

Mayor Edna B. DeVries
Deputy Mayor Richard W. Best
Council Member Steve Carrington
Council Member Linda Combs
Council Member Sabrena Combs
Council Member David Fuller
Council Member Pete LaFrance

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
City Council Meeting
July 10, 2018, at 7 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.cityofpalmer.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-068:** Authorizing the City Manager to Purchase Insurance Coverage for the Period July 1, 2018, through June 30, 2019, per the Premium Quote Submitted by the City's Insurance Broker, Insurance Brokers of Alaska..... Page 3
 - b. **Action Memorandum No. 18-069:** Confirming the Mayor's Nomination of Heather Kelley with a Term Ending October 31, 2020, to the Parks, Recreation and Cultural Resources Advisory Board Page 9
 - c. **Action Memorandum No. 18-070:** Confirming the Mayor's Nomination of Andrew Corbin and Rhonda Wohlbach with Terms Ending October 31, 2018, to the Planning and Zoning Commission Page 11
2. Approval of Minutes of Previous Meetings
 - a. May 22, 2018, Regular Meeting Page 13

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Quarterly Update from Planning & Zoning Commission Chair Dan Lucas
2. Presentation from Matanuska Electric Association

F. REPORTS

1. City Manager's Report Page 19
2. City Clerk's Report Page 29
3. Mayor's Report Page 35
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. NEW BUSINESS

1. **Resolution No. 18-017:** Appropriating \$25,000.00 from the General Fund for Installation of a Marked Crosswalk at the Intersection of E. Arctic Ave and N. and S. Valley Way Page 41

I. RECORD OF ITEMS PLACED ON THE TABLE

J. AUDIENCE PARTICIPATION

K. COUNCIL MEMBER COMMENTS

L. ADJOURNMENT

Tentative 2018 Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
July 24	Regular	7 pm	2019 Budget Planning Priorities
Aug 14	Regular	7 pm	
Aug 28	Regular	7 pm	
Sept 11	Regular	7 pm	
Sept 25	Regular	7 pm	
Oct 8	Special	6 pm	Election Certification
Oct 9	Regular	7 pm	
Oct 16	Special	6 pm	1 st Budget Public Hearing

**City of Palmer
Action Memorandum No. 18-068**

Subject: Authorizing the City Manager to Purchase Insurance Coverage for the Period July 1, 2018, through June 30, 2019, per the Premium Quote Submitted by the City's Insurance Broker, Insurance Brokers of Alaska

Agenda of: July 10, 2018

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
<u>X</u>	Finance	<u><i>[Signature]</i></u>	<u>06/19/18</u>
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	<u><i>[Signature]</i></u>	_____
City Clerk	<u><i>[Signature]</i></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 327,769.57

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>327,769.57</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): <u>Various Accounts</u>
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: *[Signature]*

Attachment(s):

- Insurance Brokers of Alaska Commercial Insurance Proposal

Summary Statement/Background:

Insurance Brokers of Alaska is the City's current Insurance Broker. They presented the attached proposal from Alaska Public Entity Insurance (APEI) to continue as the City's Insurance Carrier for the year beginning July 1, 2018.

The insurance coverage includes property (including earthquakes and fire); crime; general liability; police professional liability; auto liability and physical damage; and worker's compensation.

The last contract was for \$302,096.66. This contract is for \$327,796.57, which is an increase of \$25,672.91.

The proposal from the Alaska Public Entity Insurance (APEI) has a gross premium of \$371,287. The City will receive a total of \$58,157.80 in various credits (including a longevity credit of \$12,707.80), resulting in a net premium of \$327,796.57.

This increase is primarily from an increase in physical damage coverage (asset value increase) by over \$11,000.00, general liability by \$13,000, and auto by \$6,000. Workman's comp dropped almost \$3,000 which is a good sign for the future.

The City has had insurance coverage with excellent service through APEI since 2008

Administration's Recommendation:

To approve Action Memorandum No. 18-068 Authorizing the City Manager to Purchase Insurance Coverage for the Period July 1, 2018 through June 30, 2019, per the Premium Quote submitted by the City's Insurance Broker, Insurance Brokers of Alaska.

PREMIUM SUMMARY

COVERAGE	EXPIRING 2017-2018	PROPOSED 2018-2019
Property Including Earthquake & Flood	\$71,414.29	\$82,824.729 (1)
Crime	Included in above	Included in above
General Liability	\$40,163.81	\$53,641.02 (2)
Police Professional Liability	Included in GL	Included in GL
Auto Liability & Physical Damage	\$81,185.78	\$87,207.93(3)
Workers' Compensation	\$105,854.49	\$102,163.70 (4)
APEI PKG TOTAL DUE AT BINDING	\$298,618.37	\$325,837.37
2018-Longevity Credit	-\$10,845.71	-\$12,707.80
APEI PKG TOTAL	\$287,772.66	\$313,129.57
Airport Owners/Operators Liability	\$7,854.00	\$8,050 (5)
Inland Marine	\$6,470.00	\$6,590 (6)
GRAND TOTAL	\$302,096.66	\$327,769.57

***Longevity Credit: Reflects the member's loss experience and time with APEI/Pool - Applied at renewal**

(1) Property Up - Due to increases in excess costs and increase in property values. 2017 was a difficult year for worldwide property reinsurance market, with significant number of catastrophes. This combined with a few large Alaska claims in recent years, has resulted in an overall property rate increase.

(2) GL Up - APEI experienced several significant liability claims in recent years, affecting both school district and municipal members. These liability claims have penetrated the excess layer, causing concern among the excess carriers for future large claims.

(3) Auto Up - Increase in # of autos

(4) WC Down - Costs are down, for APEI retained layer and excess coverage layer. X-Mod down from 1.12 to 1.07 and a payroll shift to lower rate.

(5) Airport Owners & Operators Up - Rate increase. ACE provided an optional quote w/\$5k deductible (\$7,750)

(6) IM Up - Carrier rate increase from \$1.178 to \$1.20

Airport Owners & Operators - If terrorism and war coverage is requested add \$805 to above premium. Airport Owners/Operators Premium is 25% Min Earned Premium, No Flat Cancellations

Inland Marine - Quote doesn't include Terrorism, if elected add \$194 to above quote, when policy is received there will be a terrorism rejection form to sign and return and credit will be applied.

PREMIUM CREDITS

PREMIUM CREDITS: Applied to 2018 – 2019

GL: LC and safety meetings	\$ 4,910.00
WC: LC Training & Safety meetings	\$14,665.00
Auto:	\$ 0
Property: LC/Fire Dept./Sprinkler	\$ 8,726.00
3 - Year Agreement	\$17,149.00
<u>Longevity Credit</u>	<u>\$12,707.80</u>
Total	\$58,157.80

(Gross Premium w/out Credits \$371,287)

PREMIUM CREDITS: Applied to 2017 – 2018

GL: LC and safety meetings	\$ 4,462.65
WC: LC Training & Safety meetings	\$19,369.12
Property: Site Inspections included in Fire Dept. credits	
Fire Department	\$ 1,014.68
Sprinklered Bldgs.	\$ 5,276.35
<u>Dividend Credit Given</u>	<u>\$10,845.71</u>
Total	\$40,968.51

PREMIUM CREDITS: Applied to 2016 – 2017

GL: LC and safety meetings	\$ 4,293.27
WC: LC Training & Safety meetings	\$18,567.49
Property: Site Inspections included in Fire Dept. credits	
Fire Department	\$ 1,292.19
Sprinklered Bldgs.	\$ 5,291.54
<u>Dividend Credit Given</u>	<u>\$15,907.04</u>
Total	\$45,351.53

PREMIUM CREDITS: Applied to 2015 – 2016

GL: LC and safety meetings	\$ 4,439.30
WC: LC Training & Safety meetings	\$ 4,985.71
Property: Site Inspections included in Fire Dept. credits	
Fire Department	\$ 753.08
Sprinklered Bldgs.	\$ 2,790.16
<u>Dividend Credit Given</u>	<u>\$12,070.39</u>
Total	\$25,038.63

PREMIUM SUMMARY – LAST 4 YEARS

COVERAGE	EXPIRED 2015-2016	EXPIRING 2016-2017	EXPIRING 2017-2018	PROPOSED 2018-2019
Property with Earthquake & Flood	\$40,841.28	\$65,761.61	\$71,414.29	\$82,824.72
Crime	Included in above	Included in above	Included in above	Included in above
General Liability	\$39,953.68	\$36,707.44	\$40,163.81	\$53,641.02
Police Professional Liability	Included in GL	Included in GL	Included in GL	Included in GL
Auto Policy with Physical Damage	\$57,662.46	\$65,462.89	\$81,185.75	\$87,207.93
Workers' Compensation	\$94,728.46	\$99,955.00	\$105,854.49	\$102,163.70
APEI PKG SUB-TOTAL	\$233,185.88	\$267,886.94	\$298,618.37	\$325,837.37
Dividend APEI	-\$12,070.39	-\$15,907.04	-\$10,845.71	-\$12,707.80
APEI PKG TOTAL	\$221,115.49	\$251,979.90	\$287,772.66	\$313,129.57
Airport Owners/Operators Liability	\$7,700.00	\$7,854.00	\$7,857.00	\$8,050.00
Inland Marine	\$6,470.00	\$6,470.00	\$6,470.00	\$6,590.00
GRAND TOTAL	\$235,285.49	\$275,492.88	\$302,099.66	\$327,769.57

PROPERTY INSURANCE

Insurance Carrier:	Alaska Public Entity Insurance
Policy Period:	July 1, 2018 to July 1, 2019
Coverage:	All Risk for direct physical damage including boiler & machinery, earthquake and flood, subject to standard policy terms, conditions, and exclusions.
Property:	\$200,000,000 Program Limit Shared by all participants
Earthquake:	\$ 75,000,000 Program Limit Shared by all participants
Flood:	\$ 75,000,000 Program Limit Shared by all participants
Equipment Breakdown:	\$200,000,000 Program Limit Shared by all participants
Location, Limits & Property Covered:	See Attached Schedules for Limits
Co-Insurance:	None
Recovery Basis:	Replacement Cost - Buildings, Contents and Electronic Data Processing Equipment
Deductible:	\$10,000 Per Occurrence - Building and B&M \$ 5,000 Each Claim - Contents, EDP, Fine Arts
Deductible:	\$10,000 Each Claim - Earthquake & Flood

Note: Contents value includes fine arts, EDP/media and leased equipment

Yellow highlighted items on the property schedule are values that have increased

**City of Palmer
Action Memorandum No. 18-069**

Subject: Confirming the Mayor's Nomination of Heather Kelley with a Term Ending October 31, 2020, to the Parks, Recreation and Cultural Resources Advisory Board

Agenda of: July 10, 2018

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 600.00

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 600.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-19-90-6059
- Not budgeted

Director of Finance Signature: _____

Attachment(s):

- None

Summary Statement/Background:

The Parks, Recreation and Cultural Resources Advisory Board (PRCRAB) is a seven-member board. PRCRAB Member David Dodd resigned, which was accepted by the City Council with approval of AM No. 18-058 on May 22, 2018.

Upon acceptance of Mr. Dodd's resignation, the City Clerk's Office began the recruitment process. Public notice of this recruitment was posted on the City's website, published in *The Frontiersman* on 6/20 and 6/24, posted on the City Hall bulletin board, and posted on the City of Palmer Facebook page.

Two applications were received, as noted below. All applications were received prior to the final deadline of 4:30 p.m., Friday, June 29.

Applicants were:

1. Lee Henrikson
2. Heather Kelley

All applications met code requirements and were considered. After review, Heather Kelley is nominated to fill the vacant seat.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 18-069

**City of Palmer
Action Memorandum No. 18-070**

Subject: Confirming the Mayor's Nomination of Andrew Corbin and Rhonda Wohlbach with Terms Ending October 31, 2018, to the Planning and Zoning Commission

Agenda of: July 10, 2018

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Mayor DeVries via City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	_____	_____
City Clerk	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **600.00**

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 600.00/year
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-01-12-6059
- Not budgeted

Director of Finance Signature: _____

Attachment(s):

- None

Summary Statement/Background:

The Planning and Zoning Commission (PZC) is a seven-member commission. PZC Member Douglas Cruthers resigned, which was accepted by the City Council with approval of AM No. 18-055 on May 1, 2018. PZC Member Merry Maxwell resigned, which was accepted by the City Council with approval of AM No. 18-063 on May 22, 2018.

Upon acceptance of Mr. Curthers' and Merry Maxwell's resignations, the City Clerk's Office began the recruitment process. Public notice of this recruitment was posted on the City's website, published in The Frontiersman on 6/20 and 6/24, posted on the City Hall bulletin board, and posted on the City of Palmer Facebook page.

Five applications were received, as noted below. All applications were received prior to the final deadline of 4:30 p.m., Friday, June 29.

Applicants were:

1. Andrew Corbin
2. Dustin Silva
3. William "Houston" Snyder
4. Jill Valerius
5. Rhonda Wohlbach

All applications met code requirements and were considered. After review, Andrew Corbin and Rhonda Wohlbach are nominated to fill the vacant seats.

Original applications are retained in the City Clerk's Office. Please call (907) 761-1301 to request a copy.

Mayor's Recommendation:

To approve Action Memorandum No. 18-070

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on May 22, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Steve Carrington
Sabrena Combs	David Fuller
Peter LaFrance	

Deputy Mayor Richard Best was absent and excused.

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-058:** Accepting Board Member David Dodd's Resignation from the Parks, Recreation and Cultural Resources Advisory Board
 - b. **Action Memorandum No. 18-063:** Accepting Commission Member Merry Maxwell's Resignation from the Planning and Zoning Commission
2. Approval of Minutes of Previous Meetings
 - a. February 13, 2018, Joint City Council and Park, Recreation and Cultural Resources Advisory Board Meeting
 - b. March 13, 2018, Regular Meeting
 - c. May 1, 2018, Special Meeting

Main Motion: To Approve Agenda, Consent Agenda, and Minutes

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from Sister School Student Delegation from the Middle and High School.

Students spoke in Japanese and English saying thank you for Council's scholarships and explained what they were most looking forward to with their upcoming trip to Japan.

2. Presentation from Airport Advisory Commission Chair John Lee

Mayor DeVries read and presented a proclamation recognizing Airport Appreciation Day to Chair John Lee.

Airport Chair John Lee reported:

- Update on the airport security and new signage put up for neighborhood watch;
- City Council was invited to attend the upcoming 27th Annual Pancake Breakfast;
- Summer Solstice Boogie, put on by Alaska Skydiving, would be held on June 19-24, 2018, and thanked Shannon Jardine for his planning, hard work, and a job well done with this event;
- Airport Advisory Commission would be reviewing safety, security, and policy and leaving administration items to the administration staff;
- Frank Kelly attended the FedEx Air Show in hopes to bring business to Palmer by gaining new lessees; and
- 2018 airport campground would be finalized soon.

3. Presentation of a Proclamation Declaring May 20-26, 2018, as Public Works Week

Mayor DeVries read and presented a proclamation to Public Works Director Chris Nall thanking him and his staff for all their hard work.

F. REPORTS

1. City Manager's Report

City Manager Nathan Wallace highlighted his written report.

2. City Clerk's Report

City Clerk Norma Alley updated the Council on the records management process and stated the Clerk's Office was gearing up for the election season.

3. Mayor's Report

Mayor DeVries:

- Highlighted her written report;
- Wished Council Member Carrington a happy birthday;
- Announced Mat-Su Miners baseball kick off would be next week;
- Announced she would be attending a Veteran's Day event to present a proclamation;
- Requested nominees for the upcoming Palmer Pride Citizen of the Year and Golden Shovel Award recipients;
- Encouraged all to attend Colony Days;
- Stated she participated in a teleconference for the Railroad Task Force; and
- Announced she would be attending Hot Dogs and Hot Rods at the local auto parts store in Palmer.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

Mr. Sam Dingis, Palmer Museum Director, provided a printed visitor's guide and announced an audio tour along with live guided walk was available for patrons.

Mr. Rich Benedetto gave an update on his community neighborhood watch program, thanked the Council for their support, and stated he hoped a nonprofit could be started to further other neighborhood watch programs.

Mr. Eugene Carl Haberman stated concern for council members being allowed a waiver permitting them to be employed at the city.

Mr. River Bean stated he would like to set the record straight about previous meeting comments, relating to the vacant property on Cobb Street and Mountainview R.V. Park, which were not intended to be taken negatively.

H. PUBLIC HEARING

1. **Ordinance No. 18-004:** Enacting Palmer Municipal Code Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags and Amending the City of Palmer Fine Schedule

Mayor DeVries opened the public hearing on Ordinance No. 18-004.

The Council heard testimony from 19 Citizens in favor of Ordinance No. 18-004 (see archived City Council packet for full list of names).

Council Member Carrington stated change was wanted, but was concerned a big city policy may not be right for Palmer, and suggested consideration for a ballot vote. Council Member Combs reported all public comment was in favor and feels moving it to the ballot was not necessary. Council Members Fuller and LaFrance agreed with Council Member Combs' comments.

City Manager Nathan Wallace explained the ordinance as only prohibiting the distribution; not banning bags all together. Council Member Fuller requested all plastic bag distribution be banned.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Adopt Ordinance No. 18-004

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Combs, DeVries, Fuller, LaFrance
Opposed:	Carrington
Absent:	Best

Mayor DeVries a called recess at 9:14 p.m. Meeting reconvened at 9:20 p.m.

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-059:** Authorizing the City Manager to Negotiate and Execute a Utility Extension Agreement with Maple Springs of Palmer SNF Holdings, LLC. for Water and Sewer Main Extensions to the Maple Springs of Alaska Palmer Campus, Located West of the Palmer City Limits at 12000 East Palmer-Wasilla Highway

Council Member LaFrance asked if this property would be a good case for annexation. City Manager Wallace responded that the property is being considered and the option would be offered to the property owner.

Main Motion: To Approve Action Memorandum No. 18-059

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

2. **Action Memorandum No. 18-060:** Authorizing the City Manager to Negotiate and Execute a Contract for the Construction of the "2018 Taxiway Pavement Maintenance" Project to Pruhs Construction Company, LLC in the Amount of \$432,810.00, Contingent Upon Receiving a Federal Aviation Administration Grant; and Authorizing the City Manager to Accept and Execute Said Grant from the Federal Aviation Administration for the Airport Improvement Project

Main Motion: To Approve Action Memorandum No. 18-060

Moved by:	Fuller
Seconded by:	Combs
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

3. **Action Memorandum No. 18-061:** Authorizing the City Manager to Negotiate and Execute a Construction Administration Services Contract Addendum with HDL Engineering Consultants, LLC in the Amount of \$52,100.00 for the Construction Management Work on the Airport's 2018 Pavement Maintenance Project

Main Motion: To Approve Action Memorandum No. 18-061

Moved by:	Fuller
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

4. **Action Memorandum No. 18-062:** Accepting Council Member Brad Hanson's Resignation, Declaring the Seat Vacant, and Directing the City Clerk to Begin the Appointment Process to Fill the Vacancy Until a Successor is Seated After the October 2, 2018, Regular Election

City Clerk Norma Alley requested direction from Council on applicant requirements, encouraged Council to have supplemental questions with the application, and explained the interview and appointment process.

Main Motion: To Approve Action Memorandum No. 18-062

Moved by:	Fuller
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma Alley reported written testimony regarding Ordinance No. 18-004, draft Council vacancy notice, and Council application packet were Items Placed on the Table.

K. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman commented on the public process and was concerned the council application process was flawed.

Mrs. Linda Combs congratulated the city on Clean Up Day being so well done and invited the Council to elder forum held on May 25, 2018, at the Palmer Senior Center.

L. COUNCIL MEMBER COMMENTS

Council Member LaFrance thanked Mr. Bennedetto for his neighborhood watch presentation, announced the Government Peak Climb was to be held on June 2, 2018, and asked all to consider attending.

Council Member Fuller thanked the city for organizing Clean Up Day and congratulated Council Member Hanson on his new job.

Council Member Combs:

- Announced the Mat-Su Minors baseball players will arrive June 3, 2018;
- Thanked the city employees for their hard work and a job well done during Clean Up week;
- Stated the sister city presentation by the Palmer Jr. Middle and High Schools was amazing; and
- Reminded everyone the state track meet would be held in palmer and encouraged all to attend.

Mayor DeVries presented a plaque to Brad Hanson and thanked him for his 20 plus years of service.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 10:06 p.m.

Approved this ____ day of _____, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
1	Waste Water Treatment Plant Upgrades: MMBR and Secondary Clarifiers to meet EPA/ADEC permit requirement per Consent Decree	\$9,000,000- \$14,000,000 (revised estimate after 65%~ \$12,610,290)	August 2020		\$8,897,273 as of March 2018	Funding Sources On hand: State Grant \$2.5M State Grant: \$145k Enterprise and GF: \$1,600,000 USDA Loan: \$4.8 USDA Grant: \$3.5
k	Construction Commence		June	On going		
k(2)	Building/Lab		Feb-May	Project is over 50% complete		Lab finishing work and system control work underway
m	Close on USDA Loan/Grant		June	On going-finalizing, but loan and grant have been disbursed		Bond approved, working transcript
o	MMBR System on line for testing		July 2018	On going		Final checklist items for substantial completion have been identified. Kruger has visited the site and approved the MBBR for receiving and processing of sewage. 100% of the sewer influent is now flowing into the MBBR. We expect to meet our substantial completion deadline of 30July18. See Pyramid for details
p	MMBR System testing complete		April 2019			
o	Secondary Clarifiers on line		August 2020			

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
2	Rehabilitate RW 16/34 & Related Improvements	\$10,000,000- \$11,500,000	October 2017	Pre-Liminary Application Approved by FAA		Funding Sources On hand: State Grant: \$400K COP: \$225k Anticipated FAA: \$9.375M - \$10.781M
n	Construction Mobilization		June			On going
o	Runway Closed		August 2017	Re-opened Aug 21		Apron work and helipad continues
p	Winter Closure		October 2017			Project substantially complete
q	Final items completed		May 2018	Sealing/paint completed July 3		Seal and repaint 10/28
r	Project Completion		July 2018			

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
3	Bogard Road Booster Station to provide adequate pressure and flow for the western portion of Bogard Rd Water Main Extension Project.		TBD	Land Prep and Engineering Drawings Working	\$118,595.00	Through use of remaining grant funds (14-DC-125), PW has contracted HDL Engineering for Preliminary Engineering and site preparation.
a	HDL conduct preliminary engineering work and booster station site prep	\$118,595.00	July 2017	Completed	\$118,595.00	Construction and Engineering drawings/specs are complete.
b	Project out for bid			Completed	\$105,415.00	Project is currently open for bids. Pre-bid is scheduled for 11 July Bid opening scheduled for 20 July
c	Site prep			Completed	\$28,000.00	Work underway, change order to meet ADEC requirements approved. Currently stood down for winter.
d	Utility & Service Line Extensions			Hold for Actual Booster Station install		Under pressurization on existing lines and valves have been identified. K&H will conduct testing of existing lines and valves to ensure there is no debris in the lines and all valves are working properly.

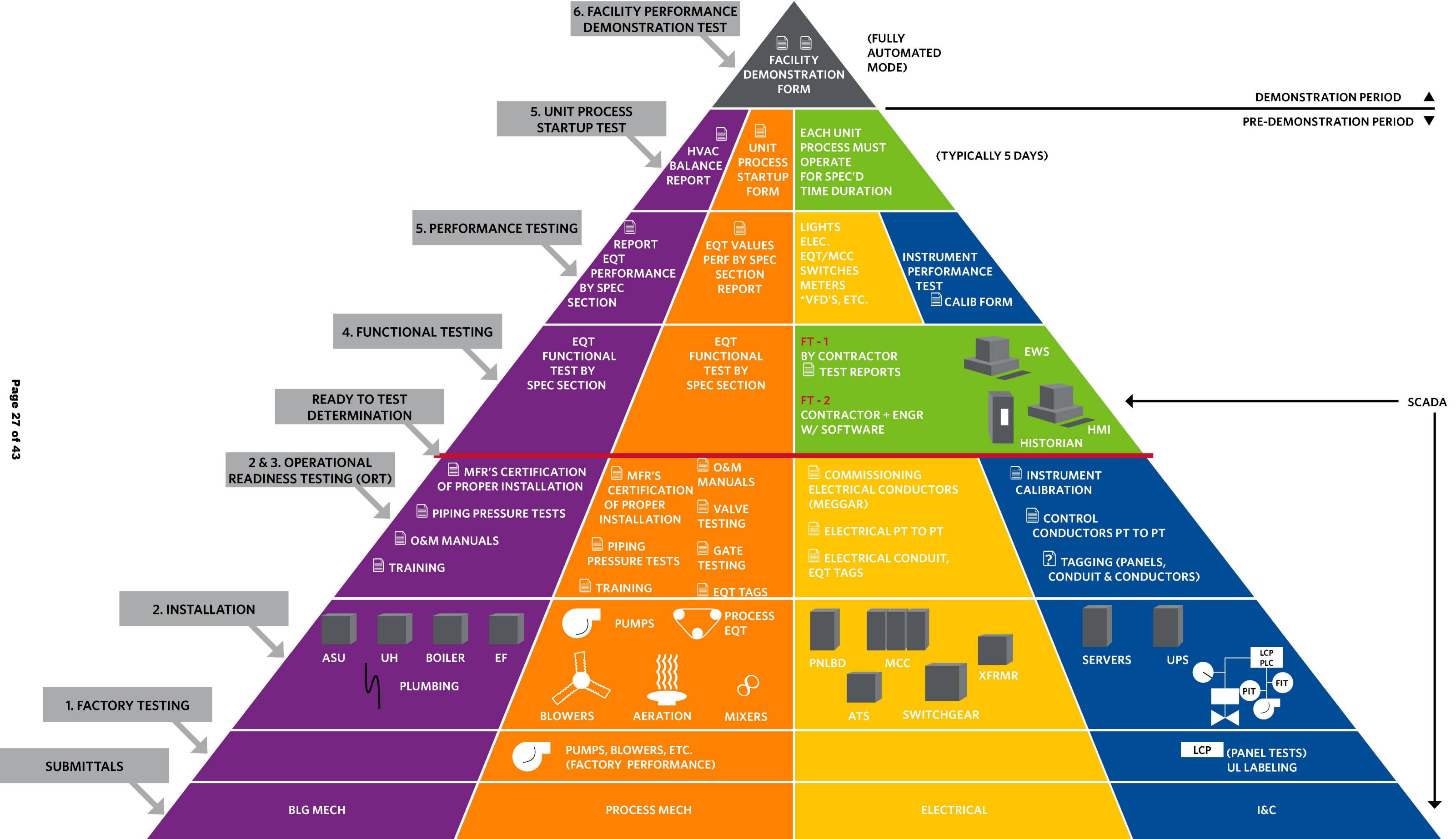
	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
4	Public Safety Building: Repair several subfloor structural issues in the Booking and PreTrial Confinement Areas and complete several finishing upgrades, in the same area, as required by current lease agreement	\$141,000 remaining in state grant funds for public safety building improvements	TBD			RFP out to bid for Engineering services to provide inspection and assessment, prepare engineering plans, specifications, cost estimates and bidding assistance.
a	Engineer and CA Support	With PND Engineers for Fee Proposal	9Feb18		\$44,852.00	Approved
b	Engineer's Estimate and Bid Docs				\$124,000 engineer's estimate	PND Engineers has completed their assessment of the building and required repairs. The project should go out for bids in July.
c						

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
5	ADA Sidewalk Improvements: As part of the Comprehensive Plan the City continues to upgrade sidewalks, curb ramps and driveways to ADA compliance. This year's focus will be along E Dahlia and Elmwood Aves	\$323,400.00	Sept 18			The City has been notified of an award of a grant thru Alaska DOT from the federal government for this project in the amount of \$323,400.00. If accepted, the City match is \$64,680.00
	a Council Accept Grant		March			Grant accepted by Council
	b RFP for project		TBD			
c	Construction Start		TBD			RFP & Construction dates TBD. Approval of the proposed project is still with DOT and we do not have a grant agreement yet. We have requested the grant funds be extended through summer of 2019.

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
6	Paving Project: Pave Auklet from Glenn Hwy to ARRC Crossing, connecting bike path from Tunnel at Glenn to Mat River Park/Butte Trail	\$500,000.00				Update engineer estimates for Auklet from Glenn to ARRC Crossing, Gravel bike crossing over ARRC this spring, work concept for bike continuing bike path, solicit funding partners for project with City Matching funds of \$500,000
a	Engineer and CA Support			On-going	\$57,507.00	Approved
b	Final design			Complete		
c	Engineer's Estimate			Complete	\$561,210.50	project to include all paving and lighting is \$561,210.50. Once LID and funding is determined, we can proceed to RFP.

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
7	Airport Road/Evergreen Trail: Connector to ball fields and Cope Industrial Trail	None				Examine the costs of completing a connector trail from Mat River/Butte Trail to Cope Industrial trail.
	a Stake and clear airport road row with proposed trail		Summer			This is on our list of items for the City crew to do this summer.
	b					
	c					

	Project Description	Estimated Budget/Cost	Planned Completion	Status	Expenditures	Comments
8	Install video cameras to monitor city assets	\$75,000.00	Fall 2018			Developing Policy and recommended locations for council approval
a	Policy Review/Approval		March 2018	Completed		Part of City Manager Report March 13
b	Install Beta system		August 2018			Mini version-not web capable monitoring City Hall Drop box. Working with engineer on design details
c	Install remaining system		TBD			TBD



Generic Plant Startup Strategy

		STARTUP PROGRESSION	STARTUP OBJECTIVES
PRE-DEMONSTRATION PERIOD		1 Vendor / Manufacturer Factory Test Motor control shop tests Pump capacity verification Fabricated equipment factory inspection Instrument Verification Report/Calibration Data Sheet	Verify equipment supplied meets performance spec Discover defects before installation Verify proper inspections complete - UL
		2 Installation testing Energize each discrete input and output Simulate each analog input and output using a loop simulator Circuits not energized should be tested for continuity Simulate each alarm with false signal / grounding electrode test Pipe pressure and tank leak testing On-site instrument calibration	Verify wire termination Verify circuit integrity Verify tank and piping integrity Verify fittings withstand design pressures Verify calibration
		3 Component Testing Bump test rotational equipment Manually trigger limit switches Monitor gauge indication Operate manual selector switches Exercise valves and/or actuators at local station Start/Stop/Run process at local station Trigger alarms	Visual observation of installation integrity Performs proper function Discover failures Minimize equipment casualties before full run Test SCADA operation Verify alarm set points
DEMONSTRATION PERIOD	COMMISSIONING	4 System/Operational Testing Wet Test - use non-potable or city water to verify operation Attempt to operate process isolated from the system Start/Stop/Run process remotely Verify and/or set alarm setpoints	Start/stop sequences as designed Verify safety and operational interlocks work Develop baseline data Make adjustments, verify calculations
		5 Phase 1 Plant Operation - Performance Testing Run all processes as a system Document operations and performance testing	Perform testing to determine if systems will meet design intent Adjust plant systems and correct deficiencies.
		6 Phase 2 Plant Operation - Acceptance Testing Run plant under owner control to meet service level requirements Document operations and performance testing	Perform testing to determine if systems will meet design intent Measure plant reliability



Norma I. Alley, MMC
City Clerk

Phone: (907) 745-3271
Direct: (907) 761-1321
Fax: (907) 745-0930

231 W. Evergreen Ave.
Palmer, Alaska 99645-6952
www.cityofpalmer.org

TO: Palmer City Council
FROM: Norma I. Alley, MMC *Norma I. Alley*
SUBJECT: City Clerk's Report for the July 10, 2018, Council Meeting

1. Boards & Commissions Attendance Spreadsheets

The monthly attendance spreadsheets are attached for:

- a. AAC – Cancelled for June
- b. BED
- c. PRCRAB – Cancelled for June
- d. P&ZC – Cancelled for June

2. October 2, 2018, Regular Election Update

The city and MSB are still looking for volunteers to work the Polls on Election Day. This need is in the city of Palmer's Precinct 11-070 and many of the precincts all over the borough. If you know of anyone willing to volunteer their time, please encourage them to contact the Deputy Borough Clerk Jessica Kilborn at 861-8683, myself at 761-1321, or go to the borough's website at www.matsugov.us/elections. Attached is the application and cover letter with more information.

Important Election Dates:

- Candidate Filing: candidate filing period begins July 16 at 8:00 a.m. and closes at 4:00 p.m. on July 27. Packets will be available on the city's website or at the City Clerk's Office starting Friday, July 13. Attached is the Notice of Vacancies in Office.
- Submit Propositions: At this time, we don't have any propositions/measures on the ballot. In order to get a proposition on the ballot, the legislation will have to be introduced no later than July 10 with adoption on July 24.
- Voter Registration: Last day to register to vote or update your voter registration information is Sunday, September 2. Registration can be done online at <http://www.elections.alaska.gov/>.
- Early Voting: September 17 - October 1
 - MSB: M-F from 8:00 a.m. – 5:00 p.m.
 - DOE:
 - September 17 – September 29
 - M-F from 9:00 a.m. – 7:00 p.m.
 - Sat. from 10:00 a.m. – 3:00 p.m.
 - October 1:
 - 9:00 a.m. – 5:00 p.m.
- Last Day to Request an Absentee Ballot: September 25
- Canvass Board: October 5 at 2:00 p.m. in City Hall Council Chambers
- Certification of Election: October 8 at 6:00 p.m. at City Hall

3. Tentative Upcoming Meetings

Tentative Future Meeting Schedule			
Meeting Date	Meeting Type	Time	Notes
July 10	Regular	7 pm	
July 24	Special	6 pm	2019 Budget Planning Priorities
July 24	Regular	7 pm	
Aug 14	Regular	7 pm	
Aug 28	Regular	7 pm	

City of Palmer

Board of Economic Development Members

PMC 2.30.010.A. There is created a city board of economic development which shall consist of seven members.

Seat	Board Member	Term Expires
A	Barbara Hunt	Oct. 2020
D	Christopher Chappel	Oct. 2018
B	Peter Christopher	Oct. 2019
E	Janet Kincaid	Oct. 2019
C	Lorie Koppenberg	Oct. 2018
F	Kelly Turney	Oct. 2020
G	Dusty Silva	Oct. 2018
CC	Richard Best	Oct. 2018
PZC	Not Yet Appointed	Oct. 2018

PMC 2.30.140.B. Cause for removal. In addition, a board member may be removed by the council if, during any 12-month period while in office: 1) The board member is absent from three regular meetings without excuse; or 2) The board member is absent from six regular meetings.

2018 Attendance Record

Board Member	Jan	Feb	Mar	Mar **	Apr *	May	June	July	Aug	Sept	Oct *	Nov	Dec
Chappel	✓	✓	U	E		✓	✓						
Christopher	✓	✓	U	✓		✓	E						
Hunt	✓	✓	✓	✓		✓	✓						
Kincaid	✓	E	✓	✓		✓	✓						
Koppenberg	✓	✓	✓	✓		✓	✓						
Turney	E	✓	✓	✓		✓	✓						
Silva	✓	✓	✓	✓		✓	✓						
Best	✓	✓	✓	✓		E	✓						

2017 Attendance Record

Board Member	Jan	Feb	Mar	Mar **	Apr	May	June	July	Aug	Sept	Oct *	Nov	Dec *
Chappel	✓	✓	✓	✓	✓	✓	✓	E	✓	✓		✓	
Christopher	✓	✓	✓	E	✓	✓	E	E	✓	✓		U	
Hunt												✓	
Kincaid	✓	E	✓	✓	✓	✓	✓	✓	E	✓		✓	
Koppenberg	✓	✓	E	✓	✓	✓	E	✓	✓	E		✓	
Turney												✓	
Silva	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Best												✓	

* Meeting Cancelled
 ** Special Meeting
 ✓ – Present

E – Excused Absence
 U – Unexcused Absence
 V – Vacant



MATANUSKA-SUSITNA BOROUGH 2018 ELECTION OFFICIAL APPLICATION

Borough Clerk's Office
350 E. Dahlia Avenue
Palmer, AK 99645
907-861-8683 phone | 907-861-7845 fax
www.matsugov.us

Thank you for your interest in serving as an election official for the Matanuska-Susitna Borough. Every election, hundreds of Borough residents play an important role in the election by helping to operate polling places. Election officials put a face on the election process and work hard to ensure their neighbors can vote with ease, while helping us to safeguard the process so all Borough residents have confidence in the election results.

Election officials are recommended by the Borough Clerk to the Borough Assembly for appointment. Election officials are responsible for carrying out the election process under the direction and supervision of the Borough Clerk. Qualifications and general duties are described below. Training and compensation are provided.

Applications must be submitted annually. If you are interested in serving, please complete, sign, and return the attached application to the Borough Clerk's Office **by May 28, 2018**, at 350 E. Dahlia Avenue, Palmer, AK 99645, email to Jessica.kilborn@matsugov.us, or fax it to 861-7845.

Electronically fillable applications are available on our website at <http://www.matsugov.us/elections> or by request via email to Jessica.kilborn@matsugov.us.

Applicants selected to serve will be contacted in August to confirm their precinct assignment and training schedule.

If you have any questions, please contact the Borough Clerk's Office at 861-8683.

Qualifications include:

- Must be a registered voter of the Matanuska-Susitna Borough.
- Must be available to work on Election Day from 6:30 a.m. to approximately 9 p.m.
- Must be available to work for a few hours on the day before the election to set up the precinct for voting, if needed.
- Must be able to lift 25 lbs.
- Must be available to attend a mandatory training session for approximately 2.5 hours prior to Election Day.
- Must have transportation to the polling place.
- Must take an oath that you will honestly, faithfully, and promptly perform the duties of an election official, according to law, and you will diligently endeavor to prevent the violation of any provision of law in conducting the election, and if you provide assistance to a voter, you will not divulge how the voter cast their ballot.
- Must be dedicated, cooperative, and professional.

General duties include:

- Prepare, open, and close the polling place.
- Find voter information on the voter register.
- Issue and accept official ballots.
- Assist voters in any phase of the voting process.

Lonnie McKechnie, CMC
Borough Clerk

Jessica Kilborn, CMC
Deputy Clerk

**MATANUSKA-SUSITNA BOROUGH
2018 ELECTION OFFICIAL APPLICATION**

Borough Clerk's Office
350 E. Dahlia Avenue
Palmer, AK 99645
907-861-8683 phone | 907-861-7845 fax
www.matsugov.us

1. SELECT THE ELECTION(S) FOR WHICH YOU ARE AVAILABLE TO WORK		
<input type="checkbox"/> Regular Borough Election (Tuesday, October 2, 2018) <input type="checkbox"/> All Borough Elections in Calendar Year 2018 (i.e., Special Borough Elections)		
2. APPLICANT INFORMATION - PRINT CLEARLY AND LEGIBLY		
Last Name:	First Name:	Middle Initial:
Cell Phone:	Home Phone:	Work Phone:
Email Address:		
Residence address (include street name and house number):		
City:	Zip:	
Mailing address, if different from your residence address:		
City:	Zip:	
What position(s) are you most interested in working?		
<input type="checkbox"/> Precinct Chairperson <input type="checkbox"/> Review Board <input type="checkbox"/> Absentee Voting Official <input type="checkbox"/> Poll Worker <input type="checkbox"/> Canvass Board		
What area of the Borough or to which precinct do you wish to be assigned, if any? <i>(Due to the large number of precincts, we are unable to accommodate all requests):</i>		
Have you ever served as an election official for the Borough?		
<input type="checkbox"/> YES <i>If yes, how long?</i> _____ <input type="checkbox"/> NO <i>If no, what experience do you have that will help you to successfully serve as an election official?</i>		
Have you ever served as an election official for the Alaska State Division of Elections or another municipality?		
<input type="checkbox"/> YES <i>If yes, who did you work for?</i> _____ <input type="checkbox"/> NO		
3. CONFLICTS (Attach a separate sheet, if necessary)		
Are you aware of any conflict of interest with an issue or candidate that may appear on the ballot that could be considered incompatible with your service as an election official, such as, a candidate is a member of your immediate family or you are actively involved in a political campaign?		
<input type="checkbox"/> NO <input type="checkbox"/> YES <i>If yes, please explain the conflict.</i>		
Have you been convicted of any crime, excluding traffic tickets?		
<input type="checkbox"/> NO <input type="checkbox"/> YES <i>If yes, what were you convicted of?</i>		
4. CERTIFICATION AND SIGNATURE		
I certify that the information contained in this application is true, accurate, and complete to the best of my knowledge.		
Signature: _____		Date: _____
FOR OFFICE USE ONLY		
Voter No.:	Registered Precinct:	Date Received:
Precinct Assignment: _____	Other Assignments:	
<input type="checkbox"/> Chairperson <input type="checkbox"/> Poll Worker	<input type="checkbox"/> Absentee Voting Official - Location: _____ Shift: _____ <input type="checkbox"/> Review Board <input type="checkbox"/> Canvass Board	
Database Entry Date: _____	Notes:	



Norma I. Alley, MMC
City Clerk

Office: (907) 761-1301
Direct: (907) 761-1321
Fax: (907) 761-1332
Email: elections@palmerak.org

231 W. Evergreen Ave.
Palmer, Alaska 99645-6952
www.cityofpalmer.org

City of Palmer

Notice of Vacancies in Office October 2, 2018, Regular Election

The City of Palmer will hold a regular election on Tuesday, **October 2, 2018**. The nominating period for the following offices is **July 16 through July 27, 2018**:

- Two (2) Council Member positions, each with a three (3) year term ending **October, 2021**.
- One (1) Council Member position, with a two (2) year term ending **October, 2020**.

Candidate Qualifications:

To qualify as a candidate for council member, a person must meet the following requirements of the Palmer Municipal Code (PMC) 18.15.010 and 2.04.031:

Any person is eligible for city office if the person meets state and city requirements for the office as follows:

- A. Registered voter qualified to vote in the city.
- B. Candidates for the office of council member shall reside in the city or in territory annexed into the city for one continuous year immediately prior to the election.
- C. Candidates shall provide sufficient proof that they are eligible, or shall be eligible by the date of the election, to be recognized as a candidate for any election.

Nominating Petitions:

Candidates may obtain a nominating petition packet from the Palmer City Clerk's Office or may download one from the City's website at www.cityofpalmer.org/elections on **July 13, 2018**.

To be a valid nominating petition, the candidate must file a completed Candidates Information and Statement form accompanied by a petition containing a minimum of twenty (20) signatures of registered City of Palmer voters pursuant to PMC 18.15.020.

Completed petitions may be filed with the Palmer City Clerk's Office beginning at **8 a.m. on July 16, 2018**. All candidates must file a valid nominating petition with the Palmer City Clerk by **4 p.m. on July 27, 2018**, to be placed on the ballot.

For further information regarding the **October 2, 2018**, Regular City Election, please contact the Palmer City Clerk's Office at (907) 761-1301, email elections@palmerak.org or go to our website at www.cityofpalmer.org/elections.

Mayor's Memo

Council Meeting Report July 10

UPCOMING EVENTS:

Agenda Setting Meetings July 12, July 26 at City Hall

Dr. McPeck Opening July 14 at Lupine Road

Mayor/Manager Meeting July 19 at Palmer City Hall

Palmer Pride July 27 at Depot (need nominations)

Miners Game July 27

Hot Summer Nights August 11 Downtown Palmer

DISCUSSION:

Nominations for Palmer Pride

Commuter Rail/Joint Powers Board (see attachment)

PENDING ITEMS:

- Flag Pole by Library
- Electric Stands on South Alaska
- Tennis Courts Request
- Rotary Daron Park
- 4-Way Stop Inner and Outer Springer
- Golden Shovel Award
- Rep. Young Office
- Cedar Hills
- Boards and Commission Ordinance

Edna DeVries, Mayor

May 31st, 2018

The Honorable Bill Walker, Governor
State of Alaska
Alaska State Capitol, 4th Floor
Juneau, Alaska 99801

Dear Governor,

The Task Force on Commuter Rail is grateful for your initiative and support in developing a commuter rail service and associated public transit service improvements between the Matanuska-Susitna Valley and Anchorage. This letter presents initial findings and recommendations as outlined in Administrative Order No. 292.

The planning for a 2019 pilot program start-up was predicated on Legislative approval of \$4.6 million line item proposed for the budget that just passed. Unfortunately, the Legislature was unable to include such an appropriation. We are still hopeful that funding \$7m can be found this year for necessary engineering work to stay on track for a 2019 pilot program. An additional \$8.2m will be needed in 2019 to fund the operation portion of the pilot program. Lacking funding this year, we are hopeful that a modified appropriation will be approved in the next legislative session so that we may start a pilot program in 2020. While disappointing, the year delay will give us a chance to refine the proposal and hopefully build broader support before next session.

Suggested action includes:

1. Accept the Alaska Railroad Corporation's (ARRC) proposed pilot program plan as the 2020 model. (Reference attached "Commuter Rail Demonstration Project Summary")
2. Develop a funding plan for the full pilot program cost, currently estimated at \$8.2 million (annual operating) and \$7 million (initial capital), with funding coming from state or local sources.
3. Designate the current Task Force membership as an interim Joint Powers Board (JPB) that would be the sponsor of the pilot program and any future service.
 - a. The JPB would receive and expend the funds, contracting with the ARRC to operate the pilot program.
 - b. The JPB would use its internal (non-State) resources to lay the groundwork for eventual application to the Federal Transit Administration (FTA) for New Start or Small Start grants to build necessary facilities and operate the service, if approved after the pilot program.
 - c. The JPB would work with the Alaska Department of Transportation and Public Facilities (ADOTPF) and the Alaska Railroad Corporation (ARRC) to make insertions or revisions to applicable State and ARRC planning documents to support the service (both pilot program and potential full service), as required by State and Federal law and regulation.

The JPB model has been successfully used in other jurisdictions (most notably, the State of California) to oversee contracted regional and commuter railroad service, and serve as a sponsor under FTA definition. We have made a formal request to the Alaska Attorney General's office to review the necessary steps that would lead to creation of such an entity.

Thank you again for your support. On behalf of the Task Force membership,



Mayor Bert Cottle, Task Force Co-Chair



Mayor Ethan Berkowitz, Task Force Co-Chair

Commuter Rail Demonstration Project Summary

Winter Weekday Service, 125 days per year, October 15 through April 15

Summary of Costs:

Item	Cost per Year
Cost per Train, Anchorage-Wasilla-Anchorage, twice per day, 3 cars per train, 78 people per car	\$ 3,881,000
Cost per Train, Anchorage-Airport-Anchorage, per trip, per year	\$ 200,000 + \$73,000 per train trip
Cost per additional car per train, per year, 78 people per car, 5 total car maximum per train*	\$ 195,000

* Depends upon equipment availability

Summary of Full Service (Example Only):

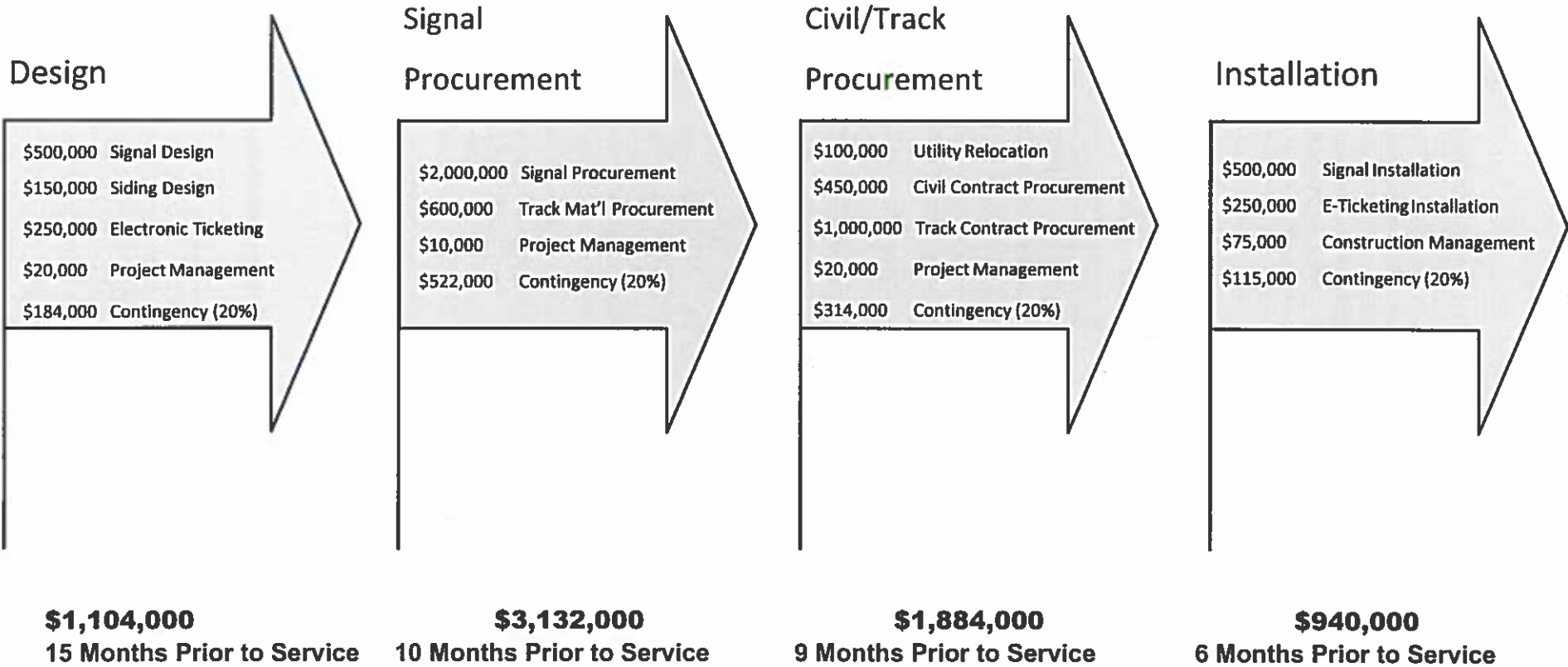
Station	Train 1	Train 2
Anchorage Airport	04:00	---
Anchorage Depot (Downtown)	04:25-04:35	---
Wasilla	05:50-06:05	05:45
Anchorage Depot	07:20-07:30	07:00-07:10
Anchorage Airport	07:55	07:35
Anchorage Airport	16:50	17:10
Anchorage Depot	17:15-17:25	17:35-17:45
Wasilla	18:40	19:00-19:10
Anchorage Depot	---	20:25-20:35
Anchorage Airport	---	21:00

The yearly operational cost estimate based upon the foregoing becomes:

2 trains, Anchorage-Wasilla-Anchorage	\$ 7,762,000
4 daily trips Anchorage-Airport-Anchorage	\$ 200,000
	<u>+ \$ 292,000</u>
Total Annual Operating Cost	\$ 8,254,000 per year

Commuter Rail Demonstration Project Summary
 Winter Weekday Service, 125 days per year, October 15 through April 15

PRIOR to Operations, the following Capital Spending MUST be completed:



**City of Palmer
Resolution No. 18-017**

Subject: Appropriating \$25,000.00 from the General Fund for Installation of a Marked Crosswalk at the Intersection of E. Arctic Ave and N. and S. Valley Way

Agenda of: July 10, 2018

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
<u>X</u>	Finance	<u><i>[Signature]</i></u>	<u>6/14/18</u>
_____	Fire	_____	_____
_____	Police	_____	_____
<u>X</u>	Public Works	<u><i>[Signature]</i></u>	<u>6/14/18</u>

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	<u><i>[Signature]</i></u>	_____
City Clerk	<u><i>[Signature]</i></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 25,000.00

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>25,000.00</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input type="checkbox"/>	Budgeted	Line item(s): <u>01-01-70-6078 Transfers Out; 08-00-00-3673 Transfers from</u>
<input checked="" type="checkbox"/>	Not budgeted	<u>Other Accts; 08-01-10-7175 Crosswalk</u>

Director of Finance Signature: *[Signature]*

Attachment(s):

- Resolution No. 18-017

Summary Statement/Background:

At the City Council meeting on April 10th, 2018, the City Council asked the City Manager to pursue a crosswalk across E. Arctic Ave. The Administration has contacted AK DOT to determine the requirements for the crosswalk across a State Highway. The Administration has also contacted CRW Engineers for an estimate on meeting State requirements and secured cost estimates for flashing signs and other materials.

This includes the purchase and installation of solar powered flashing signs and a spare set of lights for replacement or use on other crosswalks in the future controlled by AK DOT (Colony Way and Geranium).

Administration's Recommendation:

Approve Resolution No. 18-017 appropriating \$25,000.00 from the General Fund for a marked crosswalk at the intersection of E. Arctic Ave and N. and S. Valley Way.

LEGISLATIVE HISTORY

Introduced by: City Manager

Public Hearing: July 10, 2018

Action:

Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 18-017

A Resolution of the Palmer City Council Appropriating \$25,000.00 from the General Fund for Installation of a Marked Crosswalk at the Intersection of E. Arctic Avenue and N. and S. Valley Way

WHEREAS, the City of Palmer, Alaska ("City") is a home rule city and, under Section 11 of Article X of the Alaska Constitution, may exercise all legislative power not prohibited by law or the Charter of the City, and the City has determined that the matter set forth in this resolution is not prohibited by law or the Charter; and

WHEREAS, Arctic Ave. bisects the city and is designated an Alaska State Highway, which is owned and maintained by the Alaska Department of Transportation and Public Facilities; and

WHEREAS, there is a large portion of the residents of Palmer that live north of Arctic Ave. that are disconnected from the downtown and governmental offices that are south of Arctic Ave.; and

WHEREAS, there is only one pedestrian crossing on Arctic Ave within the city limits of Palmer at Alaska St.; and

WHEREAS, the City Council finds that it is necessary and appropriate to approve the appropriation to provide a safe crossing at E. Arctic Ave. and Valley Way.

NOW, THEREFORE, BE IT RESOLVED the Palmer City Council hereby approves appropriating \$25,000.00 from the General Fund for a marked crosswalk at the intersection of E. Arctic Avenue and N. and S. Valley Way.

Approved by the Palmer City Council this ____ day of _____, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk