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**Palmer City Council Meeting**

**Meeting Date:** 01/09/2024  
**Submitted For:** Brad Hanson, Community Development Director  
**Department:** Community Development  
**Agenda Category:** Action Memorandum  
**Legislation Number:** AM 24-003  **Approved**

**Subject**

Authorizing the City Manager to Negotiate an Extension to the Professional Services Agreement with Wolf Architecture for Design Services and Construction Management of the Palmer Public Library

**Summary Statement/Background**

On February 15, 2023, the Palmer Public Library suffered a catastrophic collapse of the south-facing roof over the kids' section of the Palmer Public Library. The City Council authorized the City Manager to issue a Request for Proposals (RFP) for architectural services to evaluate the feasibility of repairing, expanding, or replacing it in its entirety, and provide planning and design services for future needs of the Palmer Public Library. Wolf Architecture, of Palmer, was awarded this contract. A provision in the RFP allowed the City to extend the contract for evaluating the feasibility of the options for a rebuild to include design services and construction management. The Library Committee recommends that the City continue with Wolf Architecture to perform these additional Architectural Services. They have satisfactorily completed all the tasks outlined in the original scope of work and believe it is in the best interest of the City to continue this Professional Services Contract.

The State of Alaska Legislature appropriated \$5 million toward the project and city residents passed a bond proposition of \$10,000,000. A final insurance settlement has not been announced; however, it is expected to be between \$2 million and \$3 million. Further funding for the project is expected and will be from a combination of municipal, state, federal, private foundations, and individuals. Completion of the expansion and renovation work is contingent upon successful fundraising efforts, and we expect our selected architecture firm to assist us with fundraising.

At the December 12, 2023, City Council meeting, council instructed the City Manager to bring forth legislation extending the existing Professional Service Contract for design services to Wolf Architecture for complete design and construction management.

**Administration's Recommendation:**

Approve Action Memorandum No. 24-003 authorizing the City Manager to negotiate a contract extension to the Professional Service Contract with Wolf Architecture to provide design and construction management for the Palmer Public Library.

**Fiscal Impact**

**Line Item(s):** TBD once terms are determined.

**Attachments**

RFP Architecture Services  
Wolf PSA for Architectural Services