

**PALMER COMMUNITY DEVELOPMENT DEPT.  
645 E. COPE INDUSTRIAL WAY  
PALMER, AK 99645-6748  
PHONE: 907-745-3709 FAX: 907-745-5443**

**DAVID MENESES, BUILDING INSPECTOR**

**BUILDING INSPECTION LIST**

**TO ALL BUILDERS:**

Listed below are the required inspections for building construction. Inspection of other types of work will be by arrangement with the inspector. Inspections will be scheduled between 9:00 a.m. and 4:00 p.m. Monday through Friday (except by special arrangement with our department) and at least 24 hours in advance.

**NO INSPECTION WILL BE PERFORMED WITHOUT  
THE REQUIRED 24-HOUR NOTICE TO THIS OFFICE**

Inspections must be made:

1. BEFORE placing concrete for footings, wall or floor/garage slabs AFTER forms are set and level (except for walls over 4' high where one side is to be exposed for inspection), reinforcing and temperature steel in place and tied, and utilities or accessories in place and tested.
2. BEFORE grouting masonry structural walls and piers (i.e., foundations, building walls, retaining walls over 4' high, etc.) AFTER reinforcing steel is in place.
3. BEFORE waterproofing or backfilling all-weather wood foundations.
4. If requested, crawl space waterproofing BEFORE backfilling.
5. BEFORE covering underground water and sewer systems.
6. BEFORE covering underground fuel tanks or fuel piping AFTER all controls and piping are in place.
7. BEFORE covering with insulation, wallboard, paneling, paint, siding, etc. ANY wood or metal framing, electrical rough-in work, waste and vent piping, water piping, heating systems or similar building structure or equipment AFTER such items to be concealed are complete. (Water and waste piping requires pressure testing.)
8. For residences, BEFORE installing wallboard or paneling AFTER insulation and vapor barrier are completed.
9. COMMERCIAL ONLY: Lath/Gypsum board BEFORE plaster is applied or screws covered AFTER board is installed.
10. BEFORE the building is occupied AFTER everything is completed and functioning properly.
11. NATURAL GAS CONVERSIONS: First, AFTER piping is installed and the required test is on and; Second, AFTER piping is connected, equipment and venting in place and controls operational.