



I. 1.

Palmer City Council Meeting

Meeting Date: 01/23/2024
Submitted For: Dwayne Shelton, Police Chief
Department: Police Department
Agenda Category: Action Memorandum
Legislation Number: AM 24-007 **Approved**

Subject

Authorizing the City Manager to Purchase Portable Radios and Accessories in An Amount Not to Exceed \$104,514.24 Under the Awarded Grant EMW-2023-SS-00037-S01 From the State Homeland Security Grant Program

Summary Statement/Background

The City of Palmer (COP) has started changing over their radios from single band capable to dual-band capable starting in 2018. Through the State Homeland Security Grant Program (SHSP) grant funding, COP has been successful in changing over a portion of its radio fleet. This has been instrumental in ensuring better radio communication for all involved in public safety in and around COP. Additionally, COP proposes to use funding from this project to purchase new portable radios. The new radios will be compatible with ALMR and are dual-band capable. They can be used for interoperable communications with multiple other agencies including police, fire, ems, public works, the Department of Defense, etc.

At the November 28, 2023, Council meeting, the Palmer City Council accepted the SHSP grant awarded funds in the amount of \$104,517.15.

We originally were going to purchase Motorola Portable radios and the cost was \$104,517.15 for roughly 13 radios and necessary equipment. Through REVL Communications & Systems (REVL) we are able to purchase 17 radios and the necessary equipment for \$104,514.24.

Attached is the invoice from REVL and the approved Procurement Method Report from DHS and EM.

Administration's Recommendation:

The Administration recommends approving Action Memorandum No. 24-007.

Fiscal Impact

Total Amount of funds listed in this legislation: \$104,514.24

Line Item(s):

Legislation creates expenditure in the amount of: \$104,514.24

Budgeted Y/N?: Y

Line Item(s): 09-01-10-7125

Attachments

REVL PALMER PD 17 ea. Viking VP8000 NASPO
City of Palmer ~ 2023 SHSP ~ PMR for REVL, INC.

Procurement Method Report Pre-Bid Contract

Use this form for Procurements (purchases/orders) that are from a Pre-Bid contract (i.e., GSA, NASPO or local equivalent).

Subrecipients shall accomplish **three (3)** requirements with this form: **(1)** identification of procurement method, **(2)** SAMS check, and **(3)** certification signature on third page. (Project Manager's signature is adequate certification that competition was done, and that the Subrecipient is complying with the most stringent procurement procedures-whether federal, state, or local).

Reminder: Procurements must be conducted applying the most stringent of applicable procurement requirements (whether federal, state or local). Jurisdictions must adhere to their local requirements for all procurements if they are more stringent than those listed below.

Subrecipient: _____ **City of Palmer** _____

Grant Award/Disaster Number: EMW-2023-SS-00037-S01 **PBD/PW/PJ:** _____

Procurement Method (per each Purchase/Order)

This may include multiple invoices for each purchase or order.

NOTE: DHS&EM will no longer approve (nor reimburse) this type of procurement after the purchase is made. E-mail to mva.grants@alaska.gov for approval

| Pre-Bid Contract | |
|---|-------------------------------|
| Pre-Bid Contract Type: | NASPO |
| Contract Vendor: | REVL Communications & Systems |
| Contract Number: | |
| Purchase Amount: | \$104,514.24 |
| <p>Justification for Vendor Selection. REVL and Motorola are the two vendors available in our area for the type of radios needed. REVL provides a quality radio at a lower cost than Motorola at the current time. We are able to purchase 17 radios and necessary equipment and accessories, through REVL whereas we would be able to only purchase 11 to 13 radios through Motorola.</p> | |
| <p>Send to DHS&EM for approval prior to purchase</p> | |

System for Award Management (SAMS) report is required for selected vendor

| SAMS Report is a Mandatory Subrecipient Action | |
|--|--|
| <input checked="" type="checkbox"/> | 1. Check System for Award Management (SAM) for debarment/suspension. |
| <input checked="" type="checkbox"/> | 2. Print SAMS report page and attach to this form. |

Certification

I certify the above information is true and accurate. Documents related to this procurement are on file and available upon request.



 Subrecipient Project Manager's Signature

 December 26, 2023
 Date

 Dwayne A. Shelton Chief of Police
 Printed Name and Title

E-mail signed for to mva.grants@alaska.gov for approval

| DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT | | | |
|--|--------------------------------------|---|-----------------|
| <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved | <input type="checkbox"/> Returned for Further Justification | Date |
| SAA/GAR Point of Contact or Authorized Representative | | | Date |
| <i>Bill Dennis / Bill D</i> | | | <i>12-27-23</i> |