

Mayor Edna B. DeVries
Deputy Mayor Pete LaFrance
Council Member Julie Berberich
Council Member Steve Carrington
Council Member Linda Combs
Council Member Sabrena Combs
Council Member David Fuller

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
Special City Council Meeting
December 4, 2018, at 6 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.cityofpalmer.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. AUDIENCE PARTICIPATION

F. NEW BUSINESS

1. Committee of the Whole: Presentation of the 2019 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2019 City of Palmer Budget
 - b. 2019 City of Palmer Pay Plan
 - c. 2019 City of Palmer Fee Schedule
 - d. 2019 City of Palmer Fine Schedule
 - e. 2019 City of Palmer Capital Improvement Program

G. PUBLIC HEARING

1. **Resolution No. 19-001:** Adopting the 2019 City of Palmer Employee Pay Plan (2nd Public Hearing) Page 3
2. **Resolution No. 19-002:** Adopting the 2019 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing) Page 5
3. **Resolution No. 19-003:** Adopting the 2019 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing) Page 21
4. **Resolution No. 19-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing) Page 35
5. **Resolution No. 19-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019, and Appropriating Monies (2nd Public Hearing) Page 41

H. RECORD OF ITEMS PLACED ON THE TABLE

I. AUDIENCE PARTICIPATION

J. COUNCIL MEMBER COMMENTS

K. ADJOURNMENT

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace

Date: October 16, 2018

1st Public Hearing: October 16, 2018

2nd Public Hearing: December 4, 2018

3rd Public Hearing: December 11, 2018

Action:

Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-001

A Resolution of the Palmer City Council Adopting the City of Palmer Employee Pay Plan

WHEREAS, the City of Palmer wishes to approve the attached pay plan for the compensation of employees;

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that the City of Palmer amends its employee compensation pay plan by adopting the attached "City of Palmer Pay Plan-January 1, 2019" with the effective date of the pay plan to be January 1, 2019.

Passed and approved by the City Council of the City of Palmer, Alaska, this eleventh day of December, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

CITY OF PALMER PAY PLAN -- January 1, 2019
Steps E&F + \$1./Per Hour

Implement: 1/1/2019

Approved:

LEVEL	Level Classification by Job Title		Steps									Longevity Steps*					
			1	2	3	4	5	6	7	8	9	A	B	C	D	E	F
1		Hourly	11.73	12.17	12.61	13.07	13.57	14.06	14.58	15.12	15.69	16.19	16.72	17.27	17.85	18.44	19.05
		Bi-weekly	938.40	973.60	1008.80	1045.60	1085.60	1124.80	1166.40	1209.60	1255.20	1295.20	1337.60	1381.60	1428.00	1475.20	1524.00
		Annual	24,398	25,314	26,229	27,186	28,226	29,245	30,326	31,450	32,635	33,675	34,778	35,922	37,128	38,355	39,624
2	Seasonal Arena Attendant Janitor/ Light Maintenance Library Technician Seasonal Groundskeepers / LT Maintenance	Hourly	13.28	13.76	14.28	14.80	15.36	15.92	16.52	17.15	17.79	18.38	18.98	19.61	20.25	20.93	21.63
		Bi-weekly	1062.40	1100.80	1142.40	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1470.40	1518.40	1568.80	1620.00	1674.40	1730.40
		Annual	27,622	28,621	29,702	30,784	31,949	33,114	34,362	35,672	37,003	38,230	39,478	40,789	42,120	43,534	44,990
3	Library Assistant Library Specialist Receptionist & Cashier	Hourly	14.80	15.36	15.92	16.52	17.15	17.79	18.46	19.16	19.88	20.54	21.22	21.93	22.66	23.42	24.21
		Bi-weekly	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1476.80	1532.80	1590.40	1643.20	1697.60	1754.40	1812.80	1873.60	1936.80
		Annual	30,784	31,949	33,114	34,362	35,672	37,003	38,397	39,853	41,350	42,723	44,138	45,614	47,133	48,714	50,357
4	Admin Assistant: City Manager, Library Receptionist & Cashier	Hourly	16.30	16.91	17.55	18.21	18.90	19.61	20.35	21.13	21.93	22.66	23.41	24.21	25.02	25.86	26.73
		Bi-weekly	1304.00	1352.80	1404.00	1456.80	1512.00	1568.80	1628.00	1690.40	1754.38	1812.80	1872.80	1936.80	2001.60	2068.80	2138.40
		Annual	33,904	35,173	36,504	37,877	39,312	40,789	42,328	43,950	45,614	47,133	48,693	50,357	52,042	53,789	55,598
5	Admin Asst - Public Safety, Public Works, Community Development Planning & Code ComplianceTech Maintenance Worker, Seasonal Arena Specialist Seasonal Arena Operations Assistant Seasonal Groundskeeper Foreman	Hourly	17.86	18.54	19.24	19.97	20.73	21.52	22.33	23.19	24.07	24.89	25.72	26.59	27.48	28.41	29.37
		Bi-weekly	1428.80	1483.20	1539.20	1597.60	1658.40	1721.60	1786.40	1855.20	1925.60	1991.20	2057.60	2127.20	2198.40	2272.80	2349.60
		Annual	37,149	38,563	40,019	41,538	43,118	44,762	46,446	48,235	50,066	51,771	53,498	55,307	57,158	59,093	61,090
6	Accounting Technician I, Dispatcher I Evidence & Records Custodian Lib Srvs Coordinator, W/WW Operator I Solid Waste Collector, Mechanic I	Hourly	19.41	20.14	20.90	21.70	22.53	23.38	24.28	25.21	26.17	27.06	27.97	28.91	29.89	30.90	31.95
		Bi-weekly	1552.80	1611.20	1672.00	1736.00	1802.40	1870.40	1942.40	2016.80	2093.60	2164.80	2237.60	2312.80	2391.20	2472.00	2556.00
		Annual	40,373	41,891	43,472	45,136	46,862	48,630	50,502	52,437	54,434	56,285	58,178	60,133	62,171	64,272	66,456
7	Building Inspector, Dispatcher II Equipment Operator, Mechanic Police Officer I, Support Services Specialist Utility Meter Reader & Laborer W/WW Operator II	Hourly	20.94	21.74	22.57	23.42	24.33	25.27	26.22	27.23	28.28	29.24	30.23	31.25	32.31	33.41	34.54
		Bi-weekly	1675.20	1739.20	1805.60	1873.60	1946.40	2021.60	2097.60	2178.40	2262.40	2339.20	2418.40	2500.00	2584.80	2672.80	2763.20
		Annual	43,555	45,219	46,946	48,714	50,606	52,562	54,538	56,638	58,822	60,819	62,878	65,000	67,205	69,493	71,843
8	Accounting Technician II Arena Manager, Deputy City Clerk	Hourly	22.47	23.32	24.22	25.14	26.11	27.12	28.16	29.24	30.37	31.40	32.46	33.56	34.69	35.87	37.09
		Bi-weekly	1797.60	1865.60	1937.60	2011.20	2088.80	2169.60	2252.80	2339.20	2429.60	2512.00	2596.80	2684.80	2775.20	2869.60	2967.20
		Annual	46,738	48,506	50,378	52,291	54,309	56,410	58,573	60,819	63,170	65,312	67,517	69,805	72,155	74,610	77,147
9	Dispatch Supervisor Fire Training Coordinator Police Officer II Utilities Foreman	Hourly	24.01	24.94	25.88	26.88	27.92	29.01	30.13	31.30	32.51	33.61	34.75	35.94	37.15	38.42	39.73
		Bi-weekly	1920.80	1995.20	2070.40	2150.40	2233.60	2320.80	2410.40	2504.00	2600.81	2688.80	2780.00	2875.20	2972.00	3073.60	3178.40
		Annual	49,941	51,875	53,830	55,910	58,074	60,341	62,670	65,104	67,621	69,909	72,280	74,755	77,272	79,914	82,638
10	Airport Superintendent Library Director Police Sergeant Police Detective Sergeant	Hourly	25.53	26.52	27.54	28.60	29.71	30.85	32.05	33.29	34.59	35.76	36.99	38.24	39.55	40.90	42.30
		Bi-weekly	2042.40	2121.60	2203.20	2288.00	2376.80	2468.00	2564.00	2663.20	2767.20	2860.80	2959.20	3059.20	3164.00	3272.00	3384.00
		Annual	53,102	55,162	57,283	59,488	61,797	64,168	66,664	69,243	71,947	74,381	76,939	79,539	82,264	85,072	87,984
11	Commander, Finance Manager Human Resource Manager Maintenance Superintendent	Hourly	27.07	28.11	29.19	30.31	31.49	32.71	33.98	35.30	36.67	37.92	39.21	40.55	41.93	43.36	44.84
		Bi-weekly	2165.60	2248.80	2335.20	2424.80	2519.20	2616.80	2718.40	2824.00	2933.60	3033.60	3136.80	3244.00	3354.40	3468.80	3587.20
		Annual	56,306	58,469	60,715	63,045	65,499	68,037	70,678	73,424	76,274	78,874	81,557	84,344	87,214	90,189	93,267
12	Directors: Community Development Finance, Public Works Fire Chief, Police Chief	Hourly	33.92	35.24	36.61	38.03	39.51	41.05	42.65	44.32	46.04	47.62	49.26	50.94	52.70	54.51	56.38
		Bi-weekly	2713.60	2819.20	2928.80	3042.40	3160.80	3284.00	3412.00	3545.60	3683.20	3809.60	3940.80	4075.20	4216.00	4360.80	4510.40
		Annual	70,554	73,299	76,149	79,102	82,181	85,384	88,712	92,186	95,763	99,050	102,461	105,955	109,616	113,381	117,270

***Pay Increments for Longevity**

Step A	When an employee reaches step A, B or C of their assigned pay level, the employee shall remain at step A, B or C for two (or more) years. When the employee completes two (or more) years at step A, B, or C the employee moves to step B, C or D of the Pay Plan
Step B	and is eligible for the increase indicated in step B, C or D; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step C	

Step D	When an employee reaches step D or E of their assigned pay level, the employee shall remain at step D or E for three (or more) years. When the employee completes three (or more) years at step D or E, the employee moves to step E or F of the Pay Plan
Step E	and is eligible for the increase indicated in step E or F; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step F	When an employee reaches the end of the pay scale (step F), the employee is no longer entitled to a step increase.

Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
Date: October 16, 2018
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-002

A Resolution of the Palmer City Council Adopting the 2019 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019,

WHEREAS, portions of the Palmer Municipal Code refer to fees "established in the current, adopted budget"; and

WHEREAS, the Fee Schedule establishes the fees for 2019 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached fee schedule for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Passed and approved by the City Council of the City of Palmer, Alaska, this eleventh day of December 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk



City of Palmer

2019 Fee Schedule

(Amended by Resolution No. 19-002)

Contents	
Airport Fees.....	3
Animal Control Fees.....	3
Appeals.....	4
Application Filing Fees (Filing fees are nonrefundable).....	4
Building Inspector Inspection Services and Fees.....	4
Building Permit Fees based on Total Valuation.....	4
Business Licenses.....	5
Community Center (Railroad Depot) Rental.....	6
Community Center (Railroad Depot) Rental Miscellaneous Fees.....	6
Election Fees.....	6
Equipment Rental.....	7
False Alarms.....	7
Fire Equipment Items.....	8
Fire Training Center Rental Fees.....	8
Fire Training Ground Items.....	9
Miscellaneous.....	9
MTA Events Center.....	9
Neighborhood Park Development Fee Schedule.....	10
Palmer Public Library Fees.....	10
Permits.....	11
Public Information Requests.....	11
Sales Tax.....	11
Special Assessments.....	12
Utilities.....	12

Airport Fees	
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Transient (per day)	\$ 5
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Monthly Apron C (6-33, 39-45) 33'x44' Monthly	\$ 30
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Quarterly Apron C (6-33, 39-45) 33'x44' Quarterly	\$ 85
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Annual Apron C (6-33, 39-45) 33'x44' Annual	\$ 310
Aircraft Tie Down Space Apron B (1-39)	\$ 30
Aircraft Tie Down Space Apron B (1-39)	\$ 85
Aircraft Tie Down Space Apron B (1-39)	\$ 310
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Monthly	\$ 30 50
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Quarterly	\$ 85 145
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Annual	\$ 310 550
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Transient (per day)	\$ 50
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Quarterly	\$ 275
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Annual	\$ 1,050
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Transient (per day)	\$ 85
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Quarterly	\$ 500
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Annual	\$ 1,950
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Transient (per day)	\$ 100
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Quarterly	\$ 600
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Annual	\$ 2,350
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient (per day)	\$ 25
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Monthly	\$ 110
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Quarterly	\$ 315
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Annual	\$ 1,210
Aircraft Impoundment Fee	\$ 400
Storage fee for impounded aircraft (per month)	\$ 200
Airport Lease Application Fee	\$ 500
Fuel Flowage Fee (per gallon delivered)	\$.05
*All Tie Down Spaces add 3% sales tax except transient rate. Transient rate is for stay greater than 4 hours per day on airport grounds. Rates are not pro-rated.	

Animal Control Fees	
Animal license – dog/cat (three-year license – expires three years from date of issue)	\$ 10
Lost tag – animal license (expires three years from original issue date)	\$ 2.50
Animal impound (per animal)	\$ 30
Dangerous/vicious animal registration (one-time fee)	\$ 25

Appeals	
Appeal to hearing officer regarding a decision of the Planning and Zoning Commission:	
Nonrefundable application filing fee	\$ 300
Deposit for preparation of the appeal record	\$ 500

Application Filing Fees (Filing fees are nonrefundable)	
Mobile home park	\$ 500
Large Retail Establishment	\$ 500
Conditional Use Permit	\$ 250
Variance Request	\$ 250
Planned Unit Development (PUD)	\$ 250
Zone Change/Palmer Municipal Code Text Amendment	\$ 250
Accessory Dwelling Unit	\$ 50
Bed and Breakfast Short Term Rental and Annual Renewal	\$ 75 50

Building Inspector Inspection Services and Fees	
Inspections outside normal business hours (per hour)*	\$ 125
Re-inspection fees assessed under provisions of Section 305.8 of the 97 UAC (per hour)*	\$ 100
Inspection for which no fee is specifically indicated (per hour)*	\$ 100
For use of outside consultants for plan check and inspections, – actual costs**	\$

*Or the total hourly cost to the jurisdiction, whichever is the greatest. There is a two hour minimum and this cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs

Building Permit Fees based on Total Valuation		
Total Valuation:	Fee:	Additional Fee
\$1 to \$500	\$ 26	
\$501 to \$2000	\$ 26	for the first \$500 plus \$3.40 for each additional \$100, or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$ 77	for the first \$2000 plus \$15.59 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$ 435.50	for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$ 716.75	for the first \$50,000 plus \$7.80 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$ 1,106.75	for the first \$100,000 plus \$6.24 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,602.75	for the first \$500,000 plus \$5.28 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$ 6,242.75	for the first \$1,000,000 plus \$4.06 for each additional \$1,000, or fraction thereof

Business Licenses	
Business License:	
Annual license	\$ 25
Biennial license	\$ 50
State Fair License (duration of Fair – not transferable to annual license)	\$ 25
Special Event License (duration of the special event up to three days (not transferable to annual license)	\$ 10
Roving Vendor License (non-refundable annual fee)	\$ 50
Door to Door Solicitors License (non-refundable annual fee)	\$ 50
Business License – failure to apply before business opens:	\$ 25
Business License – late filing fee:	
Through February 1	\$ 25
Additional fee on March 1 (not to exceed \$50)	\$ 25
State Fair vendors failure to apply for a business license by the first day of the Fair.	\$ 25
State Fair vendors additional fee on September 4	\$ 25
Special Event License	\$ 10
Business License – failure to display business license:	\$ 25
Roving Vendors – failure to apply before business opens:	\$ 25
Roving Vendor – prohibited acts (PMC 5.28.110)	
First offense	\$ 75
Second offense – of the same ordinance within 365 days of the first offense	\$ 150
Third offense – of the same ordinance within 365 days of the second offense	\$ 300
Business License – Reprint:	\$ 25
Door to Door Solicitors License Reprint – full application process	\$ 50
Copy of Business License list	\$ 25

Community Center (Railroad Depot) Rental		
Rental Period ----- 8 am to Midnight	Rental Rate	Security Deposit
Daily: Monday through Thursday	\$ 225 220	\$ 150
Daily weekend: Friday through Sunday	\$ 275	\$ 150
Long run — consecutive use	Rental Rate	Security Deposit
Minimum five consecutive day rental:		
Monday through Thursday	\$ 165	\$ 150
Friday through Sunday	\$ 220	\$ 150
Reoccurring Use	Rental Rate	Security Deposit
Minimum rental of 10 to 19 calendar days per year:		
Monday through Thursday	\$ 165	\$ 150
Friday through Sunday	\$ 190	\$ 150
Minimum rental of 20 15 calendar days per year:		
Monday through Thursday	\$ 165 135	\$ 150
Friday through Sunday	\$ 190 165	\$ 150

*If use drops below number required for rate assessed due to cancellations, rental fee will be assessed from applicable rental period stated above.

CANCELLATION POLICY	
If 45 or more days notice	Full Refund rental rate and deposit
If less than 45 days notice	City keeps deposit and one day rental
If rental 3 consecutive days or more	Cancel 60 days in advance – Full refund
If rental 3 consecutive days or more	Cancel less than 60 days in advance – City keeps deposit and one day rental

Community Center (Railroad Depot) Rental Miscellaneous Fees	
Security Deposit	\$ 150
Screen Remote Deposit	\$ 65
Screen Usage Fee	\$ 10
Public Announcement System Usage Fee	\$ 20
Re-hanging of ceiling noise baffles (per hour basis)	\$ 55
Lost key fee	\$ 106
Cleaning (if more than two hours is required – per hour basis)	\$ 75

Note: there is a two hour minimum overtime fee for any City employee called out after work hours for any problems.

Elections	
Recount ballot application deposit (per precinct)	\$ 150

Equipment Rental	
Equipment rental and dry equipment rates when City must repair damages to City property. Labor costs are in addition to these rates.	
Compactor	\$ 35
Compressor	\$ 60
Generator	\$ 80
Push Mower	\$ 25
Backhoe & Attachment	\$ 95
Bucket Truck	\$ 95
Cement Mixer	\$ 45
Chainsaw	\$ 30
Cut Off Saw	\$ 25
Drain Cleaner	\$ 50
Dredge	\$ 200
Dump/Flat Bed	\$ 65
Dump Trucks (8 yard)	\$ 105
Garbage Truck	\$ 100
Graders	\$ 122
Hot Patcher	\$ 75
Jumping Jack	\$ 35
Front End Loader	\$ 98
Riding Mower	\$ 55
Paver	\$ 65
Pickup Truck	\$ 40
Plow/Sand Truck (large)	\$ 105
Pressure Washer	\$ 25
Road Striper Power Liner	\$ 45
Rototiller	\$ 35
Snow Blower	\$ 210
Spreader	\$ 25
Steam Truck	\$ 95
Street Sweeper	\$ 98
Trac Star Fusion Machine (per hour, 4 hour min) monthly price = \$19,000, monthly fee can be pro-rated	\$ 115
Trailer	\$ 55
Trash Pump	\$ 25
Vactor	\$ 95
Water/Sewer/Maintenance Utility Trucks	\$ 40
Weed Blower	\$ 25
Weed Whacker	\$ 25

False Alarms	
False Burglar Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 0
Third false alarm	\$ 75

Fourth false alarm	\$ 100
Fifth false alarm	\$ 125
Sixth false alarm	\$ 150
Seventh false alarm	\$ 175
Eighth false alarm	\$ 200
Ninth false alarm	\$ 225
Tenth false alarm	\$ 250
Each false alarm in excess of ten	\$ 300

False Fire Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 300 150
Third false alarm	\$ 350 175
Fourth false alarm	\$ 400 200
Each false alarm in excess of four	\$ 400 225
Sixth false alarm	\$ 250
Seventh false alarm	\$ 275
Eighth false alarm	\$ 300
Ninth false alarm	\$ 325
Tenth false alarm	\$ 350
Each false alarm in excess of ten	\$ 400

Fire Equipment Items	
Fire/Rescue Apparatus, each (Includes STD Tools on Vehicle) ** (per day)	\$ 500
Portable Fire Pumps ** (per hour)	\$ 50
Portable Tank (per day)	\$ 50
Fire Hose, each section (all sizes) (per day)	\$ 20
Self-contained Breathing Apparatus (SCBA) ** (per day)	\$ 100
SCBA Spare Cylinder (includes refilling) (per day)	\$ 25
Additional fees will be charged for replacement of consumable items used (i.e. fuel for fires, wood supplies, etc.)	

** Additional fees will be charged for an Operator/Supply Officer of these items at the rate of \$18 per hour.

Fire Training Center Rental Fees	
Classroom, each (per day, includes A/V and restrooms)	\$ 100
Copy machine (per copy)	\$.30
CPR Mannequins, each (per day)	\$ 20
First-aid Training Kit (per day)	\$ 10
Airway Training Kit (per day)	\$ 20
Firefighting Small Classroom Props (per day)	\$ 10
Fire Behavior Carmody Kit (per day)	\$ 20
Hydrant Cutaway Large Prop (per day)	\$ 20
Pump Cutaway Large Prop (per day)	\$ 20
Training ground (per day, includes hydrant usage and field)	\$ 80

Fire Training Ground Items	
Smoke house (per hour)	\$ 30
Smoke Generator Machine ** (per day)	\$ 20
Tower Building (per hour)	\$ 30
Burn Room ** (per hour)	\$ 50
Confined Space and Technical Rescue Props (per hour)	\$ 30
Vehicle Extrication Training Grounds (per day – approximately)	\$ 100
Roof Simulator ** (per hour)	\$ 30
Hazmat Props (per hour)	\$ 20
Live Fire Class A Exterior Props ** (per hour)	\$ 20
Live Fire Class B Exterior Props ** (per hour)	\$ 50
Portable Fire Extinguishers 2.5 LB (per day)	\$ 10
Portable Fire Extinguishers 20 LB (per day)	\$ 10
Portable Fire Extinguishers 10 LB (per day)	\$ 15

Miscellaneous	
Notary fee	\$ 5
Non-Sufficient Funds (NSF) (per item)	\$ 30
Administrative fees on credit card charges of \$5,000 or higher (in person or phone transactions only)	3%

MTA Events Center	
Events Center Rental (ice covered) per day	\$ 2,500
Events Center Rental (dry floor) per hour – up to 8 hours	\$ 150
Events Center Rental (dry floor) per day	\$ 1,500
Prime Ice Hour (September through March) (M-F 5 – 10 pm) (Sat-Sun 6 am – 10 pm) (Per hour)	\$ 200
Non-Prime Ice Hour (M-F 8:00 AM – 5:00 PM) (Per hour)	\$ 155
Paid Gate (Ice) Event Hourly	\$ 220
Public Skate Ages 5-16 (under 5 – Free)	\$ 4
Public Skate Ages 17-59	\$ 5
Public Skate Ages 60+	\$ 4
Public Skate Family Pass (up to 4 people, each additional is \$2)	\$ 15
Public Skate Ages 5-16, 60+ 10 punch card	\$ 35
Public Skate Ages 17-59 10 punch card	\$ 45
Freestyle all ages	\$ 5
Freestyle 5 punch card	\$ 25
Skate Rental	\$ 3
Skate Rental 10 punch card	\$ 25
Skate Sharpen	\$ 7
Skate Sharpen 10 punch card	\$ 60
Shinny Hockey	\$ 7
Shinny Hockey 10 punch card	\$ 60
Broomball	\$ 5
Birthday Party (up to 15 skaters, \$5 per additional skater)	\$ 75
School/Youth Organization Group Rate (per skater)	\$ 3
Homeschool Hockey (per person)	\$ 8

Neighborhood Park Development Fee Schedule	
Dwelling Type:	
Single Family (per dwelling unit)	\$ 200
Multi-family (per dwelling unit)	\$ 150
Mobile home (per dwelling unit)	\$ 150

Palmer Public Library Fees	
Overdue items (per day, maximum \$5 per item)	\$.25
Library community room rental (per hour with two hour minimum)	\$ 25
Library community room rental (nonprofit – annually, entitles renter one use per month)	\$ 100
Copying fee (per page)	\$.25
Replacement library cards	\$ 3
Temporary card (4 months)	\$ 10
Temporary card (1 year)	\$ 35

Damaged Books	
Chewed edge corner (per corner)	\$ 2
Torn pages in book that can be repaired (per page)	\$ 2
Repeated dog eared pages (per book)	\$ 2
Chewed spine (top or bottom)	\$ 2
Rebinding (replacement cost of item plus administrative fee)	\$
Water/fluid damage	\$
Replacement cost plus administrative fee	\$
Mildew (replacement cost plus administrative fee)	\$
Missing barcodes and spine labels on any library item (per item)	\$ 1
Missing or damaged any library item jacket or case	\$ 2
Administrative reprocessing fee for lost or damaged books, DVD, audios, E-readers	\$ 5

Damaged Videos/DVDs/CDs:	
Damaged video, DVD, or CD (actual cost of repair plus administrative fee)	\$
Taping over a library video (replacement cost)	\$
Broken or lost case	\$ 5

Damaged Audio Tapes:	
Replacement (actual replacement cost)	\$

Equipment:	
E-Readers (actual replacement cost)	
Equipment loaned out (per day) plus \$100 refundable deposit	\$ 5
Damages to equipment (actual repair cost plus administrative fee)	\$

Permits	
Fence permits	\$ 26
Non-electrical sign permit (base fee plus \$1.50 per sq. ft of sign area)	\$ 25
Electrical sign permit (base fee plus \$3 per sq. ft of sign area)	\$ 50
Loud equipment permit (valid for eight hours)	\$ 25
Noise permit	\$ 25
Water/Sewer Permits:	
Connection fee – water (new construction)	\$ 400
Connection fee – sewer (new construction)	\$ 400
Disconnect/abandonment fee – water (back to main)	\$ 500
Disconnect/abandonment fee – sewer (back to main)	\$ 500
Encroachment Permit (before construction)	\$ 150
Encroachment Permit (after construction)	\$ 250

Public Information Requests	
Copies of files, documents, etc. (per page – first 20 pages no charge)	\$.25
Copies of drawings – actual cost	\$
Audio recording (per meeting)	\$ 15
Public Safety audio recordings (per individual incident)	\$ 20
Police Video Recording (per individual incident)	\$ 20
Fire Report Copy	\$ 10
Charge for staff time above five hours for research/copying costs – actual personnel cost	\$

Sales Tax	
Sales Tax Rate (\$1,000 cap per item/service)	3%
Sales Tax – late filing fee	\$ 20
Sales Tax – delinquency tax interest rate – per year	8%
Sales Tax – late payment penalty a penalty of 5% of the tax for each month late after the due date, until total penalty of 15% has been accrued.	\$
Sales Tax – collection upon sale – failure to collect	\$ 150
Sales Tax – lien for tax, interest, and administration costs for penalties – violation	\$ 150
Sales Tax – PMC 3.16.260 – violation	\$ 150
Contractor Certification of Exemption (for sales tax/per calendar year)	\$ 150
Owner/Builder Exemption (for sales tax/per calendar year)	\$ 30

Special Assessments	
Special Assessment District billing fee	\$ 3
Special Assessment Interest Rate	3 %
Special Assessment Penalty Rate	3 %

Utilities	
Deposit – water and sewer (new active customers)	\$ 100
Utility late fees (percentage of balance owed)	10 %
Service call fee	\$ 25
Connection/Disconnect fee for residential customers	\$ 25
Door tag fee for non-payment of prior months' utility bill	\$ 15
Transfer Tenant Utilities to Landlord for non-payment	\$ 15
Miscellaneous Repair Work hourly labor rate, contact the Department of Public Works for material costs	\$ 50
After Hours/Holiday/Weekend Inspection Fee (hourly)	\$ 125
Online Utility Payments Convenience Fee (transaction limit - \$5,000)	\$ 2.25

Monthly Water Rates:	
0 to 5,000 gallons (plus meter charge plus sales tax)	\$18.25 17.30
Over 5,000 gallons (plus meter charge and \$0.365 per 100 gallons plus sales tax)	\$18.25 17.30
Bulk Water Rate (per gallon)	\$.042 .04

Monthly Wastewater Rates:	
0 to 5,000 gallons (plus sales tax)	\$34.70 31.85
Over 5,000 gallons (plus \$0.694 per 100 gallons plus sales tax)	\$34.70 31.85
Dump Station Fee (per month)	\$160 150

Monthly Meter Charges:		
5/8" meter (plus sales tax)	\$14.05	\$ 13.30
3/4" meter (plus sales tax)	\$20.30	\$ 19.25
1" meter (plus sales tax)	\$35.90	\$ 34.00
1 1/2" meter (plus sales tax)	\$81.10	\$ 76.85
2" meter (plus sales tax)	\$143.80	\$ 136.30
3" meter (plus sales tax)	\$322.75	\$ 305.95
4" meter (plus sales tax)	\$575.10	\$ 545.10
6" meter (plus sales tax)	\$1,293.90	\$ 1,226.45
8" meter (plus sales tax)	\$2,300.20	\$ 2,180.30
Hydrant Meter Connection (3" Bulk) (per month plus \$.01 per gallon) (plus sales tax)	\$275	\$ 260

Unmetered Wastewater Service Rates:	
Unmetered wastewater service flat rate, 4 inch service (plus sales tax) – based on the monthly wastewater rate for up to 5,000 gallons	\$34.70 31.85
Unmetered wastewater service flat rate, 6 inch service (plus sales tax) – based on the monthly wastewater rate calculated for 7,500 gallons	\$52.10 47.80

Summer Sewer Rates:

Residential rates:

Because summer month water consumption for residential customers increases due to lawn and garden irrigation without a related increase in the use of sewer service, residential customers shall be charged for water actually used for each month of the year, but their sewer service charges for each of the billing cycles to include the months of May, June, July and August shall be set to the flat rate fee equivalent to 0 - 5000 gallons of waste water usage plus sales tax as outlined in the current fee schedule.

Commercial rates:

Commercial users may install separate water meters to meter water used exclusively for irrigation purposes during the months of May, June, July and August, provided that the commercial customer pays for the purchase and installation of a separate water meter for that purpose, and such installation is approved by the utility. The customer shall pay fees for all water used, but the amount of water used for irrigation through an irrigation system water meter will be deducted from the commercial account's total metered water consumption for the purpose of calculating monthly charges for sewer service.

Treatment Rates:	
0 - 5000 gallons (plus sales tax)	\$ 55.15
Over 5001 gallons (plus \$1.10 per 100 gallons) (plus sales tax)	\$ 55.15

Solid Waste Collection:	
Weekly refuse collection service (per month plus sales tax) 96 gallon cart	\$ 27 26
Weekly refuse collection service (per month plus sales tax) 64 gallon cart	\$ 21 20
Each additional container/bag 30 lb or less (per item)	\$ 5
64 and 96 gallon Residential Container Replacement cost	\$ 100
Oversize/special Item Collection/Disposal Fee	\$ 30
Freon Removal Fee	\$ 25
On-Call Dumpster (Residential) Monthly Fee	\$ 50
Disconnected Utility Container Removal Fee	\$ 10
Container Loss Recovery Fee	\$ 25
Container Delivery/Removal fee	\$ 10
Unscheduled Service Fee (different collection vehicle required)	\$ 40
Three Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 29 27.50
Four Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 36.75 35.00
Eight Cubic Yard Container – Residential – each dump (plus sales tax)	\$ 71.50 68.25
Three Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 116 110
Three Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 232 220
Three Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 348 330
Four Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 147 140
Four Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 287 273
Four Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 430 410

Eight Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 287 273
Eight Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 573 546
Eight Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 861 820
Locking Dumpster (three or four yard includes delivery and pickup)	\$ 175

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace

Date: October 16, 2018

1st Public Hearing: October 16, 2018

2nd Public Hearing: December 4, 2018

3rd Public Hearing: December 11, 2018

Action:

Vote:

Yes:	No:
------	-----

CITY OF PALMER, ALASKA

Resolution No. 19-003

A Resolution of the Palmer City Council Adopting the 2019 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019,

WHEREAS, portions of the Palmer Municipal Code refer to fines “established in the current, adopted budget”; and

WHEREAS, the Fine Schedule establishes the fines for 2019 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached fine schedule for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Passed and approved by the City Council of the City of Palmer, Alaska, this eleventh day of December, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk



City of Palmer

2019 Fine Schedule

(Adopted by Resolution No. 19-003)

Contents

Palmer Municipal Code (PMC) Title 1 General Provisions4
Chapter 1.08 General Penalty..... 4

Palmer Municipal Code (PMC) Chapter 1.10 City Seal5
Chapter 1.10 City Seal 5

Palmer Municipal Code (PMC) Title 5 Business Licenses.....5
Chapter 5.13 Door-to-Door Solicitors 5

Palmer Municipal Code (PMC) Title 6 Animals5
Chapter 6.08 Animal Regulations..... 5
Chapter 6.12 Licensing 5
Chapter 6.14 Domestic Animal Bite and Attack Incidents..... 6
Chapter 6.24 Hindering officers prohibited..... 6

Palmer Municipal Code (PMC) Title 8 Health & Safety6
Chapter 8.09 Prohibiting Prohibiting the Distribution of Single-Use Plastic Shopping Bags..... 6
Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places..... 6
Chapter 8.11 Marijuana Use and Prohibitions..... 7
Chapter 8.12 Fluoridation..... 7
Chapter 8.16 Sewage Disposal..... 7
Chapter 8.20 Garbage Collection and Disposal..... 7
Chapter 8.36 Nuisances..... 7
Chapter 8.37 Junk Vehicles..... 7
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises 8
Chapter 8.42 Fireworks..... 8

Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare..... 8
Chapter 9.02 Tampering with Public Notices 8
Chapter 9.04 Impersonating an Officer 8
Chapter 9.06 Interference with Public Justice 8
Chapter 9.12 Assault and Battery 8
Chapter 9.20 Alcoholic Beverages..... 9
Chapter 9.22 Gambling..... 9
Chapter 9.24 Indecent Exposure..... 9
Chapter 9.28 Obscenity 9
Chapter 9.30 Prostitution 9
Chapter 9.38 Disturbing Public Assemblies 9

Chapter 9.40 Trespass – Posting of Property.....	10
Chapter 9.48 Petit Larceny.....	10
Chapter 9.50 Injury to Property	10
Chapter 9.56 Interference with Utilities	10
Chapter 9.58 Sale of Poison.....	10
Chapter 9.60 Sale of Unwholesome Food.....	10
Chapter 9.67 Curfew Hour for Minors	11
Chapter 9.74 Discharge of Firearms	11
Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *	11
Chapter 10.04 Traffic Code	11
Chapter 10.08 Regulation of Off-Highway Vehicles	11
Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places.....	12
Chapter 12.16 Skateboards, Rollerblades and Similar Devices	12
Chapter 12.24 Park and Recreational Facility Regulations.....	12
Palmer Municipal Code (PMC) Title 14 Signs	12
Chapter 14.08 Sign Regulations	12
Palmer Municipal Code (PMC) Title 15 Buildings and Construction	12
Chapters 15.00 through 15.70.....	12

As provided by the Palmer Municipal Code, the following fine schedule applies to all offenses in the Palmer Municipal Code unless a different penalty is specified. Citations for these offenses may be disposed of as provided in AS 12.25.195-230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense in this schedule.

Palmer Municipal Code (PMC) Title 1 General Provisions
Chapter 1.08 General Penalty
Section 1.08.011 General Fine Penalties
<p>If no other penalty is specifically or by adoption prescribed by a particular ordinance or in this document, the general penalty for violation of the ordinance is:</p> <ul style="list-style-type: none"> • \$75 for the first offense. • \$150 for the second offense of the same ordinance within 365 days of the first offense. • \$300 for the third offense of the same ordinance within 365 days of the second offense. <p>In accordance with AS 12.25.195 through 12.25.230, for a violation that cannot result in incarceration or the loss of a valuable license, a person may dispose of the citation without a court appearance by submitting to the clerk of court all of the following:</p> <ol style="list-style-type: none"> 1. Payment of the fine amount and the applicable surcharge listed in AS 12.55.039 and AS 29.25.074; and 2. A copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. <p>When the fine is forfeited, a judgment of conviction shall be entered. The fine and applicable surcharge paid is complete satisfaction for the offense.</p>
Section 1.08.013 Other Remedies
<ol style="list-style-type: none"> A. The city may institute a civil action against a person, including a minor as provided in AS 29.25.072, who violates an ordinance. B. A person who violates a provision of this code may be subject to injunctive relief, compensatory relief, and a civil penalty not to exceed \$1,000 for each violation. C. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. D. On application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction. E. Each day that a violation of a provision of this code continues constitutes a separate violation. F. This section does not bar other civil remedies.
Section 1.08.020 Penalty Surcharge
<ol style="list-style-type: none"> A. In addition to any fine or other penalty prescribed by law, a person who pleads guilty or nolo contendere to, forfeits bail for, or is convicted of: <ol style="list-style-type: none"> 1. A violation of code comparable to a misdemeanor offense under AS 28.33.030, 28.33.031, 28.35.030, or 28.35.032 and adopted under AS 28.01.010 shall be assessed a surcharge of \$75.00; 2. A misdemeanor or other violation of code if a sentence of incarceration may be imposed for the misdemeanor or ordinance violation, other than a provision identified in subsection (A)(1) of this section, shall be assessed a surcharge of \$50.00; and

3. A misdemeanor or a violation of code if a sentence of incarceration may not be imposed for the misdemeanor or ordinance violation shall be assessed a surcharge of \$10.00 if the fine or bail forfeiture amount for the offense is \$30.00 or more.
- B. The surcharge shall be deposited into the general fund of the state in accordance with AS 29.25.072.

Palmer Municipal Code (PMC) Chapter 1.10 City Seal

Chapter 1.10 City Seal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Use of Seal without Permission Prohibited	1.10.020	\$ 300	1.10.020 B

Palmer Municipal Code (PMC) Title 5 Business Licenses

Chapter 5.13 Door-to-Door Solicitors			
Section Title:	Section Citation:	Fine:	Fine Citation:
License Fee and Failure to Apply	5.13.040	Applicable to all of PMC Chapter 5.13:	5.13.040
Carrying of License Required	5.13.100		5.13.100
Prohibitions	5.13.110		5.13.110
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 6 Animals

Chapter 6.08 Animal Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
Cruelty to Animals	6.08.010	Applicable to all of PMC Chapter 6.08:	6.28.010
Animal Restrictions	6.08.020		6.28.010
Depositing Poison	6.08.030		6.28.010
Diseased Animals	6.08.040	First offense: \$ 75	6.28.010
Animal Noise	6.08.050	Second offense: \$ 150	6.28.010
Animal Odor	6.08.060	Third offense: \$ 300	6.28.010
Animals at Large	6.08.065		6.28.010
Animal Annoyance	6.08.067		6.28.010
Unattended Secure Animal	6.08.070		6.28.010
Disposal of Dead Animal	6.08.080		6.28.010
Confinement Requirements	6.08.090		6.28.010
Carrying Dogs Outside of Vehicle	6.08.100		6.28.010
Chapter 6.12 Licensing			
Section Title:	Section Citation:	Fine:	Fine Citation:
Registration – Dogs and cats	6.12.005		6.28.010

Application	6.12.010	Applicable to all of PMC Chapter 6.12:	6.28.010
Immunization	6.12.012		6.28.010
License Transfer	6.12.018	First offense: \$ 25	6.28.010
Fees	6.12.020	Second offense: \$ 50	6.28.010
Tag and Collar	6.12.030	Third offense: \$ 75	6.28.010

Chapter 6.14 Domestic Animal Bite and Attack Incidents

Section Title:	Section Citation:	Fine:	Fine Citation:
Owner Compliance	6.14.060	First offense: \$ 100	6.28.010
		Second offense: \$ 200	
		Third offense: \$ 300	

Chapter 6.24 Hindering officers prohibited

Section Title:	Section Citation:	Fine:	Fine Citation:
Hindering Officer Prohibited	6.24.010	First offense: \$ 75	6.28.010
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 8 Health & Safety

Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags

Section Title:	Section Citation:	Fine:	Fine Citation:
Single-Use Disposable Plastic Shopping Bags Prohibited	8.09.030	First Offense: Warning Second Offense: \$ 100 Third Offense: \$ 300	8.09.050

Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places

Section Title:	Section Citation:	Fine:	Fine Citation:
Smoking Prohibited	8.10.020	Applicable to all of PMC Chapter 8.10:	8.10.070
Reasonable Distance	8.10.030		8.10.070
Areas Where Smoking Not Prohibited	8.10.040		8.10.070
Sign Posting and Other Requirements	8.10.050	First offense: \$ 100 Plus required surcharges	8.10.070
No Retaliation nor Waiver of Rights	8.10.060	Second offense: \$ 150 Plus required surcharges, for a second violation with 24 month period	8.10.070
Violations and Penalties	8.10.070	Third offense: \$ 300 Plus required surcharges, for a third or additional violation within a 24 month period Civil penalties may not exceed \$300 per violation	8.10.070
Enforcement	8.10.080		8.10.070
Other Applicable Laws	8.10.090		8.10.070

Chapter 8.11 Marijuana Use and Prohibitions			
Section Title:	Section Citation:	Fine:	Fine Citation:
Consuming in a public place	8.11.030	\$ 100	8.11.030
Marijuana oil, flammable extraction	8.11.050	\$ 100	8.11.050

Chapter 8.12 Fluoridation			
Section Title:	Section Citation:	Fine:	Fine Citation:
Public Water System	8.12.010	First offense: \$ 75	1.08.011
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 8.16 Sewage Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Waste Disposal Systems Required	8.16.010	First offense: \$ 100	1.08.011
		Second offense: \$ 200	
		Third offense: \$ 300	

Chapter 8.20 Garbage Collection and Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Garbage Disposal System Use Required	8.20.010	Applicable to all of PMC Chapter 8.20:	8.20.130
Adequate Receptacles Required, Time Limit	8.20.050		8.20.130
Depositing Restrictions	8.20.060	First offense: \$ 75	8.20.130
Unauthorized Dumpster and Container Usage	8.20.070	Second offense: \$ 150 Third offense: \$ 300	8.20.130
Clean Premises Required	8.20.080		8.20.130
Unauthorized Dumping Prohibited	8.20.090		8.20.130
Occupant Duties – Containers	8.20.100		8.20.130
Vehicles	8.20.110		8.20.130
Refuse Accumulation Prohibited	8.20.120		8.20.130

Chapter 8.36 Nuisances			
Section Title:	Section Citation:	Fine:	Fine Citation:
Designated – Prohibited	8.36.010	Applicable to all of PMC Chapter 8.36:	8.36.130
Specific Acts Designated	8.36.020		8.36.130
Acts Requiring Permit	8.36.025	First offense: \$ 75	8.36.130
Snow and Ice Removal	8.36.050	Second offense: \$ 150	8.36.130
Dumping Debris/Blocking Ditch	8.36.060	Third offense: \$ 300	8.36.130
Pump Locations	8.36.080		8.36.130

Chapter 8.37 Junk Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Junk Vehicles Unlawful	8.37.020	First offense: \$ 75	8.37.090
		Second offense: \$ 150	

		Third offense:	\$ 300	
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises				
Section Title:	Section Citation:	Fine:		Fine Citation:
Final Notice to Abate Violation	8.38.060			1.08.011 or 1.08.013
Remedies	8.38.075			1.08.011 or 1.08.013
Chapter 8.42 Fireworks				
Section Title:	Section Citation:	Fine:		Fine Citation:
Sales Prohibited	8.42.020	Applicable to all of PMC Chapter 8.42:		8.42.070
Authorized Uses	8.42.040			8.42.070
Permit Required	8.42.050			8.42.070
Permissible Uses	8.42.060	First offense:	\$ 75	8.40.040
		Second offense:	\$ 150	
		Third offense:	\$ 300	

Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare				
Chapter 9.02 Tampering with Public Notices				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When	9.02.010	First offense:	\$ 75	9.02.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	
Chapter 9.04 Impersonating an Officer				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When	9.04.010	First offense:	\$ 100	9.04.020
		Second offense:	\$ 200	
		Third offense:	\$ 300	
Chapter 9.06 Interference with Public Justice				
Section Title:	Section Citation:	Fine:		Fine Citation:
Interfering with Officer Prohibited	9.06.010	First offense:	\$ 75	9.06.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	
Chapter 9.12 Assault and Battery				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When – Definitions	9.12.010	First offense:	\$ 75	9.12.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	

Chapter 9.20 Alcoholic Beverages			
Section Title:	Section Citation:	Fine:	Fine Citation:
Licensed Premises Closing Hours	9.20.010	Applicable to all of PMC Chapter 9.20:	9.20.050
Prohibited Acts Designated	9.20.020		9.20.050
Personal Liability	9.20.030		9.20.050
Election Day Sales Permitted	9.20.040		9.20.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.22 Gambling			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.24 Indecent Exposure			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.28 Obscenity			
Section Title:	Section Citation:	Fine:	Fine Citation:
Obscene Language Prohibited	9.28.010	Applicable to all of PMC Chapter 9.28:	9.28.050
Selling Obscene Materials Prohibited	9.28.020		9.28.050
Obscene Exhibitions Prohibited	9.28.030		9.28.050
Obscene Public Writing and Drawing Prohibited	9.28.040	First offense: \$ 75	9.28.050
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.30 Prostitution			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited – Procuring Prohibited	9.30.020	Applicable to all of PMC Chapter 9.30:	9.30.090
House of Ill Fame	9.30.030		9.30.090
Aiding in Prostitution Prohibited	9.30.040		9.30.090
Receiving Money from Prostitute Prohibited	9.30.50	First offense: \$ 75	9.30.090
		Second offense: \$ 150	
Remaining in House of Prostitution Prohibited	9.30.060	Third offense: \$ 300	9.30.090
Loitering for Prostitution Purposes Prohibited	9.30.070		9.30.090
Reputation Testimony Permitted	9.30.080		9.30.090
Chapter 9.38 Disturbing Public Assemblies			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited Acts Designated	9.38.010	First offense: \$ 75	9.38.020

		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.40 Trespass – Posting of Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Trespass – Posting of Property	9.40.010	First offense: \$ 75	9.40.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.48 Petit Larceny			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.48.010	First offense: \$ 75	9.48.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.50 Injury to Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Defacing Property– Injuring Animals	9.50.010	Applicable to all of PMC Chapter 9.50:	9.50.040
Injuring Plants or Fences	9.50.020		9.50.040
Injuring Monuments and Markers	9.50.030		9.50.40
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.56 Interference with Utilities			
Section Title:	Section Citation:	Fine:	Fine Citation:
Pollution of Drinking Water	9.56.010	Applicable to all of PMC Chapter 9.56:	9.56.030
Damage to Water or Utility System	9.56.020		9.56.030
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.58 Sale of Poison			
Section Title:	Section Citation:	Fine:	Fine Citation:
Selling Poison Without Label	9.58.10	First offense: \$ 75	9.58.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.60 Sale of Unwholesome Food			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.60.010	First offense: \$ 75	9.60.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 9.67 Curfew Hour for Minors			
Section Title:	Section Citation:	Fine:	Fine Citation:
Curfew Violations	9.67.020	Applicable to all of PMC Chapter 9.56:	9.67.050
Exceptions	9.67.030		9.67.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.74 Discharge of Firearms			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When – Exceptions	9.74.010	First offense: \$ 75	9.74.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *			
Chapter 10.04 Traffic Code			
Section Title:	Section Citation:	Fine:	Fine Citation:
Parking Prohibitions During Snow Accumulation and/or Drifting Snow Conditions	10.04.050	Applicable to all of PMC Chapter 10.04	10.04.050
Towing	10.04.055		10.04.055
No-Parking Areas – Identification	10.04.060 (B)	First offense: \$ 75	10.04.060
Parking Prohibited for Longer than 24 Hours	10.04.080	Second offense: \$ 150	10.04.080
		Third offense: \$ 300	
Prohibiting Parking that Obstructs Traffic	10.04.090		10.04.090
Prohibiting Parking in Construction Zones	10.04.100		10.04.100
Chapter 10.08 Regulation of Off-Highway Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Operation Requirements	10.08.020	Applicable to all of PMC Chapter 10.08:	10.08.100
Equipment	10.08.030		10.08.100
Speed and Time Restrictions	10.08.040		10.08.100
Driver's License Required	10.08.050	First offense: \$ 75	10.08.100
Towing	10.08.060	Second offense: \$ 150	10.08.100
Parent, Guardian or Other Person Responsible	10.08.070	Third offense: \$ 300	10.08.100

*

1. The fine amounts are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010 (b).

2. An offense may not be disposed of, without court appearance, if the offense is in connection with a motor vehicle accident that results in the death of a person.

Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places			
Chapter 12.16 Skateboards, Rollerblades and Similar Devices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Skateboards, Prohibition and Regulation	12.16.010	First offense: \$ 75	12.16.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 12.24 Park and Recreational Facility Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
General Rules	12.24.025	First offense: \$ 75	12.24.050
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 14 Signs			
Chapter 14.08 Sign Regulations			
Section 14.08.0240 Remedies and Civil Penalties (applicable to entire chapter):			
The city or an aggrieved person may institute a civil action against a person who violates a provision of this title or a term, condition or limitation imposed pursuant to this title. In addition to other relief, a civil penalty not to exceed \$300.00 may be imposed for each violation. Each day that a violation or an unlawful act or condition continues constitutes a separate violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.			

Palmer Municipal Code (PMC) Title 15 Buildings and Construction			
Chapters 15.00 through 15.70			
All chapters within Title 15 are subject to the following fines:		First offense: \$ 75	15.60.020
		Second offense: \$ 150	10.08.100
		Third offense: \$ 300	10.08.100

LEGISLATIVE HSITORY

Introduced by: City Manager Wallace
Date: October 16, 2018
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-004

A Resolution of the Palmer City Council Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019

WHEREAS, Palmer Municipal Code 3.28 defines a "Five-year capital improvement program as an annual update and long-range need projection of the city included as part of the annual budget."

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached five-year capital improvement program for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Passed and approved by the City Council of the City of Palmer, Alaska, this eleventh day of December, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
Prior Years Ongoing												
N	LED Streetlights	COP	2016	\$ 45,000	\$ 45,000	\$ -	\$ 45,000	\$ 45,000	Complete			
N	MTA Equipment Arena	COP	2016		\$ 25,000	\$ 34,786	\$ 15,214	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	City Hall Parking Lot				\$ 120,000	\$ -	\$ 45,000	\$ 45,000	Complete			
N	Paint Bailey Hill Reservoir	COP-W/S	2017	\$ 40,000	\$ 30,141	\$ 27,428	\$ -	\$ 27,428	\$ 50,000			
N	ADA Sidewalks	COP/Grant	2017	\$ 250,000	\$ 50,000	\$ 50,000	\$ 15,000	\$ 65,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Police Radios	COP	2017	\$ 625,000	\$ 100,000	\$ 3,000	\$ 100,000	\$ 10,300	\$ 100,000	\$ 100,000	\$ 100,000	Complete
N	Street Maintenance	COP	2017	\$ 500,000	\$ 500,000	\$ 448,778	\$ 100,000	\$ 548,778	\$ 300,000	\$ 200,000	\$ 200,000	\$ 100,000
N	Public Video	COP	2018	\$ 75,000		\$ 75,000	\$ 25,000	\$ 100,000	\$ 25,000	\$ 25,000	Complete	
N	W/S Lift station and well pumps	COP-W/S	2018	\$ 100,000	\$ 100,000	\$ 25,000	\$ 75,000	\$ 100,000	\$ 55,000	\$ 75,000	\$ 75,000	\$ 75,000
N	Water/Sewer Truck	COP-W/S	2018	\$ 55,000	\$ 55,000	\$ 14,000	\$ 40,600	\$ 55,000	\$ 55,000			\$ 60,000
N	Police Vehicle Annual Replacement	COP	Annually	\$ 45,000	\$ 90,000	\$ 5,756	\$ 70,000	\$ 75,756	\$ 45,000	\$ 50,000	\$ 50,000	\$ 55,000
N	Park Improvements	COP	Annually		\$ 50,204	\$ 50,204	\$ 50,000	\$ 100,204	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Mayor Funded Projects	COP	Undetermined		\$ 500	\$ 500		\$ 500				
N	Depot Expansion	COP	Undetermined		\$ 6,177	\$ 555		\$ 555				
2019												
N	Roads-Grader	COP	2019	\$ 300,000		\$ 26,000	\$ 300,000	\$ 326,000	Complete	Prior Year Funded (Carry over) \$761,007		
N	Fire radio repeater and associated materials	COP	2019	\$ 40,000			\$ 40,000	\$ 40,000	Complete	2019 Recommended additional funding \$1,189,814		
N	Public Building Maintenance	COP	2019	\$ 500,000			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	100000
N	Airport-Safety Improvements	COP	2019	\$ 450,000			\$ 30,000	\$ 30,000	Complete			
N	Golf Course-Golf Carts	COP	2019	\$ 40,000			\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000
N	Golf Course- Golf Boards	COP	2019	\$ 24,000			\$ 24,000	\$ 24,000		\$ 24,000		\$ 30,000
N	Golf Course-Deck & Patio Materials	COP	2019	\$ 20,000			\$ 30,000	\$ 30,000	\$ 30,000	Complete		
N	Fire Personnel equipment	COP	2019	\$ 35,000			\$ 35,000	\$ 35,000	Complete			
N	Depot updates-piping	COP	2019	\$ 15,000			\$ 10,000	\$ 10,000	Complete			
2020												
N	Roads-Dump truck with plow blade	COP	2020	\$ 275,000					\$ 275,000			
N	Fire Engine	Grant	2020	\$ 700,000					\$ 150,000			

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
2021												
N	NOVEMBER Taxiway Design	FAA/COP	2021	\$ 450,000						\$ 35,000		
N	Trais and Parks	COP	2021	\$ 600,000					\$ 200,000	\$ 200,000	\$ 150,000	
N	PW-Street Sweeper	COP	2021	\$ 275,000						\$ 275,000		
N	W/S Vac Truck	COP-W/S	2021	\$ 300,000						\$ 300,000		
2022												
N	Depot Updates- Windows	COP	2022	\$ 60,000							\$ 60,000	
N	Golf Course- Maintenance Shed	COP	2022	\$ 100,000							\$ 50,000	\$ 60,000
N	Update Fire classroom building	COP	2022	\$ 150,000							\$ 150,000	
N	Paving repair equipment	COP	2022	\$ 75,000							\$ 75,000	
N	Steam Truck Replacement	COP-W/S	2022	\$ 280,000							\$ 280,000	
2023												
N	Stormwater Design	COP-W/S	2023	\$ 500,000								\$ 500,000
N	Fire Support vehicle (replacement/equip) with lift gate	COP	2023	\$ 80,000								\$ 80,000
2024												
N	Emergency Generator City Hall	Grant	2024	\$ 400,000								
N	Public Safety Bldg Updates	Grant	2024	\$ 400,000								
2025												
N	Palmer Stormwater Improvements	Loan/Grant	2025	\$ 5,000,000								
N	City Hall Updates	COP	2025	\$ 150,000								
N	NOVEMBER TAXIWAY	FAA / COP	2025	\$ 3,000,000								

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
			Unassigned									
N	Generator for Fire St36 (training center)	COP	Undetermined	\$ 50,000								
N	New Fire engine and equipment	COP	Undetermined	\$ 700,000								
N	Fire Brush truck replacement/equip	COP	Undetermined	\$ 160,000								
N	Snow Dump Lots	COP	Undetermined	\$ 100,000								
N	Roof over Fire conexes	COP	Undetermined	\$ 55,000								
N	Extend S. Industrial to Inner Springer	COP	Undetermined	\$ 400,000								
N	Design new Library buiding	COP	Undetermined	\$ 100,000								
N	Public Library Extension Ph II	Bond	Undetermined	\$ 5,000,000								
N	New Fire station	Bond	Undetermined	\$ 9,000,000								
N	Design Museum phase 2	COP	Undetermined	\$ 250,000								
Y	Downtown Road Improvements- Cobb Street		Undetermined	\$ 1,100,000								
Y	Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000								
Y	Restore Railroad Tracks to Downtown Palmer		Undetermined	\$ 3,000,000								
Y	Park Project Walk to the Fair		Undetermined	\$ 300,000								
N	Babb Aboretum Restoration		Undetermined	\$ 75,000								
N	Sherrrod Area Gravel to Road resurfacing		Undetermined	\$ 1,000,000								
Totals	Totals			\$ 36,625,359	\$ 1,172,022	\$ 761,007	\$ 1,189,814	\$ 1,858,521	\$ 1,525,000	\$ 1,524,000	\$ 1,440,000	\$ 1,210,000

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
----------------------	---------	-----------------	-------------------------------	---------------	------------	----------------	---------------	------------	---------------	---------------	---------------	---------------

2019 Funding Breakdown

\$ 1,189,814

		\$386,000 from annual contribution	\$688,814 from General Fund assigned balance
General Fund	\$ 1,074,814		
W/S	\$ 115,000	from enterprise funds	

2020 Funding Breakdown

\$ 1,525,000

		\$386,000 from annual contribution	\$979,000 from General Fund unassigned balance
General Fund	\$ 1,365,000		
W/S	\$ 160,000	from enterprise funds	

2021 Funding Breakdown

\$ 1,524,000

		\$386,000 from annual contribution	\$763,000 from General Fund unassigned balance
General Fund	\$ 1,149,000		
W/S	\$ 375,000	from enterprise funds	

2022 Funding Breakdown

\$ 1,440,000

		\$386,000 from annual contribution	\$699,000 from General Fund unassigned balance
General Fund	\$ 1,085,000		
W/S	\$ 355,000	from enterprise funds	

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 19-005

A Resolution of the Palmer City Council Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019, and Appropriating Monies

WHEREAS, as required in Chapter VI of the City of Palmer Municipal Charter, a public hearing regarding the City of Palmer Fiscal Year 2019 Budget was held on Tuesday, October 16, 2018, and continued on Tuesday, December 11, 2018; and

WHEREAS, the Palmer City Council has reviewed the budget presented by the City Manager for the 2019 fiscal year.

NOW, THEREFORE, THE CITY OF PALMER, ALASKA RESOLVES:

Section 1. That the budget presented to the Council by the City Manager for the fiscal year 2018 has been reviewed by the City Council.

Section 2. That money shall be appropriated from the all City funds as follows:

Revenues	
General Fund (01)	\$ 11,416,744
Enterprise Fund	
Water/Sewer (02)	\$ 2,991,625
Airport (03)	\$ 393,800
Solid Waste (05)	\$ 740,250
Golf Course (15)	\$ 524,000
Capital	
Projects (08)	\$ 216,500
Projects (09)	\$ 170,000
Projects (24)	\$ 115,600
Special Revenue Funds	
Police Grants (52)	\$ 125,000
Narcotics Grant (53)	\$ 135,000
Total Revenues	\$ 16,828,519

Expenditures	
General Fund (01)	\$ 11,404,320
Enterprise Fund	
Water/Sewer (02)	\$ 2,521,195
Airport (03)	\$ 392,615
Solid Waste (05)	\$ 828,130
Golf Course (15)	\$ 501,905
Capital Improvements	
Projects (08)	\$ 216,500
Projects (09)	\$ 170,000
Projects (24)	\$ 115,600
Special Revenue Funds	
Police Grants (52)	\$ 125,000
Narcotics Grant (53)	\$ 142,509
Total Expenditures/Expenses	\$ 16,417,774

Section 3. That the rate of tax levy for the City of Palmer, Alaska for the fiscal year 2019 shall be fixed at 3.00 mills upon each dollar of assessed taxable real and personal property. The revenue from this tax levy is to be used for city purposes.

Section 4. That the 2019 budget is hereby approved for all funds in the amounts and for the purposes as stated above. The supporting line item budget detail as presented by the administration and reviewed by council is incorporated as part of this budget resolution.

Section 5. That the City of Palmer Fiscal Year 2019 operating budget is adopted for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Passed and approved by the City Council of the City of Palmer, Alaska, this eleventh day of December, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

2019 PROPOSED BUDGET

IS AVAILABLE ON THE CITY'S WEBSITE.

HARD COPIES WILL BE AVAILABLE AT THE
MEETING.