Reduction Specialist*
Douglas Echernacht, *HIV Prevention Harm Reduction Specialist*
Franci Viens, *Ryan White/ADAP Specialist*
Jaclyn LaBuen, *Case Manager*
Jacob Hale, *Finance Director*
Kathrin McCarthy, *Southeast HIV Prevention Specialist*
Kim Stultz, *Director of Client Resources*
Martina Diamond, *Southeast Case Manager*
Petra Davis, *Director of Development*
Quianna Mainer, *Administrative Assistant*
Rachel Morse, *Interim Executive Director*
Sonny Fabiano, *Case Manager*
Tami Wagner-Loomis, *Case Manager*
Venus Woods, *Director of HIV Prevention and Education*

BOARD OF DIRECTORS

Kyle Griffiths, *President*
Hope McGratty, *Vice President*
Nick Whitmore, *Treasurer*
Viola Smith, *Secretary*
Candace Bell
David Butts
David Hannon
Melissa Griffiths
Richard Miller

SOUTHEAST ADVISORY BOARD

Claire Geldhof
Curtis Christensen
Melissa Griffiths
Owen Hutchinson

FOUR A'S SOUTHEAST

174 S. Franklin St, Suite 207
PO Box 21481 (Mailing)
Juneau, AK 99801
(907) 586-6089 | Fax (907) 586-1089
(888) 660-2437

STATEWIDE HELPLINE

(800) 478-AIDS (2437)

WWW.ALASKANAIDS.ORG



Lovalaska

Pick.Click.Give

Thank you to everyone who Picked, Clicked, and Gave a portion of their PFDs to Four A's in 2019. Thanks to your generosity, Four A's received a total of \$7,775. When you file for your PFD in 2019, please consider donating through Pick.Click.Give to the Alaskan AIDS Assistance Association.

PHOTOGRAPHY BY

Photos courtesy of Jason DeHeus

COMMUNITY IMPACT REPORT DESIGNED BY

Turning Heads Designs
www.turningheadsdesigns.com

2019

COMMUNITY
IMPACT
REPORT

Item Placed on the Table

Meeting Date: 11/26/2019

Agenda Item: Agenda Speaker Description:

2019 Community Impact Report



IT'S ALL
ABOUT
LIFE



FOUR A's
ALASKAN AIDS ASSISTANCE ASSOCIATION

A MESSAGE
FROM THE
EXECUTIVE
DIRECTOR &
BOARD
PRESIDENT



DEAR FOUR A'S FAMILY,

The fight against HIV and AIDS takes passion, perseverance, science and hope. We are grateful for the Four A's community of donors, volunteers, clients and staff that make our work possible. In 2019, Four A's has evolved into a stronger and more connected service organization focused on our core purpose: support, empower, prevent. The future we envision for Four A's has our organization, with your engagement and support, on the leading edge of treatment for HIV/AIDS with a solid focus on prevention.

What a time to lean fully into our mission. HIV treatments continue to improve as medications become more durable, safer and many individuals experience significantly fewer side effects. Research for a functional cure for HIV/AIDS continues to make progress. On the national scale, significant efforts have been invested to normalize preventative measures like, regular condom use and utilizing preventative medications (PrEP). Additionally, very public and recognizable voices have shared their HIV positive status and stories in efforts to help fight the stigma of HIV that continues to prevent people from accessing healthcare and treatment. Today, Four A's leans fully into our mission to ensure that every person affected by HIV/AIDS in Alaska has the opportunity to live their best and fullest life.

Still, much work remains. Four A's continues to provide vital services for some of the most vulnerable Alaskans. We also continue to work on ourselves with stronger accountability, deeper commitments to true partnerships, and honest evaluations of the way we work and show up for work. The upcoming year promises still more change, further expansions of service in Southeast Alaska, Kenai and the Mat-Su borough. With your support, we plan to fully invest in testing, prevention and care as the multi-phase approach that will end the spread of HIV and AIDS in our lifetime.

This annual report is a testament to what is possible with a community like ours. Thank you.

KYLE GRIFFITHS
Board President
(Left)

RACHEL MORSE
Interim Executive Director
(Right)

THANK YOU
FOR YOUR
GENEROSITY
AND SUPPORT

ENDING THE HIV EPIDEMIC: EFFORTS ACROSS THE NATION AND HERE IN ALASKA.

More than 700,000 American lives have been lost to HIV since 1981. In Alaska, more than 650 individuals have lost their lives to the HIV/AIDS epidemic. Today, it is estimated that more than 1.1 million Americans are currently living with HIV and many more are at risk of HIV infection. While new HIV diagnoses have declined significantly, and Alaska remains a low incidence state, the risk of resurgence still exists.

On February 5th, 2019, 'End the HIV Epidemic' became national news. The new initiative, launched by the US Department of Health and Human Services seeks to reduce the number of new HIV infections in the United States by 75 percent within five years, and then by at least 90 percent within 10 years. The efforts will focus on four key strategies that together can end the HIV epidemic in the U.S.: Diagnose, Treat, Prevent, and Respond. This initiative will leverage scientific advances in prevention, diagnosis, treatment, and outbreak response through coordination with programs, resources, and infrastructure of many agencies and offices.

Early diagnosis and treatment are critical for reducing HIV transmission. In an effort to diagnose and secure treatment all persons with HIV, Four A's plans to continue to expand testing/outreach efforts and to significantly expand our prevention programming over the coming years.

On a national level, prevention efforts will focus on utilization of proven interventions, including pre-exposure prophylaxis or PrEP, a daily pill which reduces the risk of getting HIV from sex, and syringe services programs (SSPs). Four A's is proud to have been operating the Four A's Syringe Access Program since May of 2007. This program is critical for mitigating disease spread, reducing the harms associated with injection drug use, and connecting individuals to community resources.

National and local efforts will respond quickly to potential HIV outbreaks utilizing prevention and treatment services for individuals at risk. Locally, Four A's works with the State of Alaska and Anchorage Health Departments to respond to immediate outbreaks and conduct targeted testing efforts.

In partnership with national, statewide and local stakeholders, Four A's is committed to ending the HIV epidemic starting right here, in Alaska.



Sonny Fabiano, Case Manager

Item Placed on the Table
Meeting Date: 11/26/2019
Agenda Item: Agenda Speaker
Description: 2019 Community
Impact Report



CLIENT RESOURCES

Angela Dunn, Case Manager

Client Resources remains at the core of Four A's mission. While today we are fortunate to be managing a chronic illness as compared to a terminal condition; it remains the core of our work to support and empower individuals living with and affected by HIV/AIDS. Our experienced Case Managers work with clients every day to understand how health care decisions can affect the treatment of HIV/AIDS, what resources are available, and how to access much needed supportive services.

Case Managers attend a variety of doctor's appointments, housing placement meetings, supportive services appointments, and many others in order to help clients fully understand what is being said, to be an advocate for them, and to let them know that they are not fighting this disease on their own.

Currently, five Case Managers work to support and empower our clients living with and affected by HIV/AIDS. Most importantly, Case Managers are working with clients to help them realize, while an individual client is HIV positive that is not an indication that they can't live a happy healthy life. Clients are encouraged to realize that; they are not HIV/AIDS but have HIV/AIDS. Today, HIV is no longer considered a disability. Clients are becoming undetectable in their viral loads; at undetectable, HIV cannot be sexually transmitted. This progress has allowed HIV positive persons to sustain healthy relationships and empowers our Case Managers and our clients to talk openly about healthy sexual behaviors/practices. Currently, 79% of Four A's HIV positive clients have reached and/or sustain an undetectable viral load.

With the assistance of our dedicated Case Managers, 33 clients-maintained housing under the two housing programs provided. Additionally, 16 clients experiencing homelessness were placed into stable housing, and 63 clients were provided housing assistance to prevent homelessness.

The direct support the Case Managers provided to the clients, gives them the tools they need to be successful in the community. The five Case Managers and ADAP coordinator come to work every day to make it a better place for each existing client and future new clients who walk through the doors. All the work the client resources program does is not successful without the relationship and partnership of pharmacies and medical offices throughout the state. It is through the communication with the doctors and that pharmacy, the Case Managers and ADAP coordinator can provide the best care for the client. This work is also not possible without the dedication and support of our generous community partners/donors. You make a difference, every day.

CLIENT SPOTLIGHT

Over 15 years ago a special client came to Four A's. Over the years, he was assisted with the food bank, Friday lunches, housing, medical appointments and Case Management support. He worked numerous jobs throughout the years and struggled with on and off homelessness. For a long time, this client struggled to maintain consistent housing/employment, and often struggled with his overall health being burdened by a serious mental health diagnosis. However, he always brought laughter and smiles to the Four A's office when he came in. A joyous man filled with song would lift the spirits of Four A's staff and clients. He always said, Four A's was his family. After 15 years as a client, he passed earlier this year from causes unrelated to HIV. He is missed greatly by all who knew and loved him. Four A's clients, staff and partners grieve for our friend and will press on always holding him near our hearts.

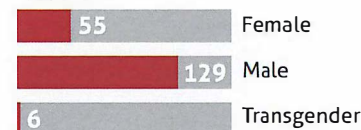


CLIENT DEMOGRAPHICS

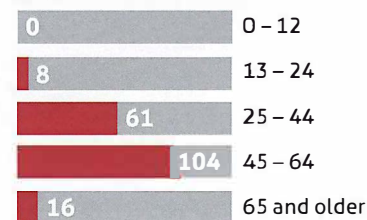
BY # OF CLIENTS

Item Placed on the Table
Meeting Date: 11/26/2019
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Description: 2019 Community
Impact Report

GENDER



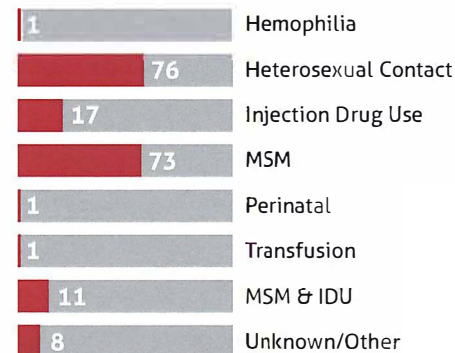
AGE



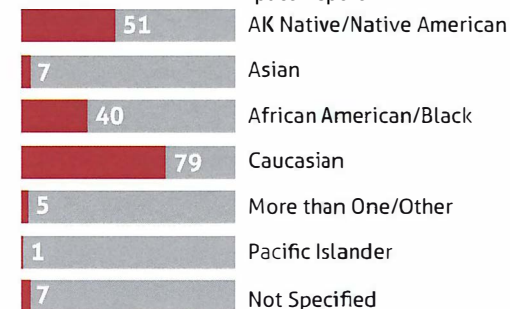
ETHNICITY



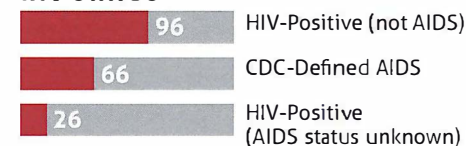
HIV RISK FACTORS



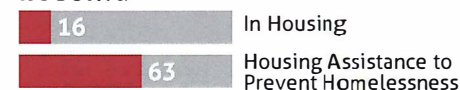
RACE



HIV STATUS



HOUSING



"I have a family at Four A's. When I got diagnosed with HIV a lot of my family and friends left. That's still hard. I'm so glad there are people that care for me, that support me, regardless of my HIV status. I'm really glad for the folks here at Four A's."

- Four A's HIV Care Client

HIV PREVENTION

Four A's believes that empowering individuals with education and choice is the key to helping limit risks, reduce harm, and eliminate stigma. While there is still a great amount of work to be done, it is through education and greater understanding that we will come to see a healthier community. Four A's continues to lead HIV prevention efforts throughout Alaskan communities such as: rapid HIV and Hepatitis C testing, statewide condom distribution, HIV prevention/education outreach and operation of the Four A's Syringe Access Program (FASAP).

It is successes like the testing of over 90 individuals at Anchorage's PrideFest that bring us satisfaction in knowing that not only are individuals seeking safer sex practices but that the stigma and fear of testing is being slowly diminished. Thanks to an increased prevention staff we've been able to increase testing opportunities at Mad Myrna's, Identity Inc, the Raven, and Pride Fest events across Alaska, such as Seward Pride. We have also been actively partnering with the State of Alaska and Anchorage Health Department to perform targeted HIV/HCV and syphilis testing throughout southcentral Alaska. This year we have significantly invested in expanding testing and outreach/education services in Juneau and throughout southeast Alaska. Over the coming year we will continue to increase our testing/education efforts in southeast.

Over the past two years we have also focused on the expansion of our syringe access program; this year we continued that expansion by partnering with service providers throughout southcentral Alaska. Four A's Syringe Access Program continues to be a crucial public health tool for reducing new HIV and Hepatitis C infections. Through FASAP individuals can get free HIV and Hepatitis C testing, syringe exchange and supplies for safe injection, risk reduction education, referrals and NARCAN. We continue to learn about better ways to serve our Alaskan communities and are thankful for the many program partners, government agencies, and individuals that support the Four A's Syringe Access Program.

As we look forward to the next year Four A's is excitedly preparing for continued growth in prevention and education efforts. We believe eliminating the HIV virus will largely come from increased education/prevention programming encapsulated in a variety of community partnerships. We look forward to greater engagement and partnerships that will move Alaska closer to eliminating the HIV virus. We look forward to working with you.

Venus Woods, Director of HIV Prevention & Education



In FY19

TOTAL NUMBER OF

Rapid HIV tests given > **915** (Anchorage and Juneau)

Rapid HCV tests given > **717** (Anchorage and Juneau)

Sterile syringes given > **980,925** (Anchorage and Juneau)

Used syringes returned > **987,304** (Anchorage and Juneau)

Condoms distributed > **62,000+** (Statewide)

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"Staff really care about you here; you don't get that much as an addict. That's one thing that makes Four A's so special, they really care."

- Four A's Prevention Client

STORY HIGHLIGHT

The story Lisa tells indirectly at every visit she makes to the syringe exchange illustrates the many difficulties a young homeless woman encounters living on the streets in Anchorage. When Lisa did an intake at the Brother Francis Shelter several months ago, staff held a discussion with her about how the syringe exchange is a first step to avoid the transmission of HIV or Hepatitis C. Lisa immediately shared she had recently recovered from endocarditis and hoped to be able to return to the rural community where she grew up, but lacked the money to get there. Homelessness appears to be a significant factor for Lisa to use drugs. She says, "it is hard not to use when other people on the street are using." Lisa said she is embarrassed and ashamed that she is continuing to inject drugs after being hospitalized for endocarditis. She said the syringe exchange is a place where she does not feel ashamed, and guilty, for being an addict. Lisa's awareness of the risks of continuing to inject drugs is high, and coming to Four A's reinforces that she is working to address those risks. Four A's staff shared their appreciation for her visiting the exchange and encouraged her to stay as safe as possible.

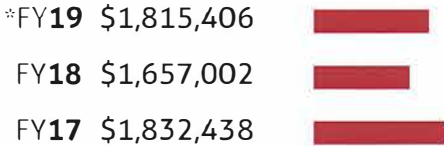


YOUR SUPPORT HELPS US

continue services, expand opportunities and build resiliency in the face of change.

FINANCIAL STATS

REVENUE COMPARISON



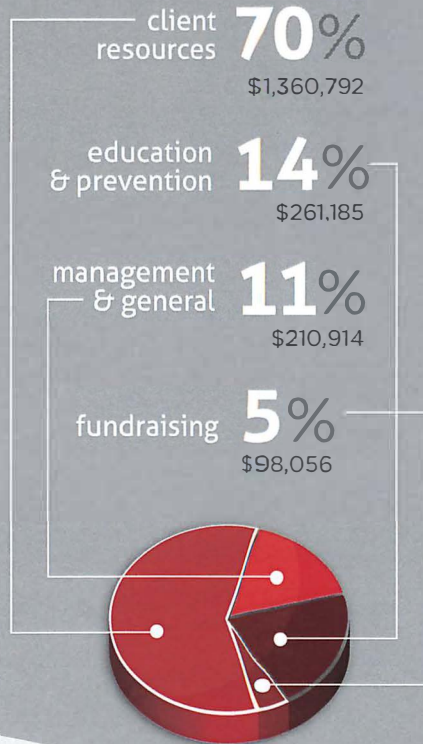
REVENUE SOURCES

	FY17	FY18	FY19
grants	1,573,271	1,371,890	1,623,129
earned income	60,220	37,460	32,829
direct giving	162,818	200,009	137,118
other	18,555	19,341	7,973
in-kind	17,344	28,302	14,357
total	1,832,208	1,657,002	1,815,406

*Financials for FY19 are unaudited and subject to change.

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FY19 EXPENSES



THANK YOU!

The stories of success and encouragement in these pages are possible because of you. These include the client that celebrated achieving an undetectable status, the young man that got tested for the first time at Pride Fest, the young girl that came to the exchange for the first time. These stories and greater yet, these essential services, only happen because you continue to stand with Four A's.

Though a substantial amount of funding for Four A's work comes from federally allocated sources granted through the State of Alaska, donor support plays a critical role in providing a portion of the wrap around care and harm reduction not covered by these restricted programs. This year, your support was critical for Four A's ability to weather the uncertainty of state budget cuts and governor vetoes that delayed the grant award timeline of our federally sourced funding. We continue to monitor the impacts of significant reductions in services for the most vulnerable Alaskans and prepare for what is expected to be another tumultuous start to the next fiscal year with more cuts, vetoes and delays. Your support helps us continue services, expand opportunities and build resiliency in the face of change.

This year, you made possible our expanded partnership with the State of Alaska Department of Health and Human Services and the Anchorage Health Department for testing and critical engagement of high-risk housing insecure individuals. While we are fortunate that, to date, none of these tests have yielded a positive HIV results, many individuals have been linked to critical care for positive syphilis results and more individuals are linked to supportive services. You have also made possible our renewed focus on client centered care. As the treatment of HIV has changed, we continue to readdress how we best serve our neighbors living with HIV/AIDS. Today, Four A's commits to not simply treating the disease and disease spread but to embracing the whole individual by supporting each client's efforts to live a complete and fulfilling life. Your support has also enabled Four A's to significantly readdress our work and how we achieve that work in southeast, Alaska. We continue to engage with our dedicated southeast advisory board in addressing how we can accomplish and excel at serving the southeast region.

As we look forward to the year and years to come Four A's remains deeply vested in the highest quality of care for our clients living with and affected by HIV/AIDS and looks to be continually advancing our approach to preventative services. Know that every day we hold you with us as we strive for better care, comfort and hope for all persons served. It is with passion, perseverance, science, hope, and you that we will see the end of HIV around the world and right here in Alaska. Thank you.



Four A's Case Managers



Douglas Echternacht (left), Byron Kim (right), HIV Prevention Harm Reduction Specialists

VOLUNTEER



Jacob Hale, Director of Finance

In 2019, over 100 volunteers gave of their time and talent to Four A's. From serving on Four A's Board of Directors or the Southeast Advisory Board, to serving clients directly at lunches, events, testing and the syringe access program. Volunteers also serve as community advocates raising the profile of our mission and helping support the agency through participating on event committees, committing an egregious amount of hours to hand make corsages for Fetish Ball, acting as agency ambassadors at Dining Out For Life, assembling Narcan kits, and so much more.

A special thank you to our Board of Directors who have provided leadership and direction to the agency during this year of change and to the Southeast Advisory Board as we stabilize and expand services in Southeast Alaska.

To all our volunteers, thank you.

"I volunteer with the Four A's because I know we're making a difference! You see it every day in the lives of clients served through Case Management and especially here at the Syringe Exchange. Four A's is so important and I'm glad to be a part of it"
- Four A's Prevention Volunteer.

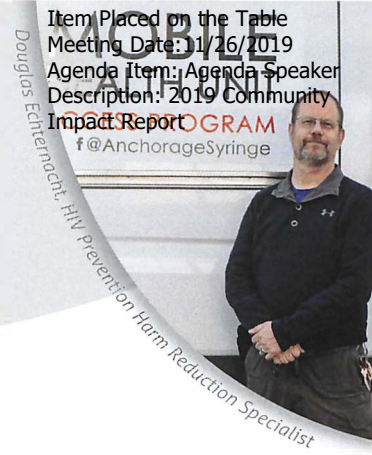
If you'd like to make a difference with Four A's to address the health and well-being of the people we serve, or to help end the spread of HIV and AIDS in our lifetime, please connect with Four A's staff. We welcome you.

CLIENT STORIES & QUOTES

James had not been to Four A's Syringe Access Program (FASAP) in several months and one day came back in. He looked much healthier, cleaner, and was practically unrecognizable compared to how he looked previously. The James that came in to Four A's was a different person! James had been through an ordeal the last few months and came out the other side a "better person and my old self". James explains to Four A's staff that he had been arrested during a sting operation; wrong place, wrong time. He spent a few months in jail where he went through detox and withdrawal from his heroin addiction. Once released, he found help from other organizations and vowed to himself and his family to never use again. One month later and James was still in recovery. His primary reason for coming to Four A's that day was to thank staff for the services we provided and because he missed staff's inviting smiles.



Annie, a long-time HIV positive client of the Four A's, who has struggled with substance misuse and domestic abuse, has found stability with the support of Four A's and partner agencies like AWAIC and RurAL CAP. Annie worked with Four A's case management team to find safe housing through the Four A's rental assistance program. She is now working to maintain sobriety, taking computer classes to improve job skills, has an improved outlook and positive feelings about the future; Annie is ecstatic to be exploring options to return to work.



Item Placed on the Table Meeting Date: 11/26/2019 Agenda Item: Agenda Speaker Description: 2019 Community Impact Report PROGRAM f@AnchorageSyringe Douglas Echnenacht, HIV Prevention Harm Reduction Specialist

"I know so much more now! I feel like after testing I can be a better/ safer partner and a better community advocate. Everyone should get tested!"
- Katie, first time HIV Testing Participant, Anchorage Pride fest

"Four A's is somewhere I feel safe. Safe from stigma, discrimination, harassment. Without Four A's I wouldn't have anywhere to go. We're lucky to have this program."
- Four A's Prevention Client

Tina & Mary are a gay couple, that for many years kept their relationship a secret from friends, family, and the whole world. Tina couched surfed with family and friends. Mary came into the Four A's program and obtained housing. As time went one, with the support of case management and Four A's staff, Tina and Mary came out as a couple together. They were wed and shared the exciting news with all the staff at Four A's who celebrated with them. Mary's living situation turned sour and the landlord appeared to target her. Fortunately, a long-time donor to the Four A's had an apartment come open. He generously offered it to a Four A's client. Tina & Mary are now living openly as a married couple and enjoying life.

Sarah had never heard of Four A's until a few months ago after her adult daughter had overdosed on heroin and was hospitalized. Hospital staff encouraged Sarah and her daughter to keep Narcan on hand in case her daughter or someone else overdosed. Staff trained Sarah on how to use the medication and what to do if she witnessed an overdose. Sarah was full of questions about drug use. "I have been in denial for a very long time", Sarah admitted. She had seen the signs, but never thought her daughter would have an addiction to anything. Staff asked Sarah if she knew if her daughter injected; she was adamant that her daughter wasn't doing that. Staff encouraged Sarah to have an open, nonjudgmental conversation with her daughter about her drug use and explained FASAP in case the service was needed. Sarah left informed with referrals and two Narcan kits.





Venus Woods

Director of HIV Prevention & Education

1057 W. Fireweed Lane, Suite 102
Anchorage, Alaska 99503

907-263-2048 d

907-263-2051 f

vwoods@alaskan aids.org

Item Placed on the Table

Meeting Date: 11/26/2019

Agenda Item: Agenda Speaker

Description: 2019 Community
Impact Report

Mayor/Council/City Clerk – Budget Stats

Statistics of Services

Indicators:	2013	2014	2015	2016	2017	2018	2019 (as of 11/26)
Action Items before Council (Ordinances/Resolutions/AMs)	143	177	182	152	134	126	118
Average Council Meeting Length (in hours)	Not Avail.	2.06	1.83	1.93	2.19	1.77	1.38
Number of Council Meetings	45	46	51	43	37	32	28
Number of Board and Commission Meetings <i>*PRAB started meeting in 2015</i>	36	29	35*	46	42	39	36
Records Requests (Traceable through Recorder's Office)	Not Avail.	83	86	91	119	78	128
Records Destruction (in cubic square feet)	105	30	55	41	102	109	101

Election Statistics

Indicators:	2012	2013	2014	2015	2016	2017	2018	2019
Voter Turnout Percentage	22%	19%	13%	15%	23%	13%	16%	11%
Number of Ballots Issued	760	656	434	638	985	565	795	555
Mayor	No	Yes	No	No	Yes	No	No	Yes
Ballot Propositions	1	0	2	1	1	0	0	1

Radio Statistics – Audio Only

Year	Accesses	Visitors
2016	923	188
2017	2321	179
2018	1537	312
2019	402	109
Total Hits:	5183	788
Average Hits:	1296	197

Accesses = Number of hits on a link

Visitors = Number of hits for live stream

To: Norma Alley, Palmer City Clerk
From: Mike Chmielewski, Radio Free Palmer
Re: 2019 Streaming Report
Date: November 15, 2019

Radio Free Palmer has provided live audio streaming services of regular Palmer Council Meetings since March 11, 2014. Listeners can go to our website to listen to the stream in real time.

Additionally, we record the meetings, edit them to improve audio quality, and post the recordings to our website. These recordings are all available in our site archives. The audio can be listened to online or downloaded as a podcast.

In early 2018 we added a video component to our streaming service. Each regular meeting was live streamed and the video is available on a landing page, as well as on YouTube. The video has an accompanying agenda keyed to the video for easy access to specific agenda item coverage. All videos remain available in the archives on the landing page.

The City of Palmer and the MEA Charitable Foundation provided funding for the first year. We did not have the resources to continue to fund the service. In March of 2019 we began negotiations with the non-profit software provider to continue use of their system to provide an agenda keyed reference. However, the provider has agreed to our continued use of the software without payment. We will continue to provide the video along with our streamed and recorded audio.

Note on listener statistics. Our streaming service has complete data about the individuals listening to a meeting stream. We find unique visitors and accesses for each to be the most useful data and that is what we are providing. Data for short, random hits is not counted in this report.

We also know that media representatives listen to both the live stream and recordings for their articles.

In addition to the live stream, listeners access the radiofreepalmer.org archives to stream or download any meeting from March 2014 to the present. During the past year there were 233 pageviews of the recordings for Council meetings on our web page radiofreepalmer.org.

Number of streamed meetings with audio recordings for the years 2015-2019.

2015 22 meetings
2016 18 meetings
2017 23 meetings
2018 22 meetings
2019 21 meetings (through 10/22/19)

Live Audio Stream Data 2017 - 2019

2017			2018			2019 through Oct. 22		
Date	Accesses	Visitors	Date	Accesses	Visitors	Date	Accesses	Visitors
1/10/17	85	19	1/9/18	20	2	1/8/19	8	3
1/24/17	28	15	1/23/18	10	2	1/22/19	4	1
2/14/17	3	2	2/13/18	6	3	2/12/19	13	3
2/28/17	3	3	2/27/18	29	9	2/26/19	55	20
3/14/17	6	3	3/13/18	7	4	3/12/19	7	4
3/28/17	4	3	3/27/18	36	5	3/26/19	9	3
4/11/17	6	3	4/10/18	4	1	4/9/19	12	4
4/25/17	3	2	4/24/18	182	24	4/23/19	No data	No data
5/9/17	23	2	5/8/18	No data	No data	5/14/19	10	3
5/23/17	3	3	5/22/18	24	4	5/28/19	34	11
6/13/17	1	1	6/12/18	3	2	6/11/19	33	7
6/27/17	2	2	6/26/18	4	4	6/25/19	21	5
7/11/17	2	2	7/10/18	4	1	7/9/19	2	1
7/25/17	3	2	7/24/18	4	1	7/23/19	34	7
						8/6/19*	117	21
8/8/17	4	2	8/14/18	1	1	8/13/19	5	2
8/22/17	3	2	8/28/18	1	1	8/27/19	3	3
9/12/17	2	2	9/11/18	13	5	9/10/19	16	5
9/26/17	48	39	9/25/18	27	5	9/24/19	3	1
10/10/17	7	6	10/9/18	8	2	10/8/19	3	2
10/24/17	6	5	10/23/18	35	8	10/22/19	13	3
11/14/17	No data	No data						

Name: (Please Print)	Item Being Addressed	Mailing Address	Contact Info (Phone and/or E-Mail)
Imran Chaudhry	Needle Disposal Sites	339 South Bailey St	907-414-6234
Angela Dunn	Faen A15 Mobile Unit - Needle Exchange	1057 W. FIREweed - Suite 102 Anchorage, AK 99503	adunn@alaskan aids.org (907) 263-2058
Eocemp Jrl W7352 mJN			