



City of Palmer • Department of Finance
231 W. Evergreen Avenue • Palmer, AK 99645
 Phone: 907-745-3271 Fax: 907-745-0930
www.palmerak.org

Special Event Sales Tax Remittance Form

Filing Period: _____
Special Event Business License No. _____

Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Consumers Tax on Sales, Services, Etc. Palmer Municipal Code 3.16

Your gross revenue must include the amount of all sales rentals & services, all nontaxable sales, rentals & services, including amounts over the \$1,000 maximum tax cap.

Gross revenue from retail sales	\$	_____	1.
Gross revenue from sales & services rendered, inc. materials	\$	_____	2.
Gross revenues from residential and commercial rentals	\$	_____	3.
Gross revenues from other sources	\$	_____	4.
Total revenues	\$	_____	5.
Less exceptions claimed per Palmer Municipal Code (attach statement itemizing exceptions)	\$	_____	6.
Net taxable revenue – Line 5 minus Line 6	\$	_____	7.
Computation of tax Line 8: 3% of line 7	\$	_____	8.
Late Filing Fee Line 9: \$25.00	\$	_____	9.
Penalty Line 10: <i>In addition to the fee, a penalty of 5% of the tax for each month or portion thereof late after due date, until total penalty of 20% has been accrued.</i> <i>Line 10 = Line 8 x 5% for each month or portion thereof late (maximum 20%)</i>	\$	_____	10.
Interest Line 11: <i>0.15 times tax amount divided by 365 times number of days late</i>	\$	_____	11.
Total Amount Due (add lines 8, 9, 10, 11)	\$	_____	12.

For all sellers only operating at special events and seasonal events, the tax return shall be due on or before the last business day of the month following the event(s).

I declare, subject to the penalties prescribed in Chapter 3.16.160 of the Palmer Municipal Code, that this return and any accompanying statements has been examined by me and to the best of my knowledge, this return is a true, correct and complete return.

Signature of firm member, owner or agent **Date**

FOR OFFICE USE ONLY

Mail _____
 Counter _____
 Drop Box _____

Received