

Regular City Council Meeting, December 12, 2023 at 6:30 pm
City of Palmer, Alaska
Palmer City Council Chambers
231 W Evergreen Avenue Palmer, Alaska 99645
www.palmerak.org



Mayor Steven J. Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W. Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Joshua Tudor

City Manager John Moosey
City Clerk Shelly M. Acteson, CMC
City Attorney Sarah Heath, Esq.

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. PLEDGE OF ALLEGIANCE:
- D. APPROVAL OF AGENDA:
 1. Approval of consent agenda
 - A. AM 23-070 Confirmation of the Mayoral Appointment for Boards and Commission
Confirmation of the Mayoral Appointment of Linda Combs, Lisbeth Jackson, and Barbara Hunt to the Planning and Zoning Commission; Joseph Parreira III, Sarah Tudor, and Jerad Anderson to the Parks and Recreation Advisory Board; Jeff Helmericks to the Airport Advisory Commission; and Kelsey Anderson and Lindsey Cashman to the Board of Economic Development
 - Reappoint Linda Combs to Seat A, expiring 12/31/2026
 - Reappoint Lisbeth Jackson to Seat B, expiring 12/31/2026
 - Appointment of Barbara Hunt to Seat C, expiring 12/31/2024
 - Reappoint Joseph Parreira III to Seat E, expiring 12/31/2026
 - Appointment of Jerad Anderson to Seat C, expiring 12/31/2026
 - Appointment of Sarah Tudor to Seat A, expiring 12/31/2026
 - Reappoint Jeff Helmericks to Seat C, expiring 12/31/2026
 - Appointment of Kelsey Anderson to Seat A, expiring 12/31/2026
 - Appointment of Lindsey Cashman to Seat F, expiring 12/31/2026
 2. Minutes of previous meetings
 - a. November 28, 2023 Regular City Council Meeting Minutes
- E. COMMUNICATIONS AND APPEARANCE REQUESTS:
 1. Elected Officials
 2. Board/Commission Members
 3. General

- a. Swearing in of Palmer Police Department Officer Mike Lynch being promoted to Sergeant and new Officer Chris Gonzales

F. REPORTS:

- 1. City Manager's Report
- 2. December 12, 2023 Mayor's Report
Mayor's Report
- 3. City Clerk's Report
 - a. Cancel December 26, 2023, City Council Meeting
- 4. City Attorney's Report

G. AUDIENCE PARTICIPATION:

H. PUBLIC HEARINGS:

I. ACTION MEMORANDA:

J. UNFINISHED BUSINESS:

K. NEW BUSINESS:

L. RECORD OF ITEMS PLACED ON THE TABLE:

M. AUDIENCE PARTICIPATION:

N. EXECUTIVE SESSION:
**Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the
Finances of the Government Unit -- Palmer Visitor Information Center Contract**

O. COUNCIL COMMENTS:

P. ADJOURNMENT

**Palmer City Council Meeting****D. 1. A.**

Meeting Date: 12/12/2023
Submitted For: Shelly Acteson, City Clerk
Department: City Clerk's Office
Agenda Category: Action Memorandum
Legislation Number: AM 23-070

Subject

Confirmation of the Mayoral Appointment of Linda Combs, Lisbeth Jackson, and Barbara Hunt to the Planning and Zoning Commission; Joseph Parreira III, Sarah Tudor, and Jerad Anderson to the Parks and Recreation Advisory Board; Jeff Helmericks to the Airport Advisory Commission; and Kelsey Anderson and Lindsey Cashman to the Board of Economic Development

- Reappoint Linda Combs to Seat A, expiring 12/31/2026
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- Appointment of Jerad Anderson to Seat C, expiring 12/31/2026
- Appointment of Sarah Tudor to Seat A, expiring 12/31/2026
- Reappoint Jeff Helmericks to Seat C, expiring 12/31/2026
- Appointment of Kelsey Anderson to Seat A, expiring 12/31/2026
- Appointment of Lindsey Cashman to Seat F, expiring 12/31/2026

Summary Statement/Background

Public notice of recruitment for open seats on the Planning and Zoning Commission, Parks and Recreation Advisory Board, Airport Advisory Commission, and the Board of Economic Development was posted on the City's website and posted on the City of Palmer's social media sites.

According to PMC 2.18.020 A., "Members shall be nominated by the mayor and confirmed by the council."

Administration's Recommendation:

Approve Action Memorandum No. 23-070.

	Fiscal Impact
Legislation creates expenditure in the amount of:	\$1,600
Budgeted Y/N?:	Y
Line Item(s):	01-19-0-6059

	Attachments
Applications	



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PRAS
Seat A

Application for City Board or Commission

Date: 11/1/23

Name of Board/Commission Applying For: Board of Econ. Dev.

Name: Sarah Tudor

Residence Address: 1040 W. Josselin lane Palmer

Mailing Address: Same 99645

Phone Number(s):

Home: 907 982 7734 Work: 907 746 8717 Cell: 982-7734

Email: Aksugarcclouds@gmail.com

Employer: North Peak IT & Sugar Clouds Occupation: owner

Member or active interest in the following organizations:

The Crossing @ Birchwood
Palmer Rotary

Community Events
Booster Clubs + Gold Star
Family groups

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I have enjoyed my time on the board so far. I feel I have some new ideas and thoughts to bring to the table.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 11/1/23

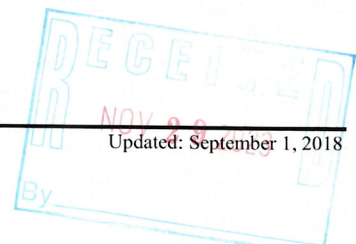
For office use only:

Date Received: _____ Received By: _____ Attachments? ☐ Yes ☐ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: _____

Reappointment Date(s): _____

Date Left Board or Commission: _____





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Received

SEP 18 2023

City of Palmer

Application for City Board or Commission

Date: Sept 18, 2023

Name of Board/Commission Applying For: PLANNING + ZONING

Name: LINDA COMBS

Residence Address: 435 E MELISSA ROSE UNIT A, Palmer, AK 99645

Mailing Address: 150 SCOLANY WAY, PMB 361, Palmer, AK 99645

Phone Number(s):

Home: 746-0366 Work: N/A Cell: 354-0366

Email: lcombs@mtconline.net

Employer: N/A Occupation: Retired

Member or active interest in the following organizations:

P&Z

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

currently a P&Z member

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Linda A Combs Date September 18, 2023

For office use only:

Date Received: 9-18-2023 Received By: Kimberly McCune Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____



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Received

OCT 09 2023

City of Palmer

Application for City Board or Commission

Date: 10.9.23

Name of Board/Commission Applying For: Planning & Zoning Commission

Name: Lisbeth Jackson

Residence Address: 345 E. Dolphin Avenue, Palmer

Mailing Address: same

Phone Number(s):

Home: _____ Work: _____ Cell: 907.232.2063

Email: copperlize@hotmail.com

Employer: _____ Occupation: Retired

Member or active interest in the following organizations:

Valley Community for Recycling _____
Mat-Su Ski Club _____

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I have served on the Planning and Zoning Commission for the past three years and would like to continue serving the community in this capacity. There is a learning curve when serving on a new commission, and I feel I have learned a good foundation of the principles of the commission, and with this experience I am now able to contribute more. Thank you for this opportunity to serve my community.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Lisbeth Jackson Date 10/9/23

For office use only:

Date Received: 10/10/23 Received By: DNA Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____



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Application for City Board or Commission

Date: October 23, 2023

Name of Board/Commission Applying For: Planning and Zoning Commission

Name: Barbara Hunt

Residence Address: 259 S. Alaska St.

Mailing Address: P.O. Box 62, Palmer, Alaska 99645

Phone Number(s):

Home: 907.315.3222 Work: same Cell: same

Email: bhunt@mtaonline.net

Employer: Self employed Occupation: artist, writer

Member or active interest in the following organizations:

Valley Fine Arts Various Community Volunteer events

Valley Center for Recycle Palmer Entrepreneurs & Friends of Library

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I studied Planning in grad school and was a professional planner with DNR & Engineering firms. I was a MSB Planning Commissioner. I love Palmer and moved to the Palmer area 45 years ago. I have also served on the Palmer Board of Ec Dev. Palmer is a well planned city and it works well for both the community and employers. For 9 years I worked for a State Legislator, representing Palmer.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Barbara Hunt Date Oct 24, 2023

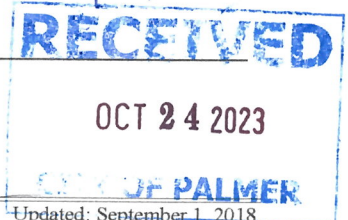
For office use only:

Date Received: 10/24/23 Received By: [Signature] Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____





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Application for City Board or Commission

Date: 10/25/2023

Name of Board/Commission Applying For: Parks & Rec Advisory

Name: Joseph Parreira

Residence Address: 8841 E. Kiva Wy

Mailing Address: 8841 E. Kiva Wy. Palmer, Ak 99645

Phone Number(s):

Home: (907) 707-4248 Work: _____ Cell: _____

Email: pastorjoe@palmernaz.org

Employer: Palmer Family Church Occupation: Pastor

Member or active interest in the following organizations:

Parks & Rec

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I am currently serving on this board and would like to continue as we have momentum in accomplishing several things.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 10/25/2023

For office use only:

Date Received: [Signature] Received By: 10/24/23 Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____



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Application for City Board or Commission

Date: 11/05/23

Name of Board/Commission Applying For: Planning Commission PRAB

Name: Jerad Anderson

Residence Address: 352 N Eklutna St.

Mailing Address: _____

Phone Number(s): _____

Home: _____ Work: _____ Cell: 208-659-5868

Email: jeradmanderson@gmail.com

Employer: Alaska Earth Science Occupation: Geologist

Member or active interest in the following organizations:

Alaska Mining Association

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I want to see balanced development
to maintain the culture of Palmer.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 11/05/23

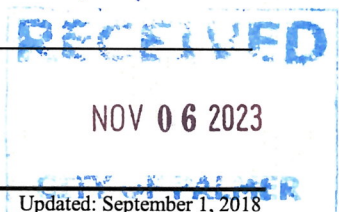
For office use only:

Date Received: 11/6/23 Received By: [Signature] Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/17/23

Reappointment Date(s): _____

Date Left Board or Commission: _____





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Seate

Application for City Board or Commission

Date: 11/10/2023

Name of Board/Commission Applying For: Airport Advisory Commission

Name: Jeff Helmericks

Residence Address: 411 S. Jerome Dr, Wasilla, AK 99654

Mailing Address: 820 E. Aircraft Rd, #200, Plamer, AK 99645

Phone Number(s):

Home: (907) 357-6849 Work: (907) 746-3198 Cell: (907) 232-0230

Email: jeff@npetro.com

Employer: NA Holdings, LLC Occupation: Engineer

Member or active interest in the following organizations:

AOPA

EAA

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

Leaseholder and business owner (Northern Petroleum & Northern Aviation) at Palmer Airport since 1992.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Jeff Helmericks Date 11/10/2023

For office use only:

Date Received: 11/15/23 Received By: [Signature] Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____



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Application for City Board or Commission

Date: 11/05/2023

Name of Board/Commission Applying For: Economic Development

Name: Kelsey Anderson

Residence Address: 352 N. Eklutna St., Palmer, AK 99645

Mailing Address: _____

Phone Number(s): _____

Home: _____ Work: 907-861-8525 Cell: 701-269-5253

Email: andel989.ka@gmail.com

Employer: Mat-Su Borough Occupation: Planner

Member or active interest in the following organizations:

American Planning Association

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I want to see Palmer's local economy continue to bring jobs + opportunity to our growing region.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Kelsey Anderson Date 11/05/2023

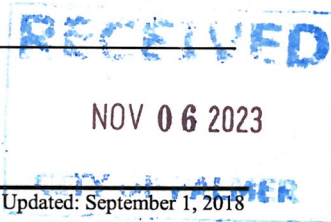
For office use only:

Date Received: 11/06/23 Received By: [Signature] Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/25

Reappointment Date(s): _____

Date Left Board or Commission: _____





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Application for City Board or Commission

Date: 3/27/2023 ^{11/15/23}

Name of Board/Commission Applying For: Board of Economic Development

Name: Lindsey Cashman

Residence Address: 3805 South Juanita Way Palmer, AK 99645

Mailing Address: 3805 South Juanita Way Palmer, AK 99645

Phone Number(s):

Home: _____ Work: _____ Cell: (907) 350-9593

Email: lindsey@apcm.net

Employer: Alaska Permanent Capital Management Occupation: Client Relationship Manager

Member or active interest in the following organizations:

USS Ted Stevens Commissioning Committee

Alaska Chamber

Please explain your reason for applying (if necessary, continue on back or on a separate sheet):

I live in Palmer, work in the Finance industry and want to be a supportive individual of the community in which I live in and love. Both of my grown children work in Palmer. I have over 20-years of professional work experience, board service and community involvement. I've served in multiple capacities in government and desire to bring a civil, responsible and diplomatic discourse to meetings that I attend.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature Lindsey Cashman Date 3-27-23

For office use only:

Date Received: 11/15/23 Received By: [Signature] Attachments? ☐ Yes ☒ No

Appointed: ☐ Yes ☐ No AM No.: _____ Council Meeting Date: 12/13/23

Reappointment Date(s): _____

Date Left Board or Commission: _____



D. 2. a.

Palmer City Council Meeting

Meeting Date: 12/12/2023

Submitted For: Shelly Acteson, City Clerk

Department: Administration

Agenda Category: Consent Agenda

Legislation Number: NA

Subject

November 28, 2023 Regular City Council Meeting Minutes

Summary Statement/Background

Administration's Recommendation:

Attachments

November 28, 2023 Regular City Council Meeting Minutes

Mayor Steven J. Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W. Best
Council Member Pamela Melin
Council Member Thomas Ojala IV
Council Member Joshua Tudor

A. CALL TO ORDER:

A regular meeting of the Palmer City Council was held on November 28, 2023, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL:

B. 1.

Present: Steve Carrington, Mayor
Carolina Anzilotti, Deputy Mayor
John Alcantra, Council Member
Richard W Best, Council Member
Jim Cooper, Council Member
Pamela Melin, Council Member
Josh Tudor, Council Member

Staff Present: John Moosey, City Manager
Shelly Acteson, City Clerk
Benji Johnson, Deputy City Clerk
Sarah Heath, City Attorney
Brad Hanson, Community Development Director
Jude Bilafer, Public Works Director
John Diument, Airport Superintendent
Dwayne Shelton, Police Chief
Chad Cameron, Fire Chief
Kimberly Green, HR Director
Gina Davis, Finance Director

C. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA:

D. 1. Approval of consent agenda

D. 2. Minutes of previous meetings

D. 2. a. November 14, 2023, Regular Meeting

Moved by: Deputy Mayor Carolina Anzilotti
Seconded by: Council Member Josh Tudor

Main Motion: To Approve the Agenda as Presented.

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin

E. COMMUNICATIONS AND APPEARANCE REQUESTS:

E. 1. Elected Officials

None

E. 2. Board/Commission Members

None

E. 3. General

None

F. REPORTS:

F. 1. City Manager's Report

- Attending Manager's Conference next week.
- Large scale drones at the airport.

F. 2. City Clerk's Report

- Looking for Golden Heart Award nominees.

F. 3. Mayor's Report

F. 3.a. November 28, 2023 Report

F. 4. City Attorney's Report

G. AUDIENCE PARTICIPATION:

Travis Friesen

- Spoke to recycling.

Jackie Goforth

- Spoke to her continuing concerns regarding the Palmer Library

Karen Lewis

- Spoke to her continuing concerns regarding the books in the Palmer Library

Susan Poucher

- Gave an update to recent and upcoming activities at the Palmer Library.

Maggie Chiolero

- Runs the maintenance shop for Blue River Aviation at Palmer Airport.
- Expressed concerns regarding the Airport not getting not getting plowed for two days during the recent snow fall.
- Offered a possible solution and assistance.

H. PUBLIC HEARINGS:

- H. 1. Resolution No. 23-032: 2023 SHSP Grant Award for Radios Authorizing The City Manager To Accept Funds In The Amount Of \$104,517.15 From The U.S. Department Of Homeland Security Under The 2023 State Homeland Security Grant Program For The Purchase Of Portable Radios Along With The Necessary Equipment To Be Able To Deploy Them, Such As Antennas, Microphones, Wiring, Holsters, and Programming

Main Motion

To Approve Resolution No. 23-032.

Moved by: Council Member Richard W Best

Seconded by: Deputy Mayor Carolina Anzilotti

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

- H. 2. Resolution No. 24-001: 2024 City of Palmer Employee Pay Plan

Mayor Carrington opened the public hearing on Resolution 24-001.
Seeing no one come forward, the public hearing was closed.

Main Motion

To Adopt Resolution 24-001, as amended

Moved by: Council Member Richard W Best

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #1

Move to adopt new employee pay plan, with stipulation to evaluate all job descriptions, including scoring, giving directors and employees input, within six-months of adoption.

Moved by: Deputy Mayor Carolina Anzilotti

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #2

To Amend Resolution No. 24-001 to add \$1,000 Bonus for all City of Palmer Employees, and 3% COLA.

Moved by: Council Member Pamela Melin

Seconded by: Deputy Mayor Carolina Anzilotti

Motion to Amend Primary Amendment #2

Motion to split Primary Amendment #2 and consider each issue separately.

Moved by: Mayor Steve Carrington

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Split Issue #1

Add \$1,000 Bonus for all Full-Time and Part-Time City of Palmer Employees.

Moved by: Council Member Pamela Melin

Seconded by: Deputy Mayor Carolina Anzilotti

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Split Issue #2

To Postpone Vote on 3% COLA for City of Palmer Employees until the December 12, 2023, Regular City Council Meeting

Moved by: Mayor Steve Carrington

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member Richard W Best
Council Member Pamela Melin

NAY: Council Member John Alcantra
Council Member Jim Cooper
Council Member Josh Tudor

Passed

H. 3. Resolution No. 24-002: 2024 Fee Schedule

Mayor Carrington opened the public hearing on Resolution 24-002.
Seeing no one come forward, the public hearing was closed.

Main Motion

To Approve Resolution No. 24-002, as amended

Moved by: Council Member Pamela Melin

Seconded by: Council Member Josh Tudor

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper

Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

Primary Amendment #1

To Amend Resolution No 24-002, with recommended amendments, adding Ice Reconditioning, Blade Sharpening, and Extra Grinding (Chips & Nicks) Fees, \$100 Each.

Moved by: Deputy Mayor Carolina Anzilotti
Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

H. 4. Resolution No. 24-003: 2024 Fine Schedule

Mayor Carrington opened the public hearing on Resolution 24-003.
Seeing no one come forward, the public hearing was closed.

Main Motion

To Approve Resolution 24-003.

Moved by: Council Member John Alcantra
Seconded by: Council Member Josh Tudor

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

H. 5. Resolution No. 24-004: Five Year CIP

Mayor Carrington opened the public hearing on Resolution 24-004.
Seeing no one come forward, the public hearing was closed.

Main Motion

To Adopt Resolution No 24-004.

Moved by: Council Member Josh Tudor
Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

H. 6. Resolution No. 24-005: 2024 Proposed Budget

Mayor Carrington opened the public hearing on Resolution 24-005.

Seeing no one come forward, the public hearing was closed.

Main Motion

To Approve Resolution No 24-005, as amended

Moved by: Council Member John Alcantra

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #1

Capital Projects from Resolution 23-004 funded by the General Fund

Moved by: Deputy Mayor Carolina Anzilotti

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #2

Reduction in Health Insurance Costs based on Budget Estimates

Moved by: Deputy Mayor Carolina Anzilotti

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #3

Add \$5,700 Telephone Maintenance Contract for One Year

Moved by: Deputy Mayor Carolina Anzilotti

Seconded by: Council Member Pamela Melin

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

Primary Amendment #4

Adding 2% COLA for City Employees

Moved by: Council Member Pamela Melin
Seconded by: Council Member Richard W Best

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

Motion to Amend Primary Amendment #4

Increase 2% COLA to 3.25% COLA for all Full-time and Part-Time City Employees.

Moved by: Council Member Pamela Melin
Seconded by: Council Member Jim Cooper

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

Motion to Reconsider Previous Motion

Postpone Vote on 3% COLA for City of Palmer Employees until the December 12, 2023 Regular City Council Meeting

Moved by: Council Member Josh Tudor
Seconded by: Council Member Jim Cooper

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Passed - Unanimously

Reconsidered Vote on Previous Motion

To Postpone Vote on 3% COLA for City of Palmer Employees until the December 2023 Regular City Council Meeting.

Moved by: Council Member Josh Tudor
Seconded by: Council Member Jim Cooper

NAY: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor
Failed

I. ACTION MEMORANDA:

- I. 1. Action Memorandum No. 23-067: Rescue Services with MSBAuthorizing the City Manager to Execute a Five-Year

Contract for Rescue Services with the Matanuska-Susitna Borough
Chief Chad gave staff report to the Council.

Main Motion

To Approve Action Memoranda 23-067.

Moved by: Council Member Pamela Melin

Seconded by: Council Member Jim Cooper

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

- I. 2. Action Memorandum No 23-069: Subawards from the COSSAP Grant Authorizing the City Manager to Spend an Amount Not to Exceed \$196,882 in Subawards from the COSSAP Grant For the Second Year of the Grant

Chief Shelton gave a staff report to the Council.

Main Motion

To Approve Action Memoranda 23-069

Moved by: Council Member Pamela Melin

Seconded by: Deputy Mayor Carolina Anzilotti

AYE: Mayor Steve Carrington
Deputy Mayor Carolina Anzilotti
Council Member John Alcantra
Council Member Richard W Best
Council Member Jim Cooper
Council Member Pamela Melin
Council Member Josh Tudor

Passed - Unanimously

J. UNFINISHED BUSINESS:

K. NEW BUSINESS:

L. RECORD OF ITEMS PLACED ON THE TABLE:

Document from Jackie Goforth

M. AUDIENCE PARTICIPATION:

Jackie Goforth:

- Cautioned those to be mindful of what you post on social media.

Karen Lewis:

- Spoke Palmer Public Library inventory concerns.

Heidi Deadman:

- Gave report as to what is coming up at the Palmer Public Library.

Susan Poucher:

- Provided perspective about people being weird.

Mike Chmielewski:

- Lauded the Council for sticking with the process and passing the budget.
- Suggested a graphic display for future discussions.

N. EXECUTIVE SESSION:

O. COUNCIL COMMENTS:

Mayor Carrington:

- Will be attending AML in next week.
- On December 12, 2023, there will be a Special meeting at 5:00pm regarding the Library and Regular Meeting at 6:30 pm.
- No meeting on December 26.

Council Member Melin:

- Thanked the Council for coming out tonight.
- Happy the budget season is over.
- Grateful for a Council that can get the job done.

Council Member Alcantra:

- Thanked Council Melin for the \$100 bonus and COLA increase.
- It was difficult, but the budget was passed.
- Believes that everyone did a great job.
- Expressed appreciation to those that come out to speak to City Council.

Council Member Best:

- Ask for Council support to direct the Manager to work with the airport people to find a way to utilize their offer to help with snow removal -- seconded by Anzilotti or Melin.
- Expressed thanks to everyone.

Council Member Anzilotti:

- Expressed that she was happy with the Budget.
- Thanked citizens for coming out.
- Expressed support for the offer to help with the airport snow removal.

Council Member Cooper:

- Also spoke to the snow removal concerns at the airport.

Council Member Tudor:

- Expressed gratefulness for our community.
- Thanked the City of Palmer Employees for all their hard work.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:06 p.m.

Approved this 12th day of December 2023.

Shelly M. Acteson, CMC, City Clerk

Steve Carrington, Mayor



F. 2.

Palmer City Council Meeting
Meeting Date: 12/12/2023
Submitted For: Shelly Acteson, City Clerk
Department: City Clerk's Office


Subject
Mayor's Report

Summary Statement/Background

Administration's Recommendation:

Attachments

December 12, 2023 Mayor's Report



Palmer Mayor's Report

Tuesday December 12, 2023, Council Meetings

Special City Council Meeting @ 5 p.m.

New Business/ Committee of the Whole Palmer Library Project

- Presentation by Wolf Architecture
- Report from the Library Project Group
- Action Items Requested by the Library Group

Presentation by Wolf Architecture


Wolf Architecture will present an interim report for their contract to "Determine the Feasibility for Alternatives for Reconstruction of Palmer Public Library." This report goes through the options of Repairing the existing library, Reconstructing and Expanding the existing building or Replacing the building with a new building. They are working on Concepts Design and Schematic Design and cost estimates which they will be finalized by the end of January 2024.

Report from the Library Project Group

The Library Project Group has been working with Wolf Architecture and is made up of City Manager John Moosey, Library Director Beth Skow, Community Development Director Brad Hanson, and Mayor Steve Carrington.

Their report includes:

- Description of Public Meetings,
- Stakeholder Meetings,
- Outreach, and
- Library Committee Meetings.



Palmer Mayor's Report

It also outlines the Next Steps that need to be accomplished:

- Environmental Survey,
- Feasibility Costs for Alternatives for Reconstruction,
- Selection of an Alternative for Reconstruction of Library, and
- Potential Architectural Contract Extension.

Where do we go from here?


These reports from Wolf Architecture and the Library Project Group are an interim report that lets the Council know how things are going. The end of January will be the final report and then a decision will have to be made if we want to continue our relationship with Wolf Architecture and the details of moving forward.

One of the ideas suggested was to add an extra level to the Library and move City Hall to an upper level. For me there's a few difficulties with this. One significant problem is the finances. Both the \$5 Million from the state and the Library Bond language are specific in describing it for the Palmer Library. The tentative budget for the Library project has been \$15 Million (the January report should have actual estimates). Coming up with extra millions to replace City Hall could be a challenging effort.

Another issue is timing. Wolf Architecture was hired to work on alternatives for reconstructing the Library. Gary Wolf has talked about how we could complete a library construction project in mid-2025 with the scope we have now. Any changes will delay this project.

The Library Project Group has discussed some options to ease the space difficulties with City Hall. One of the ideas is not only to have multiple study rooms but to have a larger community room that could accommodate different community groups including our own boards, commissions, and council as well as other community groups.

The City of Palmer does have many projects we should be considering, but I would warn all of us that mission creep/mutation is a dangerous way to do projects. I believe we should stay with our focuses approach of what the Library Project Group is describing.



Palmer Mayor's Report

Regular City Council Meeting @ 6:30 p.m.

- Consent Agenda: Confirmation of Mayoral Appointments for Boards and Commissions
- Approval of previous meeting minutes (Nov. 28, 2023)
- Executive Session – Palmer Visitor Information Center contract

Mayor Steve Carrington



Palmer City Council Meeting

F. 3. a.

Meeting Date: 12/12/2023

Submitted For: Shelly Acteson, City Clerk

Department: City Clerk's Office

Agenda Category: Reports

Subject

Summary Statement/Background

Administration's Recommendation:
