



**City of Palmer**  
**Department of Community Development**  
645 E. Cope Industrial Way, Palmer, Alaska 99645-6748  
Telephone: 907-745-3709 - Fax: 907-745-5443

**Large Retail Establishment Application**

Applicant: \_\_\_\_\_

Property Location: \_\_\_\_\_

Owner of Record: \_\_\_\_\_

Project Description: \_\_\_\_\_

Zone: \_\_\_\_\_

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The following items **must** be shown on the development plan:

- Lot dimensions
- Setbacks (35' from nearest property lines)
- Location of all buildings and structures
- Access points
- Drainage patterns
- Vehicular and pedestrian circulation patterns
- Building-mounted and free-standing signage
- Landscape (15% of total lot area) and screening plan (all parking areas and dumpster/recycling locations, outdoor display area, etc.)
- Earthen berms (6' high adjacent to residential areas)
- Outdoor display/storage areas (screening type)
- Trash/dumpster and recycling areas (screening type)

- Snow storage area
- Community spaces
- Delivery areas and loading docks
- Parking areas (\_\_\_total number of parking spaces), dimensions of parking spaces including handicap spaces (\_\_\_total number of handicap parking spaces).
- Traffic Impact Analysis Provided
- \$500 filing fee paid
- Outdoor lighting (provide separate lighting plan to include location, type, intensity and height of all fixtures, poles, and shields, photometric data).

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Number of document review sets required:

- Six sets of plans (24"x36")
- One set of plans (11"x 17")
- Four color renderings (11"x17") depicting all sides of the building (s)

Date of application: \_\_\_\_\_

Signature of Owner's authorized representative \_\_\_\_\_

Mailing address\_\_\_\_\_

Phone/Contact number\_\_\_\_\_