

**City of Palmer
Action Memorandum No. 23-054**

Subject: Authorizing the City Manager to Execute Amendment #4 – Final Design, Biding, and Construction Administration Services with HDL Engineering Consultants in the Amount not to exceed \$164,895 for Engineering and Construction Services for the Bogard Road Booster Station Project

Agenda of: September 26, 2023

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Jude Bilafer, Director of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
X	Public Works	<i>JPB</i>	09/07/2023

Certification of Funds:

Total amount of funds listed in this legislation: \$ \$164,895

- This legislation (√):
- Creates revenue in the amount of: \$ _____
 - Creates expenditure in the amount of: \$ _____
 - Creates a saving in the amount of: \$ _____
 - Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): Grant Agreement with Mat-Su Borough
- Not budgeted 24-01-25-6220 Engineering

Director of Finance Signature: *[Signature]*

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. HLD Cost Proposal

Summary Statement/Background:

HDL began design work for the Bogard Road Booster Station Project in 2016. A 35%-level design was developed and served to support funding requests and provided the basis of design for a site preparation project. Funding was acquired for preparation of the booster station site and construction was completed in 2017, with HDL providing construction oversight. In 2020, the remainder of grant funding was used to advance the project to the 95% design stage. Staff is requesting the Approval \$164,895 for HDL to review and finalize their original design for the Bogard Booster Station Project to extend City of Palmer water lines / service along Bogard Road, prepare complete bidding documents, and to provide construction administration once the project commences. Funding for this project will come from a federal grant the Matanuska-Susitna Borough received and passed along to the City of Palmer.

Administration's Recommendation:

To Approve Action Memorandum No. 23-054.