

City of Palmer
Action Memorandum No. 23-047

Subject: Authorize the City Manager to Negotiate and Enter into a Contract with Northern Gravel & Trucking, LLC for the Purchase and Delivery of 180 Tons of Road Salt in the Amount of \$30,600

Agenda of: August 22, 2023

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Greg Wickham, Superintendent of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
√	Finance	<u><i>[Signature]</i></u>	07/25/2023
_____	Fire	_____	_____
_____	Police	_____	_____
√	Public Works	<u><i>[Signature]</i></u>	7/25/2023

Certification of Funds:

Total amount of funds listed in this legislation: \$ **30,600.00**

- This legislation (√):
- Creates revenue in the amount of: \$ _____
 - Creates expenditure in the amount of: \$ 30,600.00
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-17-40-6066
- Not budgeted

Director of Finance Signature: *[Signature]*

Approved for Presentation By:

	Signature:	Remarks:
City Manager	_____	_____
City Attorney	<u><i>Sarah Heath</i></u>	_____
City Clerk	_____	_____

Attachment(s):

1. Northern Gravel & Trucking, LLC Quote
2. State of Alaska Bid
3. State of Alaska Notice of Intent to Award

Summary Statement/Background:

This Action Memorandum authorizes the City's annual purchase of salt that is mixed with sand for winter street maintenance and ice control.

This purchase will utilize the governmental procurement provision of City code (PMC 3.21.230). This allows the city, without the use of the competitive bidding procedure, to use another governmental bid process through bid extension.

In this case, the State of Alaska solicited bids for the supply of Type 1 sodium chloride in bulk. Northern Gravel & Trucking, LLC was awarded the contract. Under that contract, the City will purchase 180 tons of road salt at a per ton cost of \$170.00 delivered to Palmer, for a total cost of \$30,600.00.

Administration's Recommendation:

To approve Action Memorandum No. 23-047 to purchase Bulk Road Salt for 2023-2024 Winter Season.