

**CITY OF PALMER**  
**1316 S. BONANZA ST.**  
**PALMER, AK 99645**  
**PHONE: 907-745-3400 FAX: 907-745-3203**

**APPLICATION & PERMIT TO CONSTRUCT & MAINTAIN DRIVEWAY ON PUBLIC  
RIGHT-OF-WAY 7006**

Permit No: \_\_\_\_\_

Permittee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Location: \_\_\_\_\_

Work to be completed by \_\_\_\_\_, 20\_\_, in accordance with the attached sketch and/or attached plans. The permit will be void if no work is accomplished by this date. Any installation without a valid permit will be treated as an encroachment (As 10.05.040) (17AAC10.020)

The permittee certifies that that is the (circle) owner, lease, or authorized agent of the property that the conditions, restrictions, and regulations of the City of Palmer will be complied with. Further, the permittee will maintain the driveway in accordance with the provision listed below.

The permittee, on signing this permit, hereby acknowledges and agrees to accept the following provisions:

1. All driveway or road approaches constructed under this permit within any rights-of-way shall be the property of the City of Palmer. All costs and liability in their connection or in connection with their maintenance shall be at the sole expense of those lands served and/or persons served.
2. Such facilities shall be constructed and maintained in such a manner that the street and all its appurtenances or facilities, including, but not limited to, all drainage, culverts, utilities and their safety shall not be impaired or endangered in any way by the construction or maintenance of this facility.
3. The permittee shall adjust, relocate or remove this facility without cost or liability to the City of Palmer if, at any time, or from time to time, the use or safety of the street requires this to be done.  
The permittee shall assume all liability or costs in connection with the facilities and shall hold the City of Palmer or its officers, agents, employees, contractors harmless in any way pertaining to the facilities.
4. The City of Palmer reserves the right to inspect and/or reject materials or workmanship not to City of Palmer standards, to stop work until corrections are made, or to require removal of the

facility and to charge time and equipment to the permittee to correct the facility if it fails to comply with the City of Palmer Standard Specifications.

5. A copy of this permit must be displayed on the construction site. If not, the City of Palmer reserves the right to close the work down until such time as the permit is present.
6. The permittee certifies that the minimum clearance between the proposed finished driveway grade and the lowest aerial utility conductor is in accordance with the requirements of the National Electric Safety Code (Section 23), but in no case is less than eighteen (18) feet.
7. Upon acceptance of this permit, the permittee hereby agrees to the following if the adjoining property is sold or if the lease to the property is terminated:
  - A. The permittee will inform the Owner, new owner, or new lease to accept the responsibility of the driveway by executing a new permit with the City of Palmer.
  - B. If the Owner, new owner, or lease will not accept the responsibility of the driveway under a new permit, the permittee will remove the driveway and restore the right-of-way to its original condition or to the satisfaction of the City of Palmer.
  - C. If the driveway is not removed or a new permit is not granted, the City of Palmer will remove the driveway and charge the Permittee for all costs of this removal.
8. The permittee agrees to post a surety bond, if required by the City of Palmer, in the amount designated by the City of Palmer. This assurance will be in the form of a check which will be held by the City of Palmer and released upon final acceptance and approval of the driveway. If the driveway is found unacceptable, the permittee will forfeit the check, which will be used to correct any deficiencies of the driveway installation.

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Permittee Signature

Date

***For Office Use Only***

Permit granted by: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_