

Mayor Edna B. DeVries
Deputy Mayor Linda Combs
Council Member Julie Berberich
Council Member Richard W. Best
Council Member Steve Carrington
Council Member Sabrena Combs
Council Member Jill Valerius

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
Special City Council Meeting
December 10, 2019, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. AUDIENCE PARTICIPATION

F. NEW BUSINESS

1. Committee of the Whole: Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2020 City of Palmer Budget
 - b. 2020 City of Palmer Pay Plan
 - c. 2020 City of Palmer Fee Schedule
 - d. 2020 City of Palmer Fine Schedule
 - e. 2020 City of Palmer Capital Improvement Program

G. RECORD OF ITEMS PLACED ON THE TABLE

H. COUNCIL MEMBER COMMENTS

I. ADJOURNMENT

2020 *Recommended* Amendments as of

9-Dec-19

Surplus



RESO 20-002	To amend the 2019 Fee Schedule with the following changes:
	Community Center (Railroad Depot) Rental Miscellaneous Fees: Replace Public Announcement System Usage Fee with Sound System Usage Fee and increase from \$20 to \$40
	MTA Events Center: add Curling Stone Rental Monthly \$100

Item Placed on the Table
Meeting Date: 12/10/2019
Agenda Item: CM Report
Description: 2020 Recommended
Amendments for Resolution No. 20-002,
Resolution No. 20-004, Resolution No. 20-005

RESO 20-004	To amend the 2020 CIP with the following changes:	
	Continuing Projects	
	MTA Equipment Arena	\$ 20,000.00
	Paint Bailey Hill Reservoir	\$ 50,000.00
	ADA Sidewalks	\$ 61,700.00
	Police Radios	\$ 50,000.00
	Street Maintenance	\$ -
	Public Video	\$ -
	W/S Lift station and well pumps	\$ 55,000.00
	Water/Sewer Truck	\$ 45,000.00
	Police Vehicle Annual Replacement	\$ 50,000.00
	Park Improvements	\$ -
	Public Building Maintenance	\$ -
	Golf Course-Golf Carts	\$ 20,000.00
	Golf Course Infrastructure	\$ 20,000.00
	Depot updates-piping	\$ -
	2020 additions	
	Roads-Sander truck with plow blade	\$ 175,000.00
	Annexation Planning	\$ 125,000.00
	Airport-Safety Improvements-Avigation Easement Study	\$ 16,600.00
	Traffic Safety Planning	\$ 135,000.00

Reso 20-005

Reso 20-005		General Fund Effect	\$13,341
Primary Amendment #1	To amend the 2020 budget to reflect the deductions in health care premiums as follows:		Item Placed on the Table Meeting Date: 12/10/2019 Agenda Item: CM Report Description: 2020 Recommended Amendments for Resolution No. 20-002, Resolution No. 20-004, Resolution No. 20-005
	\$172,653 in Fund 6012 General Fund \$20,748 in Fund 6012 Water/Sewer \$2,964 in Fund 03 03-01-10-6012 (Airport) \$3,456 in Fund 05 05-01-10-6012 (Solid Waste) \$2,934 in Fund 53 53-01-12-6012 (Narcotics/Opiate TF) \$1,761 in Fund 52 52-01-180-6012 (SRO)	\$172,653	\$185,994
Primary Amendment #2	To amend the 2020 budget to reflect the increase in health care premiums by not increasing employee contributions for 2020 as follows:		
	\$5,600 in Fund 6012 General Fund \$679 in Fund 6012 Water/Sewer \$0 in Fund 03 03-01-10-6012 (Airport) \$536 in Fund 05 05-01-10-6012 (Solid Waste) \$536 in Fund 53 53-01-12-6012 (Narcotics/Opiate TF) \$402 in Fund 52 52-01-180-6012 (SRO)	-\$5,600	\$180,394
Primary Amendment #3	To amend the 2020 budget to increase Community Development Planning to include funding for 2 Palmer Visit short videos as follows:		
	\$18,000 to 01-01-12-6071 (for a total of \$28,000)	-\$18,000	\$162,394
Primary Amendment #4	To amend the 2020 budget to include funding for a facilitated strategic planning session:		
	\$2500 to 01-01-12-6071 or 01-02-10-6069	-\$2,500	\$159,894
Primary Amendment #5	To amend the 2020 budget to reflect allocations in the approved 2020 CIP for 2020 Additions from the General Fund to the following funds:		
	\$206,700 to Fund 08 General CIP Projects \$275,000 to Fund 09 General CIP Equipment \$16,600 to Fund 30 Airport Capital Projects \$40,000 to Fund 15 Golf Course Fund \$135,000 to Fund 10 Roads Fund	-\$673,300.00	(\$513,406.00)
Primary Amendment #6	To amend the 2020 budget to reflect the reallocation of funds in the following accounts back to the general fund:		
	\$29,704 City Hall Renovation 08-01-10-7163 \$3,054 Library Front Doors 08-01-10-7173 \$2,936 COP Deferred Maint 08-50-05-6053	\$35,694.00	(\$477,712.00)
Primary Amendment #7	To amend the 2020 budget to increase Finance Contractual Services for online sales tax payment system as follows:		
	\$25,000 to 01-01-10-6030	-\$25,000.00	(\$502,712.00)
Primary Amendment #8	To amend the 2020 budget for the Mayor/Council/City Clerk budget as follows:		
	Reduce Legal Fees 01-02-10-6027 to \$25,000 Increase Community Council Grants 01-02-10-6069 to \$15,000 Increase Election Expenses 01-02-10-6099 to \$15,000	-\$5,000.00	\$ (507,712.00)
Primary Amendment #9	To amend the 2020 budget to increase Community Development Community Center (Depot) to include funding a new accounting line: Downtown Wifi		
	\$3,000 to 01-01-20-6025 Downtown Wifi	-\$3,000	(\$510,712)

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2019 total	2019 Remaining	2020 Addition	2020 Total	2021 Addition	2022 Addition	2023 Addition	2024 Addition	
Prior Years Ongoing													
N	MTA Equipment Arena	COP	Annually		\$ 40,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
N	Paint Bailey Hill Reservoir	COP-W/S	2017	\$ 40,000	\$ 28,265	\$ 28,265	\$ 50,000	\$ 78,265					
N	ADA Sidewalks	COP/Grant	2017	\$ 250,000	\$ 79,680		\$ 61,700	\$ 61,700	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
N	Police Radios	COP	2017	\$ 625,000	\$ 103,000		\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	Complete	Complete	
N	Street Maintenance	COP	As needed	\$ 500,000	\$ 548,778	\$ 623,778		\$ 623,778	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	
N	Public Video	COP	2018	\$ 75,000	\$ 100,000	\$ 50,000	\$ -	\$ 50,000					
N	W/S Lift station and well pumps	COP-W/S	Annually	\$ 100,000	\$ 97,295	\$ 30,000	\$ 55,000	\$ 85,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
N	Water/Sewer Truck	COP-W/S	2018	\$ 55,000	\$ 42,894	\$ 2,500	\$ 45,000	\$ 47,500			\$ 60,000	\$ 60,000	
N	Police Vehicle Annual Replacement	COP	Annually	\$ 45,000	\$ 75,756	\$ 15,000	\$ 50,000	\$ 65,000	\$ 50,000	\$ 50,000	\$ 55,000	\$ 55,000	
N	Park Improvements	COP	As needed		\$ 100,204	\$ 100,204	\$ -	\$ 100,204					
N	Public Building Maintenance	COP	As needed	\$ 500,000	\$ 100,000	\$ 85,000		\$ 85,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
N	Airport-Safety Improvements	COP	2019	\$ 450,000	\$ 30,000		\$ 16,600	\$ 16,600					
N	Golf Course-Golf Carts	COP	Annually	\$ 40,000	\$ 40,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
N	Golf Course Infrastructure	COP	Annually	\$ 20,000	\$ 42,000	\$ 14,000	\$ 20,000	\$ 34,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
N	Depot updates-piping	COP	2019	\$ 15,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000					
2020													
										Prior Year Funded (Carry over) \$978,747			
N	Roads-Sander truck with plow blade	COP	2020	\$ 175,000			\$ 175,000	\$ 175,000	2020 Recommended additional funding \$823,300				
N	Traffic Safety Planning	COP	2020				\$ 135,000	\$ 135,000					
N	Annexation Planning	COP	2020				\$ 125,000	\$ 125,000					

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2019 total	2019 Remaining	2020 Addition	2020 Total	2021 Addition	2022 Addition	2023 Addition	2024 Addition
			Unassigned									
N	Emergency Generator City Hall	Grant	Undetermined	\$ 400,000								
N	Generator for Fire St36 (training center)	COP	Undetermined	\$ 50,000								
N	New Fire engine and equipment	COP	Undetermined	\$ 700,000								
N	Fire Brush truck replacement/equip	COP	Undetermined	\$ 160,000								
N	Snow Dump Lots	COP	Undetermined	\$ 100,000								
N	Roof over Fire conexas	COP	Undetermined	\$ 55,000								
N	Extend S. Industrial to Inner Springer	COP	Undetermined	\$ 400,000								
N	Design new Library buiding	COP	Undetermined	\$ 100,000								
N	Public Library Extension Ph II	Bond	Undetermined	\$ 5,000,000								
N	New Fire station	Bond	Undetermined	\$ 9,000,000								
N	Design Museum phase 2	COP	Undetermined	\$ 250,000								
Y	Downtown Road Improvements- Cobb Street		Undetermined	\$ 1,100,000								
Y	Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000								
Y	Restore Railroad Tracks to Downtown Palmer		Undetermined	\$ 3,000,000								
Y	Park Project Walk to the Fair		Undetermined	\$ 300,000								
N	Babb Aboretum Restoration		Undetermined	\$ 75,000								
N	Sherrrod Area Gravel to Road resurfacing		Undetermined	\$ 1,000,000								
Totals	Totals			\$ 36,141,359	\$ 1,949,927	\$ 978,747	\$ 823,300	\$ 1,802,047	\$ 920,000	\$ 1,625,000	\$ 1,280,000	\$ 1,660,000

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2019 total	2019 Remaining	2020 Addition	2020 Total	2021 Addition	2022 Addition	2023 Addition	2024 Addition
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2020 Funding Breakdown		\$ 823,300	additional
General Fund	\$ 673,300	\$290,858 from annual contribution	\$382,442 from General Fund unassigned balance
W/S	\$ 150,000	from enterprise funds	

2021 Funding Breakdown		\$ 920,000	additional
General Fund	\$ 845,000	\$244,000 from annual contribution	\$601,000 from General Fund unassigned balance
W/S	\$ 75,000	from enterprise funds	

2022 Funding Breakdown		\$ 1,625,000	additional
General Fund	\$ 970,000	\$244,000 from annual contribution	\$726,000 from General Fund unassigned balance
W/S	\$ 655,000	from enterprise funds	

2023 Funding Breakdown		\$ 1,280,000	additional
General Fund	\$ 1,145,000	\$244,000 from annual contribution	\$901,000 from General Fund unassigned balance
W/S	\$ 135,000	from enterprise funds	