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Palmer City Council Meeting

Meeting Date: 01/09/2024
Submitted For: Brad Hanson, Community Development Director
Department: Community Development
Agenda Category: Consent Agenda
Legislation Number: AM 24-005 **Approved**

Subject

Authorizing the City Manager to Execute Contract Amendment No. 1 with Greene Garden Services for Seasonal Gardening/Horticultural Services at the Visitor Information Center Garden for 2024 in an Amount not to Exceed \$48,540

Summary Statement/Background

AM 24-005 authorizes the City Manager to execute Professional Services Contract Amendment No. 1 with Green Garden Services, an independent contractor, to provide seasonal gardening and horticultural services to the City in 2024 for an amount not to exceed \$48,540. This is the same amount the city paid for these services in 2023.

The gardens at the Palmer Visitors Center and other floral displays on City property have been designed and tended by seasonal contractors since the mid 1990s. Greene Garden Services has had the contract for Seasonal/Horticultural Services since 2014. The city posted a Request for Proposals (RFP) for Gardening/Horticultural Services on the city website on January 13, 2023, and advertised the RFP twice in the Frontiersman newspaper. Two proposals were submitted in response to the RFP and Greene Garden Services was awarded the contract.

The term of the contract for these services is a three-year term with the potential for three additional one (1) year terms if deemed in the best interest of the City and only by the mutual written agreement of the parties. This Contract Amendment is for year two.

Funding for the proposed contract amount of \$48,540 was approved in the FY2024 Budget.

Administration's Recommendation:

Approve Action Memorandum 24-005 authorizing the City Manager to execute Contract Amendment No.1 for Seasonal Gardening/Horticultural Services.

Fiscal Impact

Total Amount of funds listed in this legislation: \$48,450
Legislation creates expenditure in the amount of: \$48,450
Budgeted Y/N?: Yes
Line Item(s): 01-01-20-6030

Attachments

PSA VIC Gardens
PSA Amendment No.1