

**PLANNING & ZONING COMMISSION
CITY OF PALMER, ALASKA**

**REGULAR MEETING
THURSDAY, MARCH 16, 2023
6:00 P.M. - COUNCIL CHAMBERS**

A. CALL TO ORDER:

The regular meeting of the Planning and Zoning Commission was called to order by Chair Peterson at 6:03 p.m.

B. ROLL CALL:

Present and constituting a quorum were Commissioners:

Casey Peterson, Chair
Penny Mosher, Vice Chair
Linda Combs (present at 6:05 p.m.)
Lisbeth Jackson
Kristy Thom Bernier
(Vacant)

Absence(s) excused without objection:

John Murphy

Also present were:

Brad Hanson, Community Development Director
Kimberly McClure, Community Development Specialist
Pam Whitehead, Recording Secretary (via Zoom teleconference)

C. PLEDGE OF ALLEGIANCE: The Pledge was performed.

D. APPROVAL OF AGENDA:

The agenda was approved as presented without objection.

E. MINUTES OF PREVIOUS MEETING(S):

1. The minutes of the **February 16, 2023, Regular Meeting** were unanimously approved as presented.

F. REPORTS:

Staff Report: Director Hanson:

- Updated on DOT&PF plans for Arctic Avenue – in 2025 the road will be re-asphalted; the project does not include right-of-way acquisition for expansion.
- Updated as to current status of the Library:
 - signed a one-year lease for temporary library space at Rigg's building by Napa;
 - will be signing a lease for low volume library books to be stored in Industrial park area;
 - received approval to move forward with an RFP for architectural services for the library.
- Updated on upcoming second survey regarding railroad right-of-way in the downtown area and BED's plan.

G. AUDIENCE PARTICIPATION: None.

H. PUBLIC HEARINGS:

I. UNFINISHED BUSINESS: None.

J. NEW BUSINESS: None.

K. PLAT REVIEWS:

1. **IM 23-004:** Abbreviated Plat Review – To create one lot from Lots 8 & 9, Block 2, Sherrod, Plat No. 12-204 to be known as Stella subdivision, located inside Palmer city limits.

Director Hanson reported the Abbreviated Plat Request has been distributed to city departments. There were no issues or concerns. The Commission reviewed and had no comments.

L. PUBLIC COMMENTS: None.

M. COMMISSIONER COMMENTS:

Commissioner Thom Bernier:

- Commented Alaska State Fair is currently looking for a CEO; plans and events are underway for upcoming fair season.

Commissioner Combs:

- Updated on status of senior center and continuing programs and services being offered.

Commissioner Jackson:

- Thanked fellow commissioners for their work and volunteering.


N. ADJOURNMENT:

There being no further business, the meeting adjourned without objection at 6:42 p.m.

APPROVED by the Planning and Zoning Commission this 15th day of February 2024.



Brad Hanson, Community Development Director



Penny Mosher, Chair