

Mayor Edna B. DeVries
Deputy Mayor Linda Combs
Council Member Richard Best
Council Member Steve Carrington
Council Member David Fuller
Council Member Brad Hanson
Council Member Pete LaFrance

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
Regular City Council Meeting
March 14, 2017, at 7 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.cityofpalmer.org

Agenda

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
 - 1. Approval of Consent Agenda
 - a. **Action Memorandum No. 17-017:** Authorize the City Manager to Purchase Flail Boom Mower From Craig Taylor Equipment – Wasilla Branch in the Amount of \$64,723.00Page 3
 - 2. Approval of Minutes of Previous Meetings
 - a. January 17, 2017, Joint City Council and Airport Advisory Commission MeetingPage 9
- E. Communication and Appearance Requests
 - 1. Legislative Update with Senator Shelley Hughes (Teleconference)
- F. Reports
 - 1. City Manager's Report.....Page 13
 - 2. City Clerk's Report
 - 3. Mayor's Report.....Page 17
 - 4. City Attorney's Report
- G. Audience Participation
- H. Public Hearing
 - 1. **Ordinance No. 17-004:** Amending the City of Palmer Municipal Code Chapter 4.30.100 Personal Leave Donations (IM No. 17-011)Page 19
 - 2. **Resolution No. 17-013:** Accepting and Appropriating the 2017 State of Alaska High Visibility Enforcement Overtime Grant 405d M5HVE-17-01-00(A)-10 in the Amount of \$24,000.00 to be Used for High Visibility DUI Enforcement Activities by the Palmer Police Department (IM No. 17-013)Page 23
 - 3. **Action Memorandum No. 17-018:** City Council Statement of Non-Objection to the Renewal of Liquor License #649, for Klondike Mike's Saloon, Located at 820 S. Colony WayPage 27

- I. Action Memoranda
 - 1. **Action Memorandum No. 17-019:** Authorize the City Manager to Negotiate and Execute Amendment No. 4 to the Professional Services Agreement with HDR Alaska, Inc. for Construction Administration Services for the WWTP Facility Plan Updates, Not to Exceed \$789,895.00Page 33
 - 2. **Action Memorandum No. 17-020:** Authorizing the City Manager to Enter Into an Agreement with the United States Drug Enforcement Administration Allowing the Palmer Police Department to Participate in the United States Drug Enforcement Administration Tactical Diversion Task Force ProgramPage 37
 - 3. **Action Memorandum No. 17-021:** Approve a Council Community Grant in the Amount of \$1,500.00 to MatSu Miners Baseball to Support the Mayor Green Day Gallup 2017Page 43
 - 4. **Action Memorandum No. 17-022:** Approve a Council Community Grant in the Amount of \$2,500.00 to the Hatcher Pass Avalanche Center to Provide Educational Information to the Public.Page 51
- J. Record of Items Placed on the Table
- K. Audience Participation
- L. Council Member Comments
- M. Executive Session
 - 1. Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Clerk (Note: Personnel action may be taken following the executive session)
- N. Adjournment

Tentative 2017 Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
March 21	Special	6 pm	Goal Setting
March 28	Regular	7 pm	
April 4	Special	7 pm	PZC
April 11	Special	7 pm	PERS
April 11	Regular	7 pm	
April 25	Regular	7 pm	
May 9	Regular	7 pm	
May 23	Regular	7 pm	

**City of Palmer
Action Memorandum No. 17-017**

Subject: Authorize the City Manager to Purchase Flail Boom Mower from Craig Taylor Equipment – Wasilla Branch in the Amount of \$64,723.00

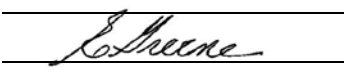

Agenda of: March 14, 2017

Council Action: **Approved** **Amended:** _____
 Denied


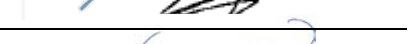

Originator Information:

Originator: Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
√	Finance		2/23/17
_____	Fire	_____	_____
_____	Police	_____	_____
√	Public Works		2/23/17

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **\$64,723.00**

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
√	Creates expenditure in the amount of:	\$ 64,723.00
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): 09-01-10-6054 Public Works-Equipment
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: 

Attachment(s):

Craig Taylor Equipment Quote
Yukon Equipment Inc. Quote

Summary Statement:

Approval of this Action Memorandum will authorize the purchase of a Diamond LBNI-C-DD23 foot reach self-contained Brush Mower with Diamond DBF050-H-50" Heavy Duty Flail Head to mount on existing 721 Case Loader.

This equipment will allow the city to improve its ability to maintain road right of way where riding mowers or tow behind equipment is not feasible or safe to operate. It will also allow the city to maintain green space more efficiently with a heavy-duty flail for larger brush that has grown over time.

This equipment was originally budgeted for \$100,000.00 in the 2017 Capital Budget (09) for public works.

Administration's Recommendation:

To approve Action Memorandum No. 17-017 authorizing the City Manager to purchase Flail boom mower.



HEAVY DUTY + VERSATILITY COMBINED

Making the most of everything you have is what we do. At Diamond Mowers, we find smart ways to get the job done right by enhancing the resources you already own. With a long history of powerful, Made-In-The-USA innovations, our Wheel Loader Boom is just another example of how Diamond can add a powerful asset to your toolbox. **DEMAND DIAMOND.**

SOMETHING EXTRA ON THE SIDE

Our hassle free Wheel Loader Boom is a self-contained and powered unit. Install this diesel-powered, hydraulic system on your existing wheel loader and get to work. Trim tree branches, cut brush or grass and do it all with the efficient quality of Diamond Mowers.



Wheel Loader Boom Features:

- Attaches to loads 25,000 lbs. and larger
- Increases asset utilization and enhances budgets
- Available in 23-ft. and 25-ft. booms
- Fully self-contained with independent power, electrical and hydraulic systems
- Comes standard with actuator and joystick
- Elevated operator platform improves visibility
- Boom and loader reach combine to offer unmatched vertical capability

7860 W. Buttercup Dr.
Wasilla, AK 99623



907-891-7837 / 800-973-2607
Fax: 907-373-6727

PROPOSAL

To: Department of Public Works Greg Wickham 231 W Evergreen Ave Palmer, AK 99645 907-745-3400	Date February 15th 2017 F.O.B. Wasilla Delivery 13 Weeks Terms Cash or Account
--	---

WE ARE PLEASED TO OFFER THIS PROPOSAL AS FOLLOWS, SUBJECT TO APPROVED TERMS AND CONDITIONS			
Quantity	Description	Each	Total
1	Diamond Mower LBNI-C-DD23 Foot Wheel Loader Boom (25,000 lb or Larger Loader)	\$ 48,394.00	\$48,394.00
1	Diamond DBF050-H 50" Heavy Dity Flail Head 44", 50" and 63" Flail Heads - 44" and 50" cuts up to 6" diameter grass/brush - 63" cuts up to 2" diameter grass/brush - Protective bonnet for safer operation - Ideal for a finished cut	\$ 8,518.00	\$8,518.00
1	Frieght from Fife, Wa to Wasilla, AK	\$ 7,811.00	\$7,811.00
<i>*Subject to Availability</i>		Total:	\$ 64,723.00

ENTER OUR ORDER FOR THE ABOVE:

PURCHASER _____
BY: _____
TITLE _____
DATE _____

CONDITIONS:

Prices are subject to change and will be those in effect at time of delivery.
Delivery date is based upon our existing stock or a promise given by our supplier and is subject to delay for conditions beyone our control.

CRAIG TAYLOR EQUIPMENT COMPANY

By Brad Sadler
Brad Sadler, Sales Represenative

THANK YOU FOR YOUR BUSINESS!

email: Brad@craigtaylorequipment.com

www.craigtaylorequipment.com



Serving Alaska since 1945
www.yukoneq.com

Anchorage
2020 East 3rd Ave.
Anchorage, AK 99501
(907) 277-1541

Fairbanks
3511 International St.
Fairbanks, AK 99701
(907) 457-1541

Wasilla
450 E. Railroad Ave.
Wasilla, AK 99654
(907) 376-1541

Quote Date: 12/21/16
Prepared By: Jim Lackey
Direct Line: (907) 376-1541
Cell: (907) 841-9999
Email: jamesl@yukoneq.com

QUOTE FOR: City of Palmer
CONTACT: Greg Wickham
PHONE: 907-761-1356
EMAIL:

QUOTATION

QUOTE VALID THROUGH
MM/DD/YYYY

Freight Quotes and Additional Items to Tiger Boom mower, Estimate

➤ Weldco-Beales blank hooks to match Case 721C Loader	\$3034.00
Freight on Hooks to Alaska	\$291.00
➤ TOTE Ship Freight on Mower, Tacoma to Anch.	\$4106.00
➤ Local delivery to Palmer, all items	\$500.00
➤ PDI and installation of blank hooks to Mower	\$900.00
Total	\$8831.00

Accepted: _____ Date: _____

Bill To:	Yukon Equipment		
Ship to:	Port of Tacoma		
End User:	City of Palmer		
End User Contact:	PO#		
Quote#:	Yukon-WHLDRSTATE-08081602	Order Date:	
Dealer Contact:	Jim Lackey	Quote Date:	12/19/16
DLR Phone / Fax:		Requested ship date:	
Dealer Email:		State contract order:	Washington State Contract #12012
Shipping Instructions: Ship to Tacoma			



Please direct questions to:

Ph: 800-843-6849 EXT 3
orders@tigermowers.com

WHEEL LOADER BOOM MOWER

NOTE: Wheel Loader must have a minimum GVW of 25,000 lbs and or a Lift Capacity of 10,000 lbs.

HOW TO ORDER: You must select one item from Section 1 & 2 for a complete Wheel Loader Boom Mower.

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	Contract Price
SECTION 1 - Choose a Base Unit						
RIGHT HAND REACH						
1	WHLDR RHBB-19	Bengal 19 Boom Mower for Wheel Loader Quick Attach system.	9000	\$ 63,440		\$ -
	WHLDR RHBB-24	Bengal 24 Boom Mower for Wheel Loader Quick Attach system.	9250	\$ 64,895	13%	\$ 56,458.65
	WHLDR RHBB-25	Bengal 25 Boom Mower for Wheel Loader Quick Attach system.	9500	\$ 67,343		\$ -
LEFT HAND REACH						
	WHLDR LHBB-19	Bengal 19 Boom Mower for Wheel Loader Quick Attach system.	9000	\$ 63,440		\$ -
	WHLDR LHBB-24	Bengal 24 Boom Mower for Wheel Loader Quick Attach system.	9250	\$ 64,895		\$ -
	WHLDR LHBB-25	Bengal 25 Boom Mower for Wheel Loader Quick Attach system.	9500	\$ 67,343		\$ -
INCLUDES: All components needed for boom mower to be mounted to a Wheel Loader Quick Attach system with auxiliary engine. Boom Arms, Mounting system and Counter Weights, Mower Hydraulic Drive System. Multi-valve Electronic Joystick Control system, Travel Safety Lock, Front & Rear Guards. Counterweight of # 1585 included, if more counterweight needed, see below. **OPERATOR PROTECTION NOT SUPPLIED** NOTE: WHEEL LOADER QUICK ATTACH HOOKS ARE NOT INCLUDED. HOOKS SHOULD BE INSTALLED IN THE FIELD OR COUPLER AND HOOKS MUST BE PROVIDED FOR FACTORY INSTALLATION.						
SECTION 2 - Choose a Cutter Head						
ROTARY						
1	WhRT50D	50" Rotary head with Disc & Hydraulic Door	815	\$ 9,943		\$ -
	WhRT50B	50" Rotary Head with Blade Bar & Hydraulic Door	740	\$ 9,845	13%	\$ 8,565.15
	WhRT60B	60" Rotary Head with Blade Bar & Hydraulic Door	840	\$ 11,553		\$ -
FLAIL						
1	WhFL50LGB	50" Flail Head with Light Brush/Grass Knives	800	\$ 11,341		\$ -
	WhFL50MBG	50" Flail Head with Medium Brush/Grass Knives	808	\$ 11,936	13%	\$ 10,384.32
	WhFL50HDB	50" Flail Head with Heavy Duty Brush Knives	815	\$ 11,973		\$ -
	WhFL6LG	63" Flail Head with Grass Knives	855	\$ 11,662		\$ -
SECTION 3 - Installation Charge						
	Factory Mnt	Installation of complete mower system at factory		\$ 4,750		\$ -
	Field Mnt	Installation of complete mower system by Dealer		\$ 2,950		\$ -
OPTIONAL EQUIPMENT						
	35018	Counterweight Sections (72 lbs each - max 25 for space provided)	72	\$ 250		\$ -
ADDITIONAL OPTIONS FROM PRICE LIST						
1	WC-P50	50-gallon poly tank, Category II 3 Point - Rear Tank		\$ 2,711	13%	\$ 2,358.57
1	WC-B50	50" Spray Head Assembly		\$ 2,798	13%	\$ 2,434.26
1	Manual	Manual On/Off switch system, pump, valve, filter, gauge		\$ 1,255	13%	\$ 1,091.85
1		freight from factory to Tacoma Port		2277		\$ 2,277.00
Totals						\$ 83,569.80

TRACTOR INFORMATION REQUIRED:

Make/Model:	Transmission	
Tire size	Cab Type	
	2WD or MFWD	
	Front	
	Rear	

\$ 69,119.97
 + 8,831.00

 \$ 77,950.97

Special Joint Airport Advisory Commission Meeting
January 17, 2017

A. CALL TO ORDER

A special meeting of the Joint Airport Advisory Commission and the Palmer City Council was held on January 17, 2017, at 7:00 pm in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:01 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Richard Best
David Fuller

Brad Hanson
Peter LaFrance

Deputy Mayor Combs and Council Member Carrington were absent and excused.

The Mayor requested a brief recess at 7:03 pm to allow additional time for Airport Advisory Commissioners to arrive. The meeting reconvened at 7:11 pm.

Comprising a quorum of the Airport Advisory Commission, the following were present:

John Lee, Chairman
Andrew Weaver – arrived at 7:25 pm
Allan Linn

Kenneth More, Vice Chairman
Shannon Jardine – participated telephonically

Airport Advisory Commissioner Momarts was absent and excused. Airport Advisory Commissioner Helmericks was absent and unexcused.

Also in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney – participated telephonically

Frank Kelly, Airport Superintendent
Bernadette Packa, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Airport Advisory Commission Chairman John Lee.

D. APPROVAL OF AGENDA

Mayor DeVries requested Approval of the Agenda be added to the agenda. Hearing no objection from the Council concerning the agenda, the agenda was approved.

E. AUDIENCE PARTICIPATION

F. NEW BUSINESS

Item 1 – Committee of the Whole (note: action may be taken by the council following the committee of the whole)

- a. Review the Updated Airport Master Plan
- b. Review the Updated Airport Regulations
- c. Other Matters Related to the Palmer Municipal Airport

Main Motion: To enter into a Committee of the Whole to Review the Updated Airport Master Plan, Review the Updated Airport Regulations, and Discuss Other Matters Related to the Palmer Municipal Airport

Moved by:	Best
Seconded by:	Hanson
Action:	Motion carried by unanimous voice vote
In favor:	Best, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington, Combs

Main Motion: To enter into a Committee of the Whole to Review the Updated Airport Master Plan, Review the Updated Airport Regulations, and Discuss Other Matters Related to the Palmer Municipal Airport

Moved by:	Lee
Seconded by:	Hanson More
Action:	Motion carried by unanimous voice vote
In favor:	Lee, More, Weaver, Jardine, Linn
Opposed:	None
Absent:	Momarts, Jardine

The Council entered into a Committee of the Whole at 7:15 pm.

1.a. Review of the Updated Airport Master Plan – Items of discussion included the following:

Airport Master Plan Project Manager Scott Hattenburg addressed the content and purpose of the Airport Master Plan, as well as the deliverables provided. They include:

- Airport Layout Plan Drawing Set approved by the FAA – a blueprint of what the City intends to do at the airport in the next ten to twenty years;
- Aviation Forecast – which confirmed the airport was a B3 Airport;
- Noise Exposure Study – noted most of the noise was contained in the airport property;
- Airport Property Plan – contained records of how all the property at the airport was acquired;
- 20 Year Capital Projects Plan;
- Financial Analysis;
- Aeronautical Survey; and
- Obstacle Action Plan.

Mr. Hattenburg suggested the focus over the next few years should specifically address the noise concerns laid out in the Master Plan. He also recommended working with the Mat-Su Borough to ensure land use compatibility with surrounding properties, as well as locating quality tenants, and making greater connectivity between the airport, the golf course, and the community.

1.b. Review of the Updated Airport Regulations – Items of discussion included the following:

- Payment options for aircraft registrations and parking;
- Maintenance or aircraft repairs occurring on the ramp;
- Review of the tie down agreement;
- An independent insurance analysis of other airports for standard insurance requirements; and
- Training for fuel personnel.

Brian Groseclose, Palmer Hangars business owner:

- Addressed liability insurance for aircraft at the airport; and
- Expressed concern regarding obtaining insurance to meet lease requirements.

1.c. Other Matters Related to the Palmer Municipal Airport – Items of discussion included the following:

- Provision of utilities to the other side of the airport; and
- Update on the institution of the fuel flowage fee.

Council Member Hanson requested to direct the City Manager to look into the possibility of cancelling out money owed by the Airport to the Enterprise Fund. Council Member Best offered support.

The Council exited the Committee of the Whole at 8:39 pm.

G. RECORD OF ITEMS PLACED ON THE TABLE

Report on Changes to Airport Regulations

H. COUNCIL AND COMMISSION MEMBER COMMENTS

Commission Vice Chair Kenneth More:

- Expressed appreciation to Superintendent Kelly for the relationships he established with the Federal Aviation Administration and the aviation community.

Commission Chair John Lee:

- Expressed appreciation to the City Manager for his efforts.

Council Member Best:

- Expressed appreciation to the Commission Members and their work on revising the regulations.

Council Member Fuller:

- Commended the Airport Advisory Commission on their work with the regulations revision.

Council Member Hanson:

- Encouraged the commission to continue to define where the airport is going, its relationship with the community, and what it will become; and
- Noted the noise abatement issues need to be taken seriously.

Mayor DeVries:

- Agreed with Council Member Hanson's comments;
- Encouraged the Council to also have the discussion concerning the type of airport the City wants;
- Thanked the Airport Advisory Commission Members for their time and hard work.

I. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:44 pm.

Approved this 14th day of March, 2017.

Norma I. Alley, MMC, City Clerk

Edna DeVries, Mayor

Frank Kelly, Airport Superintendent

John Lee, Airport Advisory Commission Chairman



Report to Council
 City Manager Nathan Wallace
 March 14, 2017

Staff Update and analysis (February 2017):

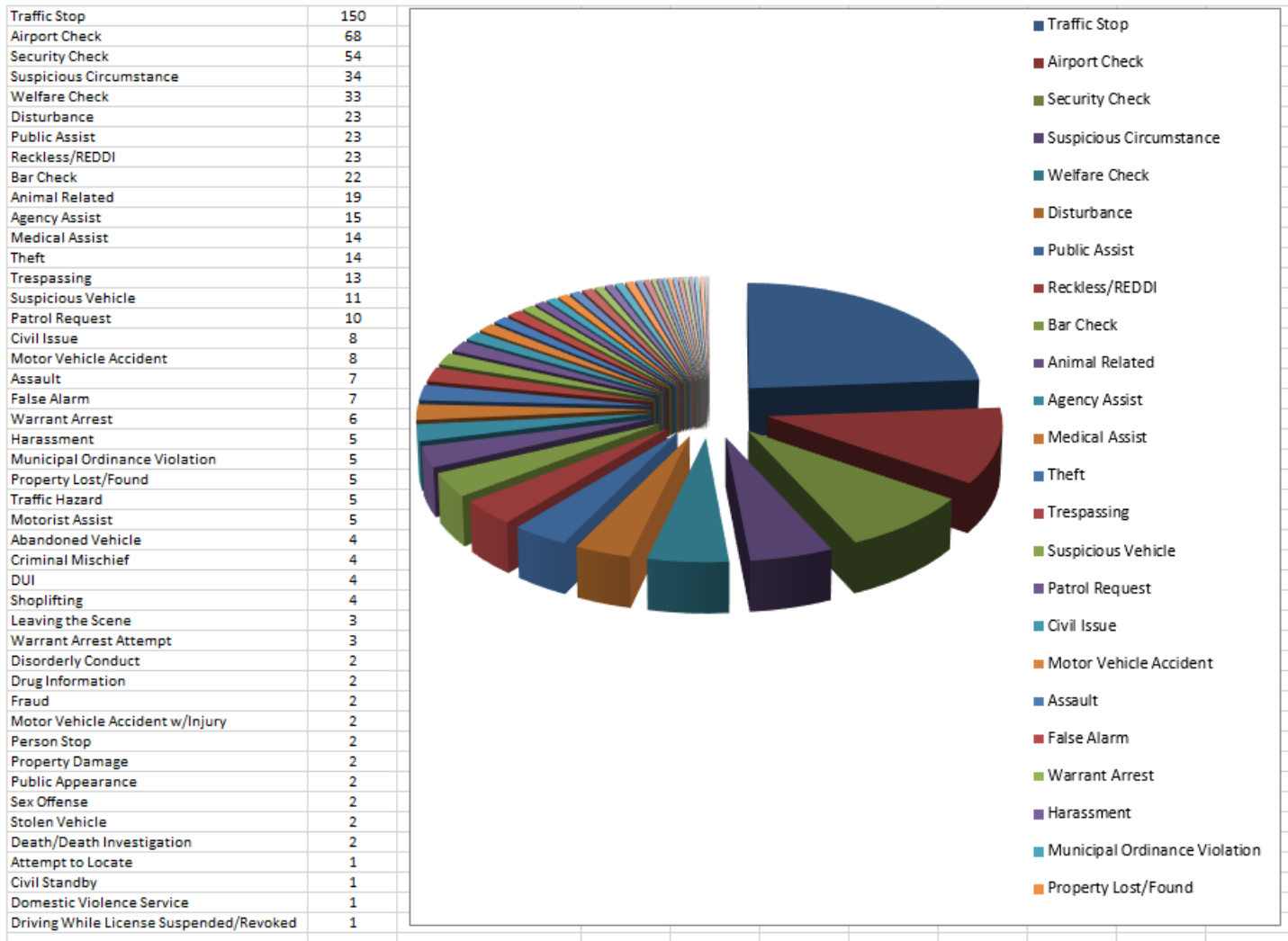
Police Department:

Total calls: 633 down from 753 in January

Call breakdown - 34%(January - 36%) traffic/vehicle related, 30% (January - 30%) checks (welfare/property), 15%(January - 14%) citizen assistance, 22%(January - 20%) other.

**Patrol Calls
 February, 2017**

CAD REPO



Fire Department:

Calls: 52 (41 - January) in February 2017, up by 40% from last month, up by 41% from last year. Fire: 8 (4 - January), Recue: 18 (14 - January), Hazard: 4 (3 - January), Good intents: 8 (10 - January), False alarm 13 (5 - January), Special Incident: 0 (0 - January), Service call: 1 (5 - January).



Community Development:

Library:

Patrons: **January** **February**

Total Registered Patrons *12,805* *12,878*

Total Mat-Su Borough Resident Patrons	9,872	9,930
Total City of Palmer Resident Patrons	2,933	2,948
New Library Users	72	73

Usage:	January	February
Patron Visits/Count	7,610	7,208
Reference Questions	1,978	1,263
Library Computer Sessions	1,805	1,161
WIFI Sessions	946	1,058
Circulation (PPL items)	8,623	8,172
Magazine circulation	311	555
Take Home Paperbacks	158	98

Programs:	January		February	
Children's Programs	10 Events	580 Participants	12 Events	863 Participants
Class Visits	2 Events	31 Participants	3 Events	37 Participants
Young Adult Programs	2 Events	72 Participants	2 Events	54 Participants
Adult Programs	2 Events	8 Participants	3 Events	50 Participants
Total Library Programs	16 Events	691 Participants	20 Events	1,004 Participants
Community Events	29 Events	273 Participants	32 Events	258 Participants
Total Events	45 Events	964 Participants	52 Events	1,262 Participants

Building and Compliance:

Compliance Letters dispatched: 1(0- January) (unsightly premise), 2(0- January) clean up follow up), and 1(2- January) (permit follow ups), other: 6(1- January)



**Building Department Report
 FEBRUARY 2017**

Permit Type	Count	Total Valuation	Permit Fees Collected	Plan Review Fees Collected
Building Permit	5	\$1,919,209.00	\$12,697.75	\$6,754.25
Sign Permit	0	\$0.00	\$0.00	
Fence Permit	0	\$0.00	\$0.00	
Totals	5	\$1,919,209.00	\$12,697.75	\$6,754.25

TYPE OF PERMITS:

Applicant	Valuation	Type of Work	Permit Fee	Plan Review Fee
Matanuska Brewing Co. LLC	\$480,623.00	COM Alteration	\$3,481.75	\$2,263.00
Denali Foods, Inc.	\$1,133,865.00	COM New	\$6,786.25	\$4,411.00
City of Palmer	\$7,500.00	COM Alteration	\$0.00	\$0.00
Gordon N. Fletcher Jr.	\$5,000.00	COM Alteration	\$123.75	\$80.25
Spinell Homes, Inc.	\$292,221.00	RES Single Family	\$2,306.00	

YEAR TO DATE COMPARISON:

Year	Building Permits	Sign Permits	Fence Permits	Year to Date Valuation	Year to Date Permit Fees	Year to Date Plan Review Fees
2008	13	2	0	\$429,500.00	\$5,402.75	
2009	4	2	0	\$149,024.00	\$1,818.75	
2010	11	0	0	\$251,895.00	\$2,986.25	
2011	13	3	0	\$466,465.00	\$5,539.25	
2012	12	4	1	\$1,879,929.00	\$15,983.50	
2013	4	2	0	\$418,920.00	\$3,547.50	
2014	8	2	0	\$4,403,410.00	\$22,331.50	
2015	12	3	0	\$1,297,159.00	\$11,363.50	
2016	4	5	0	\$171,868.00	\$3,233.50	
2017	10	1	0	\$2,144,447.00	\$15,813.00	\$8,614.50

Mayor's Memo

Council Meeting report – March 14, 2017

OUTREACH:

- ✓ **Town Hall on SB 91**
- ✓ **Job Corp – Community Relations Luncheon**

MEETINGS:

- ✓ **Agenda setting – Manager, Attorney and Clerk – March 3**
- ✓ **Fred Meyer's open house – Thursday evening, March 2**
- ✓ **Fred Meyer's ribbon cutting – Friday, March 3**

UP COMING EVENTS

- ✓ **American Heritage Girls – tour of city hall – March 13**
- ✓ **Senator Hughes call in to city council meeting – March 14**
- ✓ **Town Hall meeting on Sewer Project**
- ✓ **Outreach to High school age student(s) for Boards and Commission**
- ✓ **March goal setting meeting for council, manager and clerk**
- ✓ **March 19 – Mayor's Race – downtown Palmer**
- ✓ **Mayors and Managers meeting – March 16**
- ✓ **Agenda Setting Meeting – manager, attorney, clerk and mayor on March 17**
- ✓ **Mayor's Minute on Radio – March 24**
- ✓ **Hockey Rockin – March 27 at 10 AM to 1:30 PM**
- ✓ **Agenda Setting Meeting – manager, attorney, clerk and mayor on March 30**
- ✓ **Town Hall meeting in April on airport improvements**
- ✓ **April 15, Mat Su Borough Recycle – round table**

Leaders choose the right things to do
and managers do those things.

City of Palmer
Information Memorandum No. 17-011
Ordinance No. 17-004

Subject: Ordinance No. 17-004: Amending the City of Palmer Municipal Code Chapter 4.30.100 Personal Leave Donations

Agenda of: February 28, 2017 – Introduced
 March 14, 2017 – Public Hearing

Council Action: **Adopted** **Denied**
 Amended: _____


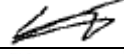
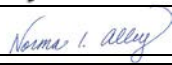
Originator Information:

Originator: City Manager Wallace

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____


Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

- This legislation (√):
- Creates revenue in the amount of: \$ _____
 - Creates expenditure in the amount of: \$ _____
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- Ordinance No. 17-004

Summary Statement:

The personnel code (Title 4) has a single line addressing personal leave donation. Due to the complex nature and to prevent confusion in the future on how and when personnel leave donation is appropriate and authorized it is recommended that it section 4.30.100 be further defined. The purpose of this change is to be fair and consistent with all employees and improve the current process.

Section 4.30.100 Personal Leave Donations of Palmer Municipal Code (PMC) is recommended to be amended as follows:

- Define long-term illness
- Set guidelines to request and receive personal leave donations
- Set guidelines for unused donated leave

Administration's Recommendation:

Adopt Ordinance No. 17-004 amending the City of Palmer Municipal Code Chapter 4.30.100 Personal Leave Donations.

Introduced by: City Manager

Date:

Public Hearing:

Action:

Vote:

Yes:

No:

--	--

CITY OF PALMER, ALASKA

Ordinance No. 17-004

An Ordinance of the Palmer City Council Amending Palmer Municipal Code Sections 4.30.100 Personal Leave Donations

WHEREAS, the current language in section 4.30.100 does not address use or definitions of conditions for use of leave donations and;

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Section 4.30.100 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

4.30.100 Personal leave donations.

- A. Personal leave contributions. On a volunteer basis, an employee may contribute personal leave in an hourly dollar exchange to an employee who has encountered a long-term illness and is need of personal leave.
- B. Long term illness defined. A long-term illness is defined as a medical condition involving either the employee or the employee's family member and:
 - 1. Requires the employee to be absent from work for a prolonged period of two or more weeks; and
 - 2. Results in a loss of income because of the employee's lack of available accrued leave.
- C. Requests for leave donations must be in writing.
 - 1. To be considered a leave recipient, the employee shall submit a written request to human resources stating the reason why leave is needed.
- D. Use of donated leave. The employee may only use donated leave for the purposes related to the medical condition for which the leave recipient was originally approved.
- E. Employee leave donations.
 - 1. The city's leave donation form must be completed by the employee donating leave.
 - 2. The form must be submitted to human resources.

3. The form will be approved or denied by the city manager.
 4. Employees are prohibited from requesting leave donations from other employees.
- F. Unused donated leave. All unused donated leave will be returned to the leave donor(s) when the employee returns to work or medical condition ends.

Section 4. Effective Date. Ordinance No. 17-004 shall take effect upon adoption by the City of Palmer City Council.

Adopted this ____ day of _____, 2017.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

**City of Palmer
Information Memorandum No. 17-013
Resolution No. 17-013**

Subject: Resolution No. 17-013: Accepting and Appropriating the 2017 State of Alaska High Visibility Enforcement Overtime Grant 405d M5HVE-17-01-00(A)-10 in the Amount of \$24,000.00 to be Used for High Visibility DUI Enforcement Activities by the Palmer Police Department


Agenda of: March 14, 2017

Council Action: **Approved** **Amended:** _____
 Denied

Originator Information:

Originator: _____

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
x	Finance		2-22-17
_____	Fire	_____	_____
x	Police		2-22-17
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ _____

This legislation (√):

x	Creates revenue in the amount of:	\$ 24,000.00
x	Creates expenditure in the amount of:	\$ 24,000.00
	Creates a saving in the amount of:	\$ _____
	Has no fiscal impact	

Funds are (√):

	Budgeted	Line item(s): 52-00-00-3420 Police Services Revenue; 52-01-21-6012 Regular Benefits; 52-01-21-6015 Regular Overtime; 52-01-21-6035 Fuel
x	Not budgeted	_____

Director of Finance Signature: 

Attachment(s):

- Resolution No. 17-013
- Grant Award Documents

Summary Statement:

The City of Palmer has applied to the State of Alaska Department of Transportation for grant monies in the amount of \$24,000.00 to fund high visibility over time DUI enforcement. That amount includes \$22,500.00 for officers to conduct additional DUI enforcement during high intensity periods when DUI crime tends to be high. The enforcement is strictly on an overtime basis and will not detract from routine patrol or other duties required of the Palmer Police Department. The two enforcement periods are July 1-5, 2017, and August 18 through September 6, 2017. Participation is voluntary on the part of the officers. The additional \$1,500.00 is to cover fuel costs incurred by the extra enforcement activity.

DUI criminal activity represents a public safety concern due to increased risk of motor vehicle accidents and possible injury. The grant will allow for extra patrol specifically focused on detecting, investigating, and charging DUI offenders. The ultimate objective is the reduction of DUI crime and better motor vehicle safety for the community. During the course of their enforcement activities, officers also encounter and investigate other crimes and violations on their traffic stops. In the past, these have included driving offenses, drug offenses, as well as simple speeding and other traffic violations. The officers address these crimes and violations as they arise, which is also a benefit to public safety.

Administration's Recommendation:

Approve Resolution No. 17-013 for the DUI HVE Overtime Grant.

Introduced by:

Date:

Action:

Vote:

Yes:

No:

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CITY OF PALMER, ALASKA

Resolution No. 17-013

A Resolution of the Palmer City Council Authorizing the City Manager to Accept and Appropriate the 2017 State of Alaska High Visibility Enforcement Overtime Grant 405d M5HVE-17-01-00(A)-10 in the Amount of \$24,000.00 to be Used for High Visibility DUI Enforcement Activities by the Palmer Police Department

WHEREAS, alcohol and drug DUI crimes are a public safety concern for the citizens of the City of Palmer; and

WHEREAS, the Palmer Police Department is tasked with detecting, investigating, and charging offenders of DUI crime; and

WHEREAS, the Palmer Police Department has been awarded \$24,000.00 under the State of Alaska Department of Transportation 2017 High Visibility Enforcement Grant for overtime DUI enforcement activities

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council to accept and appropriate \$24,000.00 from the State of Alaska Department of Transportation to be used for Palmer police officers to engage in high visibility DUI enforcement activities during the dedicated enforcement period from March 1, 2017 through September 30, 2017.

ORIGINAL SCOPE OF WORK

The City proposes to use the funds from the State of Alaska Department of Transportation to fund voluntary overtime for Palmer Police Department patrol officers to engage in high visibility enforcement of DUI laws. The enforcement will consist of extra patrol dedicated to detection, investigation, and prosecution of alcohol and drug DUI cases, which are a public safety concern for the citizens of the City of Palmer. Enforcement periods are specifically identified by the State of Alaska in the grant document and focus on holiday periods or other times when DUI activity tends to be high.

Approved by the City Council of the City of Palmer, Alaska, this ____ day of _____, 2017.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

**City of Palmer
Action Memorandum No. 17-018**

Subject: City Council Statement of Non-Objection to the Renewal of Liquor License #649, for Klondike Mike's Saloon, Located at 820 S. Colony Way

Agenda of: March 14, 2017

Council Action: **Approved** **Amended:** _____
 Denied



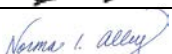
Originator Information:

Originator: City Clerk

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Attachment(s):

- Review Form
- Renewal Notice

Summary Statement:

Klondike Mike's Saloon has applied for renewal of their liquor license. State law requires local governing bodies to review requests pertaining to liquor licenses within their municipalities. The City may voice a non-objection or may file a protest to a request.

Administration's Recommendation:

To approve Action Memorandum No. 17-00X directing the City Clerk to notify the State of Alaska the City Council makes a statement of non-objection to the renewal of Liquor License #649 for Klondike Mike's Saloon.



February 13, 2017

City of Palmer
Attn: Norma Alley, City Clerk
Via Email: nalley@palmerak.org

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	649
Licensee:	U-Line Beverage Company, Inc.		
Doing Business As:	Klondike Mike's Saloon		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Sara Chambers, Interim Director
amco.localgovernmentonly@alaska.gov

City of Palmer • Liquor License Review Form

BUSINESS NAME: Klondike Mike's Saloon
LICENSE TYPE: Beverage Dispensary
LOCATION: 820 S. Colony Way

OWNER: U-Line Beverage Company, Inc.

Route to: Department of Finance

Department of Finance

Sales Tax Current: Yes No

If no, explain:

Utilities Current: Yes No

If no, explain:

Special Assessments Current: Yes No

If no, explain:

Other Comments:

E. Meene

Finance Director

2/21/2017

Date

Route to: Department of Community Development

Department of Community Development

Code Compliant: Yes No

If no, explain:

Other Comments:

Sandra Hardy

Community Development Director

2/21/2017

Date

Route to: Police Department

Department of Public Safety

Code Compliant: Yes No

Yes No

If no, explain:

Other Comments:



Chief of Police

2/21/2017

Date

Route to: City Manager's Office

City Manager's Office

Other Comments:



City Manager

2/21/2017

Date

Route to: City Clerk's Office

FORWARD TO COUNCIL FOR AGENDA OF: March 14, 2017

**City of Palmer
Action Memorandum No. 17-019**

Subject: Authorize the City Manager to Negotiate and Execute Amendment No. 4 to the Professional Services Agreement with HDR Alaska, Inc. for Construction Administration Services for the WWTP Facility Plan Updates, not to exceed \$789,895.00.

Agenda of: 14 March 2017

Council Action: **Approved** **Amended:** _____
 Denied

Originator Information:

Originator: Chris Nall, Director of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____ <input checked="" type="checkbox"/>	Finance	<u><i>E. Sheene</i></u>	<u>2/24/17</u>
_____	Fire	_____	_____
_____	Police	_____	_____
_____ <input checked="" type="checkbox"/>	Public Works	<u><i>W. Nall</i></u>	<u>2/24/2017</u>

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	<u><i>[Signature]</i></u>	_____
City Clerk	<u><i>[Signature]</i></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ **789,895.00**

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>789,895.00</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): <u>24-01-12-6220 – Engineering Design Services</u>
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: *E. Sheene*

Attachment(s):

- Fee Estimate

Summary Statement:

Amendment No. 4 to the Professional Services Agreement with HDR Alaska, Inc. for Construction Administration Services for the WWTP Facility Plan Updates provides the city with engineering expertise during the construction phase of the MBBR upgrade project, construction administrative oversight, contractor performance monitoring, substantial compliance verification and resident project representation.

USDA has reviewed and approved this amendment to the Engineering Services contract as part of the grant/loan assurances.

A full contract is available for review at the City Clerk's Office.

Administration's Recommendation:

To approve Action Memorandum No. 17-019 authorizing the City Manager to Negotiate and Execute Amendment No. 4 to the Professional Services Agreement with HDR Alaska, Inc. for Construction Administration Services for the WWTP Facility Plan Updates.

City of Palmer WWTF Improvements
Attachment B - Services During Construction

EBS Resource Code	Role Name	HDR Labor											HDR Labor	Subconsultant Labo		Other Costs		Total Costs	Total Services
		QA/QC	PM/CM	Eng Process Sr	Proj Coord.	EIT Sanitary-3	Eng Mech - Sr	Eng I&C	Res. Inspector	CADD Technician General 1	CADD Technician General 2	Spec Edit		Admin	Struct/Elec/Arch	Travel	Repro/		
		J. Koch	R. Moyers	J. Wodrich	Siemens	Moxness	Carson	Best	Doner	Fancher	Myers	Buffington		Mustafina	CRW	Expenses	Misc Expenses		
		PJM410	PJM200	EMP300	ADM400	ECI100	ECI300	EIN300	EIN300	BIM210	BIM220	ADM430		FIN230					
Rate																			
Basic Services																			
1	Engineering Services During Construction																		
1.1	Conformed Document Set			8		16				8		40		8					
1.2	Pre-Construction Meeting and Mobilization			6		2		2		4									
1.3	Interpretation of Contract Documents	4		8		20		8		24									
1.4	Contract Changes			4		8		8		8									
1.5	Submittals/Shop Drawing Reviews	4		8		16		140		16		24							
1.6	Site/Progress Meetings and Periodic Inspections					64													
1.7	Record Drawings			16		8		40				8		40					
1.8	Process O&M Manual	4		80		8		4		8		8							
Task 1 Total		12		130		126		0		204		38		66		4			
2	Resident Project Representative Services (Field Services)																		
2.1	Resident Project Representative Services									1360									
Task 2 Total		0		0		0		0		0		0		0		1360			
3	Contract Administration/Construction Management Services																		
3.1	Construction Manager (Project Representative - Field Services)			580		200													
Task 3 Total		0		580		0		200		0		0		0		0			
4	Construction Closeout and Documentation																		
4.1	Startup Process Support and Commissioning/Training and O&M Support			20		20													
4.2	Construction Document Closeout			16		16													
4.3	Substantial and Final Completion			20		16													
4.4	ADEC Permit to Operate			16															
4.5	Warranty Period Services			24															
Task 4 Total		0		96		36		16		0		0		0		0			
5	Project Management																		
5.1	On-going Project Management			100										36					
Task 6 Total		0		100		0		0		0		0		0		36			
Construction Administration Phase Basic Services Total		12		906		162		216		204		38		66		1364			

* - HDR shall provide a scope and fee proposal to COP to complete Additional Services in response to a written request for services from the COP Project Manager.

**City of Palmer
Action Memorandum No. 17-020**

Subject: Authorizing the City Manager to Enter Into an Agreement with the United States Drug Enforcement Administration Allowing the Palmer Police Department to Participate in the United States Drug Enforcement Administration Tactical Diversion Task Force Program

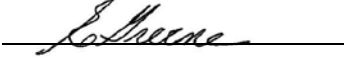
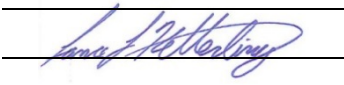
Agenda of: March 14, 2017

Council Action: **Approved** **Amended:** _____
 Denied




Originator Information:

Originator: _____

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
x	Finance		2-22-17
_____	Fire	_____	_____
x	Police		2-22-17
_____	Public Works	_____	_____

Approved for Presentation By:

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

Certification of Funds:


Total amount of funds listed in this legislation: \$ **99,342.00**

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
x	Creates expenditure in the amount of:	\$ <u>99,342.00</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input type="checkbox"/>	Budgeted	Line item(s):	<u>01-12-10-6011 Salaries \$ 53,746.00;</u>
x	Not budgeted		<u>01-12-10-6012 Benefits \$ 45,596.00</u>

Director of Finance Signature: 

Attachment(s):

- Tactical Diversion Task Force Agreement

Summary Statement:

Tactical Diversion Task Forces arose from the United States Drug Enforcement Administration (DEA) recognizing the need for cooperation and coordination of drug enforcement efforts with their state and local counterparts. The Palmer Police Department has been approached by the DEA to participate in such a task force, known in this instance as a Tactical Diversion Squad (TDS).

This unit is based in the Anchorage District Office of the DEA. However, it is the expressed intent of both the DEA and Palmer Police that any PPD officer assigned to the TDS would attempt to initiate and investigate cases which directly affect Palmer and the Mat Su Borough. The Palmer officer would be able to work from the Valley and help address local drug problems. In other words, though the PPD officer would indeed be working drug cases throughout Alaska, Palmer and the Mat Su would be important areas of operation for the entire TDS. Marijuana cases are not an area of focus for this unit.

To take part in the program, Palmer would detail an experienced officer to the TDS for full time duty with that unit. As a result, Palmer would need to hire an additional officer to fill the position vacated by the one assigned to the TDS. This is because current PPD staffing levels do not support an officer being detailed to the unit without an unacceptable degradation of City patrol and investigative activities. Since this program pays a portion of the officer's overtime and equipment, a reasonable estimate is \$99,342.00 additional expense to the City per year. This is based on the average of salary and benefits for an officer at the Palmer Police Department under the current pay plan and staffing. Despite the cost, Palmer's participation in this program will benefit both the City and the DEA in several key ways:

1. The DEA will be able to draw upon the expertise of local law enforcement. Palmer knows it's jurisdiction better than any other law enforcement agency. Our knowledge of local drug activity is a major benefit to any investigation.
2. DEA resources can be shared with local officers, thereby increasing investigative possibilities. Though PPD has several experienced drug investigators, federal resources and equipment capabilities far exceed our own. Drug investigations can be both long and complex. Cooperation with the TDS will greatly expand Palmer's ability to conduct such operations.
3. Local officers may be deputized as federal drug agents and work federal drug cases. These cases typically are larger in scope than local ones, and focus more on higher level dealers than individual users. This is a more efficient use of manpower and typically results in more meaningful arrests.
4. Palmer could receive an equitable share of forfeited drug proceeds.
5. The DEA can pay overtime and investigative expenses for the Palmer officer. This includes vehicles, individual equipment, and training. The assigned Palmer officer can then share that training and experience with the rest of the department.

Given the opiate problem Alaska and Palmer is experiencing, participation in the TDS is an effective force multiplier. Drugs come into our city via many routes, including the airport, various ports, and the mail. Though dedicated, the Palmer Police Department does not have the operational resources to address all these threats. Taking part in this program will allow us to increase our level of service to the community and help address the drug problem currently affecting us so negatively.

Administration's Recommendation:

To approve Action Memorandum No. 17-020 DEA TFO Position.

TACTICAL DIVERSION TASK FORCE AGREEMENT

This agreement is made this 21 day of December 2016, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Palmer Police Department (hereinafter "Palmer PD"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

WHEREAS there is evidence that trafficking in controlled substance pharmaceuticals and/or listed chemicals exists in the State of Alaska that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of Alaska, the parties hereto agree to the following:

1. The Anchorage District Office (DO) Tactical Diversion Squad will perform the activities and duties described below:
 - a. Investigate, disrupt and dismantle individuals and/or organizations involved in diversion schemes (e.g., "doctor shopping", prescription forgery, and prevalent retail-level violators) of controlled pharmaceuticals and/or listed chemicals in the State of Alaska;
 - b. Investigate, gather and report intelligence data relating to trafficking of controlled pharmaceuticals and/or listed chemicals; and
 - c. Conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of Alaska.
2. To accomplish the objectives of the Anchorage DO Tactical Diversion Squad, the Palmer PD agrees to detail one (1) experienced officer to the Anchorage DO Tactical Diversion Squad for a period of not less than two years. During this period of assignment, the Palmer PD officer will be under the direct supervision and control of a DEA supervisory Special Agent assigned to the Task Force.
3. The Palmer PD officer assigned to the Task Force shall adhere to DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.
4. The Palmer PD officer assigned to the Task Force shall be deputized as Task Force Officers of DEA pursuant to 21 U.S.C. Section 878.
5. To accomplish the objectives of the Anchorage DO Tactical Diversion Squad, DEA will assign three (3) Special Agents and two (2) Diversion Investigators to the Task Force. DEA will also, subject to the availability of annual Diversion Control Fee Account (DCFA) funds or any continuing resolution thereof, provide necessary funds, vehicles, and equipment to support the activities of the DEA Special Agents and Palmer PD officer assigned to the Task Force. This support will include: vehicles, office space, office supplies, travel funds, funds for the purchase

of evidence and information, investigative equipment, training, and other support items, as available DCFA funds permit. Task Force officers must record their work hours via DEA's activity reporting system.

6. During the period of assignment to the Anchorage DO Tactical Diversion Squad, the Palmer PD will be responsible for establishing the salary and benefits, including overtime, of the officers assigned to the Task Force, and for making all payments due them. DEA will, subject to availability of funds, reimburse the agency/department for overtime payments made by it to Palmer PD officer assigned to the Anchorage DO Tactical Diversion Squad for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, step 1, (RUS) Federal employee (currently \$17,753.00), per officer. **Note: Task Force Officer's overtime "Shall not include any costs for benefits, such as retirement, FICA, and other expenses."**

7. In no event will the Palmer PD charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The Palmer PD shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The Palmer PD shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The Palmer PD shall maintain all such reports and records until all litigation, claim, audits and examinations are completed and resolved, or for a period of three (3) years after termination of this agreement, whichever is later.

10. The Palmer PD shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The Palmer PD agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The Palmer PD acknowledges that this agreement will not take effect and no Federal funds will be awarded to the Palmer PD by DEA until the completed certification is received.

12. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, the Palmer PD shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money and (2) the dollar amount of Federal funds for the project or program.

13. The term of this agreement shall be effective from the date in paragraph number one until September 30, 2017. This agreement may be terminated by either party on thirty days' advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. DEA will be responsible only for obligations incurred by Palmer PD during the term of this agreement.

For the Drug Enforcement Administration:

Keith Weis
Special Agent in Charge
Seattle Field Division

Date: _____

For the Palmer Police Department:

Lance Ketterling
Chief of Police
Palmer Police Department

Date: _____

Nate Wallace
Palmer Manager

Date: _____

**City of Palmer
Action Memorandum No. 17-021**

Subject: Approve a Council Community Grant in the Amount of \$1,500.00 to MatSu Miners Baseball to Support the Mayor Green Day Gallup 2017

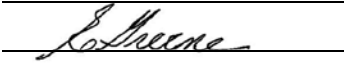
Agenda of: February 28, 2017

Council Action: **Approved** **Amended:** _____
 Denied

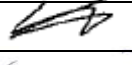

Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
	Community Development		
X	Finance		2/27/17
	Fire		
	Police		
	Public Works		

Approved for Presentation By:

	Signature:	Remarks:
City Manager		
City Attorney		
City Clerk		

Certification of Funds:


Total amount of funds listed in this legislation: \$ 1,500.00

This legislation (√):

<input type="checkbox"/>	Creates revenue in the amount of:	\$ _____
<input checked="" type="checkbox"/>	Creates expenditure in the amount of:	\$ <u>1,500.00</u>
<input type="checkbox"/>	Creates a saving in the amount of:	\$ _____
<input type="checkbox"/>	Has no fiscal impact	

Funds are (√):

<input checked="" type="checkbox"/>	Budgeted	Line item(s): <u>01-02-10-6068</u>
<input type="checkbox"/>	Not budgeted	_____

Director of Finance Signature: 

Attachment(s):

- Community Council Grant Application-Mayor Green Day Gallup 2017
- Grant Score Sheet

Summary Statement:

MatSu Miners is requesting a \$1,500.00 grant to help finance a foot race that begins and ends in Palmer. The race includes a 1 mile Kids run, 5K, 10K and ½ marathon. The event is planned to start and finish at the Museum, with awards and food at the Depot after the race.

The event is expected to be capped at 350 runners from around the state that would bring spectators and runners together in and around Palmer.

The organization has teamed with 2 non-profits (We Run Alaska and MatSu Health Foundation) to support this event.

The organization will conduct a survey after the event with local business and the running community to gauge how much benefit was gained from having it in Palmer.

The group has already received \$1,500.00 in matching funding this year and support from over 25 volunteers to assist in organizing and supporting the event.

The race last year received a grant of \$1,000.00.

In February 2015, the City Council adopted Ordinance 14-043 which established the Council Community Grant program. The Council also approved \$10,000.00 in Council Discretionary Funds for 2017 that would finance approved Council grants.

Legislation #	Organization	Amount	Date Approved
	Palmer High School-Rockin' Hockey	\$465	
	Mayor's Green Day Gallup	\$1500	
	Total 2017 Grants approved prior:	\$0	

Administration's Recommendation:

Approve Action Memorandum No. 17-021 to provide a Council Community Grant in the Amount of \$1,500.00 to MatSu Miners to Support the Mayor Green Day Gallup 2017



City of Palmer • City Manager's Office
 231 W. Evergreen Avenue • Palmer, AK 99645
 Phone: 907-745-3271 Fax: 907-745-0930

Council Community Grant Application

Program, service, project or event title: Mayors Green Day Gallop
 Date(s) of program, service, project or event: March 19th, 2017

Applicant Information

Name: Denise Christopher - MatSu Baseball Inc.
 Address: P.O. Box 2690
 City: Palmer State: AK Zip: 99645
 Phone: 907-745-6401 Email: gmminers@gsi.net
907-841-4589

Organization Information

Name of organization/group: dba - MatSu Miners Baseball
 Type of organization: Non-profit Volunteer community group Other

Funding Request

Amount of Request: \$ 1500⁰⁰
 Matching funds provided by applicant: \$ 1500⁰⁰

Project Summary Information

In the space below, provide a concise, on paragraph summary of your proposed program, service, project or event and how it promotes economic development for the City of Palmer.

1 mile Kids run; 5K; 10K & 1/2 marathon foot race, in Palmer.
Starting @ the Palmer Depot & utilizing the streets of
Palmer for the race. We will have aid stations set
up and the course will be well marked with volunteers.

Project Scope of Work

Please list the steps to be taken to conduct the program, service, project or event. Be sure to address issues such as: beginning and ending date, who will work to conduct the event/project, clean-up team, where is the project going to occur (location).

We will have (25+) volunteers from the community to stay at aid station and assist on the course for cleanup. Registration will begin at 11am and we will have a course cutoff time at 6:30pm. We will have awards and food at the Palmer Depot afterwards.

We would like to start and end the event in front of the Palmer Museum; In the middle of Palmer.

Eligibility

Describe how your program, service, project or event meets the eligibility guidelines.

We believe that the economic impact of starting & ending the race in Palmer as a spectator or participant will bring a lot to our community. Keeping the community involved; having fun; being active and bringing us closer together will bring revenue to Palmer. We've advertised our run in the state runner's calendar and hope to increase the size annually. The Matsu Miners, Active Soles & We Run Ataska will bring healthy living to the forefront.

Matching Funding Source

Describe source of matching funding. Have alternate sources of funding been explored?

We have raised \$1500 in sponsorships to contribute to timing equipment; venue rental; street closing equipment; food & water for aid stations, race insurance, etc. We are working with Palmer businesses to collect funding necessary to put on this large event.

Community Benefit

Please indicate how the results of your program, service, project or event will enhance economic development or generally benefit the City of Palmer. Describe the expected number of participants to be attracted by the event or project. Please explain how your organization will evaluate the community benefit of your event. Examples might include surveys, registrations, sign-in sheets, number of people served, etc.

We are looking to limit the race to 350; we have online registration that will assist in keeping track of the number of participants. We are certain that Palmer businesses will benefit from this event. We hope to followup with a survey to see if their businesses had a positive impact.

Detailed Budget

Revenue:

Source:	Cash	In-Kind	Total
UPS Store	\$	\$ 100 ⁰⁰	\$ 100 ⁰⁰
MSHF	\$ 2500 ⁰⁰	\$	\$ 2500 ⁰⁰
Sponsorships	\$ 2600 ⁰⁰	\$ 150 ⁰⁰	\$ 2750 ⁰⁰
	\$	\$	\$
	\$	\$	\$
Totals	\$	\$	\$ 5350 ⁰⁰

Expenditures:

Item/Service:	Cash	In-Kind	Total
Insurance	\$ 400 ⁰⁰	\$	\$ 400 ⁰⁰
Building Rental	\$ 500 ⁰⁰	\$	\$ 500 ⁰⁰
Aid Stations/EMS	\$ 500 ⁰⁰	\$	\$ 500 ⁰⁰
Web Design/Updates	\$ 200 ⁰⁰	\$	\$ 200 ⁰⁰
Timing Equip	\$ 2500 ⁰⁰	\$	\$ 2500 ⁰⁰
Totals	\$	\$	\$ 4100 ⁰⁰

Applications may be submitted at any time to the address listed above. Please allow at least six weeks lead time for application review and City Council agenda scheduling.

Applicant signature: Denise Christopher
Date: _____

For Office Use Only

Date received by Manager's Office: _____

City Council agenda date: _____

Action Memorandum No.: _____

City Council: Approved Denied

Date Manager's Office notified applicant of request outcome: _____

Project Name: Mayor's Green Day Run 2017

Reviewer Name: Nathan Wallace

Date: 2/24/2017

Qualification Pre-Check

All items listed below must be present before further review of application.

- X Event must be accessible to all members of the community.
- X Event must take place within Palmer city limits or within one mile of city limits.
- X Event has received funding from the City in the past. List the years funding was received: \$1000
- ☒ If event was supported by a City grant in the past, the post event report from the previous event is complete.

		Application Elements		Expectations		Points Earned
		10 pts	7 pts.	3-0 pts		
Page 49 of 64 Accessibility & Strategic Priorities		The application clearly states the economic benefits and the reader/evaluator easily understands the benefits to the community and residents of the City.	The application states the benefits, however it is not clear and/or the reviewer/evaluator must assume or use reason to determine the benefits to the community and residents of the City.	The application does not clearly demonstrate the benefits and/or the reader/evaluator cannot determine through reasoning the benefits to the community or residents of the City.		7
		The application clearly addresses how the project meets one or more of the City's Economic Development Strategic Priorities.	The application attempts to address how the project meets one or more of the City's Economic Development Strategic Priorities; however, the reviewer/evaluator must assume or use reason to determine how the project is addressing a strategic priority(s).	The application does not clearly demonstrate how the project is addressing a strategic priority and/or the reader/evaluator cannot determine through reasoning how the project is addressing a strategic priority.		7
Fiscal		The application clearly states how much financial or in-kind services are being requested for the project.	The application contains information regarding financial and/or in-kind services as part of the project; however, it is not clear and the reviewer/evaluator must assume or use reason to determine what is being requested.	The application does not clearly state what is being requested and/or the reviewer/evaluator cannot determine through reasoning.		10
		The application includes a project budget which demonstrates sound fiscal practices and reviewer/evaluator can easily understand.	The application includes a project budget; however, the reviewer/evaluator has questions or has to use reason to understand the overall budget for the project.	The application does not include a project budget or the reviewer/evaluator cannot understand and/or has significant concerns about the budget as presented.		10
Benefit		The application clearly states how the community will benefit as a result of the event.	The application states the degree of benefits; however, it is not clear and the reviewer/evaluator must assume or use reason to determine the how the community will benefit as a result of this grant.	The application does not clearly demonstrate the degree of benefits and/or the reviewer/evaluator cannot determine the how the community will benefits as a result of this grant.		10
Reporting		The application clearly states how and when the City will receive a post event report on this project.	The application attempts to address how a post event report will be given to the City; however it is unclear and the reviewer/evaluator must assume or use reason to determine how and when the report will be presented.	The application does not attempt to address how a post event report will be given to the City or the reviewer/evaluator cannot determine how the report will be presented.		7
Total:						51/60

**City of Palmer
Action Memorandum No. 17-022**

Subject: Approve a Council Community Grant in the Amount of \$2,500.00 to the Hatcher Pass Avalanche Center to Provide Educational Information to the Public.


Agenda of: March 14, 2017

Council Action: **Approved** **Amended:** _____
 Denied

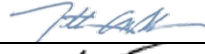


Originator Information:

Originator: City Manager

Department Review:

Route to:	Department Director:	Signature:	Date:
	Community Development		
X	Finance		2/27/17
	Fire		
	Police		
	Public Works		

Approved for Presentation By:

	Signature:	Remarks:
City Manager		
City Attorney		
City Clerk		

Certification of Funds:


Total amount of funds listed in this legislation: \$ 2,500.00

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 2,500.00
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-02-10-6068
- Not budgeted

Director of Finance Signature: 

Attachment(s):

- Community Council Grant Application-Hatcher Pass Avalanche Center
- Grant Score Sheet

Summary Statement:

The Hatcher Pass Avalanche Center (HPAC) is a separate and distinct part of the Alaska Avalanche Information Network (AAIC). It is staffed by volunteers. It is held financially accountable through the AAIC 501(c)3.

The HPAC provides weekly snow advisories for the East Side of Hatcher Pass as well as educational opportunities for the residents of Palmer and the MatSu beginning in October thru April. This funding will be used to support those activities.

HPAC is not located in Palmer or within 1 mile, the services from this organization are received within those parameters, as well as educational opportunities occurring within Palmer throughout the year (Palmer HS, Depot, Backcountry Bike and Ski).

HPAC has not received grant funding from Palmer in the past.

In February 2015, the City Council adopted Ordinance 14-043 which established the Council Community Grant program. The Council also approved \$10,000.00 in Council Discretionary Funds for 2017 that would finance approved Council grants.

Legislation #	Organization	Amount	Date Approved
	Palmer High School-Rockin' Hockey	\$465	
	Mayor's Green Day Gallup	\$1500	
	Hatcher Pass Avalanche Center	\$2500	
	Total 2017 Grants approved prior :	\$0	

Administration's Recommendation:

Approve Action Memorandum No. 17-022 to provide a Council Community Grant for the Hatcher Pass Avalanche Center to Provide Educational Information to the Public



City of Palmer • City Manager's Office

231 W. Evergreen Avenue • Palmer, AK 99645

Phone: 907-745-3271 Fax: 907-745-0930

Council Community Grant

The City of Palmer recognizes the valued contributions being provided through the volunteer efforts of community organizations, agencies, and individuals on behalf of its citizens. Community grant funding demonstrates Council's commitment to programs, services, projects and events that are benefits to the community while at the same time recognizing the financial constraints impacting the City's ability to provide funding.

The objectives of the City of Palmer Council Community Grant are:

- to provide modest levels of support and assistance to help foster and develop community programs, services, projects, and events that enhance the greater Palmer community's cultural and economic environment; and
- to treat all organizations fairly and consistently while creating a minimal administrative process.

Applicant eligibility

Preference will be given to organizations and groups that demonstrate Palmer community support and that propose a program, service, project or event (event) having the potential for positive economic and cultural impacts and that show evidence of efficient use of resources, sound business practices/accountability, and describe the organization's or group's knowledge, skills and self-reliance.

An applicant organization must meet the following general criteria in order to be considered for a Council Community grant:

1. Program, service, project or event must primarily benefit the community and residents of Palmer.
2. Program, service, project or even has City wide significance and is expected to bring economic and/or public relations benefit to the City.
3. Grant applicants should be able to demonstrate active fundraising efforts to support the continuation of the program, service, project or event. The City grant should not be considered as the primary source of funding for the organization.
4. Funding requests can be defined as programs, services, projects and events that economically benefit Palmer by supporting, sustaining, promoting, informing, educating, celebrating, preserving and/or providing access to the arts, culture, environment, heritage, recreation and/or health activities.
5. To qualify for funding, the group must demonstrate its commitment to all of the following principles:
 - a. Program, service, project or event is open – accessible – to all members of the community;
 - b. Program, service, project or event must take place within the Palmer city limits or within one mile of the city limits;
 - c. Program, service, project or event is effective in providing an economic benefit to Palmer;
 - d. applicant is accountable through sound management and financial practices;
 - e. Individuals are not eligible.



City of Palmer • City Manager's Office
 231 W. Evergreen Avenue • Palmer, AK 99645
 Phone: 907-745-3271 Fax: 907-745-0930

Council Community Grant Application

Program, service, project or event title: Hatcher Pass Avalanche Center
 Date(s) of program, service, project or event: Fiscal Year: June 30, 2016 - June 30, 2017

Applicant Information

Name: Jed Workman, Director of Hatcher Pass Avalanche Center
 Address: POB 1223
 City: Chickaloon State: AK Zip: 99674
 Phone: 907-746-4566 Email: jed@hpavalanche.org

Organization Information

Name of organization/group: Hatcher Pass Avalanche Center - AAIC
 Type of organization: Non-profit Volunteer community group Other

Funding Request

Amount of Request: \$ 2500.00
 Matching funds provided by applicant: \$ 5000.00

Project Summary Information

In the space below, provide a concise, on paragraph summary of your proposed program, service, project or event and how it promotes economic development for the City of Palmer.
Hatcher Pass Avalanche Center, a separate and distinct part of the Alaska Avalanche
Information Center network, provides life-saving services to Palmer residents and visitors
from the surrounding area who recreate at Hatcher Pass in the winter. HPAC produces
avalanche information and advisories on a weekly basis during the winter season through
the work of highly trained volunteers. They also provide avalanche training and maintain
a website with snowpack observations. Making avalanche information readily available
benefits the community in both quality of life and economic value by promoting winter
tourism.

Project Scope of Work

Please list the steps to be taken to conduct the program, service, project or event. Be sure to address issues such as: beginning and ending date, who will work to conduct the event/project, clean-up team, where is the project going to occur (location).

Hatcher Pass Avalanche Center provides weekly snow advisories for the East Side of Hatcher Pass and educational opportunities for the residents of Palmer and the general public beginning mid-October and running into April each year. Jed Workman, HPAC director and lead forecaster, and Allie Barker, forecaster, have developed this program since 2010 and continue to conduct the work necessary to provide this information to the public. Long range goals include increasing the number of advisories offered per week, expanding the area observed and increasing the number of educational classes and workshops offered to the community.

Eligibility

Describe how your program, service, project or event meets the eligibility guidelines.

Since 2010, HPAC has benefited the community, providing information for safe travel in our local mountains. Palmer is a gateway to winter recreation at Hatcher Pass and HPAC website attracts recreationists who seek local services. HPAC holds an annual fundraiser, receives online donations, networks with local organizations to provide avalanche education, receives equipment loans from businesses and organizes in-kind effort, e.g. volunteer snowpack observations. HPAC forecasters are snow science professionals with industry experience in the US and Canada and volunteer their time. HPAC is guided by an advisory board and held financially accountable through non-profit AAIC, 501(c)3.

Matching Funding Source

Describe source of matching funding. Have alternate sources of funding been explored?

Matching Funding:

-Friends of Chugach National Forest Avalanche Information Center - \$2000/yr.

-Donations since 6/30/16 and as of 2/6/2017 - \$3035

Alternate Funding Explored:

-Fishhook Community Council (Revenue Sharing Funds) - \$5000 (passed first stage)

Community Benefit

Please indicate how the results of your program, service, project or event will enhance economic development or generally benefit the City of Palmer. Describe the expected number of participants to be attracted by the event or project. Please explain how your organization will evaluate the community benefit of your event. Examples might include surveys, registrations, sign-in sheets, number of people served, etc.

Winter visitors to Hatcher Pass purchase necessary items from Palmer businesses, e.g. fuel, food, sporting goods and lodging. HPAC provides avalanche hazard information that enables safe recreational travel for visitors and assists with SAR when things go wrong. Evaluation of participation: 7,876 views on HPAC website (12/9/16-2/6/17), 200 hrs of volunteer snowpack observations(1/16/16-2/6/17), avalanche awareness class at Palmer HS (2/17/16) attended by 60, avalanche workshop at Hatcher Pass attended by 75 (2/13/16) and by 50 (1/14/17) despite snowstorm. Facebook engagements, 3502 during first week. Fundraiser (2016) \$8000, (2017) \$5700. Backcountry Bike&Ski -evening class (2/25/17).

Detailed Budget

Revenue:

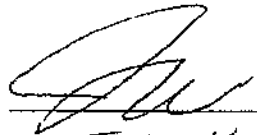
Source:	Cash	In-Kind	Total
F-CNFAIC grant	\$ 2,000	\$	\$ 2,000
Donations	\$ 3,035	\$	\$ 3,035
Annual Fundraiser	\$ 5700	\$	\$ 5700
Alaska Mining & Diving	\$	\$ 14,500	\$ 14,500
Forecaster Labor (1300)	\$	\$ 32,500	\$ 32,500
Totals	\$ 8,035	\$ 47,000	\$ 57,735

Expenditures:

Item/Service:	Cash	In-Kind	Total
Operations/equipment	\$ 2,500	\$ 14,5000	\$ 17,000
Forecaster Travel	\$ 2,500	\$	\$ 2,500
Forecaster Labor (200)	\$ 5,000	\$ 32,500	\$ 37,500
Administrative	\$ 1,100	\$	\$ 1,100
	\$	\$	\$
Totals	\$ 11,100	\$ 47,000	\$ 58,100

Applications may be submitted at any time to the address listed above. Please allow at least six weeks lead time for application review and City Council agenda scheduling.

Applicant signature:

 DIRECTOR, HPAC

Date:

Feb. 16, 2017

For Office Use Only

Date received by Manager's Office: _____

City Council agenda date: _____

Action Memorandum No.: _____

City Council:

Approved

Denied

Date Manager's Office notified applicant of request outcome: _____

Project Name: Hatcher Pass Avalanche Center

Reviewer Name: Nathan Wallace

Date: 2/24/2017

Qualification Pre-Check

All items listed below must be present before further review of application.

X Event must be accessible to all members of the community.

Event must take place within Palmer city limits or within one mile of city limits.

Event has received funding from the City in the past. List the years funding was received: _____

☒ If event was supported by a City grant in the past, the post event report from the previous event is complete.

	Application Elements		Expectations	Points Earned
1910-09-066-Page 59 of 61 Accessibility & Strategic Priorities	10 pts		7 pts.	3-0 pts
	The application clearly states the economic benefits and the reader/evaluator easily understands the benefits to the community and residents of the City.	The application states the benefits, however it is not clear and/or the reviewer/evaluator must assume or use reason to determine the benefits to the community and residents of the City.	The application does not clearly demonstrate the benefits and/or the reader/evaluator cannot determine through reasoning the benefits to the community or residents of the City.	7
	The application clearly addresses how the project meets one or more of the City's Economic Development Strategic Priorities.	The application attempts to address how the project meets one or more of the City's Economic Development Strategic Priorities; however, the reviewer/evaluator must assume or use reason to determine how the project is addressing a strategic priority(s).	The application does not clearly demonstrate how the project is addressing a strategic priority and/or the reader/evaluator cannot determine through reasoning how the project is addressing a strategic priority.	7
Fiscal	The application clearly states how much financial or in-kind services are being requested for the project.	The application contains information regarding financial and/or in-kind services as part of the project; however, it is not clear and the reviewer/evaluator must assume or use reason to determine what is being requested.	The application does not clearly state what is being requested and/or the reviewer/evaluator cannot determine through reasoning.	10
	The application includes a project budget which demonstrates sound fiscal practices and reviewer/evaluator can easily understand.	The application includes a project budget; however, the reviewer/evaluator has questions or has to use reason to understand the overall budget for the project.	The application does not include a project budget or the reviewer/evaluator cannot understand and/or has significant concerns about the budget as presented.	10
Benefit	The application clearly states how the community will benefit as a result of the event.	The application states the degree of benefits; however, it is not clear and the reviewer/evaluator must assume or use reason to determine the how the community will benefit as a result of this grant.	The application does not clearly demonstrate the degree of benefits and/or the reviewer/evaluator cannot determine the how the community will benefits as a result of this grant.	10
Reporting	The application clearly states how and when the City will receive a post event report on this project.	The application attempts to address how a post event report will be given to the City; however it is unclear and the reviewer/evaluator must assume or use reason to determine how and when the report will be presented.	The application does not attempt to address how a post event report will be given to the City or the reviewer/evaluator cannot determine how the report will be presented.	3
			Total:	47/60

ARE YOU BEEPING?

Avalanche Beacon Checkpoint

- 1 Pass this checkpoint one at a time
10-foot intervals between each other
- 2 Green "O" = You ARE transmitting.
Red "X" = You are NOT transmitting!
- 3 **THIS BEACON CHECKPOINT:**
Does NOT test avalanche beacon battery life
Does NOT guarantee proper beacon function
Checks the transmission of your beacon at **this moment ONLY!**
- 4 **You are responsible for your own safety!**



You Are Entering Avalanche Terrain!

- 1 **GET THE GEAR** - BEACON/PROBE/SHOVEL/AIRBAG, TRAVEL WITH A PARTNER
- 2 **GET THE TRAINING** - TAKE AN AVALANCHE CLASS, BE PREPARED TO PERFORM A RESCUE
- 3 **GET THE FORECAST** - WWW.HPAVALANCHE.ORG
- 4 **GET THE PICTURE** - RECENT AVALANCHES? CRACKING? COLLAPSING?
NEW SNOW/RAIN? STRONG WINDS? RAPID TEMP CHANGE?
- 5 **GET OUT OF HARMS WAY** - LIMIT EXPOSURE IN AVALANCHE TERRAIN
ONE PERSON ON THE SLOPE AT A TIME!



Hatcher Pass Avalanche Center

In Memory of Liam Talley Walsh, MD

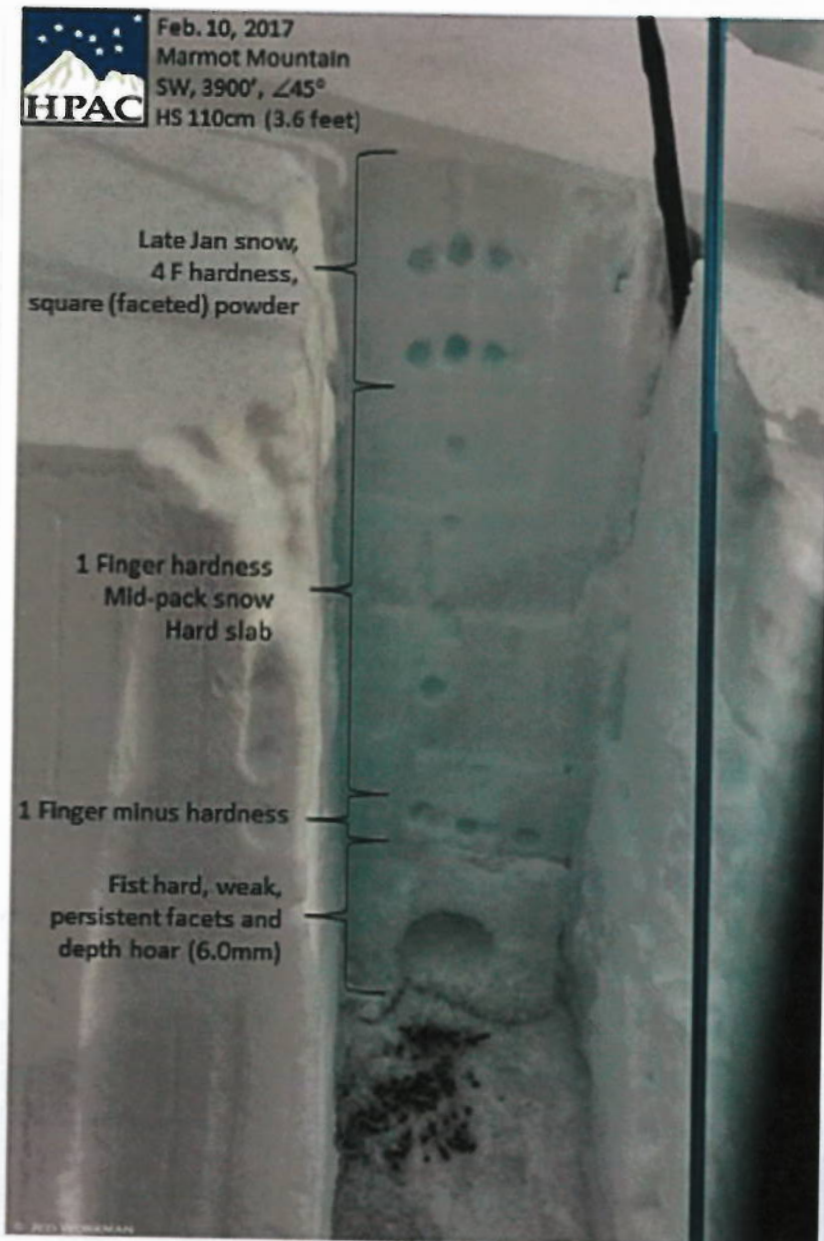


AVALANCHE PROBLEM: PERSISTENT SLAB

Human triggered avalanches have trailed off this week as the snowpack has had time to adjust and increase in stability. While this means it is becoming more difficult to trigger avalanches, it is still possible in specific locations, on all aspects, at mid to upper elevation, mostly on slopes 35° and steeper. Avoid large slopes funneling into terrain traps. Persistent slabs will be difficult to predict or assess, be up to 1-3' deep in specific leeward locations, stubborn to trigger, fail at the ground, and may take a number of people to find a trigger point. Hard slabs means punishing blows, so while the likelihood is fairly low, the consequences of an avalanche can be high.

Moderate to strong winds (24-35 mph) from last weekend and early this week scoured windward ridgelines and features down to the brush, tundra and rock, and loaded leeward slopes, generally W to N. The newest wind load is fairly small and not significantly contributing to the avalanche problem. There may be isolated places where it could be possible to trigger a thin, 4" thick, wind slab that could sweep you off your feet, or carry you into terrain traps.

The same old tune at the base of the snowpack is rotten, weak, snow which has not healed. Basal, weak facets, and depth hoar are willing to fail if you apply enough force or find a shallow trigger point, however, natural avalanches are unlikely. Without a rapid new load, these weak layers are just taking a smoke break until their supervisor, the weather, puts them back to work. Any rapid change, such as strong winds, heavy precipitation, or sudden warming (possible monday/tuesday), will wake up this dormant, resilient layer, for avalanche activity again.



View of snowpack showing cohesive slab over weak facets

Hatcher Pass Avalanche Forecast

Saturday, February 11, 2017 at 7:00am

Sat, Feb 11, 2017 at 7AM

Expires: Sun, Feb 12, 2017

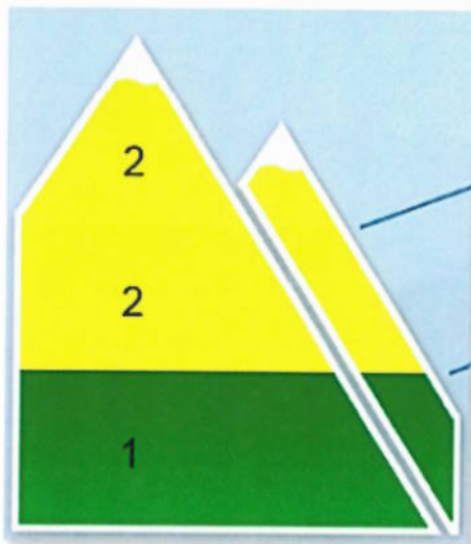


Thursday Feb 16 – HPAC Annual Fundraiser, Palmer Depot, 6PM.
Help support HPAC, make your annual contribution and buy a ticket NOW to ensure continued forecasting into the next year
Ama Dablam, Cold Country, Silent Auction outdoor gear and local goods and services, Moose's Tooth, Arkose Brewery
[Click here for details](#)

About HPAC

Donate to HPAC

Forecasts Sponsored by



Above 3,500ft Moderate

Heightened avalanche conditions on specific terrain features. Evaluate snow and terrain carefully; identify features of concern.

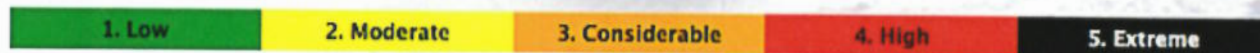
2,500 to 3,500ft Moderate

Heightened avalanche conditions on specific terrain features. Evaluate snow and terrain carefully; identify features of concern.

Below 2,500ft Low

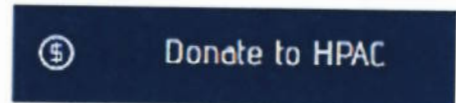
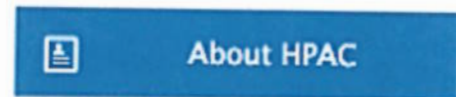
Generally safe avalanche conditions. Watch for unstable snow on isolated terrain features.

Degrees of Avalanche Danger ?





Observations



Forecasts Sponsored by



Page 64 of 64

This page is a joint CNFAIC/HPAC/AAIC program developed to encourage snowpack observations in Hatcher Pass and surrounding areas.

Photos	Date	Location	Observer	Avalanche?	General Observations
	February 5, 2017 2:00pm	Hatcher Pass - Microdot North	Josh Hejl		The purpose of this observation is to report the phenomenon on the North side of Microdot. I'm not sure how to identify what has happened or is happening. The North side is a cacophony of cracks across ...
	February 4, 2017 5:36pm	Hatcher Pass - Base of Frostbite Ridge	Taylor Crocker		I skied most of the way up to the saddle through the Glades on the groomer trail that HAX put in this week. I set a skin track for the last 500 feet and noticed significant collapsing. There was an av ...
	February 4, 2017 5:00pm	Hatcher Pass - April bowl/sunny bowl	Blake Rideout	✓	
	February 4, 2017 2:30pm	Hatcher Pass - Hatch Peak	J Haffener & S Galoob	✓	Skinned up \$1000 dollar run, booted up N Ridge of Hatch Peak (above Summit Lake), enjoyed the warm sunshine, booted back down the ridge after digging pits, and skied Bennet's Ridge to Hatcher Pass roa ...
	January 20, 2017	Hatcher Pass - West of Summit Lake	G. Prediger	✓	Info and photos relayed to CNFAIC for posting on Obs page: Snowmachine-triggered avalanche. About